

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 11, 2021 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

ORDINANCE
(THIRD READING)

6. Ordinance approving Zoning Map Amendment from Agricultural District to Rural Residential District for property located northwest of NW 120th Avenue and NW 128th Street intersection (M. Siedsma/A. Lee).

ORDINANCE
(THIRD READING)

7. Ordinance amending the Polk County Zoning Ordinance.

PERMITS

- *8. New and renewal applications for Cigarette/Tobacco/Nicotine/Vapor Permits for the following:

Casey's General Store #4	6565 NW 6 th Drive
Casey's General Store #45	2890 E. Broadway
Casey's General Store #1901	2541 NW 66 th Avenue
Casey's General Store #2683	6301 SE 116 th Street, Runnells
Casey's General Store #3075	6981 NE 14 th Street, Ankeny
Kum & Go #539	5050 NW 2 nd Avenue
Kwik Star #1086	5145 NE 14 th Street
- *9. New application for Class "C" Liquor, Class "B" Wine, Class "C" Beer and Sunday Sales Permits for Casey's General Store #4, 6565 NW 6th Drive.
- *10. New application for Class "C" Liquor, Sunday Sales and Outdoor Service Area Permits for Fleetwood, 6170 NW Polk City Drive.
- *11. New 5-day application for Class "C" Liquor, Sunday Sales and Outdoor Service Area Permits for Mucky Duck Pub, 2977 NW 66th Avenue.
- *12. New 6-month Class "C" Liquor License and Outdoor Service Area Permits for Smokey D's BBQ, 160 NE 49th Place.

RESOLUTIONS

13. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund.
- *14. Resolution approving agreement for clinical consultation services with William Walker.
- *15. Resolution approving Iowa Department of Transportation funding amendment for NE 112/116th Street (old Hwy 316) HMA resurfacing project (from Hwy 163 to east city limits of Runnells).
- *16. Resolution approving 28E agreement with City of Altoona for extension of city sanitary sewer line to serve Terrace Hills Golf Course (owned by City of Altoona).
- *17. Resolution approving sanitary sewer Right of Entry and Temporary Construction Easement Agreements (Norwoodville Urban Renewal Plan).
18. Resolution setting annual service fee for Polk County's Residential Recycling Program (Curb-It).
- *19. Resolution approving open prairie tax exemptions per Iowa Code.
- *20. Resolution denying open prairie tax exemptions per Iowa Code.
- *21. Resolution approving addendum to lease agreement for congregate meal site at the Community Safety Building in Polk City, Iowa.
22. Resolution creating a side-by-side position within the General Services Department.
23. Resolution approving pay rates for Precinct Worker Classifications.
24. Resolution approving pay rates for Summer and Seasonal Classifications.
- *25. Resolution approving Community Development Grant award to Des Moines Historical Society.
- *26. Resolution approving Community Development Grant award to JOPPA.
27. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

28. Manure Management Plan (MMP) Update from Mud Creek Feeders, Colfax, Iowa.

BUDGET ACTIONS

29. Memorandum of Budget Actions.

APPOINTMENTS

30. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/u/aQaCg3w9O>

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, Mike Siedsma, 834 SW 46th Street, Ankeny, IA 50023 and Andrew Lee, 1600 Seagrass Avenue, Polk City, IA 50226 (Prospective Buyers), with consent from Co-Executors of the subject property, Deanna Morrill, Dorene Swalla, and Darwin Keubler, are requesting a Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District for the rezoning area totaling approximately, 29.65-acres of the subject property. The Rezoning area is part of a larger, approximately 37.04-acre subject property, located approximately ¼ mile northwest of the NW 120th Avenue and NW 128th Street intersection within the SE ¼ of the NE ¼ of Section 31 in Jefferson Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, March 22, 2021 at 7:00 P.M., at the video/phone meeting for the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for, zero (0) against with one (1) absent to recommend denial to the Polk County Board of Supervisors that the Zoning Map Amendment from the "AG" Agricultural District to the "RR" Rural Residential District be **denied**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, April 27, 2021 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "AG" Agricultural District to the "RR" Rural Residential District for the 29.65-acre rezoning area of the subject property legally described as follows:

All that part of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa, except the North 870.55 feet of the East 495 feet of the Southeast Quarter of the Northeast Quarter of said Section 31, more

