



BOARD MEETING

May 14, 2014 - 5:30 p.m.

Fort Des Moines Park
7200 SE 5th St., Shelter #2
Des Moines, IA

AGENDA

- 1) Tour of Fort Des Moines (begins promptly at 5:30 p.m. from Shelter #2)

Business segment of meeting to begin approximately 6:00 p.m.

- 2) Opening Items

- a) Roll Call
- b) Action on the Minutes of the Previous Meeting(s)
- c) Employee Recognition

- 3) Consent Agenda Items

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member, PCCB employee or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- a) **Action on Bill List:** approve the PCCB April 2014 bill list
- b) **Salary Increase & Benefits, FY 2014-2015:** approve the FY 2014-15, 2.5% base salary increase for full-time and permanent part-time staff as outlined.
- c) **Physical Capacity Testing Program:** approve adoption of a Physical Capacity Testing Program to ensure candidates selected for employment in designated jobs can meet the essential physical requirements of the position; Director designating which job classifications are to be included in the program; and authorizes the Director to implement the Program.
- d) **Golf Course Residence, Renewal of Lease Agreement:** approve renewing the golf course lease agreement between PCCB and Bob Begey for a term of July 1, 2014 to June 30, 2016 and approve PCCB Chair signing said Agreement.
- e) **Jester Park Equestrian Center, Payment to Lease Horses:** approve leasing 13 trail horses for the 2014 season from Nolan Horses at a cost not to exceed \$10,500.
- f) **High Trestle Trail, Memorandum of Understanding:** approves the participation of Polk County Conservation in the Memorandum of Understanding between the partners in the High Trestle Trail project as outlined in the Memorandum of Understanding and further authorizes the Chair to sign the document.
- g) **Chichaqua Bottoms Greenbelt, Projects to Improve Access & Stabilize Drainage Areas:** approve awarding the following bids for access improvement/drainage area stabilization work at Chichaqua Bottom Greenbelt areas: Drainage Ditch 4 project to Bailey's Excavating, \$150/hour; Mountain Farm project to Bailey's Excavating, \$5,680 plus jetting; NE Acquisition project to RW Excavating, \$10,838; and hibernacula project at Sandhill property to Bailey's Excavating, \$720.

- 4) Public Hearing: UP Industrial Line, Disposal of Property
- 5) Beaver Drive Bridge/Trestle-to-Trestle Trail Agreement
- 6) Great Western Trail Relocation
- 7) FY 2013-14, 3rd Quarter Budget Amendment Update



BOARD MEETING

- 8) **Yellow Banks Dam Rehabilitation Project, Contract Extension/Change Order**
- 9) **Fort Des Moines Park Pond & Watershed Improvements, Change Order 2**
- 10) **Employees, Recent Hires**
- 11) **Jester Park Conservation Center Update**
- 12) **Grand Opening: Jester Park Cabins & Discovery Pond**

PUBLIC COMMENTS

FINANCIAL REPORTS

DISCUSSION & REMARKS

ADJOURNMENT

The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. To receive information or to request an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, contact the Polk County Conservation Board Office, 11407 NW Jester Park Drive, Granger, 515-323-5300.

2) Opening Items

a) Roll Call

b) Action on the Minutes of the Previous Meeting(s)

The Polk County Conservation Board met in regular session on April 9, 2014. Minutes for the meeting are attached.

c) Employee Recognition

3) Consent Agenda Items

a) Action on the Bill List

April 2014 expenditures have been e-mailed to the Board for review.

STAFF RECOMMENDATION: That the Board approve the PCCB April 2014 bill list.

b) Salary Increase & Benefits, FY 2014-2015

For pay and benefit purposes, Polk County Conservation Employees are considered "Management and Excluded" employees.

The Board of Supervisors approved extending a 2.5% base salary increase (effective July 1, 2014) to Management/Supervisory, Excluded employees, and Department Heads on March 18, 2014.

A salary increase was not approved for seasonal employees.

There was no change in benefits package.

STAFF RECOMMENDATION: That the Board approve the FY 2014-15, 2.5% base salary increase for full-time and permanent part-time staff as outlined.

c) Physical Capacity Testing Program

Polk County adopted a Physical Capacity Testing Program January 1, 2013. The program was adopted to ensure candidates selected for employment in designated jobs can meet the essential physical requirements of the position. It helps reduce injuries, reduce workers compensation exposure, and provides a pre-injury baseline measurement. The cost is \$90/per testing.

Staff is recommending adoption of this program, with the support of County Risk Management. If the Board approves adopting this program, staff will begin the process of reviewing current job descriptions to designate which are to be included in the program. Steve Krob, Methodist Occupational Health & Wellness, assisted the County with position evaluations and has agreed to assist the PCCB with analyzing positions. The assessments are free of charge as long as we commit to implementing the Physical Capacity Profile test with their program.

Stan Manning, Melissa Ritter and I visited the West Des Moines location to demo the test. The test takes approximately 30 minutes to complete. Although we did not complete the entire test, it appeared to be a quality exam.

The County developed a procedure for implementation of the Program. Below is the procedure which mirrors the County's procedure substituting "Director" for "Human Resources Department".

Procedure/Positions Subject to Capacity Testing

The Director will compile and maintain a list of classifications that require additional physical capacity testing beyond a normal physical. Such physical capacity testing will be based on objective criteria.

Whenever a new position is created or a current position is modified the Director will review the position to determine if it should be added to or deleted from the list for additional physical capacity testing. The job classifications that are determined to need additional physical capacity testing will have the notice of physical capacity testing included in any posting as part of the requirements.

Effective May 15, 2014, the Director will begin designating positions that require physical capacity testing and maintain a list of such positions. Any employee holding a classification designated by the Director before the designation is implemented shall be exempt from additional testing.

STAFF RECOMMENDATION: That the Board approve adoption of a Physical Capacity Testing Program to ensure candidates selected for employment in designated jobs can meet the essential physical requirements of the position; Director designating which job classifications are to be included in the program; and authorizes the Director to implement the Program.

d) Golf Course Residence, Renewal of Lease Agreement

The current lease agreement for the golf course residence is with Bob Begey and will expire June 30, 2014. Begey has leased the golf course residence since June 1, 2010. PCCB staff is recommending renewal of the lease agreement for a term of July 1, 2014 to June 30, 2016.

The lease agreement has worked well over the years. PCCB staff and Mr. Begey recommend no changes to the Agreement. (copy of Agreement attached)

STAFF RECOMMENDATION: That the PCCB approve renewing the golf course lease agreement between PCCB and Bob Begey for a term of July 1, 2014 to June 30, 2016 and approve PCCB Chair signing said Agreement.

e) Jester Park Equestrian Center, Payment to Lease Horses

Each year the Jester Park Equestrian Center leases trail horses that are used for trail rides, camps and pony rides. The lease cost and transportation charges are budgeted costs of the Equestrian Center. For the 2014 season, the Equestrian Center will lease 13 horses from Nolan Horses at \$750.00 per horse, and pay transportation charges to deliver the horses in the amount of \$750.

STAFF RECOMMENDATION: That the Board approve leasing 13 trail horses for the 2014 season from Nolan Horses at a cost not to exceed \$10,500.

f) High Trestle Trail, Memorandum of Understanding,

Last year the PCCB considered and passed a 28E agreement with the partners listed on the attached Memorandum of Understanding (MOU) for the establishment, funding, and administration of a maintenance fund to be used for the maintenance of the trail and bridges along the High Trestle Trail between Ankeny and Woodward. That 28E was passed by all but a few of the parties. Changes in the language would have necessitated returning the 28E to all parties for reconsideration and passage before filing it with the Secretary of State.

The High Trestle Trail Steering Committee has proposed that the matter can be clarified with a simple MOU between the parties. The agreement was rewritten as an MOU and presented here for your consideration. It contains fewer “shalls” and more “mays”.

The fund will be managed by the Iowa Natural Heritage Foundation and funds dispersed by them according to the conditions set forth in the MOU.

The language has been reviewed and approved by counsel.

STAFF RECOMMENDATION: That the Board approves the participation of Polk County Conservation in the Memorandum of Understanding between the partners in the High Trestle Trail project as outlined in the Memorandum of Understanding and further authorizes the Chair to sign the document.

g) Chichaqua Bottoms Greenbelt, Projects to Improve Access & Stabilize Drainage Areas

Polk County Conservation has been working on a number of projects that will improve access and stabilize drainage areas within Chichaqua Bottoms Greenbelt. Specifically we are looking to stabilize the banks along drainage ditch 4, repair erosion on the Mountain Farm, replace and improve a culvert on the Northeast acquisition and install the hibernacula at our Sandhill unit.

Staff has contacted three local contractors for bids. Two of the three contractors have provided bids for the project. The bids results are shown in the table below. Highlighted information identifies bid recommended by staff to be awarded.

