

Plat of Suvey Application

Plat of Survey shall be prepared in accordance with Chapter 354 and 355 of the Iowa Code for the division of a "Tract of Record" into two parts that does not dedicate street right-of way or land reserved for public use.

- Standard Plat of Survey
- Residential Rural Survey
- Non-residential Rural Survey



Please complete the entire application and submit with the required documentation and fee.

1. Applicant Information

Applicant (Print Name) Phone

Interest in Property (owner, renter, perspective buyer, etc.)

Address, City, State and Zip

Email

2. Surveyor Information

Surveyor (Print Name) Phone Email

Address, City, State and Zip

3. Property Owner Information (if different from applicant)

Property Owner (Print Name) Phone Email

Address, City, State and Zip

4. Subject Property Information

Property Address Zoning District

District and Parcel Number

Project Description:

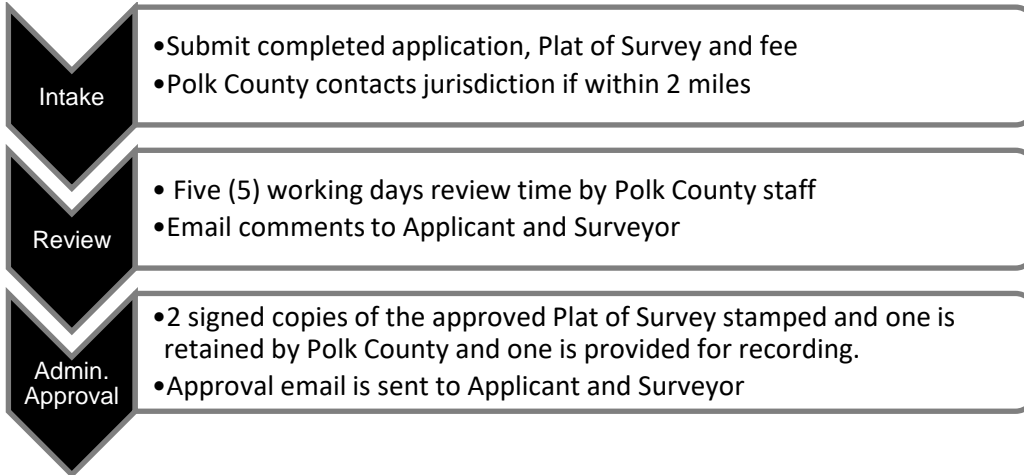
5. Completed application and checklist

Submittal Requirements:

- 1 hard copy of the Plat of Survey
- 1 Electronic copy of the Plat of Survey
- Completed Application Form



Process:



Plat of Survey Checklist

	Type of map or plat (preliminary, final, plat of survey)
	Location of map or plat (address, city, township, section & range)
	Legal Description of parcel and source of boundary information (plat book &page) and number acres
	North arrow, scale
	Owner's and/or Developer's name, address, telephone #
	Surveyor's name, address, telephone number
	Registration and seal of surveyor
	Boundary lines of subdivided area with accurate distances, bearings and boundary angles
	Identify adjacent parcels and their boundaries
	Location of existing monuments, markers and control corners
	Zoning classification
	Boundaries of parcel to be subdivided in heavy line (phase lines, if multiple phases)
	Proposed lot lines, lot numbers, dimensions, and lot area (in square feet, if below 1 acre)
	Curve data including: delta angle, degree of curve, length of arc, and tangent
	Location, names and widths of all existing and proposed alleys, streets and highways adjacent or on the parcel or adjoining parcels including pavement widths
	Existing land uses including structures and setbacks
	Location, area and elevations of floodway and flood fringe from Flood Hazard Boundary Maps
	Location, width and type of easements for public utilities: sanitary sewer, water, storm sewer, gas, electric, cable TV
	Submit completed Density Calculations

Polk County Public Works, Planning & Development Division
 5885 NE 14th Street, Des Moines, IA 50313

• Phone (515) 286-3705 • Forms available online <http://www.polkcountyiowa.gov/PublicWorks/>