



# BOARD MEETING

December 11, 2013 - 5:30 p.m.

Polk County Administration Bldg.  
111 Court Avenue, Room 120  
Des Moines, IA 50309

## AGENDA

### 1) Opening Items

- a) Roll Call
- b) Action on the Minutes of the Previous Meeting(s)

### 2) Consent Agenda Items

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member, PCCB employee or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- a) **Action on Bill List:** approve the PCCB November 2013 bill list
- b) **User Fees:** approve the fee schedules for PCCB services and Jester Park Lodge as presented effective immediately
- c) **Trails & Greenways Committee (TAG):** appoint Alan Foster and Tamra Jurgemeyer as representatives to the Trails and Greenways Committee to represent Polk County Conservation for a two year term beginning December 2013
- d) **Ackelson Trail, Phase 1, Change Order:** authorizes the Director to sign Change Order No. 1 for the Ackelson Trail as submitted by Absolute Concrete for the sum of \$38,309.85
- e) **Ackelson Trail – Phase III, Grant Application:** approves providing matching funds for any grant monies received as a result of this application and to commit to maintaining the trail improvements for a period of 20 years; the Board further authorizes the Chair to sign a resolution indicating that support
- f) **Vision Iowa Community Attraction and Tourism Grant Resolution of Support Letter:** approve the PCCB Chair signing letter of support on behalf of the PCCB as a part of a Vision Iowa Community Attraction and Tourism Grant being submitted for the Jester Park Conservation Center

### 3) Election of PCCB Officers for 2014

### 4) Jester Park Conservation Center Update

### 5) Jester Park Conservation Center – RDG Planning & Design – Contract Amendment

### 6) Strategic Planning Update

### 7) Employees, Recent Hires

### 8) Employee Introductions

### 9) Closed Session, Land Acquisition(s)

PUBLIC COMMENTS

FINANCIAL REPORTS

DISCUSSION & REMARKS

ADJOURNMENT

*The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. To receive information or to request an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, contact the Polk County Conservation Board Office, 11407 NW Jester Park Drive, Granger, 515-323-5300.*

## 1) Opening Items

### a) Roll Call

### b) Action on the Minutes of the Previous Meeting(s)

The Polk County Conservation Board met in regular session on November 13, 2013. Minutes for the meeting are attached.

The Board also met for a Retreat December 5 and 6, 2013. Minutes from Retreat will be distributed at the meeting for approval.

## 2) Consent Agenda Items

### a) Action on the Bill List

November 2013 expenditures have been e-mailed to the Board for review.

**STAFF RECOMMENDATION:** That the Board approve the PCCB November 2013 bill list.

### b) User Fees

Attached are fee schedules identifying proposed user fees for PCCB services such as camping, facility rentals, firewood, trap range rentals, canoe rentals, environmental education programs, etc. and the fee schedule for the Jester Park Lodge. Fees for the Jester Park Equestrian Center and the Jester Park Golf Course will be brought to you at a future meeting.

Changes to the fee schedule are as follows:

1. Chichaqua Longhouse. Staff proposes increasing the rental rate for the Longhouse to \$150/day from \$130/day. The current rate of the Longhouse was established to encourage use and awareness of the facility. Staff have seen an increase in usage and feels the increase is justified. Youth groups/scouts will be charged half the cost for overnight usage (\$75).
2. Canoe/Kayak Rental. Staff propose increasing canoe/kayak hourly rental rate from to \$8/hour and increasing the late return fees to \$5/10-30 minutes late and \$16/30-60 minutes late. The \$7/hour rate has been in effect since 2010. A 2009 survey conducted by the Iowa Department of Natural Resources reflected \$9/hour as the average rate being charged per hour for canoe/kayak rentals around the State so staff is comfortable with recommending the \$1.00/hour increase.
3. Jester Park Lodge. Christiani's is proposing an increase in rental rates on some of the targeted dates and particularly raising high season Saturday rates. The proposed rates for High Season Friday and Saturday include Christiani's \$350 ceremony fee; which in the past was an "add on" to reservations. They

recommend this change since a majority of these rentals at the Lodge already include a ceremony; thus including the fee in the upfront rental fee eliminates client confusion.