Project	Baileys Excavating	RW Excavating
Drainage Ditch 4	\$150/hour	\$180/hour
Mountain Farm	\$5,680.00 plus jetting	\$6,608.00 plus jetting
NE Acquisition	\$14,910.00	\$10,838.00
Hibernacula	\$720.00	\$3,400.00

The projects will be paid for by money from the CBG haying fund.

- Mark A. Dungan, Natural Resources Manager

STAFF RECOMMENDATION: That the Board approve awarding the following bids for access improvement/drainage area stabilization work at Chichaqua Bottom Greenbelt areas: Drainage Ditch 4 project to Bailey’s Excavating, \$150/hour; Mountain Farm project to Bailey’s Excavating, \$5,680 plus jetting; NE Acquisition project to RW Excavating, \$10,838; and hibernacula project at Sandhill property to Bailey’s Excavating, \$720.

4) Public Hearing: UP Industrial Line, Disposal of Property

A public hearing will be held on the sale of the portion of the abandoned Union Pacific industrial line between Ankeny and Des Moines, lying within the corporate limits of Ankeny (beginning near SW Walnut Street and traveling in a SE direction to SE Magazine Drive - a total acreage of 19.5 acres), to the City of Ankeny.

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Polk County Conservation and the City of Ankeny entered a joint application for grant funding to purchase the UP corridor and preserve it for future multi-use trail purposes.

A grant was awarded to both parties for the purchase of a portion of the corridor. The north section is within the City of Ankeny (see accompanying map). The corridor is divided into three sections north (19.54 acres), middle (31.54 acres) , and south (23.67 acres) totaling 74.75 acres.

Polk County was the fiscal agent for the grant and assumed ownership of the land. The section of corridor within the City of Ankeny was intended to be under City ownership and developed by them when the grant application was submitted. This item asks the Polk County Board of Supervisors to sell the Ankeny portion of the corridor to the City for the agreed upon dedication of funding, as specified in the grant documents.

All railroad property documents are complicated. The north section of corridor between SE Third Street and Magazine Road in Ankeny consists of ten different parcels totaling 19.54 acres.

PCCB (Polk County) will retain ownership of the southern section while the Iowa Natural Heritage Foundation retains ownership of the middle section until such time as additional funding can be secured.

- Loren Lown
Parks & Natural Areas Planning Administrator

STAFF RECOMMENDATION: That the Board approve the northern section of the former Union Pacific Industrial Line, consisting of ten parcels and 19.54 acres, be sold to the City of Ankeny for the agreed upon sum of \$600,000 and direct staff to work with the Board of Supervisors on the disposal of this property.

5) Beaver Drive Bridge/Trestle to Trestle Trail Agreement

The Iowa Department of Transportation (DOT) is scheduling the reconstruction of the Beaver Ave. Bridge over I-80 between Johnston and Des Moines (map attached). Polk County Conservation manages the Trestle to Trestle Trail where it crosses under Beaver, immediately south of I-80. That crossing is accomplished by a culvert that was built in recent years to allow safe passage for trail users.

The proposed bridge will have a widened profile to allow for bicycle and foot traffic allowing for a new safer roadside passage for non-motorized use. The City of Johnston plans to extend a trail/sidewalk to the north end of the new bridge.

Polk County owns or manages the property on the south of I-80. The DOT has agreed to include incorporating plans for reconstruction of the bridge approach on the south of I-80 to include benching and an extension of the drainage structure(s) that would allow safe and accessible

access from the existing Trestle to Trestle Trail onto and connecting with the bridge and trail improvements to the north of I-80.

The DOT has requested an agreement detailing the responsibility of each party to contribute to the added construction. Polk County Conservation will be responsible for the construction of trail/sidewalk from the bridge to the existing trail on the new earthwork constructed by the DOT and for the extension of drainage structures made necessary by that additional earthwork.

The cost of the new trail paving and extension of drainage structure(s) is estimated by the design engineer to be \$18,000 and \$8,000 respectively. The cost of earthwork will be incorporated into the cost of the bridge contract and assumed by the DOT. The project is tentatively planned for 2018 which would place our involvement in 2019. No funding source for the estimated cost has been designated at this time. It may be financed by REAP, PCWLL bonding, or an appropriation by the Board of Supervisors. With contingencies and increases in material costs, a safe assumption would be that the eventual cost for these improvements will be in the \$30,000 to \$33,000 range.

STAFF RECOMMENDATION: That the Board resolves to be responsible for the costs associated with the trail/sidewalk construction and extension of drainage infrastructure between the Beaver Avenue bridge replacement over I-80 and the Trestle to Trestle Trail and further resolves that the Chair shall sign documents affirming the Boards intention to assume responsibility for these items when the bridge construction occurs.

6) Great Western Trail Relocation

The City of West Des Moines has been planning for the extension of roads in this area for many years, as have local landowners/developers. The new plans for roads and infrastructure had the potential for adverse impacts to the trail and trail users.

Staff has negotiated an agreement with West Lakes Properties to relocate a section of the Great Western Trail to accommodate land use plans at the SE corner of the above name intersection.

This agreement will preserve the trail corridor while allowing for safe development at this increasingly congested intersection. The agreement is for the transfer of the existing trail corridor to West Lakes Properties in return for a relocated corridor of similar width and providing additional property for the development of a future trailhead facility at Pine Ave north of Highway 5.

All survey, engineering, and construction associated with the new trail and removal of the old will be the responsibility of West Lakes Properties. All land obtained in the transfer will be owned fee title by Polk County without encumbrances.

The plan is depicted on the accompanying document showing the land exchange and location of the new trailhead.

Polk County would retain ownership and management of the new trail corridor.

STAFF RECOMMENDATION: That the Board authorize the Chair to enter into an agreement with West Lakes Properties to reconstruct the Great Western Trail on an alternate route to accommodate future street and development plans, provide a new trailhead location north of Highway 5, and proceed with the exchange of land to accommodate the above transaction, if authorized by the Polk County Board of Supervisors.

7) FY 2013-14, 3rd Quarter Budget Amendment Update

On April 4, 2014, the proposed final budget amendment for the current fiscal year was forwarded to the Polk County Budget Staff for consideration by the Board of Supervisors. Amendment processes (that occur in August and April of each fiscal year) give Polk County Conservation an opportunity to adjust revenues and expenses in the various funds based on more current financial data than when the initial budget for the fiscal year is prepared in November of the preceding year. The following is a recap of the April 3rd Quarter Amendment submitted for consideration:

PCWLL FUND

- Expenditures were increased by \$4,624,000 to allow expenditures for all approved projects to date. The majority of the increase was for the purchase of the UP Line for the Ankeny to HTT Connector at a cost of \$2,250,000. All projects probably won't all get executed before June 30th but it is better to be over-appropriated since this is a statutory fund and we cannot over expend it.
- Revenues were increased by \$1,450,000 for additional trail grant revenues, the UP Line Reimbursement from the IDOT and the City of Ankeny.

RISK MANAGEMENT FUND (INSURANCE/WORKER'S COMP & MEDICAL)

- Expenditures were increased by \$16,500 to cover worker's compensation claims and unemployment claims that are anticipated. The Board of Supervisors will cover these expenses since PCCB has no control on what is spent out of this fund, Risk Management handles all claims.

FULL TIME & PERMANENT PART TIME SALARIES

- In the 3rd quarter amendment all vacancy factors for salaries and benefits are removed from the budget in funds 1 & 2 by the downtown budget staff. They also do adjustments for all full time and permanent part time positions as needed.

GENERAL FUND

- Expenditures were increased by a \$98,800. Two units used part time salaries to cover full time vacancies. They were Parks Advocacy in the amount of \$3,000 and the Equestrian Center in the amount of \$19,800. Downtown staff adjusted the full time appropriations accordingly. Environmental Education bus trip expenses were up \$4,000 and we covered the strategic planning for bond marketing out of operations in the amount of \$7,500. The other increase of \$64,500 was for horse feed, services, and the purchase of the transition horses. Other adjustments were done between units that did not affect the bottom line (moving extra help dollars from one unit to the other, etc.).
- Revenues were increased by a net \$64,000, mostly due to Cabin Rental increase of \$35,000 and the unanticipated Electrical Easement at CBG in the amount of \$80,300. CBG rents were decreased by \$50,000 since we are able to protect the rent revenues on the new properties purchased at CBG using the CBG Haying account in donated funds.
- Adjustments were also made to grants (including FEMA) in both revenues and expenditures to line up with the actual figures for the fiscal year. The Board of Supervisors does not consider adjustments to grants when looking at the operations.

STAFF RECOMMENDATION: The Board approves the April 2014 proposed 3rd quarter budget amendment as submitted for fiscal year 2013-2014.

