



Daily Operations Briefing

Tuesday, March 31, 2020

0800 Hours

Welcome & Ground Rules – Planning Section Chief



1. Welcome
2. Introductions
3. Expected Outcomes
4. Ground Rules

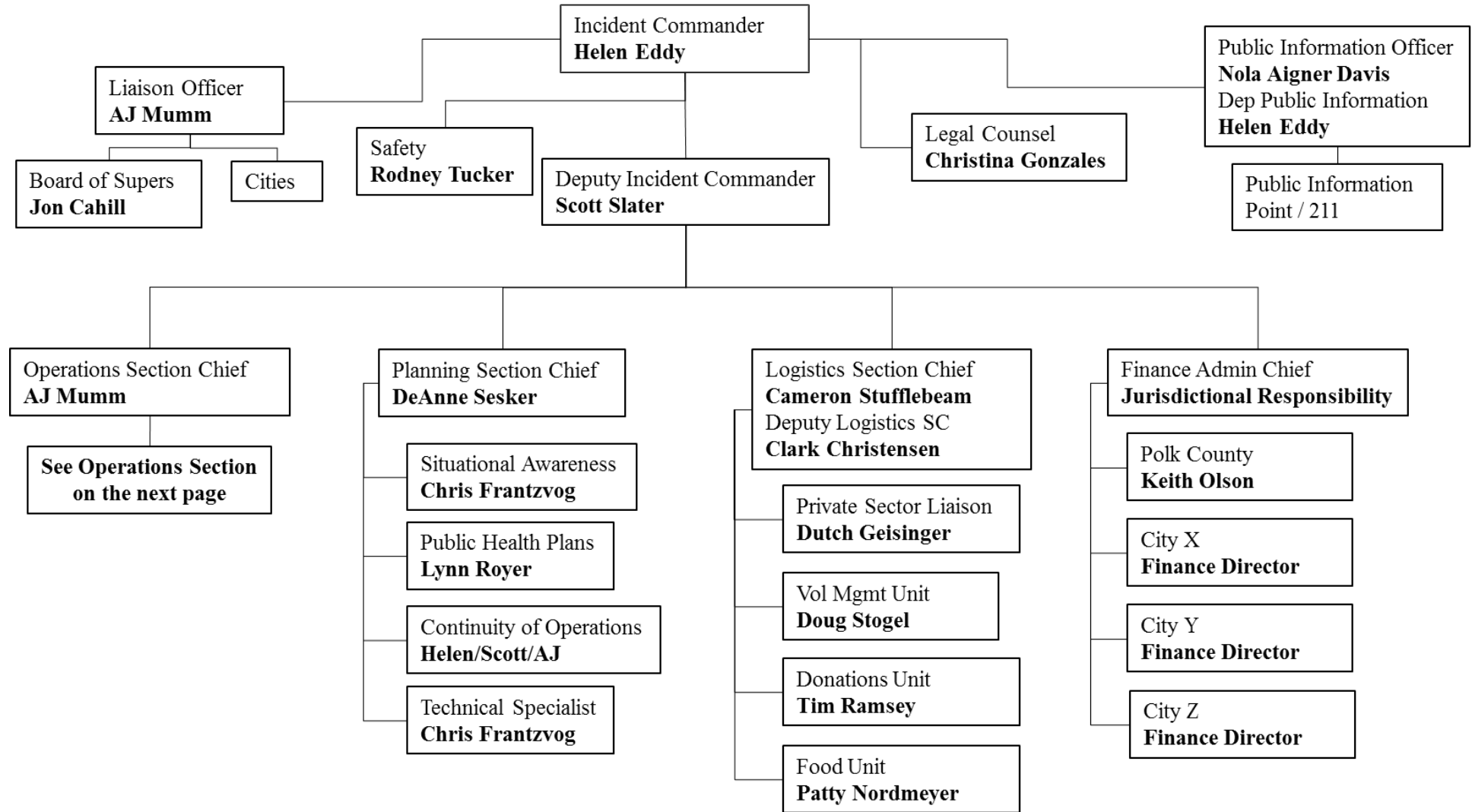


