

Daily Operations Briefing

May 4, 2020 0800 Hours



Welcome – Planning Section Chief

1. Welcome & Introductions

2. Expected Outcomes

- A. Transfer of information
- B. Hand off duties
- C. Clarify expectations for the day
- D. Execution of Incident Action Plan (IAP)

3. Ground Rules

- A. Cell phones and radios off/silent
- B. Minimize side-bar conversations
- C. Stick to the agenda





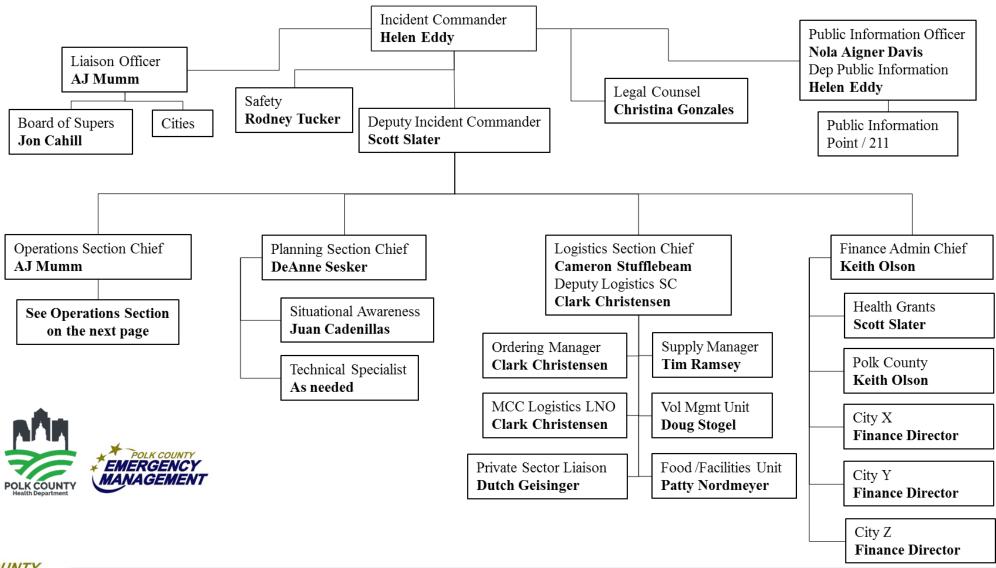


Opening Comments

Helen Eddy – Incident Commander Polk County Public Health Director

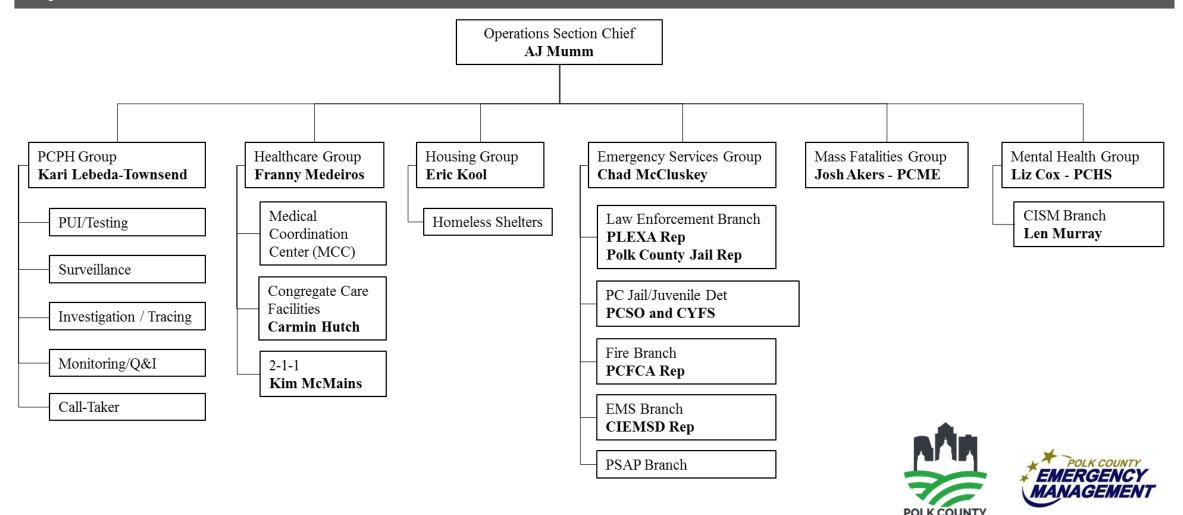


CORONAVIRUS COVID-19 ORGANIZATIONAL CHART (05/04/20)