8) Yellow Banks Dam Rehabilitation Project, Contract Extension/Change Order:

Numerous regulatory issues with the United States Army Corps of Engineers (USACE) and Iowa Department of Natural Resources (IDNR) have held up the work on the Yellow Banks Dam Rehabilitation project. These issues have been worked out and PCC is authorized to proceed with the project. As a result of these issues and on-site soil conditions, it would be beneficial to all parties involved to provide a contract extension to complete the work on the Yellow Banks Dam Rehabilitation.

To satisfy the requirements of both the USACE and IDNR and on-site soil conditions encountered, numerous design changes were implemented. These design changes resulted in increased unit prices and quantities. I have attached a Change Order from Stanley Consultants outlining the changes, reasons and associated costs.

The changes required to satisfy both the USACE and the IDNR result in an additional \$59,604. This amount is covered by the 10% contingency and falls within the initial Board Action which approved \$741, 820 for the project.

A contract extension is also attached that is a result of the required changes.

STAFF RECOMMENDATION: That the Board approves the Contract Extension and Change Order in the amount of \$59,604 with RW Excavating and Dozing for work that is a part of the Yellow Banks Dam Rehabilitation project and authorizes the Chair to sign both documents.

9) Fort Des Moines Park Pond & Watershed Improvements, Change Order 2

The PCC Board approved the Fort Des Moines (FDM) Park & Watershed Improvements project including the plans, specifications, cost estimate and form of contract at the October 2013 Board Meeting for a cost not to exceed \$682,456. At the PCC March 2014 Board Meeting the Board approved allocating an additional \$25,000 to the project for the construction of bridge approaches for two trail crossings and the construction of a fishing jetty. This additional work has been completed to specifications.

The original contract documents included estimated quantities and payment specifications based upon the most recent Statewide Urban Design and Specifications (SUDAS). The plan quantities are estimates and quantities may go up or down based upon field conditions, engineering changes, and other unknowns encountered during the construction process. With these unknowns in mind, staff consistently asks for a contingency in the Board recommendations. The contingency on this project was 10% or \$68,245.

In attempt to close out this project, staff has been working with Stanley Consultants and Bishop Engineering to determine final quantities based upon pre and post surveys. This information is being compiled and a final quantity spread sheet will be brought to our Board for approval.

Based upon survey estimates, I believe the contract will be above the amount previously approved by the Board which is (\$ 682,456 original contract and \$ 25,000 change order) \$707, 456. If additional expenses are incurred, they will be off-set with revenues from Iowa DNR grants.

- Mark Dungan
Natural Resources Manager

STAFF RECOMMENDATION: Will be presented at the Board Meeting.

10) Employees, Recent Hires

The following individuals have been hired for employment with PCCB:

Start Date	Employee	Position	Rate of Pay
5/12/14	Tanner Scheuermann	Cons. Lbr II	\$11.14/Hr
5/10/14	George Darrell Stout	Campgrd Attendant	\$10.41/Hr
5/05/14	Amy Kramer	Park Officer	\$20.49/Hr
5/05/14	Matthew Stringham	Park Officer	\$20.49/Hr
5/05/14	Matthew Covey	Park Officer	\$20.49/Hr
5/05/14	Dallas Thurman	Cons. Lbr I	\$10.41/Hr
5/05/14	Jordan Perry	Cons. Lbr I	\$10.41/Hr
5/05/14	Joe Judson	Cons. Lbr I	\$10.41/Hr
4/24/14	Megan Huggins	Stable Lbr	\$9.25/Hr
5/08/14	Jacklyn Gautsch	Asst. Riding Instruc.	\$11.33/Hr
5/15/14	Ellen Westhoff	Stable Lbr	\$9.25/Hr

Information only.

11) Jester Park Conservation Center Update

12) Grand Opening: Jester Park Cabins & Discovery Pond

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, April 9, 2014. The meeting was called to order at 5:30 p.m.

#1 – Roll Call

Members Present: Levis, Kurovski, Johnson, Cataldo
Members Absent: Smith (arrived at 5:41 p.m.)

#1b – Action on the Minutes of the Previous Meeting(s)

MOTION: Moved by Johnson to approve the March 19, 2014 meeting minutes as written.

VOTE YEA: Levis, Kurovski, Johnson, Cataldo

PUBLIC COMMENTS

Jerri Scott, 1431 Thompson Ave., Des Moines; Sally Gaer, 163 59th St., West Des Moines; and Tammy Reams, 800 37th St, West Des Moines appeared before the Board to express concerns with operations and management of Jester Park Equestrian Center.

#2 – Consent Agenda

MOTION: Moved by Kurovski to approve the following consent agenda items:

- a) March 2014 bill list;
- b) purchase of a 2014 Chevrolet 15 passenger window van from Karl Chevrolet for a price not to exceed \$28,822.30;
- c) staff advertising a public hearing to be held at the PCCB's May meeting, for the purpose of selling the portion of the abandoned UP industrial line between Ankeny and Des Moines, lying within the cooperate limits of Ankeny to the City of Ankeny.

VOTE YEA: Johnson, Cataldo, Kurovski, Levis

#3 – Public Hearing

Chair opened public hearing on granting Wastewater Reclamation Authority easements for installing a sewer line on Easter Lake Park property.

As there were no comments, the Chair closed the public hearing.

MOTION: Moved by Levis that the Board resolves that the granting of easements to Wastewater Reclamation Authority for the purpose of installing a sewer line on Easter Lake Park property will not interfere with park purposes and approves the PCCB Chair signing easement document; the Board further directs staff to recommend to the Polk County Board of Supervisors that they grant the easements as requested.

VOTE YEA: Kurovski, Johnson, Levis, Cataldo

#4 – Easter Lake Park, Mark C. Ackelson Trail, Phase II – Award of Contract

Smith arrived at 5:41 p.m.

MOTION: Moved by Kurovski that the Board approve the Chair signing the contract with Absolute Concrete for the construction of phase II of the Mark C. Ackelson Trail for the sum of \$1,043,237.80; and the Board further authorizes up to \$75,000 contingency to cover unforeseen costs.

VOTE YEA: Cataldo, Kurovski, Levis, Johnson

VOTE ABSTAIN: Smith

#5 – White Property, Memorandum of Understanding and Lease Agreement

MOTION: It was moved by Johnson that the Board authorizes the Chair signing the Memorandum of Understanding and Lease Agreement with the Iowa Natural Heritage Foundation to grant PCCB authority to manage the former JC White property until such time as the property is transferred to public ownership.

VOTE YEA: Levis, Johnson, Smith, Cataldo, Kurovski

#6 – Jester Park, Well Drilling

Wayne Johnson noted that the written material for this item incorrectly refers to the Iowa Department of Natural Resources. Instead it should state the Iowa Department of Public Health.

Johnson presented the following bids received for drilling each well: Thorpe Water Development, \$15,455; Northway Well and Pump Co., \$18,325; Layne Water Resources, \$34,146.

MOTION: It was moved Levis that the Board approves the cost estimate of \$15,455 from Thorpe Water Development and other associated costs of \$4,020 for a project total cost of \$19,475 per well, or a project cost total of \$38,950 for both wells and approve the Director signing a contract with Thorpe Water Development. Funding for this project to come from REAP funds.

VOTE YEA: Smith, Cataldo, Kurovski, Johnson, Levis

#7 – Environmental Education Annual Report

Patrice Petersen-Keys gave PowerPoint presentation on the Environmental Education Annual Report.

Information only.

(Smith left at 6:40 p.m.)

#8 – Board Meetings-Project Tours

Discussion was held on presented schedule for spring/summer PCCB meetings. Board was in favor of schedule and asked that tours of projects associated with the meetings be held at the beginning of the meeting with the business segment of the meetings following the tours.

Discussion Items

- ❖ Director Parker reported on Vision Iowa CAT grant/LAWCON grant for Conservation Center and other fundraising efforts taking place for the Center

Adjournment

Meeting adjourned at 7:40 p.m.

Prepared by: Cindy Lentz

**POLK COUNTY CONSERVATION BOARD
GOLF COURSE RESIDENCE
LEASE AGREEMENT**

This Residence Lease Agreement ("Lease") is made and effective this May 14, 2014 by and between Polk County Conservation Board ("Landlord") and Bob Begey ("Tenant"). This Lease creates joint and several liability in the case of multiple Tenants. This lease is not subject to Chapter 562A because employment is a condition of tenancy.

1. PREMISES

Landlord hereby rents to Tenant and Tenant accepts in its present condition the house at following address: 12461 NW 118th Avenue, Granger, Iowa, 50109.

2. TERM

The term of this Lease shall start on July 1, 2014 and end on June 30, 2016.