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particularly described as follows;

Beginning at the Southeast Corner of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa; thence North 89°46'36" West, a distance of 1,323.38 feet to the Southwest Corner of the Southeast Quarter of the Northeast Quarter of said Section 31; thence North 00°21'57" West, a distance of 1,313.06 feet to the Northwest Corner of the Southeast Quarter of the Northeast quarter of said Section 31; thence North 89°53'06" East, a distance of 830.63' feet; thence South 00°15'56" East, a distance of 867.93 feet; thence South 89°46'36" East, a distance of 495.02 feet; thence South 00°15'56" East, a distance of 450.02 feet to the Point of Beginning. Containing 29.65 acres including 0.52 acres of Road Right-of-Way, more or less.

BE APPROVED.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Polk County Zoning Map Amendment from the “AG” Agricultural District to the “RR” Rural Residential District for the approximately 29.65-acre rezoning area located within the SE ¼ of the NE ¼ of Section 31 in Jefferson Township.

Agenda Date: April 27, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on March 22, 2021, and voted five (5) for, zero (0) against with one (1) absent to recommend denial of the Polk County Zoning Map Amendment from the “AG” Agricultural District to the “RR” Rural Residential District.

Action Requested (Recommended): The Zoning Commission recommended denial.

Comply with Policy: No. Staff recommendation was to deny the request. The request is inconsistent with the goals and policies of the Comprehensive Plan, does not meet the criteria for a justifiable zone change, and is incompatible with adjacent agricultural and open space designations and zoning. There have not been significant changes in this area, nor is the situation so considerably different, to warrant a change in the property’s current zoning “AG” Agricultural District on the Zoning Map.

Background: The request is a Polk County Zoning Map Amendment from the “AG” Agricultural District to the “RR” Rural Residential District. The area of rezoning totals 29.65-acres. The rezoning is a portion of the larger subject property totaling 37.04-acres. The stated reason for the request is to subdivide the property to create a single-family residential development of 15 lots. The area of rezoning is an existing agricultural field. The Jester Park boundaries are located across NW 128th Street to the east of the subject property. NW 128th Street terminates approximately ½ mile north of the subject property.

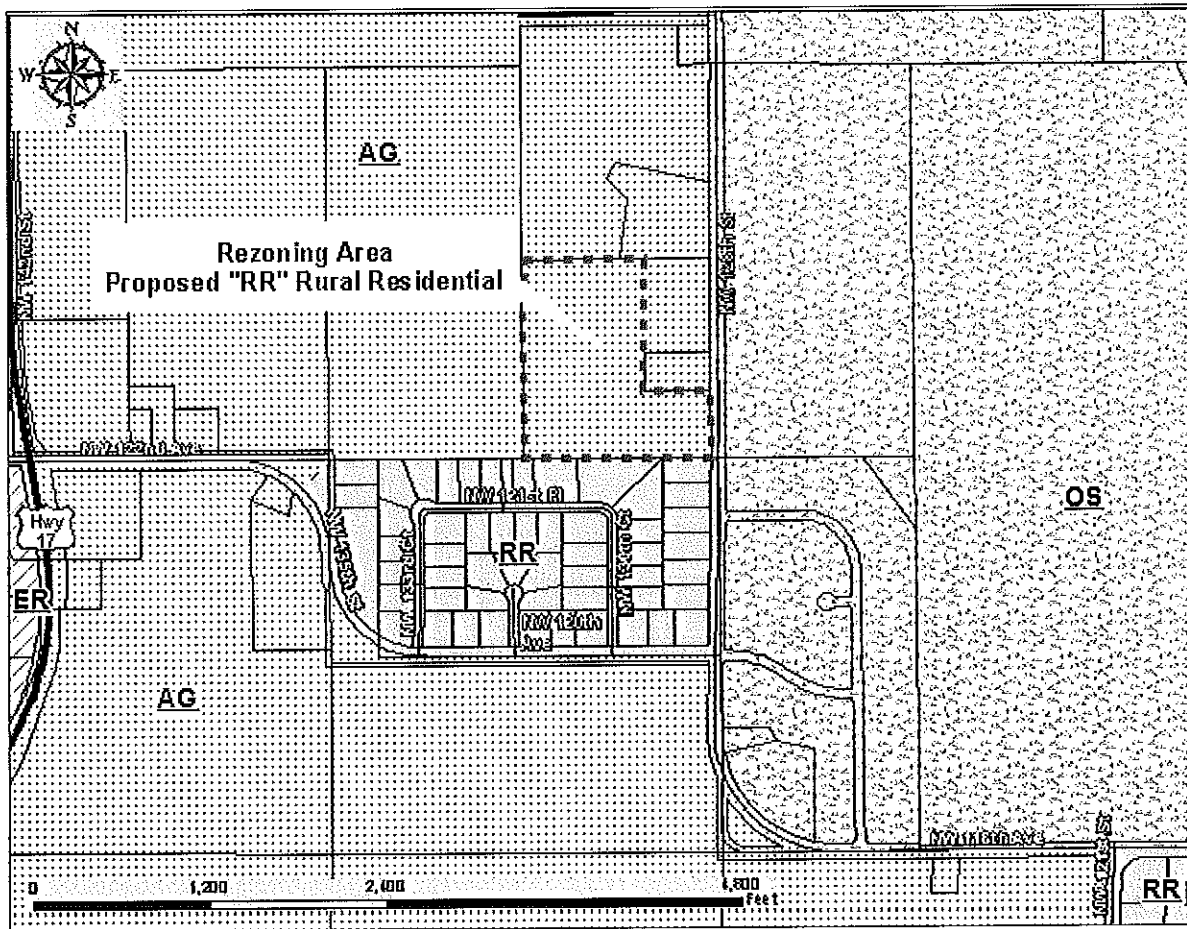
Action Impact: If the Rezoning Petition is approved, the Petitioners will move forward with a Major Subdivision process to create a new residential subdivision and likely generate additional adjacent requests. Denial of the Zoning Map Amendment leaves the property under its current “AG” Agricultural District zoning, and prohibits development to preserve prime farm land.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