The fee schedule for the Lodge is proposed to allow Christiani's flexibility with the rates proposed for 2014/2015. Christiani's would not charge a client more than the identified rate, but may negotiate a lesser rate. With each reservation the payment to the PCCB, however, would be guaranteed; it would be Christiani's portion of the rental fee that would be affected by a reduction in rental fee.

Christiani's also plans to offer to their clients a two night free stay at one of Jester Park's cabins as one of their incentives. Christiani's would pay the PCCB the rental fee for the two night cabin stay if a client selects this incentive.

**STAFF RECOMMENDATION:** That the Board approve the fee schedules for PCCB services and Jester Park Lodge as presented effective immediately.

### **c) Trails & Greenways Committee (TAG)**

PCCB has five appointments to The TAG Committee. All appointments are for two years and the maximum number of terms per individual is three. All of our appointees were at the maximum or could no longer serve.

The Board approved three appointees at a recent meeting with two vacancies remaining to be filled. These individuals have volunteered to fill those vacancies:

Alan Foster: Alan has been an advocate for environmental issues since the 1980's. He was on the first Board of the Iowa Sierra Club and outings chair for many years. He has been involved in river and park clean-up outings, has assisted in clearing trails after storm events, and has gone through the training by PCCB staff for using power equipment as a volunteer. His main hobbies are biking and canoeing and he spends a great deal of time on local waters and land trails. Alan was recommended as a potential candidate by Robin Fortney, a six year past member of the Committee.

Tamra Jurgemeyer: I have been looking for a replacement for Lori Laporte on our Committee. Lori had a unique perspective as a young mother who used the trails with her children. I was looking for an advocate that would be sensitive to our most vulnerable trail users. Tamra is Associate Vice President of Orchard Place, Child Guidance Center and understands that population well. She and her husband are avid trail users and may be seen on any of our trails riding a tandem.

- Loren Lown  
Parks & Natural Areas Plng Administrator

**STAFF RECOMMENDATION:** That the Board appoint Alan Foster and Tamra Jurgemeyer as representatives to the Trails and Greenways Committee to represent Polk County Conservation for a two year term beginning December 2013.

**d) Ackelson Trail, Phase 1 – Change Order**

Absolute Concrete, the contractor for the Easter Lake Park - Phase I Trail, made changes in the alignment of the designed trail route at the request of Polk County staff. The requested realignments were to avoid trees of significant size and natural character. There was also a change in the design of the parking area north of Easter Lake Drive to accommodate additional vehicles that increased material and labor costs.

The change is approximately 4.5% of the original bid amount which is well within expected variances on a job of this nature. Because the change order is beyond the \$20,000 limit the Board has established, a vote is required to allow the Director to sign the change.

- Loren Lown  
Parks & Natural Areas Plng Administrator

**STAFF RECOMMENDATION:** That the Board authorizes the Director to sign Change Order No. 1 for the Ackelson Trail as submitted by Absolute Concrete for the sum of \$38,309.85.

**e) Ackelson Trail – Phase III, Grant Application**

Staff is entering a grant application for funding from the Federal Surface Transportation Program (STP) administered through the Des Moines Area MPO.

That application requires a resolution from our Board that commits the Board to supplying matching funding for the grant and to maintain the finished trail for a period of Twenty years following construction. This is a typical requirement on all STP grants.

**STAFF RECOMMENDATION:** That the Board approves providing matching funds for any grant monies received as a result of this application and to commit to maintaining the trail improvements for a period of 20 years; the Board further authorizes the Chair to sign a resolution indicating that support.

**f) Vision Iowa Community Attraction and Tourism Grant Resolution of Support Letter**

A Vision IA Community Attraction and Tourism grant will be submitted on January 15<sup>th</sup> for the Jester Park Conservation Center. We will be asking for \$900,000. A requirement of the grant is for the governing board to submit a letter of support (attached). This signed letter will be added to many other support letters from various municipalities, schools, private companies, and local organizations. Please approve the Chairperson to sign this letter of support on behalf of the entire Board.