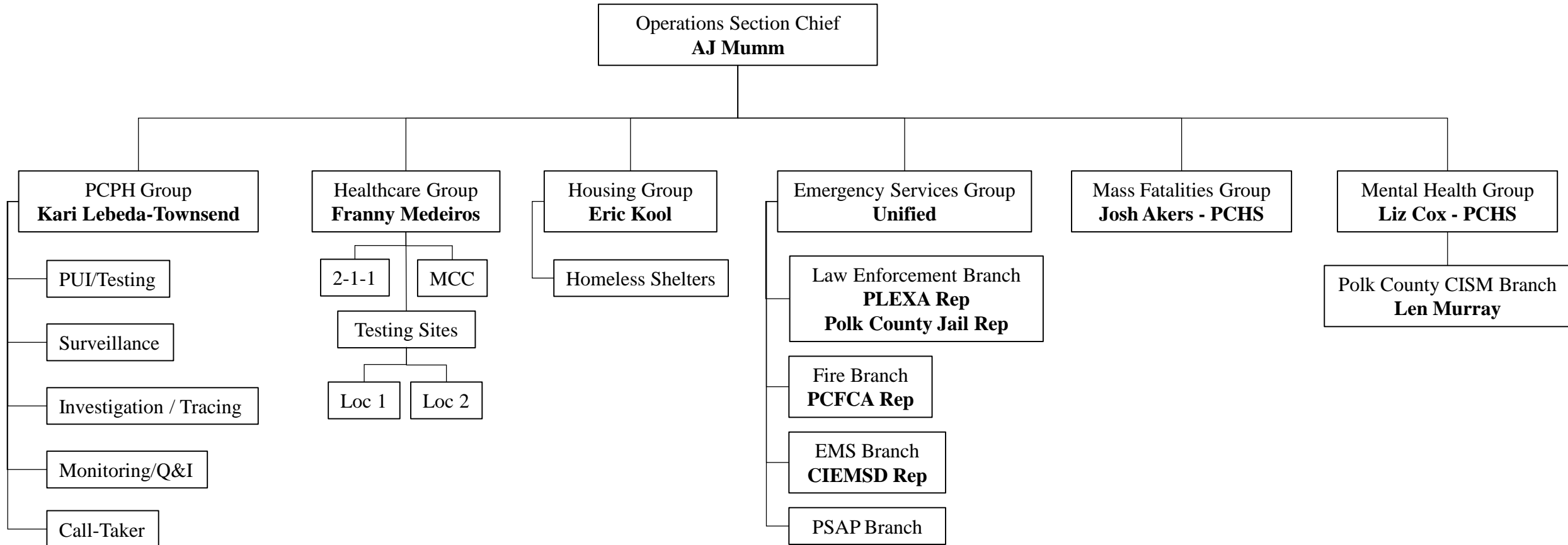
Opening Comments

Helen Eddy – Incident Commander

Polk County Public Health Director

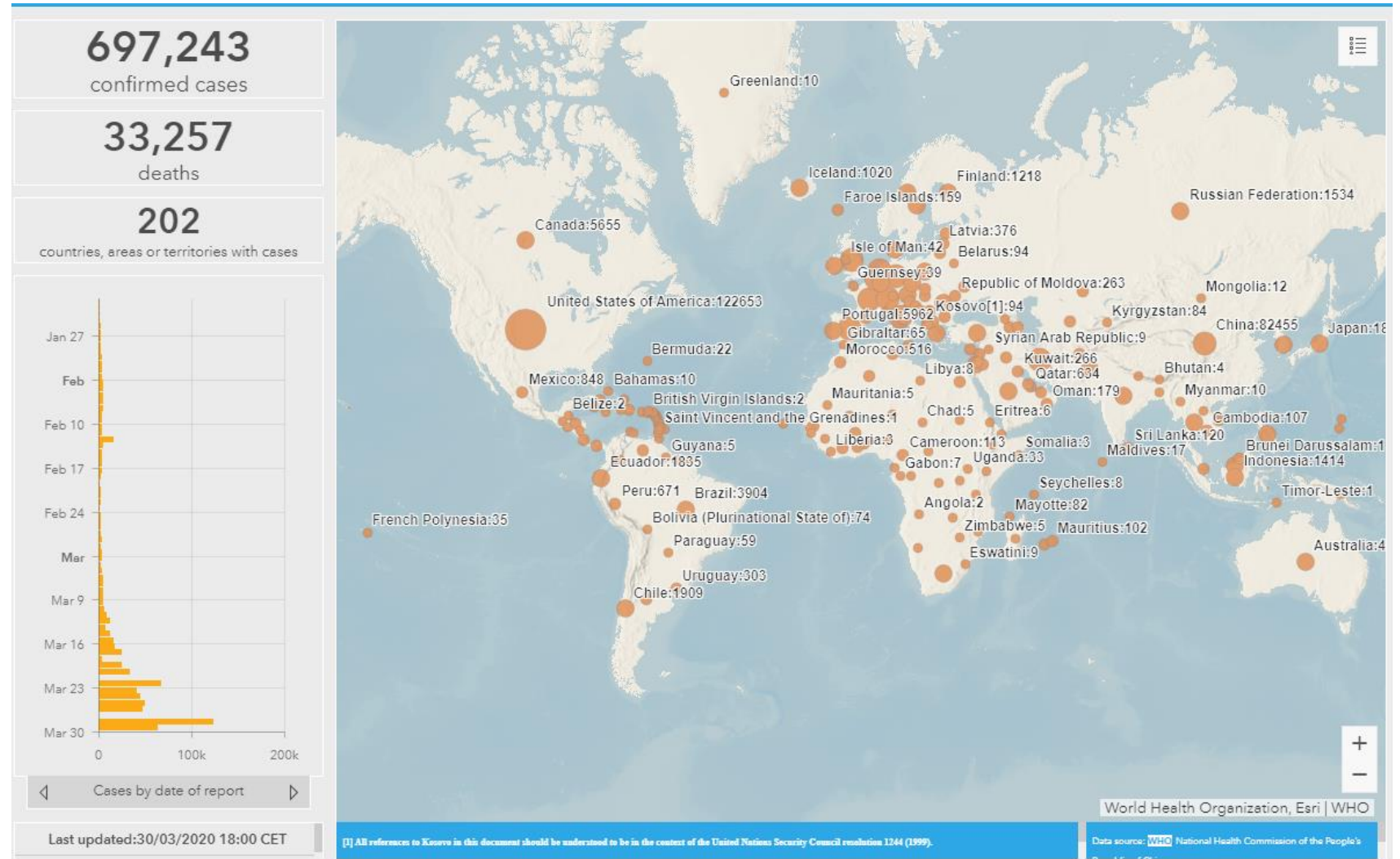
CORONAVIRUS COVID-19 ORGANIZATIONAL CHART (03/30/20)





