



TAX PARCEL CONSOLIDATION/SPLIT REQUEST FORM

POLK COUNTY AUDITOR, ADMINISTRATION BUILDING, 111 COURT AVE., ROOM 230, DES MOINES, IA 50309-2297
PHONE: 515-286-3080, EMAIL: AUDITOR@POLKCOUNTYIOWA.GOV

To request tax parcels be consolidated or split into new parcels, the requestor must be either 1) an owner or 2) a representative of the owner capable of making said request upon the owner's behalf.

Date of Request: _____

Requestor's Name: _____

Requestor's Phone #: _____

Requestor's Email: _____

Received Date Stamp

CHECK HERE IF YOU WISH TO BE CONTACTED WITH NEW PARCEL NUMBER(S) WHEN AVAILABLE

Please indicate whether you are requesting tax parcel(s) to be consolidated or split (Choose one below):

CONSOLIDATION

Parcel Numbers:

If more than one parcel listed above has a property address, please indicate which address should be listed as primary.

OFFICE USE ONLY

Check the box next to the following categories in which the parcels the requested to be consolidated match:

- | | | | |
|--------------------------------------|--|---|---|
| <input type="checkbox"/> Owner Names | <input type="checkbox"/> Tax Districts | <input type="checkbox"/> Fire Districts | <input type="checkbox"/> Taxes are current |
| <input type="checkbox"/> Classes* | <input type="checkbox"/> TIF Districts | <input type="checkbox"/> Rescue Districts | <input type="checkbox"/> Parcels are adjacent |

*Classes of Agricultural (A) & Agricultural Dwelling (AD) are considered to be one in the same – CHECK THE BOX.

If attempting to consolidate a Commercial (C) or Industrial (I) classed tax parcel with a Multi-Residential (M) classed tax parcel OR a tax parcel with a taxable class with a tax parcel with a corresponding exempt class (example: Residential and Exempt Residential), written approval is required by the Polk County Assessor's Office – DO NOT CHECK THE BOX.

Checks completed by: _____

SPLIT

Parcel Number(s):

Along which previously recorded boundary or description do you wish the split to occur?

Examples: lot line, survey, other recorded document, etc.