**STAFF RECOMMENDATION:** That the Board approve the PCCB Chair signing letter of support on behalf of the PCCB as a part of a Vision Iowa Community Attraction and Tourism Grant being submitted for the Jester Park Conservation Center.

### 3) Election of PCCB Officers for 2014

According to the Bylaws there shall be selected preceding the first regular meeting of each calendar year, from its members, by its members, a chairperson, a vice-chairperson and a secretary, who shall serve as officers of the Board for the calendar year and/or until their successors are selected and qualify.

Officers should be officially approved by the PCCB assuming these Board Members are willing to serve.

### 4) Jester Park Conservation Center Update

An update on status of the Jester Park Conservation Center will be given at the meeting.

### 5) Jester Park Conservation Center, RDG Planning & Design - Contract Amendment

The consulting contract that was approved by the Board earlier this year for the preliminary planning for the Jester Park Conservation Center included public involvement, conceptual and preliminary planning and design and site survey. This work has been completed and we are now ready to move into the final design and construction phases.

The original \$283,200 contract was amended last month (Amendment #1) to remove the portion of the contract that supported Shive-Hattery as a sub contractor under the RDG contract. The \$21,800 adjustment reduced the RDG contract to \$261,400.

The attached Amendment #2 provides for the balance of services needed by RDG to support the construction and post construction documentation for the Center. These services include final evaluation of the energy modeling, development of final design documents including plans and specifications, final cost opinion, bid services, construction services and post construction documentation. This amendment also includes a detailed preliminary cost estimate that will support our ongoing fund raising efforts.

Amendment #2 increases the current contract amount from \$261,400 to a total contract of \$693,000 (+\$431,600). Based on a total project cost of approximately \$7-8 million, the consulting fee would represent approximately 8.5 to 10% of the total project cost.

**STAFF RECOMMENDATION:** The Board officially approves Amendment #2 in the amount of \$431,600 to the RDG consulting contract for the Jester Park Conservation Center bringing the total cost of the contract to \$693,000; and authorizes the PCCB Chair to sign the Amendment.

### 6) Strategic Planning Update

Richard Leopold will provide an updated report on Strategic Planning to the Board at the meeting.

**7) Employees, Recent Hires**

The following individuals have been hired for employment with PCCB:

<b>Start Date</b>	<b>Employee</b>	<b>Position</b>	<b>Rate of Pay</b>
12/2/13	Paige Mohr	Stable Lbr 1	\$9.25
12/2013	Mark Martin	Stable Lbr 1	\$9.25

Information only.

**8) Employee Introductions**

**9) Closed Session, Land Acquisition(s)**

## PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board (PCCB) met in regular session on Wednesday, November 13, 2013. The meeting was called to order at 5:29 p.m.

### #1 – Roll Call

Members Present: Levis, Smith, Kurovski, Johnson  
Members Absent: Cataldo

### #1b – Action on the Minutes of the Previous Meeting(s)

**MOTION:** Moved by Kurovski to approve the October 9, 2013 meeting minutes as written.

VOTE YEA: Johnson, Levis, Kurovski, Smith

### #2 – Consent Agenda

**MOTION:** Moved by Levis to approve the following consent agenda items:

- a) October 2013 bill list;
- b) determining the current Equipment Maintenance Building is surplus property and direct staff to secure a demolition/recycle company to remove the building, all concrete floor and approach apron, and property close out and fill in the old septic tanks per Polk County sanitarian recommendations;
- c) ratifying action directing staff to publish notice of public hearing pursuant to Iowa Code 331.305, that a Public Hearing will be held at the PCCB's November 2013 regular meeting on determining if property on the PCCB's Beaver Creek Greenbelt being proposed for permanent easement by Xenia Water District for access to their well will not interfere with park purposes and recommending the Polk County Board of Supervisors convey said easement to Xenia Water District;
- d) proposal for mammalian research at the Chichaqua Bottoms Greenbelt as proposed at a cost of \$12,000 by Dr. Summerville and authorize the PCCB Director to sign and execute the necessary contract with Drake University to implement the proposed survey;

- e) purchasing a 2014 Polaris Sportsman 550 EPS ATV from the Van Wall Group for a price not to exceed \$8,603.07;
- f) change order to the contract with Sandstone Management for grading the new Jester Park entrance road work in the amount of \$56,739 and authorize the PCCB Director to sign the change order;
- g) FY 2012-13 PCCB Annual Report;

VOTE YEA: Johnson, Levis, Kurovski, Smith

#3 – Public Hearing: Beaver Creek Greenbelt, Easement

Chair Smith opened the public hearing on determining if property on PCCB's Beaver Creek Greenbelt requested for easement by Xenia Water District for the purpose of accessing their well will not interfere with park purposes. No one appeared for or against. Public Hearing closed.