Global Situation Update

World Health Organization

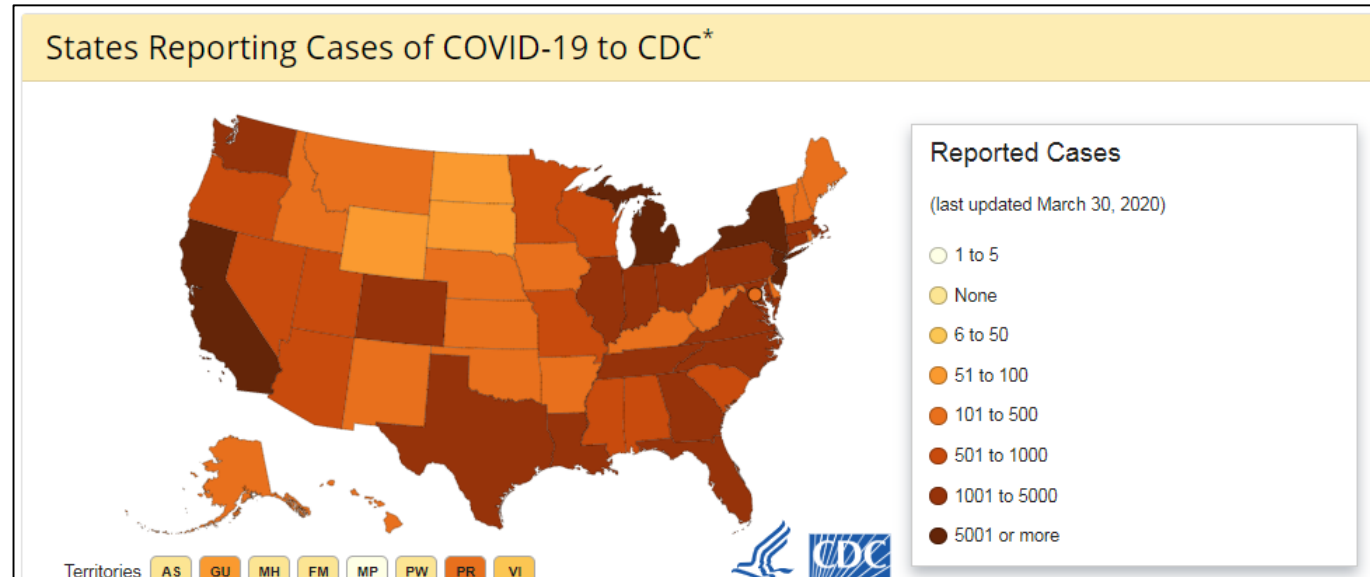


<https://experience.arcgis.com/experience/685d0ace521648f8a5beeeee1b9125cd>

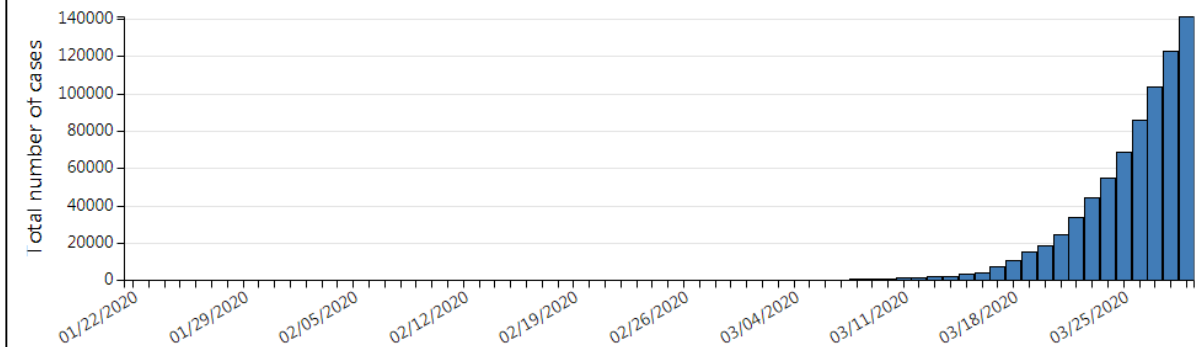
U.S.A. Situation Update

Centers for
Disease Control
and Prevention

Current Case
Count: 122,653
(+18,251)



Cumulative total number of COVID-19 cases in the United States by report date, January 12, 2020 to March 29, 2020, at 4pm ET
(n=140,904)*†



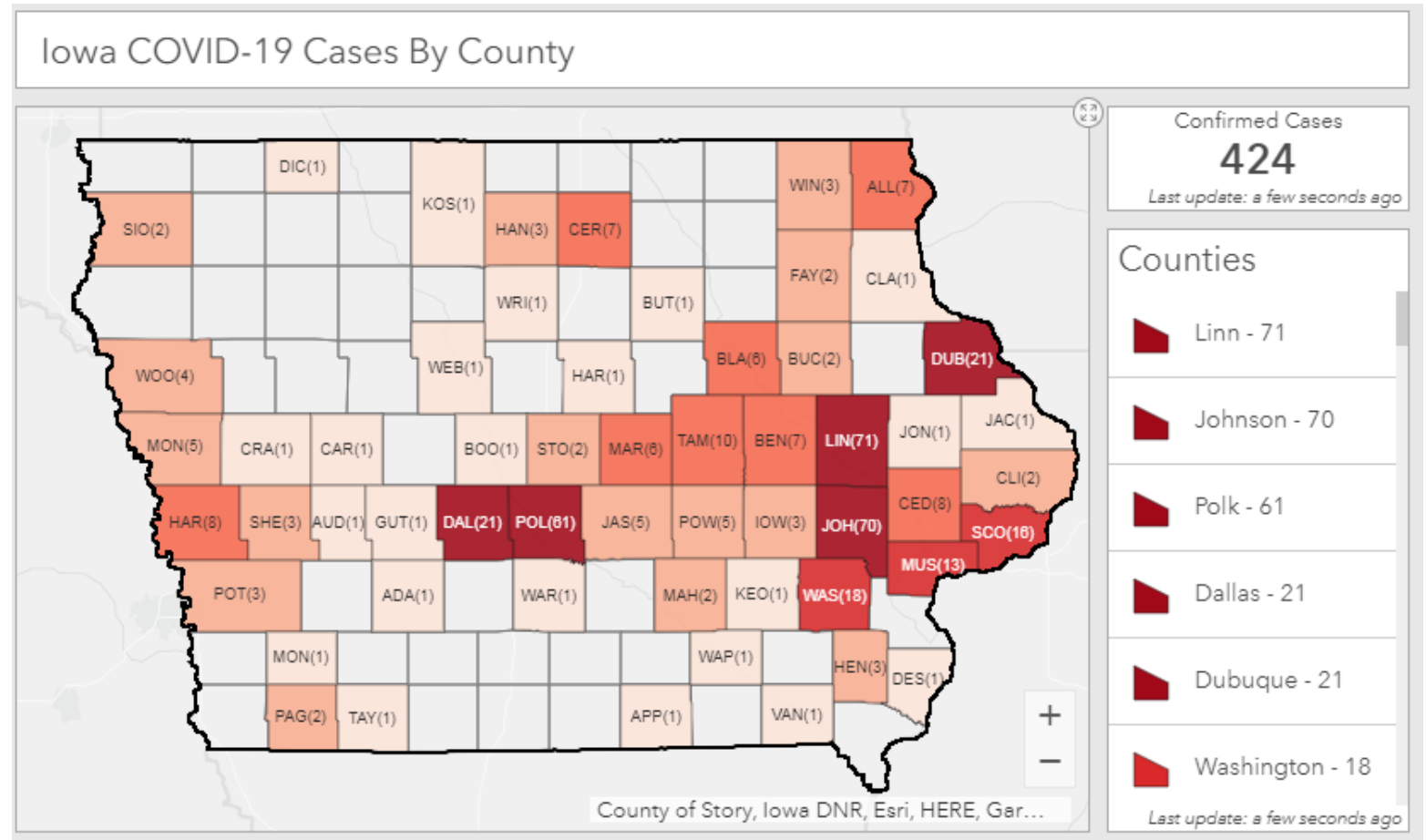
<https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>

