

**Burn Permit Exemption & Fire Department Notification**  
**Air Quality Division, Polk County- Iowa**

**(1) Organization or Applicant**

Organization: \_\_\_\_\_  
 Civic, Fraternal, Religious, Educational or Similar organization  
 Other, Specify: \_\_\_\_\_

For Polk County Office Use Only:

Date Received: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

**(2) Applicant Name/Responsible Party**

The burn qualifies for the following permit exemption:  
 • *Board of Health Rules & Regulation, Chapter V, Article III, Section 5-7, (c) Exemptions. (3). Recreational bonfires, fireplaces and grills. Open fires burning charcoal or untreated seasoned wood for cooking, recreation and ceremonies located within a geographic area designated as a neighborhood, community, county or state park; unless prohibited by local authority, ordinance or regulation, provided they comply with Article IV, Section 5-9. Such fires shall not be used for the burning of refuse, rubbish, or garbage.*

I certify that based on information and belief formed after reasonable inquiry, the submitted notification including the attachments (if applicable) are true, accurate, and complete.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(3) Mailing Address**

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

**(4) Burn Site Information & Date/Time**

Burn Site Address (provide map if necessary):	City:	State: Iowa	Zip:
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Burn Start & End Dates: Start(mm/dd/yyyy): \_\_\_\_\_ End(mm/dd/yyyy): \_\_\_\_\_  
 Burn Permit Start & End Times: Start (hh:mm): \_\_\_\_\_  AM  PM End(hh:mm): \_\_\_\_\_  AM  PM

**(5) Polk County AQD & Fire Department Notification**

**Submit this notification to the Polk County Air Quality & Fire Department having jurisdiction at burn site address. Notification must be received by this division fifteen (15) days prior to the burn date for review.**

**Submit by mail:**  
 Polk County Air Quality Division,  
 5885 NE 14<sup>th</sup> Street, Des Moines – Iowa 50313  
**Submit by Email:** [airquality@polkcountyiowa.gov](mailto:airquality@polkcountyiowa.gov)  
**Submit by Fax:** (515)286-3437  
**Questions call:** (515)286-3705

- Fire Departments:**
- Altoona, 976-7146(fax)
  - Ankeny, 964-2107(fax)
  - Bondurant, 967-5732(fax)
  - Camp Township, 966-2824(fax)
  - Carlisle 989-3377(fax)
  - Clive 223-6457(fax)
  - Delaware Township 263-1092(fax)
  - Des Moines, 283-4907(fax)
  - Elkhart, 367-3105(fax)

- Fire Departments (continued):**
- Granger, 999-2338(fax)
  - Grimes, 986-3846(fax)
  - Johnston, 334-5390(fax)
  - Madrid, 795-3551(fax)
  - Maxwell, [thudson@fccoop.com](mailto:thudson@fccoop.com)
  - Mitchellville, 967-2631(fax)
  - North Warren, 953-4495(fax)
  - Pleasant Hill, 262-9766(fax)
  - Polk City, 984-6792(fax)
  - Saylor Township, 289-1826(fax)
  - Slater, 685-3031(fax)
  - Urbandale, 278-3972(fax)
  - West Des Moines, 222-3379(fax)
  - Windsor Heights, 279-7760(fax)