**MOTION:** Moved by Johnson that the PCCB has determined that property requested for easement by Xenia Water District on PCCB's Beaver Creek Greenbelt property for the purpose of access to their well will not interfere with park purposes and direct staff to forward same on to the Polk County Board of Supervisors for the conveyance of the easement.

VOTE YEA: Johnson, Levis, Kurovski, Smith

#4 – PCWLL December 2013 Bond Issuance Revision

**MOTION:** Moved by Levis to approve the amended proposed PCWLL Project List for CY2013 and CY2014 to be presented to the Polk County Board of Supervisors for their December 2013 Bond Issuance.

VOTE YEA: Johnson, Levis, Kurovski, Smith

#5 – Budget, FY 2014-15 & FY 2015-16

**MOTION:** Moved by Kurovski to approve the submission of the proposed FY 14/15 & FY 15/16 budget requests to the County Board of Supervisors for consideration, and authorize the PCCB Director, with discretion, to adjust the budget if required.

VOTE YEA: Johnson, Levis, Kurovski, Smith

#6 – Signature Authorization

Discussion held on authorizing PCCB Director to sign contracts and grants on behalf of PCCB. The Board when making a motion will include language authorizing PCCB Director to sign documents and the document to be signed will include statement that identifies when the Board granted authority to the Director to sign.

Staff will also review the PCCB's Bylaws and make modifications if necessary to reflect this process for their consideration at the January 2013 meeting.

#7 – Contract Modifications

**MOTION:** Moved by Kurovski to approve the change in consultant scope of services related to Jester Park Improvements as follows: 1) amend RDG's professional services agreement to omit the Interior/Exterior Traffic Study and Civil Engineering Programming for the proposed Jester Park entrance road and reduce the RDG contract fee by \$21,300 and authorize the PCCB Director to sign the amended agreement; and 2) authorize the PCCB Director to execute a professional services agreement with Shive Hattery in the amount of \$99,000 for the following services: Jester Park Interior/Exterior Traffic Study, Jester Park Campground #2, Jester Park Campstore Site Study & Concept Development, and Jester Park Entrance Road Phase 1 (Rough Grading).

VOTE YEA: Johnson, Levis, Kurovski, Smith

#8 – Strategic Planning Update

Rich Leopold, Deputy Director, updated the Board on strategic planning. He indicated that the location would be determined soon.

Information only.

#9 – Employees, Recent Hires

Information only.

#10 – Employee Introductions

Ginny Malcomson, Accounting Clerk PT, and Cindy Lentz, Administrative Supervisor, appeared before the Board.

PUBLIC COMMENTS  
DISCUSSION ITEMS

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Prepared by: Cindy Lentz

Approved:

<b>Shelters/Facility Rentals</b>	Current Prices	Proposed Prices
Chichaqua Longhouse (reservable year-round)	\$130/day	<b>\$150/day</b>
Chichaqua Longhouse, overnight available to youth groups	\$65/night	<b>\$75/night</b>
Jester Park Shelter #2	\$50/day	\$50/day
Jester Park Shelter #3, water and electricity available	\$60/day	\$60/day
Jester Park Shelter #4, water available/no electricity	\$50/day	\$50/day
Jester Park Shelter #5, water and electricity available	\$60/day	\$60/day
Jester Park Shelter #6, water and electricity available	\$60/day	\$60/day
Jester Park Amphitheater & Mini Shelter, 8:00 AM to 3:00 PM	\$75	\$75
Jester Park Amphitheater & Mini Shelter, 4:00 PM to 10:30 PM	\$75	\$75
Thomas Mitchell Park Shelter #1, electricity available	\$60/day	\$60/day
Thomas Mitchell Park Shelter #2, electricity available	\$60/day	\$60/day
Yellow Banks Park Shelter #1	\$45/day	\$45/day
Yellow Banks Park Shelter #2	\$45/day	\$45/day
Yellow Banks Park Shelter #3	\$45/day	\$45/day
Yellow Banks Park Shelter #4, water and electricity available	\$50/day	\$50/day
Easter Lake Park Shelter #1	\$50/day	\$50/day
Easter Lake Park Shelter #2	\$50/day	\$50/day
Easter Lake Park Shelter #3	\$50/day	\$50/day
Easter Lake Park Shelter #4	\$50/day	\$50/day
Easter Lake Park Shelter #5, electricity available	\$50/day	\$50/day
Fort Des Moines Park Shelter #1	\$50/day	\$50/day
Fort Des Moines Park Shelter #2	\$50/day	\$50/day
Mally's Wee-Wee-Neh-Kee Park Shelter	\$45/day	\$45/day
Park Shelters/Amphitheater: Youth Groups	1/2 cost, Sat-Sun	1/2 cost, Sat-Sun
<b>Other</b>	Current Prices	Proposed Prices
Canoes/kayaks (per hour)	\$7	<b>\$8</b>
Canoes/kayaks: Late return fees	\$4/10-30 min \$14/30-60 min	<b>\$5/10-30 min \$16/30-60 min</b>
Firewood (per bundle) Note: \$1 per bundle sold may go to campground aide/host	\$5*	\$5*
Firewood (bulk)	\$45	\$45
Trap Range (per hour) -- Use of the area	\$5	\$5
Use of the area plus thrower	\$7	\$7
Blinds (per day)	\$25	\$25
Dumpstation Fee for People not Camping in Park	\$7	\$7
Change Fee for Facility/Program/Trip/Camp reservations	\$10	\$10
Snowshoe Rental	\$7/Day	\$7/Day
Cross-Country Ski Rental	\$8/Day	\$8/Day
Environmental Education: Non-Profit & School Groups: Get 2 free programs a year, after that fee applies	\$25/minimum, \$1/person above 25	\$25/minimum, \$1/person above 25
Environmental Education: For Profit Groups (i.e., Daycares, Preschools, Retirement Ctrs)	\$25/minimum, \$1/person above 25	\$25/minimum, \$1/person above 25
Returned Check Fee	\$30	\$30

<b>Camping</b>	Current		Proposed	
	Season	Off Season	Season	Off Season
Electric Sites, per night	19	16	19	16
Non-Electric Sites, per night (includes water trails)	13	11	13	11
Extra Charge for a 2nd Tent on same site with a Camper/Tent, per night	6	6	6	6
<b>Senior Rate</b> (62 and older): Electric Sites, per night, Sun-Thurs Only (Does not include Holidays*)	10	9	10	9
<b>Senior Rate</b> (62 and older): Non-Electric Sites, per night, Sun-Thurs Only (Does not include Holidays*)	8	7	8	7
Electric Sites, 7-Day Rate	114	96	114	96
Non-Electric Sites, 7-day Rate	78	66	78	66
Camping Coupon Book: Electric Sites	\$114		\$114	
Camping Coupon Book: Non-Electric Sites	\$78		\$78	
Reservable Electric Sites, per night (reservations available April 15 - October 15)	\$22		\$22	
Reservable Non-Electric Sites, per night (reservations available April 15 - October 15)	\$16		\$16	
Youth Group Areas	\$15		\$15	

NOTE: night before the actual Holiday is considered the Holiday for rate purposes

<b>Jester Park Lodge</b>	* 2013/2014	Amt. Paid to PCCB Per Reservation	** Proposed 2014/2015	Guaranteed Amt. Paid to PCCB Per Reservation	Christiani's Share
Monday - Thursday, Year-Round	\$575	\$325	\$575	\$325	\$250
High Season, Friday	\$575/\$800	\$325/\$550	\$1,350	\$875	\$475
High Season, Saturday	\$575/\$1000	\$325/\$750	\$1,725	\$1,100	\$625
High Season, Sunday	\$575/\$800	\$325/\$550	\$825	\$450	\$375
Regular Season, Friday	\$575	\$325	\$775	\$425	\$350
Regular Season, Saturday	\$575	\$325	\$950	\$600	\$350
Regular Season, Sunday	\$575	\$325	\$775	\$425	\$350