Iowa Situation Update

Iowa Department of Public Health

Number of Confirmed COVID-19 Cases in Iowa

Confirmed	424 (+88)
Hospitalized (prev 24 hours)	51
Recovered (prev 24 hours)	23
Deaths	6 (+2)

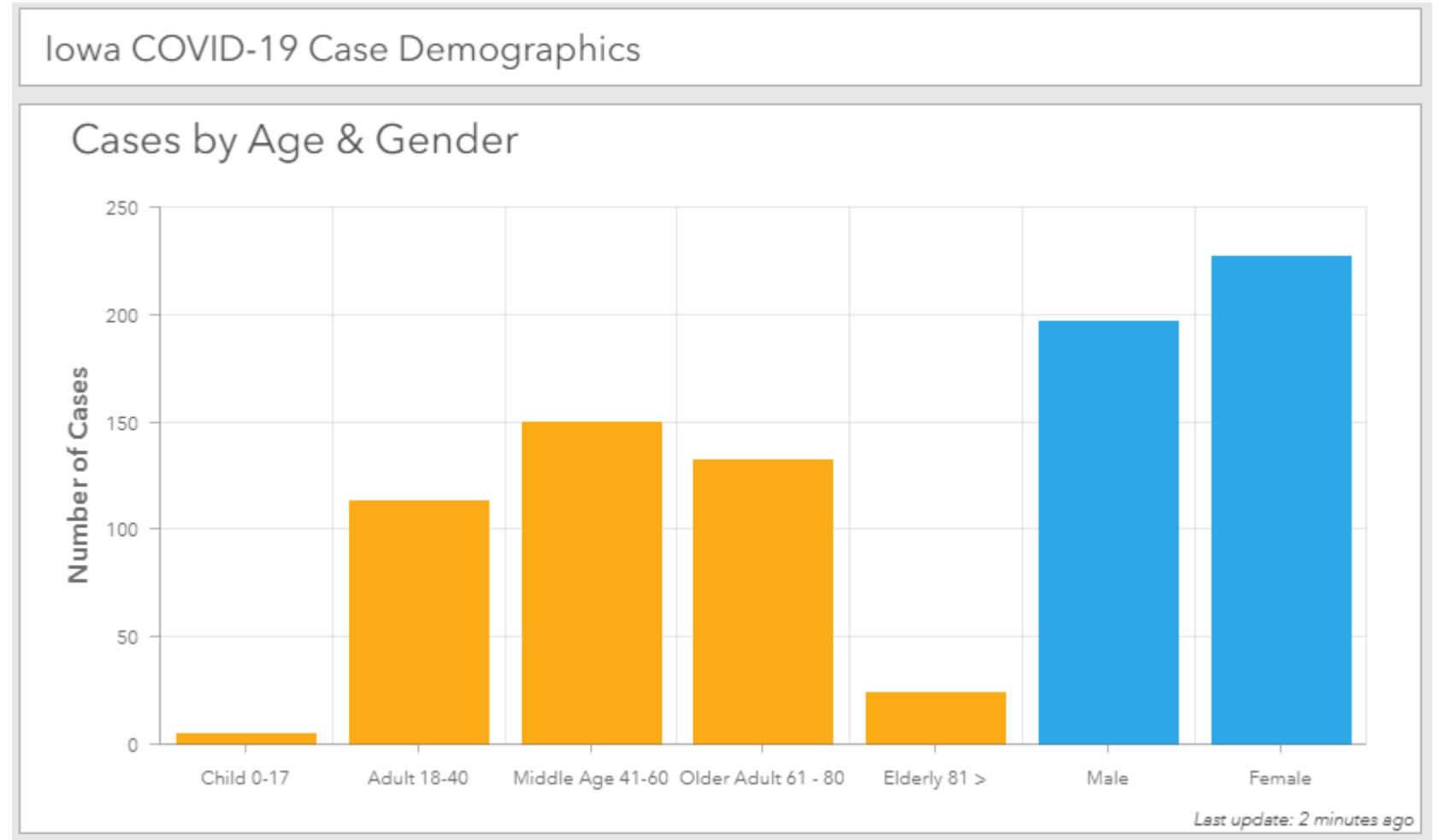


<https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>

Iowa Situation Update

Age & Gender

Iowa Department
of Public Health



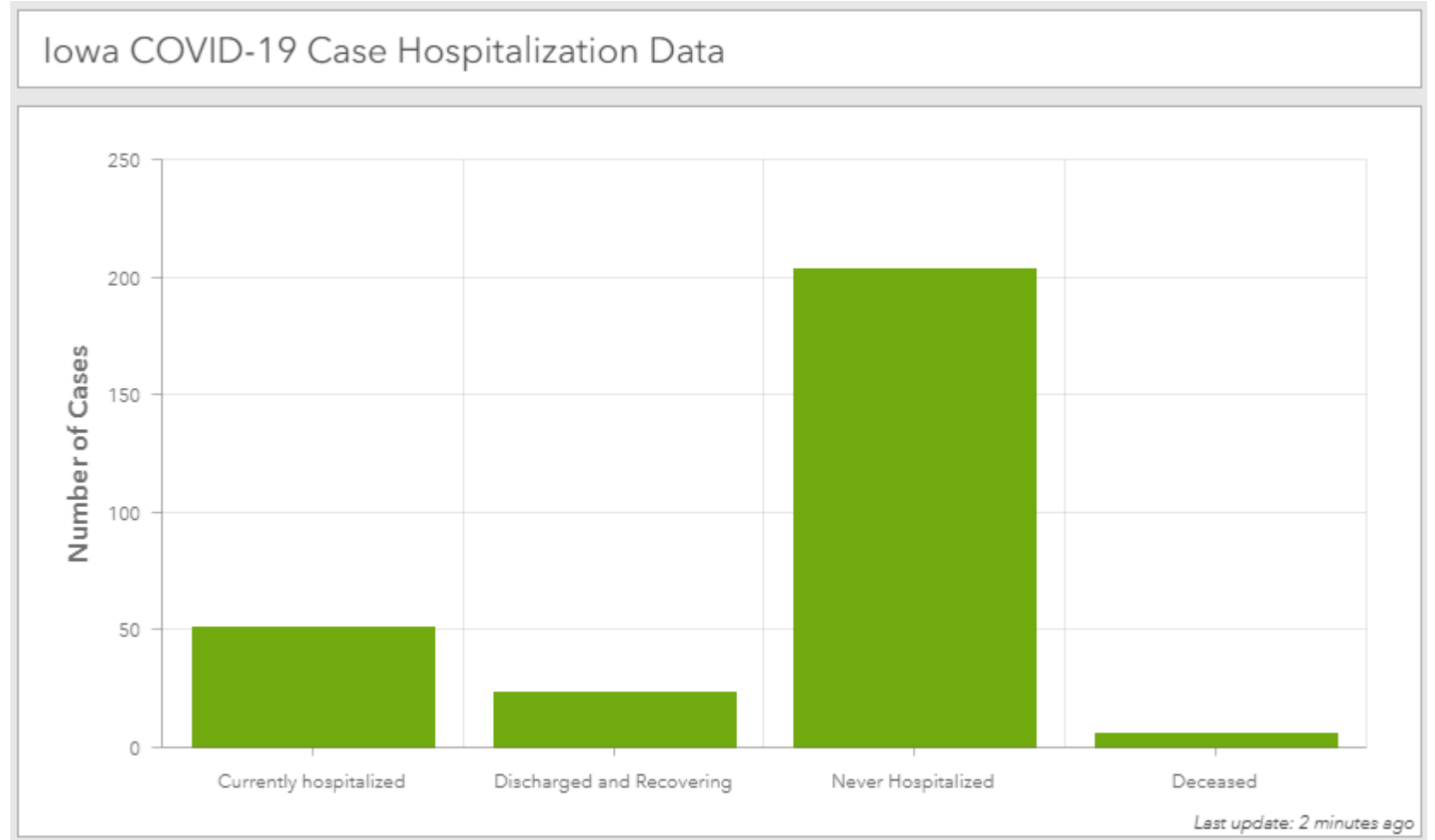
<https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>

Iowa Situation Update

Previous day's snapshot for a 24-hour period. Data is NOT cumulative.

Hospitalization Data

Iowa Department of Public Health



<https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>

Polk County Confirmed COVID-19 Cases



Number of Confirmed COVID-19 Cases in Polk County	
Confirmed	77 (xx since Friday)
Hospitalized	6 (+2)
Recovered	9
Deaths	0

(Numbers are correct and adjusts the lag time between IDPH website updates)



PCPH Group – Kari Lebeda-Townsend, PCHD



Recent Accomplishments

- Case management, contact tracing and follow-up continues
- New procedures for internal tracking system
- Finalized a process for REDCap data entry
- 4 lab confirmed cases have recovered *(as of 3/26/20 1600 Hrs)*
- Added an additional RN to staff
- Locations and approaches to increase CD team staff capacity

PCPH Group – Kari Lebeda-Townsend, PCHD



Today's Objectives

- Addressing school return questions and children on immunization provisional waivers
- Prepared to increase CD team staff capacity
- Quarantine guidance from IDPH
- Develop position job aid to document processes for continuity (4/1)

Medical Coord Ctr (MCC) Group – Franny Medeiros, PCHD



Recent Accomplishments

- Hospital systems standardized surge plans
- Hospital Mutual Aid reviewed
- Clarification from state on regional plan process
- Dashboard for ED, bed census, critical capability in test phase. Will go live in next days. (on pause)

Medical Coord Ctr (MCC) Group – Franny Medeiros, PCHD



Today's Objectives

- Collaborate with IANG LNO on regional plans within Service Area 1 (ongoing)
- Continue PPE discussion to come to a hospital system agreement (4/3)
- Develop position job aid to document processes for continuity (4/1)
- Coordinate with R-MCC on their operations (ongoing)
- Develop county-level surge plan (4/3)