3. CONDITION OF LEASE

A condition of this Lease is that the Tenant is required to be an employee of Green Golf Partners, Jester Park Golf Course managing firm. If the Tenant's employment with Green Golf Partners ceases, Tenant is to notify Landlord immediately. Tenant will be allowed up to 45 days occupancy following the date of notification to surrender the property.

4. RENT

Tenant agrees to pay, without demand, to Landlord as rent for the House the sum of \$700.00 per month in advance of the first day of each calendar month, at 11407 NW Jester Park Drive, Granger, Iowa, 50109, or at such other place as Landlord may designate. The rate of \$700 is for up to two adult tenants. For each additional adult tenant \$200 will be added to the monthly rent due, not to exceed 3 unrelated persons or five (5) people in total. Landlord may impose a late payment charge of \$25 per day for any amount that is more than five (5) days late. Rent will be prorated if the term does not start on the first day of the month or for any other partial month of the term.

5. SECURITY DEPOSIT

Upon execution of this Lease, Tenant deposits with Landlord \$750.00, as security for the performance by Tenant of the terms of this Lease to be returned to Tenant following the full and faithful performance by Tenant of this Lease. In the event of damage to the House caused by Tenant or Tenant's family, agents or visitors, Landlord may use funds from the deposit to repair, but is not limited to this fund and Tenant remains liable.

6. QUIET ENJOYMENT

Landlord agrees that if Tenant timely pays the rent and performs the other obligations in this Lease, Landlord will not interfere with Tenant's peaceful use and enjoyment of the House.

7. **USE OF PREMISES**

A. The House shall be used and occupied by Tenant exclusively as a private single-family residence. Neither the House nor any part of the House or yard shall be used at any time during the term of this Lease for the purpose of carrying on any business, profession, or trade of any kind, or for any purpose other than as a private single-family residence.

B. Tenant shall comply with all the health and sanitary laws, ordinances, rules, and orders of appropriate governmental authorities and homes associations, if any, with respect to the House.

8. **NUMBER OF OCCUPANTS**

Tenant agrees that the House shall be occupied by no more than three (3) unrelated persons and no more than five (5) people in total. Tenant agrees to notify Landlord of person(s) living at residence at any given time.

9. **CONDITION OF PREMISES**

A. Tenant agrees that Tenant has examined the House, including the grounds and all building and improvements, and that they are, at the time of this Lease, in good order, good repair, safe, clean, and tenantable condition.

B. Landlord and Tenant agree that a copy of the "Joint Inspection," the original of which is maintained by Landlord and a copy provided to Tenant, attached hereto reflects the condition of the House at the commencement of Tenant's occupancy.

10. **ASSIGNMENT AND SUBLETTING**

A. Tenant shall not assign this Lease, or sublet or grant any concession or license to use the House or any part of the House without Landlord's prior written consent.

B. Any assignment, subletting, concession, or license without the prior written consent of Landlord, or an assignment or subletting by operation of law, shall be void and, at Landlord's option, terminate this Lease.

11. **ALTERATIONS AND IMPROVEMENTS**

A. Tenant shall make no alterations to the House or construct any building or make other improvements without the prior written consent of Landlord.

B. All alterations, changes, and improvements built, constructed, or placed on or around the House by Tenant, with the exception of fixtures properly removable without damage to the House and movable personal property, shall, unless otherwise provided by written agreement between Landlord and Tenant, be the property of Landlord and remain at the expiration or earlier termination of this Lease.

12. **DAMAGE TO PREMISES**

If the House, or any part of the House, shall be partially damaged by fire or other casualty not due to Tenant's negligence or willful act, or that of Tenant's family, agent, or visitor, there shall be an abatement of rent corresponding with the time during which,

and the extent to which, the House is untenable. If Landlord shall decide not to rebuild or repair, the term of this Lease shall end and the rent shall be prorated up to the time of the damage.

13. **DANGEROUS MATERIALS**

Tenant shall not keep or have on or around the House any article or thing of a dangerous, inflammable, or explosive character that might unreasonably increase the danger of fire on or around the House or that might be considered hazardous.

14. **UTILITIES**

Tenant shall be responsible for all utility services except Landlord will provide for the following: sewer and water. Tenant shall not default on any obligation to a utility provider for utility services at the House. Tenant is responsible for returning utility services to Landlord at end of this Lease.

The LP tank for the property shall be filled by Landlord near the time Tenant takes occupancy at no expense to Tenant. Following the initial fill of the LP tank upon occupancy, LP becomes the sole responsibility of the Tenant. At the end of Lease, Tenant will be responsible for filling the LP tank near the time Tenant leaves the House at no expense to Landlord.

15. **MAINTENANCE AND REPAIR**

A. Tenant shall notify the Landlord immediately of any repairs needed and the Landlord shall have access to the premises at any reasonable time for repairs, maintenance, or to protect the property. Landlord will, at Landlord's sole expense, keep and maintain the House and appurtenances in good and sanitary condition and repair during the term of this Lease and shall keep the fixtures in the House in good order and repair; and keep the furnace clean. Landlord shall, at Landlord's sole expense, make all required repairs to the plumbing, stove/oven, kitchen refrigerator, dishwasher, electric and gas fixtures, other mechanical devices and systems, floors, ceilings and walls whenever damage to such items was not due to the negligence or deliberate wrongful conduct of the Tenant or the Tenant's family, agent, or visitor, in which case the Tenant will be held liable. Annual service checks of residence furnace and air-conditioning unit will be at the expense of the Landlord.

B. The Landlord will pay for termite inspections and provide exterminator services if needed and approved by the Landlord.

C. Tenant agrees that no signs shall be placed or painting done on or about the House by Tenant without the prior written consent of Landlord.

D. Tenant agrees to promptly notify Landlord in the event of any damage, defect or destruction of the House, or the failure of any of Landlord's appliances or mechanical systems, and except for repairs or replacements that are the obligation of Tenant pursuant to Subsection A above, Landlord shall use its best efforts to repair or replace such damaged or defective area, appliance or mechanical system.

E. Landlord is responsible for removing snow from driveway to allow access to the House within 24 hours after snowfall. Additional snow removal, including sidewalks, is the responsibility of the Tenant.

F. Tenant is responsible for mowing and weed trimming of the residence yard. Yard must be kept neat and must not be unsightly.

G. Tenant shall provide materials and/or labor for routine maintenance which includes but is not limited to: day-to-day cleaning, carpet cleaning, cleaning of windows, cleaning of woodwork, replacement of light bulbs, mouse traps, mouse poison, services to unplug sink traps and shower/tub drains, pest control.

16. **USE OF COUNTY EQUIPMENT**

Tenant may not use County equipment in anyway for the maintenance of house or driveway, to include snow removal and yard maintenance.

17. **LANDSCAPING & GARDEN**

Tenant provides materials and labor for annual landscaping (flowers, etc.) in approved flower beds. Change to existing landscaping plan must have Landlord approval.

Tenant may have a garden area and will be responsible for providing labor and materials for such garden. Location of garden will be subject to Landlord approval and will not exceed ½ acre. Garden area must be kept neat and must not be unsightly.

18. **ANIMALS**

Tenant shall keep no domestic or other animals in or about the House without the prior written consent of Landlord. Tenant will be held liable for any damage to property caused by animals.

19. **RIGHT OF INSPECTION**

Landlord and Landlord's agents shall have the right at all reasonable times during the term of this Lease and any renewal of this Lease to enter the House for the purpose of inspecting the premises and/or making any repairs to the premises or other item as required under this Lease.

20. **HOLDOVER BY TENANT**

Should Tenant remain in possession of the House with the consent of Landlord after the expiration of the Term of this Lease, a new tenancy from month to month shall be created which shall be subject to all the terms and conditions of this Lease, but shall be terminable on thirty (30) days by either party or longer notice if required by law. If Tenant holds over without Landlord's consent, Landlord is entitled to double rent, pro-rated per each day of the holdover, lasting until Tenant leaves the House.

21. **SURRENDER OF PREMISES**

Tenant is required to provide 30 day notice of surrendering of premises to the Landlord and must follow procedure identified in "Notices" section of this Agreement. Failure to provide 30 day notice will result in Tenant being responsible for payment of one additional month's rent.

Tenant shall quit and surrender the House in as good a condition as it was at the commencement of this Lease, reasonable wear and tear and damages by the elements excepted. An inspection/inventory will be completed by the Landlord.

22. **FORFEITURE OF SECURITY DEPOSIT - DEFAULT**

It is understood and agreed that Tenant shall not attempt to apply or deduct any portion of any security deposit from the last or any month's rent or use or apply any such security deposit at any time in lieu of payment of rent. If Tenant fails to comply, such security deposit shall be forfeited and Landlord may recover the rent due as if any such deposit had not been applied or deducted from the rent due. For the purpose of this paragraph, it shall be conclusively presumed that a Tenant leaving the Premises while owing rent is making an attempted deduction of deposits. Furthermore, any deposit shall be held as a guarantee that Tenant shall perform the obligations of the Lease and shall be forfeited by the Tenant should Tenant breach any of the terms and conditions of this Lease. In the event of default, by Tenant, of any obligation in this Lease which is not cured by Tenant within fifteen (15) days notice from Landlord, then in addition to forfeiture of the Security Deposit, Landlord may pursue any other remedy available at law, equity or otherwise.