Operations Section

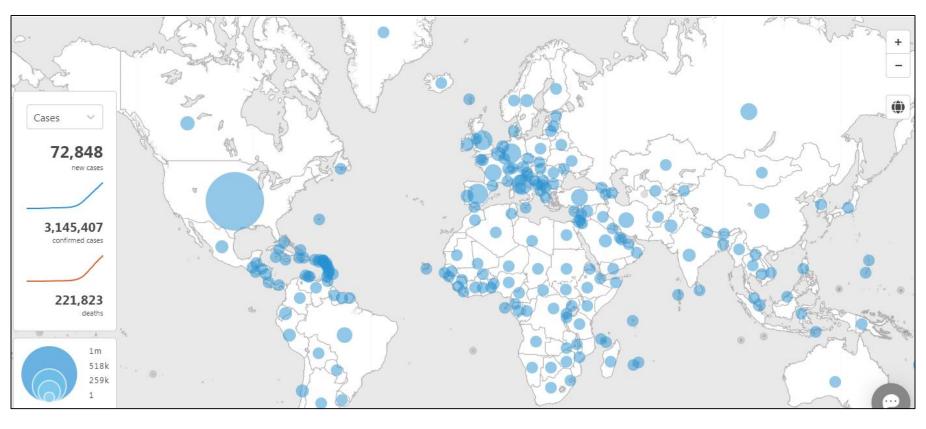




Global Situation Update

World Health Organization

+262,340 new cases Since Friday



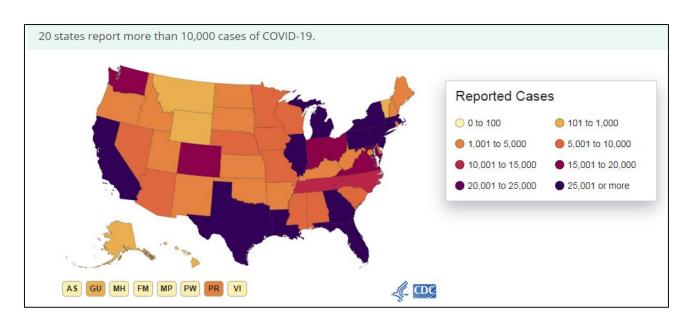
https://covid19.who.int/

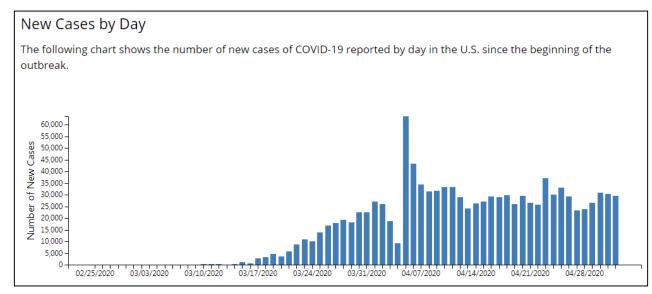


U.S.A. Situation Update

Centers for Disease Control and Prevention

Current Case Count: 1,122,486 (+90,827 since Friday)





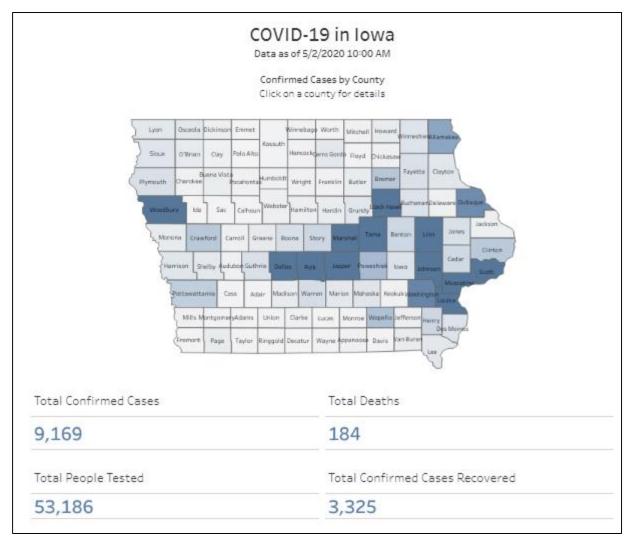
https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html



