# Multi-Disciplinary Emergency Planning Group Meeting Minutes

**Thursday, January 16th, 2014 1:00 p.m.**

**Present:**
- PC Emergency Management
- PC Community, Family, Youth Svcs
- PC Health Department
- PC Health Services
- PC Sheriff
- PC Medical Examiner
- DM Fire
- Aging Resources
- Kemin Industries
- Iowa DOT
- WDM Police
- Mercy Medical Center
- Unity Point Health
- Red Cross
- MidAmerican Energy
- DART
- WestCom
- Animal Rescue League

## Agenda Items

<table>
<thead>
<tr>
<th>Agenda Items</th>
<th>Summary</th>
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<tbody>
<tr>
<td>Aging Resources of Central Iowa</td>
<td><strong>Peggy Whorton</strong> from Aging Resources provided an overview of the mission and services offered by Aging Resources. They serve the following Iowa Counties: Polk, Boone, Dallas, Jasper, Madison, Marion, Story, and Warren. They provide services through Federal, State, and private funding to persons 60 years of age and older. Services include meals at over 45 sites in an 8 county region, home delivery of meals, case managers, mental health referrals, mediation, assistance with yard mowing, snow removal, home repair, utilities assistance, some home repairs (air conditioning and furnace repair).</td>
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<td>Status of Polk County Comprehensive Emergency Plan</td>
<td><strong>Jon Davis</strong> from Polk County Emergency Management talked about the review process and status of the Polk County Comprehensive Emergency Plan. ESF #2 – Communications is out for review and comment until January 28th, ESF #3 – Public Works and Engineering is hoped to be done by May. ESF #8 – Public Health and Medical Services will be done by August as will ESF #10 – Hazardous Materials. Once all of the ESF’s are complete, he would like the group to participate in some tabletop exercises.</td>
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<td>Overview of ESF #2</td>
<td><strong>Jon Davis</strong> from Polk County Emergency Management provided an overview of ESF #2. One section of that plan deals with communications for responders and closely follows National Incident Management System and Incident Command System doctrine. The other section deals with the communications infrastructure and how to protect and restore that infrastructure so that emergency calls can be received by the 9-1-1 Centers during and following disasters.</td>
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<td>Topics for future meetings</td>
<td><strong>Jon Davis</strong> asked the group if they could identify any topics that would like to hear and bring in external presenters. Suggestions from the group included presentations on Emerald Ash Borer, the services offered by Refugee Services, how Polk County Emergency Management communicates with the group before, during and after disasters, Iowa School Safety Coalition, Sprint ERT, having a joint meeting with the LEPC, and holding a mass care and sheltering tabletop exercise.</td>
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<td>Roundtable Discussion</td>
<td>No discussion</td>
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**Next meeting:**

March 27, 2014

1:00 p.m.

Due to spring break, the next meeting of the Multi-Disciplinary Emergency Planning Group has been moved to March 27th. The time and location remain the same.

Agendas and meeting notes can be found at: [http://www.polkcountyiowa.gov/emergency-management/committees/](http://www.polkcountyiowa.gov/emergency-management/committees/).

Meeting minutes prepared by: Patrick Sweeney