

# Burn Permit Application – Air Quality Division, Polk County- Iowa

## (1) Organization or Applicant:

- Federal, State, County, Municipality or Political Subdivision
- Civic, Fraternal, Religious, Educational or Similar organization
- Other, specify: \_\_\_\_\_

### For Polk County Office Use Only:

Date Received: \_\_\_\_\_  
 Check Number: \_\_\_\_\_  
 Permit Fee: \_\_\_\_\_  
 AIRB- \_\_\_\_\_ - \_\_\_\_\_  
 Issue Date: \_\_\_\_\_



## (2) Applicant Name/Responsible Party:

I certify that based on information and belief formed after reasonable inquiry, the submitted application including the attachments are true, accurate, and complete. Applicant/Responsible Party:

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

## (3) Applicant/Responsible Party Information & Mailing Address

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

## (4) Contractor Information & Mailing Address (complete section if applicable)

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

## (5) Burn Permit Type Selection (Check only one type A-K per application)

### Burn Permit Types (Fee Exempt, if applicable check one A-D)

- A. Bonfire Permit (Recognized Organizations)
- B. Fire Department Training Fire Permit (Do not submit this form for this burn type, submit the Fire Department Application)
- C. Flag Retirement Ceremony
- D. Landscape Waste Permit (Government)
- E. Right-of-way Cleanup Permit (Government)

### Burn Permit Types with fees: (If A-E above doesn't apply then check one E-K)

- (\$26) F. Prairie or Woodland Maintenance Permit (Each Location, properties that are adjacent or directly across a road can be combined into one permit application)
- (\$63) G. Industrial Training Fire Permit
- (\$263) H. Clearing & Grubbing Permit (with public notifications included)
- (\$263) I. Flare Stack Permit (Each Emission Point (EP))
- (\$525) J. Variance Application Permit (with public notifications included)
- (\$105) K. Variance-Prairie Maintenance Residential (with public notifications included)

\$Amount enclosed: \_\_\_\_\_

## (6) Burn Site Information: A site map indicating the proposed burn site location must be submitted with the application.

Burn site location (Zoning/Use Classification):	____ Residential Property	____ Commercial Property
Burn Site Map Attached & Burn Site Address:	City:	State: Iowa Zip:
Requested Burn Permit Start & End Dates: Start(mm/dd/yyyy): _____		End(mm/dd/yyyy): _____
Requested Burn Permit Start & End Times: Start (hh:mm): _____ AM		PM End(hh:mm): _____ AM PM

## (7) Make check payable to: Air Quality Division (Do not send cash, if you need assistance please call (515) 286-3705)

**Mail to:**  
 Polk County Public Works Department- Air Quality Division  
 5885 NE 14<sup>th</sup> Street  
 Des Moines, Iowa 50313-1202