

# Polk County Conservation Youth Corps

## Code of Conduct

### As a Polk County Conservation Youth Corps Crew Member, I will:

- Follow the policies, guidelines and procedures as defined by Polk County Conservation (PCC) staff and PCCYC Crew Leaders.
- Conduct myself in a professional manner at all times, and work cooperatively with other Crew Members, Crew Leaders and other PCC staff.
- Arrive on-time and fully prepared each morning.
- Be courteous and respectful in dealing with PCC staff, other Crew Members, Crew Leaders and the public.
- Work within my assigned agency-authorized tasks.
- Abstain from, and not tolerate abuse of any kind such as physical, verbal, emotional, mental, sexual, etc.
- Respect each person I come into contact with during the program. Discriminatory behavior of any kind against individuals based on their ethnic, racial, cultural, religious or sexual orientation is strictly forbidden.
- Abstain from the use of alcohol, tobacco, illegal drugs and/or controlled substances of any kind. Arrival to a PCCYC task, activity or event, or while wearing the PCCYC logo, under the influence of a substance will result in immediate removal from the program.
- Wear appropriate clothing and required Personal Protection Equipment (PPE) as pertaining to the assigned task at all times.
- Report any and all injuries/emergencies to the appropriate staff and/or authorities after first taking immediate action to ensure the health and safety of the injured party (whether self or others).
- Operate all tools and equipment in a responsible manner as communicated by PCCYC Crew Leaders and PCC staff.
- Respect myself and others by making positive choices and decisions that leads to the betterment of myself and my crew.
- Work to the best of my abilities and push myself to expand my current skill set and knowledge base.
- I understand that all tools, materials and supplies provided by PCCYC are and remain the property of PCC, and that I will treat them with the utmost care and respect.
- I understand that failure to comply with the terms of this agreement will result in termination of my position with Polk County Conservation Youth Corps.

*I have read and understand the above agreement, and agree to adhere to these principles.*

**Employee Name:** \_\_\_\_\_

**Employee Signature:** \_\_\_\_\_

*If under age 18:*

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_