

Burn Permit Application – Air Quality Division, Polk County- Iowa

(1) Organization or Applicant:

- Federal, State, County, Municipality or Political Subdivision
- Civic, Fraternal, Religious, Educational or Similar organization
- Other, specify: _____

For Polk County Office Use Only:

Date Received: _____
 Check Number: _____
 Permit Fee: _____
 AIRB- _____ - _____
 Issue Date: _____



(2) Applicant Name/Responsible Party:

I certify that based on information and belief formed after reasonable inquiry, the submitted application including the attachments are true, accurate, and complete. Applicant/Responsible Party:

Print Name: _____ Title: _____

Signature (required): _____ Date: _____

(3) Applicant/Responsible Party Information & Mailing Address

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

(4) Contractor Information & Mailing Address (complete section if applicable)

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

(5) Burn Permit Type Selection (Check only one type A-J per application)

Burn Permit Types (Fee Exempt, if applicable check one A-D)

- A. Bonfire Permit (Recognized Organizations)
- B. Flag Retirement Ceremony
- C. Landscape Waste Permit (Government)
- D. Right-of-way Cleanup Permit (Government)

Burn Permit Types with fees: (If A-E above doesn't apply then check one E-J)

- (\$25) E. Prairie or Woodland Maintenance Permit (Each Location, properties that are adjacent or directly across a road can be combined into one permit application)
- (\$60) F. Industrial Training Fire Permit
- (\$250) G. Clearing & Grubbing Permit (with public notifications included)
- (\$250) H. Flare Stack Permit (Each Emission Point (EP))

Variance Permits required in Des Moines, West Des Moines, Clive, Windsor Heights, Urbandale and Pleasant Hill

- (\$500) I. Variance Application Permit (with public notifications included)
- (\$100) J. Variance-Prairie Maintenance Residential (with public notifications included)

\$Amount enclosed: _____

(6) Burn Site Information: A site map indicating the proposed burn site location must be submitted with the application.

Burn site location (Zoning/Use Classification):	___ Residential Property	___ Commercial Property	
Burn Site Map Attached & Burn Site Address:	City:	State: Iowa	Zip:
Requested Burn Permit Start & End Dates: Start(mm/dd/yyyy): _____ End(mm/dd/yyyy): _____			
Requested Burn Permit Start & End Times: Start (hh:mm): _____ AM _____ PM End(hh:mm): _____ AM _____ PM			

(7) Make check payable to: Air Quality Division (Do not send cash, if you need assistance please call (515) 286-3705)

Mail to:
 Polk County Public Works Department- Air Quality Division
 5885 NE 14th Street
 Des Moines, Iowa 50313-1202