23. **ABANDONMENT**

If at any time during the term of this Lease, Tenant abandons the House or any of Tenant's personal property in or about the House, Landlord shall have the following rights: Landlord may, at Landlord's option, enter the House by any means without liability to Tenant for damages and may relet the House, for the whole or any part of the then unexpired term, and may receive and collect all rent payable by virtue of such reletting; also, at Landlord's option, Landlord may hold Tenant liable for any difference between the rent that would have been payable under this Lease during the balance of the unexpired term, if this Lease had continued in force, and the net rent for such period realized by Landlord by means of such reletting. Landlord may also dispose of any of Tenant's abandoned personal property as Landlord deems appropriate, without liability to Tenant. Landlord is entitled to presume that Tenant has abandoned the House if Tenant removes substantially all of Tenant's furnishings from the House, if the House is unoccupied for a period of two (2) consecutive weeks, or if it would otherwise be reasonable for Landlord to presume under the circumstances that the Tenant has abandoned the House.

24. **SECURITY**

Tenant acknowledges that Landlord does not provide a security alarm system or any security for the House or the Tenant and that any such alarm system or security service, if provided, is not represented or warranted to be complete in all respects or to protect

MEMORANDUM OF UNDERSTANDING

PARTIES: THE CITIES OF ANKNEY, MADRID, SHELDAHL, SLATER, WOODWARD, BOONE COUNTY CONSERVATION BOARD, POLK COUNTY CONSERVATION BOARD, DALLS COUNTY CONSERVATION BOARD, STORY COUNTY CONSERVATION BOARD,

PROJECT/INITIATIVE: JOINT PUBLIC SERVICE AGREEMENT

GENERAL NOTES: This Memorandum of Understanding (M.O.U.) is made and entered into, by and between, the Cities of Ankeny, Madrid, Sheldahl, Slater, and Woodward, the Boone county Conservation Board, the Polk County Conservation Board, the Dallas County Conservation Board and the Story County Conservation Board (the “Jurisdictions”).

JURISDICTIONS RESPONSIBILITIES & MUTUAL UNDERSTANDINGS

1. Because The High Trestle Trail is high quality regional asset that benefits the regional economy, provides active recreation, environment education and health improvement opportunities to support the overall quality of life in Central Iowa; and
2. Because the long term maintenance of the High Trestle Trail is in the best interest of the agencies involved; and
3. Because working collectively provides greater benefit to the trail and the agencies involved in trail maintenance; the Parties above therefore agree to the following:
4. The Jurisdictions agree to continue the High Trestle Trail Steering Committee (the “Committee”) with one official representative from each of the nine government entities. The Jurisdictions support the creation of a “High Trestle Trail Legacy Fund” (the “Legacy Fund”) through annual contributions pursuant to available funds for a period of at least five years. This Legacy Fund will be an annual set-aside for major expenditures expected in the long term future such as major trail resurfacing, drainage repair, or significant issues with bridges along the trail. All Jurisdictions intend to contribute to the Legacy Fund yearly, based on the contribution schedule listed below:

• Ankeny	\$5,000
• Sheldahl	\$500
• Slater	\$1,500
• Madrid	\$1,500
• Woodward	\$1,500
• Polk Co.	\$5,000
• Dallas Co.	\$750
• Story Co.	\$500
• Boone Co.	\$5,000

5. The Iowa Natural Heritage Foundation shall be assigned to manage the Legacy Fund and invoice each Jurisdiction with payment due on the following dates:
 - July 31, 2014
 - July 31, 2015
 - July 31, 2016
 - July 31, 2017
 - July 31, 2018

Contribution levels and the M.O.U. guidelines will be reviewed every five (5) years. Contributions from the participating entities are to be invested per Iowa Code Sections 12B.10 and 12B.10A-C.

6. Maintenance expense requests shall be reviewed and approved by the High Trestle Trail Steering Committee on a case-by-case basis. Any reimbursements from the Legacy Fund shall only be for direct expenses, not staff or administrative time. In an effort to leverage the Legacy Fund, funding appropriations shall not exceed 50% of total costs, unless approval for such additional funding is authorized through a vote of the Steering Committee.
7. This M.O.U. shall become effective upon acceptance by all parties.
8. This M.O.U. is duly recognized by all Jurisdictions and it may be amended only upon the agreement of all parties and only in writing.
9. The Jurisdictions shall approve the M.O.U. by resolution or motion of their respective Board or Council, which shall authorize the execution of the M.O.U.

EXECUTION OF AGREEMENT

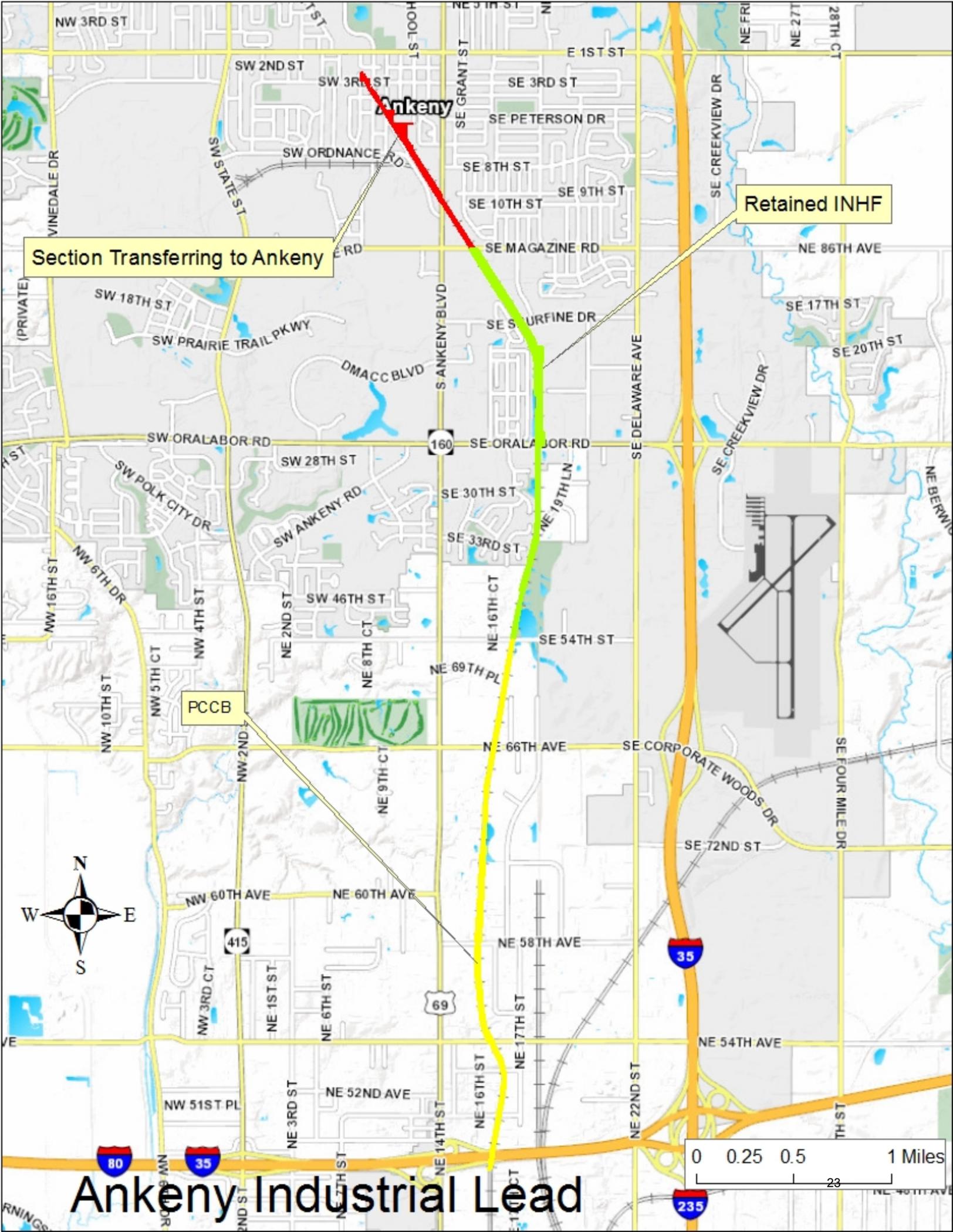
This M.O.U. is hereby agreed to by all Jurisdictions to be executed in separate counterparts, each of which shall be considered an original, this _____day of _____, 2014.