Iowa Situation Update

Iowa Department of Public Health

Number of Confirmed COVID-19 Cases in Iowa (as of 5/2/20)		
Confirmed	9,169 (+2,024)	
Deaths	184 (+22)	
Recovered	3,325 (+628)	

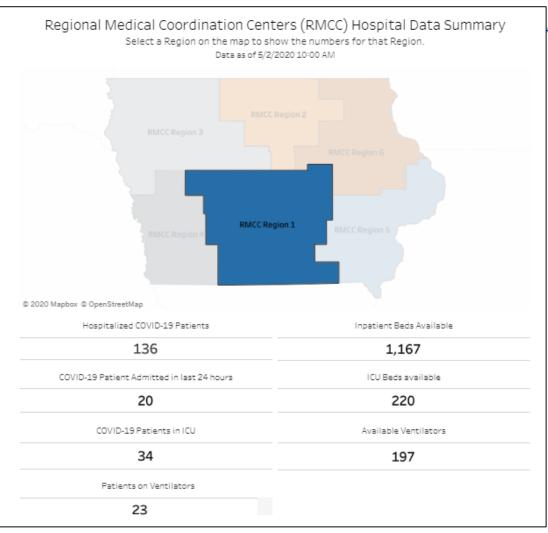


https://coronavirus.iowa.gov/



RMCC Region 1 Status

RMCC Hospital Data as of 5/2/20	
Hospitalized	136
ICU	34
Ventilated	23







Polk County Confirmed COVID-19 Cases

Number of Confirmed COVID-19 Cases in Polk County		
Confirmed 1,520 (+298 since Friday)		
Deaths	41 (+4 since Friday)	

(Numbers are correct and adjusts the lag time between IDPH website updates)

DATA IS NOT INCLUSIVE OF TEST IOWA INFORMATION.





PCPH Group – Kari Lebeda-Townsend, PCHD

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- Case management, contact tracing and follow-up continues
- New procedures for internal tracking system
- Expanded intake and IDSS data entry
- Locations and approaches to increase CD team staff capacity
- Coordination on COVID-19 mortality review with PCME
- Through the PIO, interpreters were embedded with the CD Team



PCPH Group – Kari Lebeda-Townsend, PCHD

Objectives	Due Date
Addressing school return questions and children on immunization provisional waivers for 2020-2021 school year	Monitoring
Onboard and train additional RNs and CMAs to support disease investigation, follow up and contact tracing	Ongoing
Process with PCME to verify cases	Ongoing
Work with community partners to meet basic patient and family needs	Ongoing
Coordinating individual case investigation and facility under monitoring and with outbreaks	Ongoing
Develop position job aid to document processes for continuity	4/8
Identify successor	4/8
Develop a patient education video w/PIO for those that have tested positive	5/4
Provide information or host a call with PC schools on re-opening considerations	5/6



Congregate Care Group – Carmin Hutch, PCHD

- Building out a team to meet the demands of LTCF/congregate site hotspots
- Managing a high-number of LTCF/congregate sites to include daily calls to provide guidance to facility staff



Congregate Care Group – Carmin Hutch, PCHD



Objectives	Due Date
Daily calls with LTC impacted facilities	Ongoing
Identify successor	4/8
Coordinate with Mental Health Group on transport of group home patients	4/9
Provide guidance to group homes on staffing recommendations and how to minimize exposure to "narrow the web" across group home locations/patients	4/14
Define process with logistics and staffing requests	4/22