General Location:

The Rezoning Areas are a part of a larger, approximately 37.04-acre subject property, located approximately ¼ mile northwest of the NW 120th Avenue and NW 128th Street intersection within the SE ¼ of the NE ¼ of Section 31 in Jefferson Township.

Rezoning Legal Description:

Rezoning Area: All that part of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa, except the North 870.55 feet of the East 495 feet of the Southeast Quarter of the Northeast Quarter of said Section 31, more particularly described as follows;

Beginning at the Southeast Corner of the Southeast Quarter of the Northeast Quarter of Section 31, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa; thence North 89°46'36" West, a distance of 1,323.38 feet to the Southwest Corner of the Southeast Quarter of the Northeast Quarter of said Section 31; thence North 00°21'57" West, a distance of 1,313.06 feet to the Northwest Corner of the Southeast Quarter of the Northeast quarter of said Section 31; thence North 89°53'06" East, a distance of 830.63' feet; thence South 00°15'56" East, a distance

of 867.93 feet; thence South 89°46'36" East, a distance of 495.02 feet; thence South 00°15'56" East, a distance of 450.02 feet to the Point of Beginning. Containing 29.65 acres including 0.52 acres of Road Right-of-Way, more or less.

Existing Zoning:

"AG" Agricultural District

Proposed Zoning:

"RR" Rural Residential District

ORDINANCE NO.

WHEREAS, the Polk County Board of Supervisors adopted the Zoning Ordinance on September 10, 2007 and most recently amended on March 29, 2021; and

WHEREAS, the proposed text amendments to the Polk County Zoning Ordinance provided updates to the current Ordinance for unincorporated Polk County; and

WHEREAS, the proposed amendments will amend Article 6. Bulk and Use Standards, Division 3. Bulk Standards for Planned Developments, Section 5. Conservation House, Table 6.6, Sections A & D; and

WHEREAS, the Text Amendments were reviewed and heard by the Polk County Zoning Commission on Monday, March 22, 2021 at 7:00 P.M., at the video/phone meeting for Polk County Public Works Department, Planning and Development Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice was published as provided by law; and

WHEREAS, the Polk County Zoning Commission voted four (4) for, one (1) against with one (1) absent to recommend **approval** of the Polk County Zoning Ordinance Text Amendments; and

WHEREAS, the Text Amendments were heard by the Polk County Board of Supervisors on Tuesday, April 27, 2021 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the text amendments to the Polk County Zoning Ordinance for unincorporated Polk County be approved and become effective upon publication.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