City or County of _____

Attest _____

City Clerk or CCB Director

Mayor or County Board Chair



Section Transferring to Ankeny

Retained INHF

PCCB

Ankeny Industrial Lead

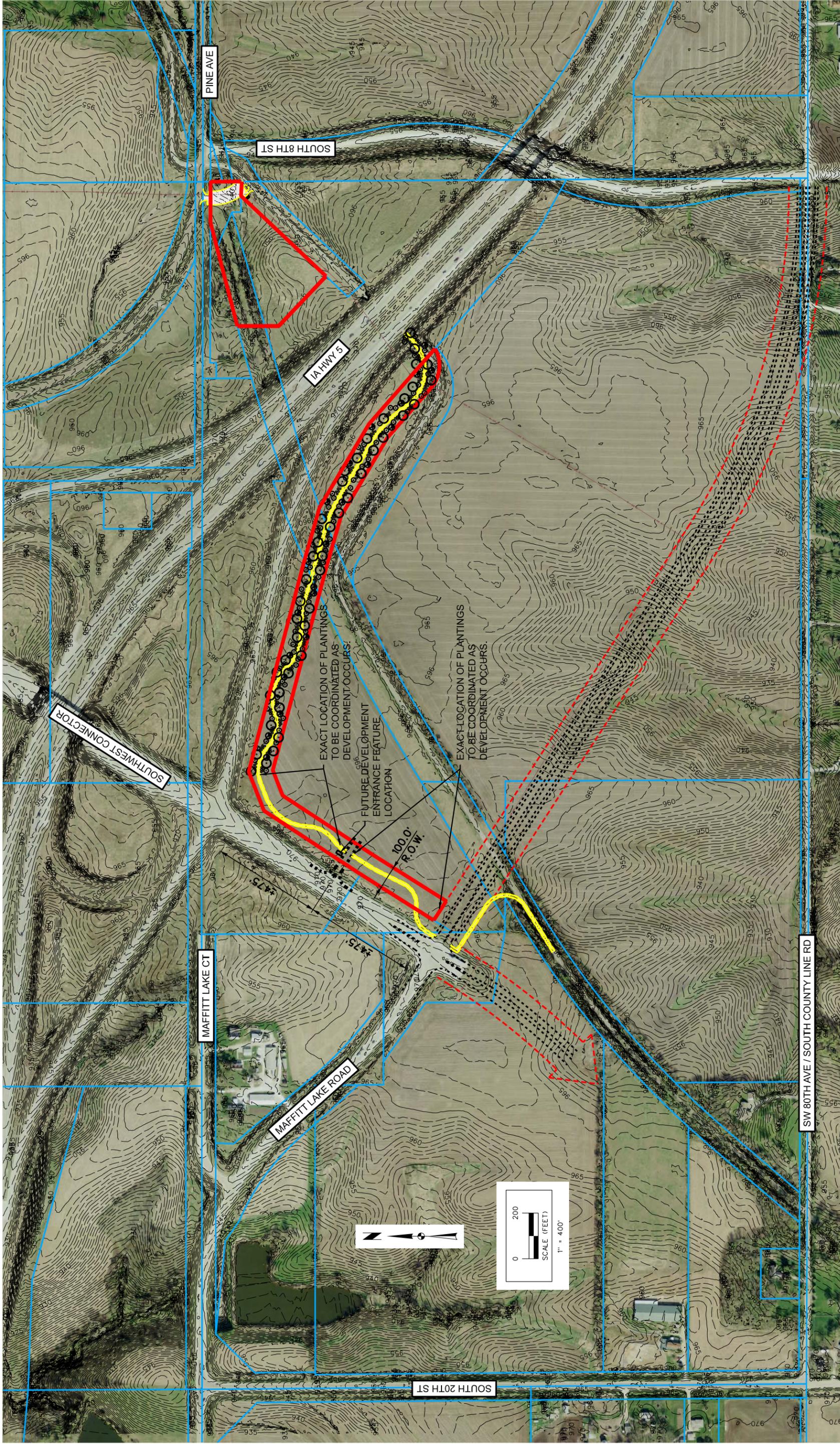
0 0.25 0.5 1 Miles



Bridge Construction and Trail Development

Trestle to Trestle Trail

0 0.25 0.5 Miles



TRAIL RELOCATION EXHIBIT
 SOUTHWEST COMMERCE PARK
 WEST LAKES PROPERTIES, LLC
 NOVEMBER 17, 2010



SNYDER & ASSOCIATES
 Engineers and Planners



CHANGE ORDER

Project Name:	Project No.:	24806
<u>Yellow Banks Dam Reconstruction</u>	Contract No.:	_____
_____	Change Order No.:	1
	Instruction No.:	1, 2, 5
Contract Description:	Cost Code:	_____
<u>Construction contract for Yellow Banks Dam</u>	Date Prepared:	April 25, 2014

Description of change:

The following provides a description of the ITC's included in this change order. An updated unit price schedule is attached. The updated unit price schedule provides an estimate of the change in cost due to this change order. Measurement for payment of additional items shall be performed according to Section 01 22 00 – Unit Prices of the Project Specifications.

ITC 1

- Embankment
 - Top of embankment was raised from 814.5 to 815.7 to satisfy DNR comment.
 - To offset cost increases, County proposes assist in hauling of excess embankment material.
 - Impacts:
 - Reduction of excess embankment (Item 10) from 7750 CY to 6890 CY
 - Split excess embankment into two items:
 - Item 10 – Disposal of Excess Embankment Material
 - Item 23 – Stockpiling of Excess Embankment Material
 - Cost to be established at a later date.
 - Additional slope grading, an additional \$1000 added to Earthwork (Item 9) for grading increased slope for top of embankment.
- Culvert Pipe Filter
 - Spec for pipe filter sand changed from Iowa DOT Floodable Backfill to ASTM C33 Fine Aggregate (i.e. Concrete Sand) to satisfy DNR comment.
 - Impact: Unit price increase for more expensive sand material (Item 24)
- Culvert Pipe
 - Only gasketed joints allowed to satisfy DNR comment.
 - Impact: Lump sum price increase for gaskets (Item 25)
- Culvert Bedding
 - Backfill lift height reduced from 6" to 4" to satisfy DNR comment.
 - Impact: Testing cost increase. Will be billed directly for additional tests performed above \$15,000. Lump sum cost of Testing (Item 5) increased to \$16,975, not to exceed.

ITC 2

- Toe Drain
 - Additional stabilization pad required below toe drain and under outlet structure due to site conditions.
 - Impacts: Additional unit price items for construction of stabilization pad.
 - Choke Stone (Item 26): 130 CY
 - 3" Rock (Item 27): 270 CY
 - 3/8" Chip Stone (Item 28): 25 CY
 - Geotextile (Item 29): 260 SY
- Rock Dams
 - Contractor's SWPPP subcontractor required placement of small rock check dams along toe of

Unit Price Work: Unit Prices have been computed in accordance with the General Conditions. Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.

Item No.	Description	Pay Unit	BID SCHEDULE			CHANGE ORDER	
			Est. Quantity	Unit Price	Amount Bid	Adjusted Quantity	Adjusted Cost
1	Mobilization & Demobilization	LS	1	\$ 15,000	\$ 15,000		
2	Engineering and Administration	LS	1	\$ 22,500	\$ 22,500		
3	Construction Stakes, Lines & Grades	LS	1	\$ 22,500	\$ 22,500		
4	Regulatory Requirements	LS	1	\$ 15,000	\$ 15,000		\$ 1,975
5	Independent Testing	LS	1	\$ 15,000	\$ 15,000		
6	Removals	LS	1	\$ 30,000	\$ 30,000		
7	Inlake Structure	LS	1	\$ 82,500	\$ 82,500		
8	Outlet Structure	LS	1	\$ 67,500	\$ 67,500		
9	Earthwork	LS	1	\$ 52,500	\$ 52,500		\$ 1,000
10	Disposal of Excess Embankment Material	CY	7750	\$ 13.50	\$ 104,625	-860	\$ (11,610)
11	Drainage Filter and Drainage Diaphragm	LS	1	\$ 15,000	\$ 15,000		
12	Toe Drain	LS	1	\$ 30,525	\$ 30,525		
13	Access Route Stabilization - Gravel	CY	240	\$ 52.50	\$ 12,600		
14	Erosion and Sediment Control	LS	1	\$ 15,000	\$ 15,000		
15	Riprap	CY	135	\$ 67.50	\$ 9,113		
16	Cofferdams & Dewatering	LS	1	\$ 7,500	\$ 7,500		
17	Seeding - Area 1	SY	1880	\$ 0.99	\$ 1,875		
18	Seeding - Area 2	SY	620	\$ 6.04	\$ 3,750		
19	Seeding - Area 3	SY	5,150	\$ 0.73	\$ 3,750		
20	Seeding - Area 4	SY	6,650	\$ 0.67	\$ 4,500		
21	Spillway Culvert - 48" RCP	LF	259	\$ 542.32	\$ 140,463		
22	Spillway Culvert - 48" RCP Bends	EA	2	\$ 1,590.00	\$ 3,180		
23	Stockpile Excess Embankment	CY	TBD				
24	Upgrade in Filter Sand	CY		\$ 4.00		383	\$ 1,532
25	Gasket Joints	LS		\$ 954.00		1	\$ 954
26	Choke Stone	CY		\$ 75.00		130	\$ 9,750
27	3" Rock	CY		\$ 77.70		270	\$ 20,979
28	3/8" Chip Stone	CY		\$ 75.00		25	\$ 1,875
29	Geotextile	SY		\$ 2.50		510	\$ 1,275
30	Check Dams	LS		\$ 3,523.50		1	\$ 3,524
31	Additional SWPPP Inspections	EA		\$ 250.00		25	\$ 6,250
32	"Dirty" Chipstone	CY		\$ 75.00		153	\$ 11,475
33	Compact Fill	CY		\$ 4.50		150	\$ 675
34	Test Fill	EA		\$ 450.00		1	\$ 450
35	Overexcavation	LS		\$ 9,500.00		1	\$ 9,500
TOTAL AMOUNT BID					\$ 674,381		\$ 59,604
ADJUSTED TOTAL							\$ 733,984