Mental Health Group – Liz Cox, Polk County Health Services



Recent Accomplishments

- Working on identifying hotline for medical staff & emergency responders to support their own mental health
- Launched social media, PSAs and resource tool kit for mental health
- Addressed mental health support at 211
- Mental health speakers for the Town Hall scheduled for 4/2 have been identified, as well as radio spots for the week of 3/30 – 4/2
- Published list of providers accepting new telehealth mental health patients

Mental Health Group – Liz Cox, Polk County Health Services



Today's Objectives

- Coordinate respite services for parents of kids with special needs (4/10)
- Equip consumers with phones for telehealth services
 - Secure funding (3/31)
 - Equip/purchase (4/10)
- Continue connecting with volunteers with home-bound people (ongoing)
- Develop position job aid to document processes for continuity (4/1)

Mass Fatalities Group – Josh Akers, PCME Office



Recent Accomplishments

- Reached out local funeral homes to exchange information about COVID
- Spoke with Iowa Office of the State Medical Examiner (IOSME)
- Discuss National Guard plans with IOSME

Mass Fatalities Group – Josh Akers, PCME Office



Today's Objectives

- Continue to work with local funeral homes (4/1)
- Discuss resources with National Guard (3/31)
- Continue to monitor suicide and overdose numbers (ongoing)
- Develop position job aid to document processes for continuity (4/1)

Housing Group – Eric Kool, Polk County Comm, Family, Youth Services



Recent Accomplishments

- Identify and provide entertainment options for residents
- Identified connections for client supports
- Identified potential discharge transportation options

Housing Group – Eric Kool, Polk County Comm, Family, Youth Services



Today's Objectives

- Confirm parameters of information sharing for client support and release (3/31)
- Finish contracts with security, custodial (4/3) and laundry and meals (3/31)
- Continue to interview and hire staff (ongoing)
- Secure “read only” access to HMIS and MIS case files (4/3)
- Coordinate with CISS to develop processes for shelter extension sites (3/31)
- Develop position job aid to document processes for continuity (4/1)

Emergency Services Group – Common Accomplishments



Recent Accomplishments

- Identified first responder alternative housing plans
- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders

Emergency Services Group – Common Objectives



Today's Objectives

- Finalize first responder alternative housing plans (4/3)
- Continue strategic planning with PSAPs (4/2)
- Developing CISM and family planning resources for first responders in coordination with PCHS (4/3)

Law Enforcement Branch – PLEXA



Recent Accomplishments

- A spreadsheet was developed for mutual aid during staff shortages; PSAP collaboration for critical staffing for essential services and modeling has begun
- Identified first responder alternative housing plans
- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders
- Position job aid to document processes developed for continuity (4/1)

Law Enforcement Branch – PLEXA



Today's Objectives

- Finalize first responder alternative housing plans (4/3)
- Continue strategic planning with PSAPs (4/2)
- Developing CISM and family planning resources for first responders in coordination with PCHS (4/3)

EMS Branch – CIEMSD



Recent Accomplishments

- Confirmed process for exposure reporting for EMS providers/HC workers
- Childcare options and process has been developed and distributed to all organizations
- Identified first responder alternative housing plans
- Support and communicate 211 and other mental health resources for emergency responders
- Updated process guidelines for PPE
- HIPAA clarifications posted to website
- MCC consensus on metered dose inhalers
- Confirmed the logistics app is working

EMS Branch – CIEMSD



Today's Objectives

- Protocol 36 pandemic protocol for EMD (4/3)
- Treat/release protocol for EMS providers (4/3)
- Finalize first responder alternative housing plans (4/3)
- Continue strategic planning with PSAPs (4/2)
- Developing CISM and family planning resources for first responders in coordination with PCHS (4/3)
- Develop position job aid to document processes for continuity (4/1)

Fire Service Branch – PCFCA



Recent Accomplishments

- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders
- Housing for emergency services needs identified/prioritized

Fire Service Branch – PCFCA



Today's Objectives

- Finalize first responder alternative housing plans (4/3)
- Continue strategic planning with PSAPs (4/2)
- Developing CISM and family planning resources for first responders in coordination with PCHS (4/3)
- Develop position job aid to document processes for continuity (4/1)

Operations Section Chief – A.J. Mumm, Polk Co EMA



Recent Accomplishments

- Distribution of COVID-19 Aid, Relief, and Economic Security (CARES) Act to all partners
- Unification of LE, Fire and EMS strategy on Alternative Housing
- Provide working space for R-MCC
- Integrate PSAP (911 Call Centers) representatives into EOC

Operations Section Chief – A.J. Mumm, Polk Co EMA



Today's Objectives

- Receive update on FEMA pre-authorization of non-congregate sheltering (4/1)
- Review epidemiological modeling data developed, review planning assumptions based on data (4/3)
- Develop position job aid to document processes for continuity (4/1)
- Define the coordination required between Ops and Logs for resource management (3/31)
- Establish daily briefings with each Groups under Operations Section (3/31)
- Merge MCC and the R-MCC into the Polk County EOC physical space (4/6)

Logistics Section Chief – Cameron Stufflebeam, Polk Co EMA



Recent Accomplishments

- Application for ordering PPE is working
- Contact w/LTHC oversight and outreach w/MCC
- Orders and donations process vetting/refinement
- Responder alternative housing and isolation shelter logistics support
- Catch-up with resource requests
- Establish an email account for Logistics
- 92.58% of all PPE has been donated by the private sector