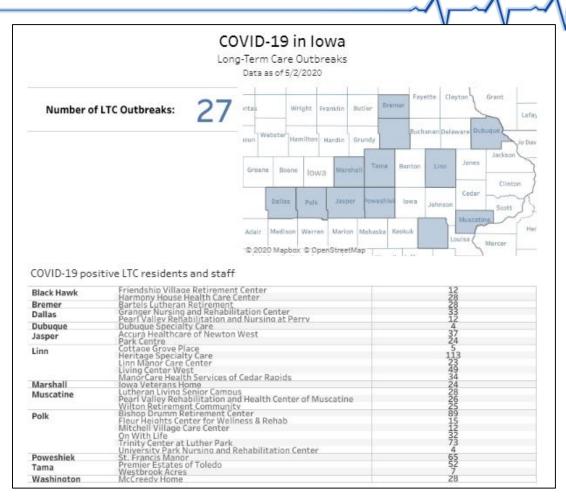
Congregate Living Cases and Outbreaks

(including LTC Facilities)

Polk County Facilities Impacted - Currently	
Total Facilities Impacted	42
Facilities Currently Monitored	39
 Facilities with cases; no outbreak 	26
 Facilities with a confirmed outbreak* 	13

^{*}outbreak = 3 or more confirmed cases

Polk County Facility Case Counts – Since Previous Day		
Total Cases in Facilities	231 (-3)	
Total Residents	169 (-3)	
Total Staff	62 (-1)	
Deaths	35 (+1)	
Recovered	86 (+22)	



https://coronavirus.iowa.gov/



Medical Coord Ctr (MCC) Group – Franny Medeiros, PCHD

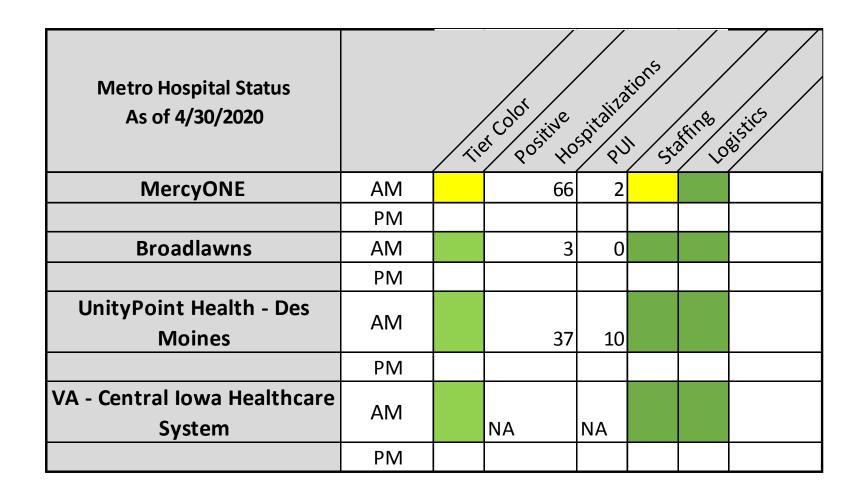
- Hospital systems standardized surge plans
- 2-1-1 is capturing symptomatic calls vs worried well now, which provides additional surveillance
- Airway bypass added to EMResource
- Capturing data on a daily basis
- Non-traditional hospital surge plan completed



Medical Coord Ctr (MCC) Group – Franny Medeiros, PCHD

Objectives	Due Date
Collaborate with IANG LNO on regional plans within Service Area 1	Ongoing
Coordinate with RMCC on their operations	Ongoing
Coordinate with LTC facilities	Ongoing
Continue PPE discussion to come to a hospital system agreement	Ongoing
Implement Ethical Standards of Care within the hospitals; awaiting IDPH guidance	Ongoing
Develop position job aid to document processes for continuity	4/1
Develop and approve an alternate care site plan	4/17
Developing the processes for the non-traditional surge plan	4/20
Revisiting Community-based testing sites	4/23
Meet with IDPH, RMCC, PCHD, MCC and Logistics on the request process for staffing	4/27
Develop or share the process developed for staff request as an outcome of the IDPH, RMCC, MCC and Logistics meeting	5/1

Metro Hospital Status Report





Mental Health Group – Liz Cox, Polk County Health Services

- Established a hotline for medical staff & emergency responders to support their own mental health
- Launched social media, PSAs and resource tool kit for mental health
- Mental health support via 211is live
- Published list of providers accepting new telehealth mental health patients
- Funding approved to equip consumers with phones for telehealth services
- Finalized and shared a draft family plan for emergency responders
- Connected mental health group homes with Operations PCHD
- Coordinated respite services for parents of kids with special needs
- Succession planning/successor identified
- Developed a Facebook filter and "care" package of printables for healthcare provider appreciation
- Presented, with EMA, to the Des Moines Partnership



