

POLK COUNTY ZONING COMMISSION
MEETING MINUTES

The Polk County Zoning Commission held their regularly scheduled meeting on Monday, September 23, 2024 at 7:00 P.M. in Conference Room A of the Polk County Public Works Department, Planning & Development Division, 5885 NE 14th Street, Des Moines, Iowa.

A) Roll Call - Members Present: Merle Hicks, Pennie Carroll, Maryfrances Evans, and Frank Steinbach. Absent: Kelly Garoutte, Michael Fairchild and Samantha Groark.

Present from the Polk County Public Works Department: Brian McDonough, Planning and Development Manager; John Waskow; and Kendra Glider, Recording Secretary.

Let the record show the Commissioner, Michael Fairchild, arrived to the meeting.

B) Acceptance of the August 26, 2024 meeting minutes:

A motion was made by Evans and seconded by Carroll to **approve** the minutes as presented.

Vote: Yea: Evans, Carroll, Hicks, Fairchild, and Steinbach. Nay: None. Abstain: None.
Absent: Garoutte and Groark.

C) Advertised Public Hearings: None.

D) Unfinished Business: None.

E) Consent – New Business: None.

F) Action Items – New Business:

Item 1. 2024-15345– Scenic Bluff Plat 1

Major Preliminary Plat proposes three (3) single-family residential lots and two (2) street lots on approximately 10.646 acres zoned “ER” Estate Residential District. The subject property is located on the east side of NE 68th Street, being approximately 0.3 miles south of the intersection of NE 68th Street and NE 126th Avenue, being within the NE ¼ of Section 36, Elkhart Township.

John Waskow gave the staff presentation and recommendation.

Let the record show that Mike Brooner of Civil Design Advantage, 4121 NW Urbandale Drive, Urbandale, Iowa, 50322, was present to represent this item and answered questions from the Commissioners.

Let the record show that there was no one present in favor of this item.

Let the record show there was no one present in opposition of this item.

After the staff presentation, applicant representative introduction and questions followed by discussion among the Commissioners, a motion was made by Hicks and seconded by Evans to **approve** Scenic Bluff Plat 1.

Vote: Yea: Hicks, Evans, Carroll, Fairchild, and Steinbach. Nay: None. Abstain: None. Absent: Garoutte and Groark.

G) Discussion – New Business: None.

H) Public Comments: None.

I) Report from the Zoning Administrator:

Zoning Administrator, Brian McDonough, shared that Zoning Ordinance Amendments from the August 26, 2024 meeting will go to the Board of Supervisors for approval on Tuesday, September 24, 2024.

A discussion between Brian and Commissioners regarding the technology upgrades and exploring other options in addition to the iPad. Ideas shared were TVs face the Commissioners and monitors.

J) Adjournment:

A motion was made by Fairchild and seconded by Carroll to adjourn the meeting.

Chairperson Steinbach asked for a voice vote to adjourn. Voice vote was unanimous to adjourn the meeting.