\* Fees identified include \$250 cleaning fee but do not include the \$350 ceremony fee of which \$125 was paid to the PCCB

\*\* Proposed fees include Christiani's share of rental fee, which may vary per reservation resulting in a lesser fee than what is shown

Note:

- 1) Rates are for a 6 hour block of time
- 2) Regular Season is 3rd weekend in October through 1st weekend in May

December 11, 2013  
Vision Iowa Program Manager  
Iowa Economic Development Authority  
200 East Grand Avenue  
Des Moines, IA 50309-1819

RE: Letter of Support for the Jester Park Conservation Center

Dear Vision Iowa:

I am excited to submit this letter of support for the Jester Park Conservation Center on behalf of the entire Polk County Conservation Board.

Although plans for an environmental education facility have been in the works for more than 20 years, the Jester Park Conservation Center started to become a reality in 2009. A year-long park master planning process led to the proposed establishment of this regional conservation and education center. Exposure for this Center gained momentum in 2012 when it was featured as one of the Polk County Water and Land Legacy signature projects.

Passage of the bond referendum in November of 2012 put the wheels in motion for staff, consultants, and the public to work together on plans and designs for the Center. An exciting comprehensive process is resulting in a facility that will symbolize the importance of outdoor education and sustainable design. Polk County Conservation staff will use this Center to educate, inform, and inspire thousands of schoolchildren, educators, families, and tourists annually. This center will re-engage visitors with the science, art, and freedom of the great outdoors.

Please accept this letter of support for a Vision Iowa Community Attraction and Tourism Grant from Tom Levis, Sara Kurovski, Connie Johnson, Jim Cataldo, and me - your Polk County Conservation board members.

Sincerely,

Mike Smith,  
Polk County Conservation Board Chair

## AIA document B141, amendment #2

Standard Form of Agreement Between Owner and Architect  
 dated March 7<sup>th</sup>, 2013 between **Polk County Conservation** and **RDG IA Inc**  
 The Agreement provides for professional design services for the following project:  
**Jester Park Improvements**

**Date of this**

**Amendment:** December 11, 2013

**RDG Project No.:** 2013.407.00

**File No.:** 10.1

1. **DESCRIPTION AND SCOPE OF AMENDED SERVICES:** The Architect's Basic Services shall be amended to include the following:
  - 1.1. Add Final Design, Bid Period Services and Construction Period Services
2. **CONSTRUCTION COST:** The Owner's Construction Cost budget shall be amended in conformance with the amended scope of services as follows:
  - 2.1. Not Applicable
3. **SCHEDULE:** The schedule previously established for the Project shall be amended in conformance with the amended scope of services as follows:
  - 3.1. No Modification
4. **COMPENSATION:** For the amended services and conditions described herein, compensation shall be modified as follows:
  - 4.1. Add \$431,600.00

Basic Compensation per original Agreement	\$ 283,200.00
Amendment No. #1 ( <u>Deduct</u> )	\$ ( 21,800.00)
Amendment No. #2 ( <u>Add</u> )	\$ 431,600.00
 Total Amended Compensation:	 \$ <u><u>693,000.00</u></u>

5. **OTHER CONDITIONS:** All conditions of the original Agreement shall apply to this Amendment unless specifically stated below:
  - 5.1. None

This Amendment entered into as of the day and year as first written above.