Mental Health Group – Liz Cox, Polk County Health Services

Objectives	Due Date
Continue connecting with volunteers with home-bound people	Ongoing
Equip (purchase) consumers with phones for telehealth services	Ongoing
Coordinate with Legal Aid	Ongoing
Develop communications to support families and children in response to school closures	4/22



Mass Fatalities Group – Dr. Joshua Akers, PCME Office

- Reached out local funeral homes to exchange information about COVID
- Spoke with Iowa Office of the State Medical Examiner (IOSME)
- Discuss National Guard plans with IOSME
- Identified Hamilton's Funeral Home Mitchellville location as overflow



Mass Fatalities Group – Dr. Joshua Akers, PCME Office

Objectives	Due Date
Surge plan for mass fatalities	Ongoing
Monitor death trends	Ongoing
Coordinate with PCHD/CD Team on LTCF deaths	Ongoing
Coordinate with PCGS regarding the logistics for receipt of a refrigerated truck	4/20
Meeting with funeral homes and State ME to discuss needs moving forward	4/29



Housing Group – Eric Kool, Polk County Comm, Family, Youth Services

- Identified discharge transportation options
- Approved alternative housing for Polk County essential employees
- Distributed a memo to hospitals and clinics regarding the isolation shelter and direct referrals
- Supported the completion of the FEMA Non-Congregate Housing application
- Added staff to support PCHD CD Team to address questions of isolation families
- Draft memos to PCHD for resource and referrals for family isolation and homeless PUI individuals



Housing Group – Eric Kool, Polk County Comm, Family, Youth Services

Objectives	Due Date
Continue to interview and hire staff	Ongoing
Coordinate with Central Intake/PHC on the expansion of rapid re-housing for families on wait lists or in shelters	Ongoing
Creating a process to distribute refugee grants for outreach and support	Ongoing
Meet with MCC to review modeling to determine alternative solutions to sheltering	4/22
Reach out to those counties who may have self-referral homeless coming to Polk County	4/22
Completing the refugee grant application	4/24
Identify a plan for PUI homeless population with MCC	4/24
Develop a task list required for Isolation Shelter transition/demobilization; coordinate with Logistics	5/1
Meet with PCHD, MCC, shelter representatives to outline processes for hospital discharge of homeless population and determine solutions to the gaps and communicate expectations	5/1
Determine the process to meet the needs for transportation, food, etc. of those in the "in between" situations for the homeless population	5/1

Emergency Services Group – Common Accomplishments

- Primary alternative (Phase 1) housing location for emergency services is open and ready to receive responders
- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources and family planning for emergency responders (CISM and peer support)
- LE agency tiered mutual aid response provided to PSAPs via E911 Coordinator (FD/EMS Teams Cards already in place)
- Shared emergency services dashboard to all stakeholders

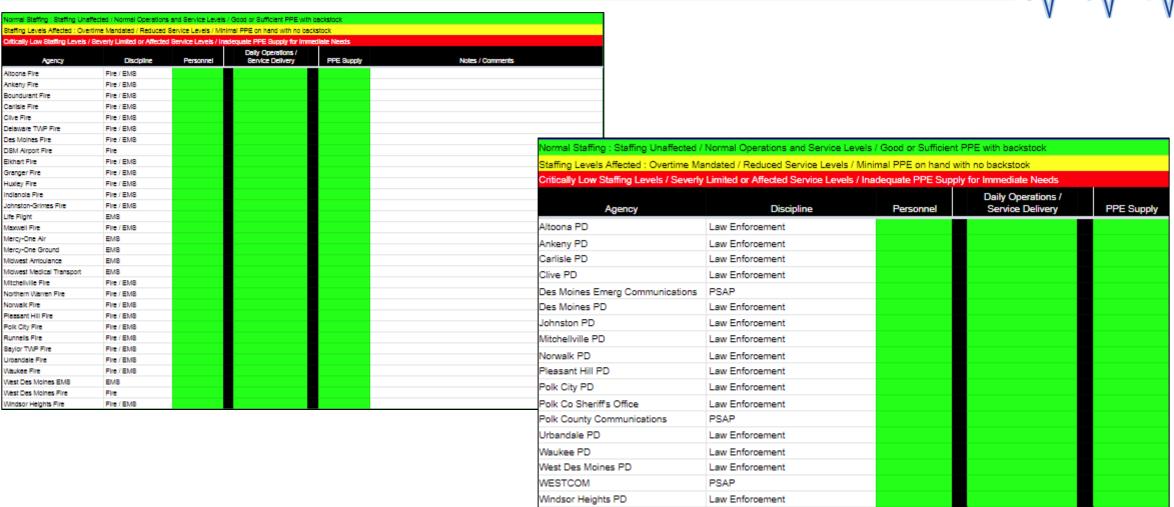
Emergency Services Group – Common Objectives



