

POLK COUNTY BOARD OF ADJUSTMENT  
MEETING MINUTES

The Polk County Board of Adjustment held a meeting on Monday, April 19, 2021, at 7:00 P.M. **Due to the COVID-19 public health emergency, the meeting was held by voice and video conference. The Public Works building is currently closed to the public. All Commissioners, staff, applicants and the public were invited to join the meeting by using the meeting link or phone number that was provided on the agenda.**

- A) Roll Call - Members Present: Paul Kruse, Mike McCoy, Ron Fisher and Kay Frye. Absent: None. Present from the Polk County Public Works Department: Bret VandeLune, Planning and Development Manager; Jennifer Ellison, Planner; Chris Meeks, Planner; and Ashley Davidson, Recording Secretary. Present from the County Attorney's office was Dominic Anania.
- B) Acceptance of the Minutes of the Monday, March 15, 2021 Meeting.  
It was moved by McCoy and seconded by Frye, to **APPROVE** the minutes as presented.  
Vote: Yea: Kruse, McCoy, Fisher and Frye. Nay: None. Absent: None
- C) Opening Statement – Chairperson Kruse gave the opening statement.
- D) Unfinished Business: None
- E) Consent Public Hearing Items – New Business:

**Item 1 21/10035 Variance Appeal Application**

Request by Michael Mellick (Appellant), represented by Mark Eilders with 1 Source Construction, for a Variance to allow an accessory building to be located in front of the principal dwelling at a front yard setback of less than 100 feet. The subject property is located at 10050 NW Lake Drive, Polk City, Section 18 of Crocker Township.

**Item 2 21/10122 Variance Appeal Application**

Request by Kevin Mishler (Appellant) property owner, for an approximate one-foot, ten and one-half inch height increase Variance (from 24-feet to 25-feet 10 ½ inches) for a proposed 3,840 square foot accessory building (60-feet by 64-feet) to be constructed on the subject property. The subject property is located at 14775 NW 30<sup>th</sup> Street, Slater, Section 16 of Lincoln Township.

**Item 3 21/10137 Variance Appeal Application**

Request by James W. Murphy (Appellant) property owner, represented by Travis Smith of Handyman Home Projects, LLC, for an approximate eighteen and one-half (18 ½) foot rear yard setback Variance (from 35-feet to 16.5-feet) for a proposed 11.5-foot by 10-foot home addition. The subject property is located at 1871 NW 70<sup>th</sup> Place, Ankeny, Section 33 of Crocker Township.

It was moved by McCoy and seconded by Kruse to **APPROVE** the Consent Agenda Public Hearing items including Item 1 – 21/10035, Item 2 – 21/10122, and Item 3 – 21/10137 in accordance with staff's recommendations.

Vote: Yea: McCoy, Kruse, Fisher and Frye. Nay: None. Absent: None

- F) New Business: None
- G) Communications/Discussion Items – None
- H) Zoning Administrator Report – Polk County’s goal is to open buildings up to the public by the end of May. Plan to provide in person meetings in June with the availability for members and public to continue to participate via Zoom.
- I) Adjournment

A motion was made by McCoy and seconded by Fisher to adjourn until the next regularly scheduled Board of Adjustment Meeting on May 17, 2021.

Vote: Yea: McCoy, Kruse, Fisher and Frye. Nay: None. Absent: None