

## PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, December 11, 2013. The meeting was called to order at 5:35 p.m.

### #1 – Roll Call

Members Present: Johnson, Levis, Cataldo, Kurovski, Smith

### #1b – Action on the Minutes of the Previous Meeting(s)

**MOTION:** Moved by Levis to approve the November 13, 2013 and December 5 & 6, 2013 meetings minutes as written.

VOTE YEA: Johnson, Levis, Cataldo, Kurovski, Smith

### #2 – Consent Agenda

**MOTION:** Moved by Cataldo to approve the following consent agenda items:

- a) November 2013 bill list;
- b) fee schedules for PCCB services and Jester Park Lodge as presented effective immediately;
- c) appointing Alan Foster and Tamra Jurgemeyer as representatives to the Trails and Greenways Committee to represent Polk County Conservation for a two year term beginning December 2013;
- d) authorizing the Director to sign Change Order No. 1 for the Ackelson Trail as submitted by Absolute Concrete for the sum of \$38,309.85;
- e) providing matching funds for any grant monies received as a result of this application and to commit to maintaining the trail improvements for a period of 20 years; the Board further authorizes the Chair to sign a resolution indicating that support;
- f) Chair signing letter of support on behalf of the PCCB as a part of a Vision Iowa Community Attraction and Tourism Grant being submitted for the Jester Park Conservation Center;

VOTE YEA: Johnson, Levis, Cataldo, Kurovski, Smith

#3 – Election of PCCB Officers for 2014

**MOTION:** Levis nominated Cataldo as Chair, Johnson as Vice-Chair; and Kurovski as Secretary for the year 2014.

VOTE YEA: Johnson, Levis, Cataldo, Kurovski, Smith

#4 – Jester Park Conservation Center Update

Director Parker gave a PowerPoint presentation on the Conservation Center.

#5 – Jester Park Conservation Center – RDG Planning & Design – Contract Amendment

**MOTION:** Moved by Johnson to approve Amendment #2 in the amount of \$431,600 to the RDG consulting contract for the Jester Park Conservation Center bringing the total cost of the contract to \$693,000; and authorizes the Chair to sign the Amendment.

VOTE YEA: Johnson, Levis, Cataldo, Kurovski, Smith

#6 – Strategic Planning Update

Richard Leopold gave a brief update on status of the Strategic Plan.

#7 – Employees, Recent Hires

Information only.

#8 – Employee Introductions

Dennis Parker, Director, appeared before the Board.

#9 – Closed Session, Land Acquisition(s)

**MOTION:** Moved by Levis to move into closed session (7:50 p.m.) pursuant to Iowa Code, Section 21.5(1)(j) to discuss the purchase of particular real estate because premature disclosure could be reasonably expected to increase the price the PCCB would have to pay for properties.

VOTE YEA: Johnson, Levis, Cataldo, Kurovski, Smith

**MOTION:** Moved by Cataldo to approve staff moving forward on the property discussed in closed session.

VOTE YEA: Johnson, Levis, Cataldo, Kurovski, Smith

Public Comments

None.

Discussion Items

None.

ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Prepared by: Cindy Lentz

Approved: 01/08/14