Objectives	Due Date
Plans for secondary locations for first responder alternative housing	Ongoing
Develop and send a letter to state to continue to provide PSAPs dispatch alerts	5/1



Emergency Services Dashboard





EMS Branch – CIEMSD

- Primary alternative (Phase 1) housing location for emergency services is open and ready to receive responders
- Confirmed process for exposure reporting for EMS providers/HC workers
- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders
- Confirmed the logistics app is working
- Approval of medical directors to implement assess and refer protocol
- Airway Management Diversion Protocol implemented
- Assess and refer protocol approved and disseminated



EMS Branch – CIEMSD



Objectives	Due Date
Protocol 36 pandemic protocol for EMD – PSAPs – waiting on PSAPs	4/20
Alternative transport destinations - waiting on health systems	4/20
Revisit the notification algorithm to notify providers of a positive test, to include LTC facilities	4/27



Operations Section Chief – A.J. Mumm, Polk Co EMA

- Unification of LE, Fire and EMS strategy on Alternative Housing
- Provide working space for R-MCC
- Integrate PSAP (911 Call Centers) representatives into EOC
- Define the coordination required between Ops and Logs for resource management



Operations Section Chief – A.J. Mumm, Polk Co EMA

Objectives	Due Date
Develop position job aid to document processes for continuity	4/1
Review epidemiological modeling data developed, review planning assumptions based on data	4/3
Identify successor	4/8
Prepare to develop recovery strategies	4/10
Discussion with Operations Section of how to coordinate virtually	4/10
Create video for resource request and fulfillment process	4/14
Utilize data from MCC and Logistics regarding PPE	4/10
Work with Logs and Congregate Group on PPE dashboard status and the communications loop	4/17
Revisit the community based testing plans	4/17
Submit questions to state regarding CBTS	4/17
Coordinate a meeting with Dallas county re: facility coordination between counties	4/21
Add logistics position to the MCC	4/30

Logistics Section Chief – Cameron Stufflebeam, Polk Co EMA

- Contact w/LTHC oversight and outreach w/MCC
- Guidance for resource requests was distributed via DLAN
- Community Lifelines* have been added to the Priority 2 PPE group
 - *FEMA definition
- Large donations are being offered
- Placed an order for PPE via the county vendor
- Quick turn to provide PPE to a "hot spot" within 3 hours
- Emergency fills for LTC Facilities
- Small "push pack" has been created and is ready to be deployed if needed



Logistics Section Chief – Cameron Stufflebeam, Polk Co EMA

Objectives	Due Date
10-day plan and re-order process, Alternate sourcing, WebEOC clean-up and entry State asset delivery and distribution	Ongoing
Volunteer management process documented	4/2
Warehouse management process documented	4/2
Prepare a plan that will identify and describe how your Section/Group will work virtually	4/8
Identify successor	4/8
Work with Ops and Congregate Group on LTC status and communications loop	4/20
Demobilization planning	5/1



Resource Management Status

	Total Requests	Total Requests Filled	Total Requests Partially Filled	Total Items Requested	Total Items Issued
3/31/2020 - 4/15/20	176	95	81	132,933	84,073
4/16/2020 - 4/24/2020	127	106	21	50,282	46,967
25-Apr					
26-Apr					
27-Apr	9	9	9	5,766	5,766
28-Apr	15	11	4	11,716	9,947
29-Apr	4	3	1	2,376	2,280
30-Apr	6	1	6	10,455	5,167
1-May	9	6	3	13,381	4,781
2-May					
3-May					
Totals	337	224	122	213,528	154,200