**POLK COUNTY
CONSERVATION
Contract Extension**

Kind of Work: Dam Rehabilitation

Project: Yellow Banks Park

Contractor: RW Excavating and Dozing

Date Prepared: May 8, 2014

Preparer: Mark Dungan, Natural Resources Manager

You are hereby given a contract extension for completion of work regarding Yellow Banks Dam Rehabilitation. Your new completion date is November 1, 2014.

The signing of this document shall serve as an unsworn declaration that, I (the owner, partner, or an authorized representative) hereby certify under penalty of the laws of the United States and the State of Iowa, that I have read understood and accept the **Contract Extension** as outlined in the document above.

Polk County Conservation

RW Excavating and Dozing

Jim Cataldo, PCCB Chair

Dan Wilson, President

Date: _____

Date: _____

2013- 2014 Revenue Budget

- as of 04/30/14 (83.33% of budget year expired)

UNIT #	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
General - Fund 1					
0212	Infrastructure	\$ -	\$ -	\$ -	0.0%
0213	Equipment	\$ 7,700	\$ 7,697	\$ 3	100.0%
6006	Environmental Ed	\$ 50,000	\$ 53,106	\$ (3,106)	106.2%
6009	Natural Resources	\$ 126,300	\$ 69,490	\$ 56,810	55.0%
6101	Administration	\$ 224,400	\$ 206,258	\$ 18,142	91.9%
6103	Community Outreach	\$ -	\$ -	\$ -	0.0%
6104	Conservation Grants	\$ 286,300	\$ 283,292	\$ 3,008	98.9%
6110	Parks Advocacy Unit	\$ 466,000	\$ 284,210	\$ 181,791	61.0%
6119	Construction/Maint.	\$ -	\$ 135	\$ (135)	0.0%
6124	Equestrian Center	\$ 311,000	\$ 235,902	\$ 75,098	75.9%
Sub-Total - General Fund 1		\$ 1,471,700	\$ 1,140,089	\$ 331,611	77.5%
REAP - Fund 26					
0211	Resource Enhancement	\$ 103,200	\$ 161,494	\$ (58,294)	156.5%
Reserve - Fund 50					
0210-0214	Special Projects	\$ -	\$ 116,264	\$ (116,264)	#DIV/0!
Bond - Fund 51					
0210	Water & Land Dev & Trails	\$ 2,550,000	\$ 1,044,257	\$ 1,505,743	0.0%
Grand Total - Conservation		\$ 4,124,900	\$ 2,462,104	\$ 1,662,796	59.7%

2013- 2014 Expense Budget

- as of 04/30/14 (83.33% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
General - Fund 1					
0212	Infrastructure	\$ -	\$ -	\$ -	0.0%
0213	Equipment	\$ 162,200	\$ 110,119	\$ 52,081	67.9%
6006	Environmental Ed	\$ 385,029	\$ 320,367	\$ 64,662	83.2%
6009	Natural Resources	\$ 740,177	\$ 589,097	\$ 151,080	79.6%
6101	Administration	\$ 964,823	\$ 821,458	\$ 143,365	85.1%
6103	Community Outreach	\$ 217,881	\$ 188,486	\$ 29,395	86.5%
6104	Conservation Grants	\$ 9,300	\$ 9,036	\$ 264	97.2%
6110	Parks Advocacy Unit	\$ 479,633	\$ 383,417	\$ 96,216	79.9%
6119	Construction/Maint.	\$ 1,093,186	\$ 945,297	\$ 147,889	86.5%
6124	Equestrian Center	\$ 462,563	\$ 390,722	\$ 71,841	84.5%
Sub-Total - General Fund 1		\$ 4,514,792	\$ 3,757,998	\$ 756,794	83.2%
General Supplemental - Fund 2					
All Units	Benefits (IPERS/FICA/Ins, Etc.)	\$ 975,038	\$ 804,135	\$ 170,903	82.5%
Risk Management - Fund 3					
6100	Insurance, Med., Work. Comp.	\$ 115,500	\$ 110,713	\$ 4,787	95.9%
REAP - Fund 26					
0211	Resource Enhancement	\$ 147,225	\$ 106,422	\$ 40,803	72.3%
Reserve - Fund 50					
0210-0214	Trails, Special Projects	\$ 499,200	\$ 16,878	\$ 482,322	3.4%
Bond - Fund 51					
0210	Water & Land Dev & Trails	\$ 11,754,000	\$ 10,111,783	\$ 1,642,217	86.0%
Grand Total - Conservation		\$ 18,005,755	\$ 14,907,929	\$ 3,097,826	82.8%

PCWLL EXPENDITURES AS OF :