**OWNER:** Polk County Conservation

**ARCHITECT:** RDG IA Inc

\_\_\_\_\_  
 (signature)

\_\_\_\_\_  
 (signature)

\_\_\_\_\_  
 (printed name and title)

\_\_\_\_\_  
 (printed name and title)



# 2013- 2014 Revenue Budget

- as of 11/30/13 (41.67% of budget year expired)

UNIT #	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
<b>General - Fund 1</b>					
0212	Infrastructure	\$ -	\$ -	\$ -	0.0%
0213	Equipment	\$ 4,000	\$ 5,087	\$ (1,087)	127.2%
6006	Environmental Ed	\$ 55,000	\$ 5,484	\$ 49,516	10.0%
6009	Natural Resources	\$ 176,300	\$ 26,454	\$ 149,846	15.0%
6101	Administration	\$ 109,100	\$ 57,716	\$ 51,384	52.9%
6103	Community Outreach	\$ -	\$ -	\$ -	0.0%
6104	Conservation Grants	\$ -	\$ -	\$ -	0.0%
6110	Parks Advocacy Unit	\$ 466,000	\$ 233,872	\$ 232,129	50.2%
6119	Construction/Maint.	\$ -	\$ 30	\$ (30)	0.0%
6124	Equestrian Center	\$ 311,000	\$ 147,058	\$ 163,942	47.3%
<b>Sub-Total - General Fund 1</b>		<b>\$ 1,121,400</b>	<b>\$ 475,701</b>	<b>\$ 645,699</b>	<b>42.4%</b>
<b>REAP - Fund 26</b>					
0211	Resource Enhancement	\$ 103,200	\$ 151,376	\$ (48,176)	146.7%
<b>Reserve - Fund 50</b>					
0210-0214	Special Projects	\$ -	\$ 116,165	\$ (116,165)	#DIV/0!
<b>Bond - Fund 51</b>					
0210	Water & Land Dev & Trails	\$ 1,100,000	\$ 7,530	\$ 1,092,470	0.0%
<b>Grand Total - Conservation</b>		<b>\$ 2,324,600</b>	<b>\$ 750,772</b>	<b>\$ 1,573,828</b>	<b>32.3%</b>

# 2013- 2014 Expense Budget

- as of 11/30/13 (41.67% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
<b>General - Fund 1</b>					
0212	Infrastructure	\$ -	\$ -	\$ -	#DIV/0!
0213	Equipment	\$ 158,500	\$ 101,716	\$ 56,784	64.2%
6006	Environmental Ed	\$ 373,691	\$ 171,000	\$ 202,691	45.8%
6009	Natural Resources	\$ 738,882	\$ 338,170	\$ 400,712	45.8%
6101	Administration	\$ 955,972	\$ 465,043	\$ 490,929	48.6%
6103	Community Outreach	\$ 207,048	\$ 96,532	\$ 110,516	46.6%
6104	Conservation Grants	\$ -	\$ 5,103	\$ (5,103)	#DIV/0!
6110	Parks Advocacy Unit	\$ 468,059	\$ 203,704	\$ 264,355	43.5%
6119	Construction/Maint.	\$ 1,067,239	\$ 538,092	\$ 529,147	50.4%
6124	Equestrian Center	\$ 409,939	\$ 176,071	\$ 233,868	43.0%
<b>Sub-Total - General Fund 1</b>		<b>\$ 4,379,330</b>	<b>\$ 2,095,430</b>	<b>\$ 2,283,900</b>	<b>47.8%</b>
<b>General Supplemental - Fund 2</b>					
All Units	Benefits (IPERS/FICA/Ins, Etc.)	\$ 1,003,097	\$ 410,462	\$ 592,635	40.9%
<b>Risk Management - Fund 3</b>					
6100	Insurance,Med., Work. Comp.	\$ 96,300	\$ 72,058	\$ 24,242	74.8%
<b>REAP - Fund 26</b>					
0211	Resource Enhancement	\$ 147,225	\$ 55,851	\$ 91,374	37.9%
<b>Reserve - Fund 50</b>					
0210-0214	Trails, Special Projects	\$ 499,200	\$ 16,878	\$ 482,322	3.4%
<b>Bond - Fund 51</b>					
0210	Water & Land Dev & Trails	\$ 7,130,000	\$ 5,224,498	\$ 1,905,502	73.3%
<b>Grand Total - Conservation</b>		<b>\$ 13,255,152</b>	<b>\$ 7,875,176</b>	<b>\$ 5,379,976</b>	<b>59.4%</b>