Logistics Section – Dutch Geisinger, Safeguard Iowa

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- Maintaining Q&A on safeguardiowa.org
- Monitoring federal trends through FEMA CIKR and CISA calls
- Working with OSHA and DOL to answer questions for private sector
- Working with Hawkeye hotels on alternative housing for medical, NG, and responders
- Acquired a list of companies that are manufacturing PPE
- Organizations will share messaging about not hoarding food/supplies
- Receiving additional PPE donations from private sector



Logistics Section – Dutch Geisinger, Safeguard Iowa

Coordinate with PIO on the development of information for businesses for re-

Objectives	Due Date
Address concerns from private sector	Ongoing
Continue adding to scam and FAQ page	Ongoing
Discussion with IEDA on recovery and messaging to businesses	Ongoing
Continue to support private sector and government requests for resources	Ongoing
Identify specific donors for needed items	Ongoing
Messaging to private sector atypical partners for requests for donations	4/21
Secure a contract for hotels space to support Alternate Care Sites for the MCC	4/28



opening

5/1

Logistics – Food Unit – Patty Nordmeyer

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- Sign-up at the front desk by 10:00
- Use provided, disposable utensils do not share
- Food schedule
 - Monday Cool Basil
 - Tuesday Iowa Taproom
 - Wednesday Fernando's Mexican



Planning Section Chief – DeAnne Sesker, Polk Co EMA

Recent Accomplishments

- Developed position job aid for continuity
- Established a process to collect, prepare and produce incident documentation on a daily basis
- Validated that EOC daily planning meetings can be conducted virtually
- Recovery Advisory Group established and have a framework developed to begin planning for recovery



Planning Section Chief – DeAnne Sesker, Polk Co EMA

Objectives	Due Date
Gather Group accomplishments and objectives for next day	Ongoing
Prepare for the next day's daily briefing	Ongoing
Prepare for Tuesday's Stakeholder Briefing	Every Monday
Conduct Weekly Stakeholder Briefing	Every Tuesday
Prepare and publish the weekly IAP	Every Tuesday
Identify successor	4/8
Meet with Section Chiefs and Group Supervisors to begin collecting AAR content	4/13



Recovery

- Polk County Advisory Group established
- Initial framework of focus areas identified
- Consultant identified to support the recovery planning coordination



Weekly EOC Status

- Monday and Tuesday staffed
- Wednesday Friday meet half-day



Finance Section – Keith Olson, Polk County Auditor's Office and Scott Slater, Polk County Public Health

Recent Accomplishments

- COVID-19 Crisis Response Supplemental Funding contract approved by BOS 4/7/2020
- Reviewed funding parameters and work with staff to identify needs and appropriate expenditures
- Developed a plan with Auditor's Office to assure eligible expenditures are being captured and coded to supplemental health grant
- Polk County government has completed a Request for Public Assistance (RPA) to FEMA coverall all county departments
- All \$160K of IDPH supplemental funds are obligated
- Completed the non-congregate shelter application process with the support of the Housing Group Supervisor

Finance Section – Keith Olson, Polk County Auditor's Office and Scott Slater, Polk County Public Health

Objectives	Due Date
Gathering costs from each partner on projected costs per activity and initial IDPH approval	Ongoing
Coordinate between Housing Group F/A and BOS re: reimbursement and stimulus impacts	Ongoing



Public Information Officer – Nola Aigner Davis, Polk Co Health

Recent Accomplishments

- Working with JIC to answer media requests
- Social media graphics/website updates
- Ongoing conversations with refugee/immigrant organizations to provide COVID-19 resources
- Interpretation call line established
- Coordinated interpreters to be onsite with the PCHD CD Team



Public Information Officer – Nola Aigner Davis, Polk Co Health

Objectives	Due Date
Working with refugee/immigrant population	Ongoing
Update website and social media	Ongoing
Work on MCC communication needs with JIC	Ongoing
Work with refugee messaging and information sharing	Ongoing
Coordinate with BOS to develop a universal video on the use of PPE for polling sites	TBD
Start messaging and communication for recovery process	Ongoing
Work with team to monitor and address rumors	Ongoing
Develop a social distancing media campaign to prepare for the Governor's "reopening" plan in partnership with Safeguard Iowa	5/1
Develop a patient education video w/CD Team for patients that have tested positive	5/4
Work with the media for TV spots to re-emphasize the use of masks during "re-opening"	