May 8, 2014

SUB- LEDGER	PROJECT	ANTICIPATED COSTS		CONSTRUCTION COSTS		ENGINEERING COSTS		ACTUAL CONSTRUCTION EXPENDITURES		ACTUAL ENGINEERING EXPENDITURES		ACTUAL MISCELLANEOUS EXPENDITURES		ACTUAL GRANT REVENUES AND DONATIONS		ACTUAL COSTS TO DATE		ACTUAL BALANCE REMAINING		
		CY2013 & 2014	2014	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED	ACTUAL	CONTRACTED
C05-R003	GAY LEA WILSON TRAIL CONNECTION (DSM-ANKENY)	\$ 185,600	\$ 787,580	\$ 254,644	\$ 754,580	\$ 77,032	\$ -	\$ (782,213)	\$ 49,400	\$ 136,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C06-6134	CBG SHAW ACQUISITION	\$ 430,915	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (258,860)	\$ 430,915	\$ -	\$ 689,775	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C08-6142	JESTER PARK CABINS	\$ 525,000	\$ -	\$ -	\$ 654,315	\$ -	\$ -	\$ -	\$ 654,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C11-6205	CVT CONNECTOR-BROADWAY TO GLW	\$ 36,818	\$ -	\$ 252,751	\$ -	\$ 98,618	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6208	FDM OUTDOOR CLASSROOM	\$ 11,201	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6213	CBG WELL REPLACEMENT	\$ 90,000	\$ 71,746	\$ -	\$ 71,746	\$ 150	\$ 150	\$ -	\$ 73,859	\$ 16,141	\$ 1,963	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6214	CBG OBSERVATION DECK	\$ 77,700	\$ -	\$ 8,300	\$ 72,560	\$ 7,055	\$ 7,055	\$ -	\$ 79,615	\$ (1,915)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6219	JP EQUIPMENT MAINTENANCE BLDG RELOCATION	\$ 450,000	\$ -	\$ -	\$ 251,253	\$ -	\$ -	\$ -	\$ 251,253	\$ 198,747	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6219	EC IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 9,553	\$ 1,118	\$ 1,118	\$ -	\$ 10,671	\$ (10,671)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6220	4-MILE CREEK BANK STABILIZATION	\$ 340,725	\$ -	\$ 22,500	\$ -	\$ 20,309	\$ 20,309	\$ -	\$ 20,309	\$ 320,416	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6221	JP CONSERVATION CENTER	\$ 2,404,200	\$ -	\$ 729,922	\$ -	\$ 311,599	\$ 2,986	\$ (630)	\$ 313,955	\$ 2,090,245	\$ 2,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6222	CBG MASTER PLAN	\$ 106,000	\$ -	\$ 98,368	\$ -	\$ 77,425	\$ -	\$ -	\$ 77,425	\$ 28,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6223	ACKELSON TRAIL PHASE I (fkn EL Trail Phase I)	\$ 1,129,100	\$ 903,781	\$ 175,496	\$ 903,781	\$ 175,496	\$ 1,255	\$ -	\$ 1,080,533	\$ 48,568	\$ 1,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6224	ACKELSON TRAIL PHASE II (fka EL Trail Phase II)	\$ 141,013	\$ -	\$ 208,333	\$ -	\$ 125,589	\$ -	\$ -	\$ 125,589	\$ 15,424	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6225	ACKELSON TRAIL PHASE III (fka EL Trail Phase III)	\$ -	\$ -	\$ 159,534	\$ -	\$ 995	\$ 995	\$ -	\$ 995	\$ (995)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6226	FDM POND IMPROVEMENTS & SEDIMENT BASIN	\$ 854,903	\$ 707,456	\$ 132,209	\$ 667,108	\$ 132,241	\$ 24,901	\$ -	\$ 824,250	\$ 30,653	\$ 24,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6227	FDM PARK IMPR-SHELTER/TRAILS/PENINSULA	\$ 81,179	\$ -	\$ 57,600	\$ -	\$ 54,282	\$ -	\$ -	\$ 54,282	\$ 26,897	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6228	JP PARK IMPROVEMENTS-CAMP AREA #2 ELECTRIC	\$ 410,000	\$ 339,428	\$ 29,200	\$ 310,434	\$ 27,360	\$ 12,006	\$ -	\$ 349,800	\$ 60,200	\$ 12,006	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6229	HTT CONNECTOR TO GLW (fka Neal Smith)	\$ 9,800	\$ -	\$ 9,800	\$ -	\$ 9,800	\$ -	\$ -	\$ 9,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6230	TM CAMP CREEK STABILIZATION	\$ 1,097,465	\$ 876,665	\$ 194,600	\$ 548,980	\$ 192,785	\$ 137	\$ -	\$ 741,902	\$ 355,563	\$ 137	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6231	TM PARK IMPROVEMENTS INCLUDING SHOWER HOUSE	\$ 119,000	\$ -	\$ 53,200	\$ -	\$ 26,413	\$ 226	\$ (1,205)	\$ 25,434	\$ 93,566	\$ 226	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6232	YB PARK IMPROVEMENTS	\$ 87,000	\$ -	\$ 46,650	\$ -	\$ 38,804	\$ 113	\$ -	\$ 38,918	\$ 48,082	\$ 113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6233	TRAIL IMPROVEMENTS ALL AREAS	\$ 100,000	\$ -	\$ 12,000	\$ 11,225	\$ 12,000	\$ 3	\$ -	\$ 23,228	\$ 76,772	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6234	JP ENTRANCE RELOCATION	\$ 586,000	\$ 279,839	\$ 73,100	\$ 279,839	\$ 69,743	\$ 2,355	\$ -	\$ 351,937	\$ 234,063	\$ 2,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6235	CBG WOOSLEY PROPERTY-NO SALE APPRAISAL ONLY	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6236	CBG MENDENHALL ACQUISITION	\$ 676,267	\$ -	\$ -	\$ -	\$ -	\$ 676,267	\$ -	\$ 676,267	\$ 0	\$ 676,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6237	CXT VAULT TOILETS	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 64,133	\$ -	\$ 64,133	\$ 10,867	\$ 64,133	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6238	CBG WETLANDS DESIGN	\$ 104,476	\$ -	\$ 86,476	\$ -	\$ 67,121	\$ -	\$ -	\$ 67,121	\$ 37,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6239	YB DAM REPAIRS	\$ 797,000	\$ 674,382	\$ 112,525	\$ -	\$ 103,790	\$ 1,161	\$ -	\$ 104,950	\$ 692,050	\$ 1,161	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6240	BEAVER CREEK LAND ACQUISITION	\$ 93,469	\$ -	\$ -	\$ -	\$ 457	\$ 93,012	\$ -	\$ 93,469	\$ 0	\$ 93,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6242	ROAD & PARKING LOT RESURFACING ALL AREAS	\$ 200,000	\$ -	\$ -	\$ 195,951	\$ -	\$ -	\$ -	\$ 195,951	\$ 4,049	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6243	CAMP CREEK-MILLER/RIST LAND ACQUISITION	\$ 342,197	\$ -	\$ -	\$ -	\$ -	\$ 342,197	\$ -	\$ 342,197	\$ -	\$ 342,197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C12-6244	CBG AIRPORT 16 ACQUISITION	\$ 75,588	\$ -	\$ -	\$ -	\$ -	\$ 75,588	\$ -	\$ 75,588	\$ -	\$ 75,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PCWLL EXPENDITURES AS OF :

May 8, 2014

SUB- LEDGER PROJECT	ANTICIPATED COSTS		CONSTRUCTION COSTS		ENGINEERING COSTS		ACTUAL CONSTRUCTION EXPENDITURES		ACTUAL ENGINEERING EXPENDITURES		ACTUAL MISCELLANEOUS EXPENDITURES		GRANT REVENUES AND DONATIONS		ACTUAL COSTS TO DATE		ACTUAL BALANCE REMAINING	
	CY2013 & 2014		CONTRACTED		CONTRACTED		CONTRACTED		CONTRACTED		CONTRACTED		CONTRACTED		CONTRACTED		CONTRACTED	
C12-6245 YB ALITZ PROPERTY ACQUISITION	\$ 298,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 298,950	\$ -	\$ 0
C12-6246 CBG FREELAND LAND ACQUISITION	\$ 204,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,437	\$ -	\$ -
C12-6247 CBG AIRPORT 60 LAND ACQUISITION	\$ 238,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,687	\$ -	\$ -
C12-6248 CBG EVERLY PROPERTY-NO SALE APPRAISAL ONLY	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ -
C12-6249 BROWN'S WOODS TRAILHEAD IMPROVEMENTS	\$ 90,700	\$ -	\$ -	\$ 21,813	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102	\$ -	\$ -	\$ -	\$ -	\$ 26,915	\$ -	\$ 63,785
C12-6250 YB PREIST PROPERTY ACQUISITION	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -
C12-9999 MISC MINOR IMPROVEMENTS	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,150	\$ 43	\$ -	\$ -	\$ -	\$ -	\$ 20,193	\$ -	\$ 79,807
C13-6251 OVERALL PROGRAM MANAGEMENT	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 35,551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,551	\$ -	\$ 4,450
C12-9999 CONSTRUCTION EQUIPMENT & SUPPLIES	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 263,434	\$ -	\$ -	\$ -	\$ -	\$ 263,434	\$ -	\$ 6,566
C13-6252 EL LODGE CONSTRUCTION	\$ 35,000	\$ -	\$ -	\$ -	\$ 4,850	\$ -	\$ -	\$ -	\$ -	\$ 5,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,180	\$ -	\$ 29,820
C13-6253 TM ACCESSIBLE TRAIL AROUND POND	\$ 175,000	\$ 66,257	\$ -	\$ 70,251	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,690	\$ -	\$ -	\$ -	\$ -	\$ 124,941	\$ -	\$ 50,059
C13-6254 TM OVERLIN PROPERTY ACQUISITION	\$ 74,257	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,257	\$ -	\$ -	\$ -	\$ -	\$ 74,257	\$ -	\$ -
C13-6255 MALLY'S STREAMBANK STABILIZATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ (400)
C13-6256 PCWLL PUBLIC AWARENESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 863	\$ -	\$ -	\$ -	\$ -	\$ 863	\$ -	\$ (863)
C13-6258 NATURAL AREA RESTORATIONS	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,481	\$ -	\$ -	\$ -	\$ -	\$ 8,481	\$ -	\$ 11,519
C13-6259 JP CAMP STORE	\$ -	\$ -	\$ -	\$ -	\$ 4,250	\$ -	\$ -	\$ -	\$ 1,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050	\$ -	\$ (1,050)
C13-6261 ANKENY HTT EXTENTION TO DSM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,261,299	\$ -	\$ -	\$ -	\$ -	\$ 2,261,299	\$ -	\$ (2,261,299)
C13-6263 MALLY'S CVT & GLW TRAIL CONNECTOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ -	\$ (1,100)
EL COVERED BRIDGE IMPROVEMENTS	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
EL SILTATION DIKES AND DREDGING	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
EL RAIN GARDENS	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
LAND ACQUISITIONS	\$ 672,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 672,333
UP ANKENY-HTT CONNECTOR-ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GLW TRAIL CONNECTION TO MALLY'S	\$ 33,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,800
	\$ 13,969,680	\$ 4,707,134	\$ 2,771,308	\$ 4,823,390	\$ 1,698,611	\$ 5,397,222	\$ (1,042,908)	\$ 10,876,315	\$ 3,093,365									