ATTEST:

County Auditor

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. Amending the Polk County Zoning Ordinance

Agenda Date: April 27, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Set public hearing on April 6, 2021

Board/Commission Actions: At their March 22, 2021 meeting, the Zoning Commission voted four (4) for, one (1) against with one (1) absent to recommend approval of the text amendments to the Polk County Zoning Ordinance.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The proposed amendment would reduce the minimum lot requirements for the single-family Conservation House Planned Development Option. Specifically, the proposal would amend Article 6 – Bulk and Use Standards, Division 3 – Bulk Standards for Planned Developments, Section 5 – Conservation House, Table 6.6, sections A & D, to change the Minimum Lot Area from 6,000 square feet to 5,000 square feet, and to change the Minimum Lot Width from 60 feet to 50 feet and requiring all single-family residences utilizing the Conservation House Planned Development option to include a full basement. These regulations are proposed for new development and redevelopment of existing properties and require connection to public water and sanitary sewer. No changes are proposed to the Official Zoning Map.

Action Impact: Upon holding the public hearing and three readings of the ordinance, the amendments would be published and go into effect.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

May 2021

Polk County Zoning Ordinance Amendments Summary

The Zoning Ordinance and map for unincorporated Polk County, Iowa, provides regulations for land use and divides the county into zoning districts for the protection and promotion of the health, safety, and general welfare of the present and future residents of the County.

Amendments include additions, deletions, and rewording within Article 6. Bulk and Use Standards, Division 3. Bulk Standards for Planned Developments, Section 5. Conservation House, Table 6.6

The Ordinance changes are summarized below:

Change the Minimum Lot Area (A) from 6,000 square feet to 5,000 square feet, and to change the Minimum Lot Width (D) from 60 feet to 50 feet. Add text to Additional Design Standard(s) (J) Must include a full basement

Copies of the entire changes to Polk County Zoning Ordinance are available on the Polk County website at <https://www.polkcountyiowa.gov/media/4unowitd/public-hearing-item-1-txt-amend-memo.pdf> For information, email publicworks@polkcountyiowa.gov or call (515) 286-3705. In addition, the current Zoning Ordinance and Map are available at <https://www.polkcountyiowa.gov/public-works/planning-development/planning-zoning-services/>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Service Approval and authorizes the necessary expenditures from the Polk County General Basic Fund for these individuals, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

Log #416
SUBMITTED BY:
POLK COUNTY HEALTH SERVICES, INC.



Liz Puls, Program Specialist

FISCAL NOTE: \$4,500 from the General Basic Fund.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the General Basic Fund.

Agenda Date: 5/11/2021

Contact Individual: Liz Puls, Program Specialist

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Board of Supervisors in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$4,500.00	\$0	N		
21/22	Y	\$3,000.00	\$0	N		

Additional Fiscal Note Information (optional):

**MEMORANDUM OF MH/ID/DD SERVICE APPROVAL
POLK COUNTY SERVICE APPEAL BOARD**

Wednesday, May 5, 2021

Page 1 of 1

Client ID	30853	County Portion	100%	Unit Rate	\$250.00
Provider	Decisions for Life, Altoona			Maximum Monthly Cost	\$250.00
Service	3226a Guardianship - Monthly			Maximum Cost of Approval	\$3,000.00
Units	1 Monthly	Start and End Date		5 /1 /2021 to	4 /30/2022
Client ID	30853	County Portion	100%	Unit Rate	\$1,500.00
Provider	Decisions for Life, Altoona			Maximum Monthly Cost	\$1,500.00
Service	3226b Guardianship - Initial			Maximum Cost of Approval	\$1,500.00
Units	1 Monthly	Start and End Date		5 /1 /2021 to	4 /30/2022
SUBMITTED BY:					\$4,500.00



Liz Puls/Program Specialist

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Community, Family and Youth Services has identified a need for clinical consultation services at the Polk County Juvenile Detention Center; and

WHEREAS, William Walker, a Board Certified Diplomate in clinical social work is uniquely qualified to provide these services; and

WHEREAS, William Walker will provide up to six hours of youth and staff consultation services per month at the rate of \$810.00 per month, and up to 18 hours of staff training per year at the rate of \$135.00 per hour; and

WHEREAS, the maximum amount to be paid by Polk County for this Agreement for Clinical Consultation Services is \$12,150.00 per contract year; and

WHEREAS, this Agreement for Clinical Consultation Services shall become effective upon board approval and terminate on June 30, 2022.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Agreement for Clinical Consultation Services with William Walker for Clinical Consultation at Polk County Juvenile Detention, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

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JOHN P. SARCONE
POLK COUNTY ATTORNEY

By: *Matthew*
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement for Clinical Consultation Services between Polk County, Iowa and William Walker, A.C.S.W., L.I.S.W..