Current Focus Areas - PSC

- COVID-19 testing
- Surge capacity
- Resource management
- Continuity Planning
- Ethics/Crisis Standards of Care
- Food pantry (monitoring)
- Congregate facilities



Ongoing Initiatives - PSC

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- Rumor control
- Law Enforcement
- Critical infrastructure
- Mass fatality planning
- Alternative housing



Emerging Priorities - PSC

- Demobilization
- Recovery



Safety Officer – Polk County Risk Management

Safety Top 5

- 1. Wash your hands / use sanitizer frequently
- 2. Take your temp ≤ 100.4
- 3. Sleep
- 4. Monitor stress
- 5. Drink water / healthy foods

Hazardous Weather Outlook

Today

Showers in the afternoon. High near 58. Rain overnight ½" possible. Low of 45.

Tuesday

Morning showers, high near 57. Rain overnight low of 43

Wednesday

Slt. Chance of showers, high 61, low 43.

Spotter Activation Statement

Spotter Activation is not expected



Policy Group – Supervisor Matt McCoy, Polk Co BOS

- 1. Reviewing stimulus package and will be pushing out messaging
- 2. CISS numbers are high; will look for ways to support
- 3. Recovery guidance for re-opening or alternative options until re-opening for various businesses/attractions
- 4. Information on/help with financial crisis management for families; developing PSAs
- 5. Election planning
- 6. Immigrant/refugee messaging
- 7. Small business grants being developed; non-profit support
- 8. Strengthen messages to business community and refugee employees
- 9. Recovery start-up process to begin
- 10. Coordinated with WHO-TV to implement "13 Days of Caring" for the Disaster Recovery Fund



Weekly Meetings at a Glance

	Monday	Tuesday		Wedne	esday	Thursday	Friday
800 830	Daily Briefing	Daily Briefing		Daily Brie	efing (Z)	Daily Briefing (Z)	Daily Briefing
900				County EMA /			
930	State CBTS (C)			HSEMD (C)	State		State CBTS (C)
1000	, , , , , , , , , , , , , , , , , , ,	Weekly			CBTS (C)		. ,
1100	Gov Press Conference	Stakeholders Briefing (Z)	Gov Press Conference	Gov Press C	Conference	Gov Press Conference	Gov Press Conference
1130	Contended					Contenence	Contended
1200	Law Enforcement (C)	Shelters (C)		Law	HCC /		Law Enforcement
1230				Enforcement (C)	IDPH (Z)		(C)
1300		Critical Infrastructure Partners (Z)		Food Ba	ank (C)	Dallas County Briefing (Z)	
1330				` '		Differring (2)	
1400		Chief Medical Officers (C)				Chief Medical Officers (C)	
1430							
1500							
1530				Mass Fatalities (Z)			
1600		EMS	(Z)				
1630							
1700			-				



BIG WINS!

What	Who
2-1-1 for the public, clincial and	Healthcare and Mental
responder audiences	Health Groups
Town Halls/Media coverage	PIO
Isolation Shelter	Housing Group
Social media and PCHD website	PIO
Parterning with United Way for	Volunteer Management
volunteer management	Branch
Establishment fo the Medical	Healthcare Group
Coordination Center in the EOC	
Development fo the resource	Healthcare Group
ordering applicationa nd process	Logistics Section
Identifed alternative housing for	Emergency Services Branch
first responders	
Non-traditional hospital surge plan	Healthcare Group
draft	

What	Who
Clarification on exposure criteria	Healthcare Group - CIEMSD
for responders	
Ongoing capture of successes/best	Planning Section Chief
practices	
Mitigation strategies implemented	County Jail and Juvenile
	Detention
Emerging Infectious Disease	CIEMSD
Surveillance tool	
Strong and resilient Communicable	Polk County Public Health
Disease Team nurses	Group
Airway bypass added to	Healthcare Group - CIEMSD
EMResource	
MOAs returned from all MCC	Healthcare Group - MCC
partners	
Logistics Ordering Process	Logistics Section
established and shared	
WHO-TV "13 Days of Caring"	Board of Supervisors
campaign implemented	









Closing Comments

Adjourn