Logistics Section Chief – Cameron Stufflebeam, Polk Co EMA



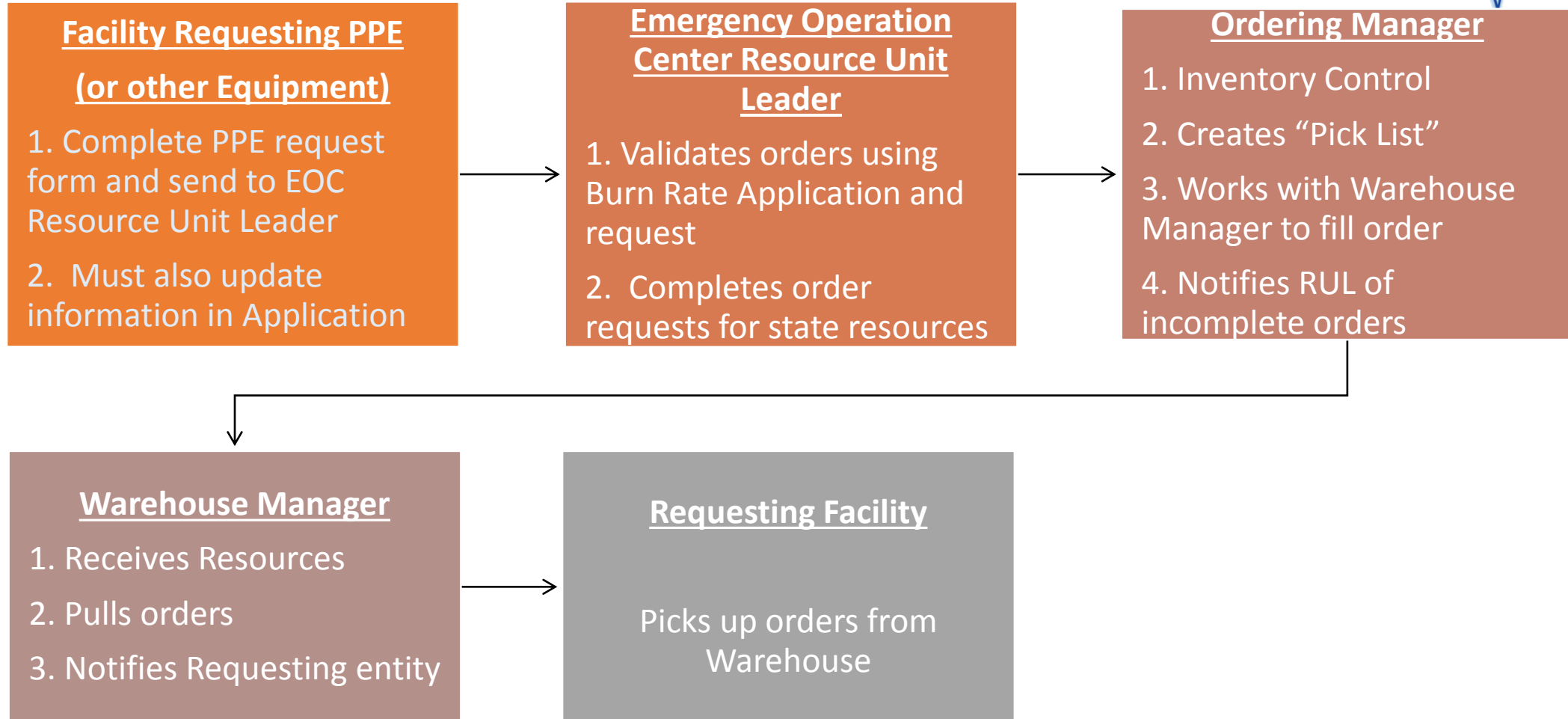
Today's Objectives

- Volunteer management process (4/2)
- Request process for other items than PPE (3/31)
- WebEOC clean-up and entry (ongoing)
- State asset delivery and distribution (4/1)
- 10-day plan and re-order process (ongoing)
- Alternate sourcing (ongoing)
- Warehouse management process (4/2)
- Develop position job aid to document processes for continuity (4/1)



Logistics Section Resource Request Process

Snapshot of Process and Position Responsibilities



Priority of Facilities



**Requests will be filled based on Priority
(Orders will be filled based on availability of resources and priority of
requesting agency)**

Priority of Facilities	
1	Hospitals, Contracted entities that provide transportation and security for shelter with confirmed cases of COVID-19
2	Emergency Medical Services, Law Enforcement, Fire Departments
3	Long Term Care Facilities, Medical Facilities not identified above
4	Others.

Important Things to Remember



- For Personal Protective Equipment requests, orders will be compared against the Burn Rate Application. All priority 1, 2, and 3 entities requesting PPE must have completed inventory in the Application.
- To get access to the Burn Rate Application, email logistics@polkcountyiowa.gov . The URL, Personal Identification Number (PIN) and Password will be sent in an email to you.
- Instructions for using the application and an electronic copy of the COVID 19 Resource request form will also be included in the email.
- If you are requesting PPE, requests received BEFORE NOON will be filled the following day if items are in stock.

Important Things To Remember (Cont.)



- The “COVID 19 Resource Request Form” is located at the Emergency Operations Center. Priority 1 or Priority 3 entities must contact the Medical Coordination Center to complete requests for PPE or Any other Equipment. Priority 2 Facilities (police, fire, ems) must contact their branch chief at the EOC to request PPE or Any other Equipment.
- It is important to remember that EMERGENCY situations take priority and may call for flexibility in the process. This may include expedition of request for emerging “hot spots”. Please notify the Emergency Management Director and Resource Unit Leader of these Situations.

