

POLK COUNTY BOARD OF ADJUSTMENT

MEETING MINUTES

The Polk County Board of Adjustment held a meeting on Tuesday, January 18, 2022, at 7:00 P.M. in Conference Room A of the Polk County Public Works Department, Planning & Development Division, 5885 NE 14th Street, Des Moines, Iowa. A virtual attendance option was also provided per the instructions contained on the final meeting agenda.

A) Roll Call - Members Present: Paul Kruse, Kay Frye, and Bindy Brown. Absent: Mike McCoy and Ron Fisher. Present from the Polk County Public Works Department: Brian McDonough, Land Use Planning Coordinator; Chris Meeks, Planner and Ashley Davidson, Recording Secretary. Present from the County Attorney's office was Dominic Anania.

B) Election of 2022 Officers

It was moved by Kruse and seconded by Frye to elect McCoy as Chairperson and Frye as Vice Chairperson.

Vote: Yea: Kruse, Frye and Brown. Nay: None. Absent: McCoy and Fisher

C) Acceptance of the Minutes of the Monday December 20, 2021 Meeting.

It was moved by Frye and seconded by Kruse to **APPROVE** the minutes as presented.

Vote: Yea: Kruse, Frye and Brown. Nay: None. Absent: McCoy and Fisher

D) Opening Statement – Chairperson Kruse gave the opening statement.

E) Unfinished Business: None

F) Consent Public Hearing Items – New Business: None

G) Action Public Hearing Items – New Business:

Item 1 21/11116 Variance Appeal Application

Request by Steven and Kathleen Melby (Property Owner), represented by Vanessa Sprengelmeyer, with BAM Basements, requesting a variance to reduce the front yard setback to 23.5-feet in lieu of the required 35-feet to allow an egress window well to be installed for a proposed basement bedroom. The subject property is addressed as 6685 NW 10th Street, Des Moines, in Section 3 of Saylor Township.

Chris Meeks gave the staff presentation and recommendation.

Let the record show that 27 notices were mailed, with two (2) responses received in support, and zero (0) received in opposition, of the request.

Chairperson Kruse asked if anyone was present in opposition to the request. Hearing none, a motion was made by Kruse and seconded by Brown to APPROVE Docket #21/11116 as recommended by staff.

Vote: Yea: Kruse, Frye and Brown. Nay: None. Absent: McCoy and Fisher

- H) Communications/Discussion Items: None
- I) Zoning Administrator Report: None
- J) Adjournment – A motion was made by Kruse and seconded by Brown to adjourn the meeting.

Vote: Yea: Kruse, Frye and Brown. Nay: None. Absent: McCoy and Fisher