Logistics Section – Dutch Geisinger, Safeguard Iowa



Recent Accomplishments

- Assisted in reaching out to LTC facilities for PPE needs
- Maintaining Q&A on safeguardiowa.org
- Monitoring federal trends through FEMA CIKR and CISA calls
- Working with OSHA and DOL to answer questions for private sector

Logistics Section – Dutch Geisinger, Safeguard Iowa



Today's Objectives

- Addressing concerns from private sector
- Continue adding to scam and FAQ page
- Discussion with IEDA on recovery and messaging to businesses
- Continue to support private sector and government requests for resources

Logistics Section – Volunteer Mgmt Unit – Doug Stogel, Polk County CFYS



Recent Accomplishments

- Alignment with United Way to support volunteer management

Logistics Section – Volunteer Mgmt Unit – Doug Stogel, Polk County CFYS



Today's Objectives

- Identifying county employees to be used as volunteers (ongoing)
- Develop a volunteer management flow process (4/2)
- Develop position job aid to document processes for continuity (4/1)

Logistics – Food Unit – Patty Nordmeyer



- Sign-up at the front desk by 10:00
- Use provided, disposable utensils – do not share
- Food schedule
 - Tuesday – In the Bag
 - Wednesday – Donation from **Board of Supervisors**
Baratta's
 - Thursday – Smokey D's
 - Friday – Drake Diner

Planning Section Chief – DeAnne Sesker, Polk Co EMA



Recent Accomplishments

- Developed position job aid for continuity
- Established a process to collect, prepare and produce incident documentation on a daily basis

Planning Section Chief – DeAnne Sesker, Polk Co EMA



Today's Objectives

- Gather Group accomplishments and objectives for next day (ongoing)
- Prepare for the next day's daily briefing (ongoing)
- Prepare for today's Weekly Stakeholder Briefing (3/31)

Finance Section – Keith Olson, Polk County Auditor's Office and Scott Slater, Polk County Public Health



Recent Accomplishments

- COVID-19 Crisis Response Supplemental Funding contract from IDPH on BOS 4/7/2020 agenda
- Review funding parameters
- Work with staff to identify needs and appropriate expenditures

Finance Section – Keith Olson, Polk County Auditor's Office and Scott Slater, Polk County Public Health



Today's Objectives

- Gathering costs from each partner on projected costs per activity and initial IDPH approval (ongoing)
- Provide update on status of FEMA pre-authorization of non-congregate sheltering to OPS (4/1)
- Develop position job aid to document processes for continuity (4/1)

Public Information Officer – Nola Aigner Davis, Polk Co Health



Recent Accomplishments

- Hosted first Town Hall; planning for others
- Identified speakers for mental health Town Hall and prepping for TV and radio spots
- Working with JIC to answer media requests
- Created telehealth script for video
- Created story for Doctor's Day
- Developed video content for scam videos
- Social media/website updates

Public Information Officer – Nola Aigner Davis, Polk Co Health



Today's Objectives

- Working with refugee/immigrant population (ongoing)
- Discussing with PIOs to prepare messaging for first metro death and other messaging (ongoing)
- Conduct Town Halls (4/1 and 4/2)
- Develop position job aid to document processes for continuity (4/1)

Current Focus Areas - PSC



- COVID-19 testing
- Alternative housing
- Surge capacity
- Resource management

Ongoing Initiatives - PSC



- Rumor control
- Law Enforcement
- Critical infrastructure
- Food pantry (monitoring)

Emerging Priorities - PSC



- Ethics/Crisis Standards of Care
- Mass fatality planning
- Recovery planning

Safety Officer – Polk County Risk Management



Safety Top 5

1. Wash your hands / use sanitizer frequently
2. Take your temp – ≤ 100.4
3. Sleep
4. Monitor stress
5. Drink water / healthy foods

Hazardous Weather Outlook

Today

High of 66, gentle breeze. Low around 39 degrees tonight.

Wednesday - Thursday

Partly sunny, temps 67 to lows in the 50s. Rain beginning Thursday afternoon and into Thursday night. $< 1/10$ of an inch predicted.

Spotter Activation Statement

- Spotter Activation is not expected

Policy Group – Supervisor Matt McCoy, Polk Co BOS



1. Reviewing stimulus package and will be pushing out messaging
2. BOS approved \$10K for PSAs for mental health messaging
3. Master agreement with Marriott Courtyard -Ankeny for Polk County employees who may be exposed
4. Authorized to set up remote notary services
5. Alternative election location and staff planning
6. CISS numbers are high; will look for ways to support

Weekly Meetings at a Glance



	Monday	Tuesday		Wednesday	Thursday	Friday
800	Daily Briefing	Daily Briefing		Daily Briefing	Daily Briefing	Daily Briefing
830						
900						
930						
1000						
1030		Weekly Stakeholders Briefing		Healthcare Coalitions/IDPH		
1100						
1130						
1200	Law Enforcement	Law Enforcement	Shelters	Law Enforcement	Law Enforcement	Law Enforcement
1230						
1300		Critical Infrastructure Partners		County EMA/HSE MD		
1330					Dallas County Briefing	
1400	Chief Medical Officers	Chief Medical Officers		Chief Medical Officers	Mass Fatality	Chief Medical Officers
1430						
1500						
1530						
1600	EMS	EMS		EMS	EMS	EMS
1630						
1700						

BIG WINS!



What	Who
2-1-1 for the public, clinical and responder audiences	Healthcare and Mental Health Groups
Town Halls/media coverage	PIO
Isolation Shelter	Housing Group
Social media and PCHD website	PIO
Partnering with United Way for volunteer management	Volunteer Management Branch
Establishment of the Medical Coordination Center in the EOC	Healthcare Group
Development of the resource ordering application and process	Healthcare Group Logistics Section
Identified alternative housing for first responders	Emergency Services Branch

What	Who
Clarification on exposure criteria for responders	CIEMSD
Ongoing capture of successes/best practices	Planning Section Chief
Mitigation strategies implemented	County Jail and Juvenile Detention
Emerging Infectious Disease Surveillance tool	CIEMSD

Q&A



Closing Comments

Adjourn