Agenda Date: 05-11-2021

Contact Individual: Dan Larson, Program Administrator
 Polk County Juvenile Detention Center
 286-2100

Previous Action taken by the Board: The Board approved a similar Agreement with Bruce Buchanan on May 28, 2019.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: Community, Family & Youth Services (CFYS) has the need for clinical consultation services at the Polk County Juvenile Detention Center (Detention Center). William Walker, a board certified diplomate in clinical consultation, is uniquely qualified to provide such services. Direct consultation with residents may occur upon referral by the Detention Program Administrator. The provision of on-site consultation services will help to ensure that staff and youth meet the goals set forth in individual care plans. As Detention clientele continue to present with complex mental health and behavioral issues, the services of an on-site clinical consultant are extremely important for staff. Clinical consultation services shall include professional consultation with staff regarding specific cases.

Consultation will be provided for up to 6 hours per month with an additional 18 hours per year for staff training and staff/youth consultation at the rate of \$135 per hour. The total amount of this contract shall not exceed \$12,150 per fiscal year. This agreement is effective upon signing and shall continue through June 30, 2022.

Action Impact: Approval of this Agreement for Clinical Consultation Services will help the staff at the Detention Center continue to meet the needs identified in individual care plans for the youth being served.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$1,620		Y	10233302.76470	
21/22		\$12,150		N	10233302.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. STBG-SWAP-CO77(230)--SG-77 (NE 112th St) is a HMA Resurfacing project on NE 112/116th Street (old Hwy 316) from Hwy 163 to the East City Limits of Runnells and is included in the approved Fiscal Year 2020/2021 Polk County Five (5) year (2020-2025) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, this project includes the use of federal SWAP funds that Polk County is allocated by the Central Iowa Regional Transportation Planning Alliance (CIRTPA) which are administered by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-20-STBG-SWAP-027 to formalize the funding requirements and project development responsibilities of each agency as part of this project; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Amendment No. 1-20-STBG-SWAP-027A to increase funding allocations to cover construction costs.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached Iowa Department of Transportation Amendment No. 1-20-STBG-SWAP-027A for the improvements included as part of Project No. STBG-SWAP-CO77(230)--SG-77 on NE 112th Street, adopts the Amendment and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

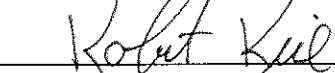
BE IT FURTHER RESOLVED that the Public Works Department is authorized to return a copy of the signed agreement to the Iowa Department of Transportation and administer on behalf of Polk County.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

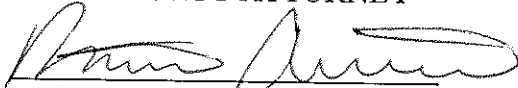


Robert Rice, Director
Polk County Public Works Department

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APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Project will utilize \$1,204,000 in CIRTPA federal STBG SWAP Funds for Project construction with original Agreement and Amendment.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 62-21 to approve Iowa Department of Transportation funding Amendment for the NE 112/116th Street (old Hwy 316) HMA Resurfacing project from Hwy 163 to the east city limits of Runnells.

Agenda Date: May 11, 2021

Contact Individual: Kyle D. Riley PE, CFM, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Res. 62-20, April 28, 2020 approving Agreement.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves and adopts Iowa Dept. Of Transportation Amendment No. 1-20-STBG-SWAP-027A, and authorizes the Public Works Department to administer the Agreement on behalf of Polk County.

Comply with Policy: Yes

Background: This project includes the use of federal SWAP funds that Polk County is allocated by the Central Iowa Regional Transportation Planning Alliance (CIRTPA) which are administered by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-20-STBG-SWAP-027 to formalize the funding requirements and project development responsibilities of each agency as part of this project. The Amendment increases the allocation amount to cover the construction contract amount.

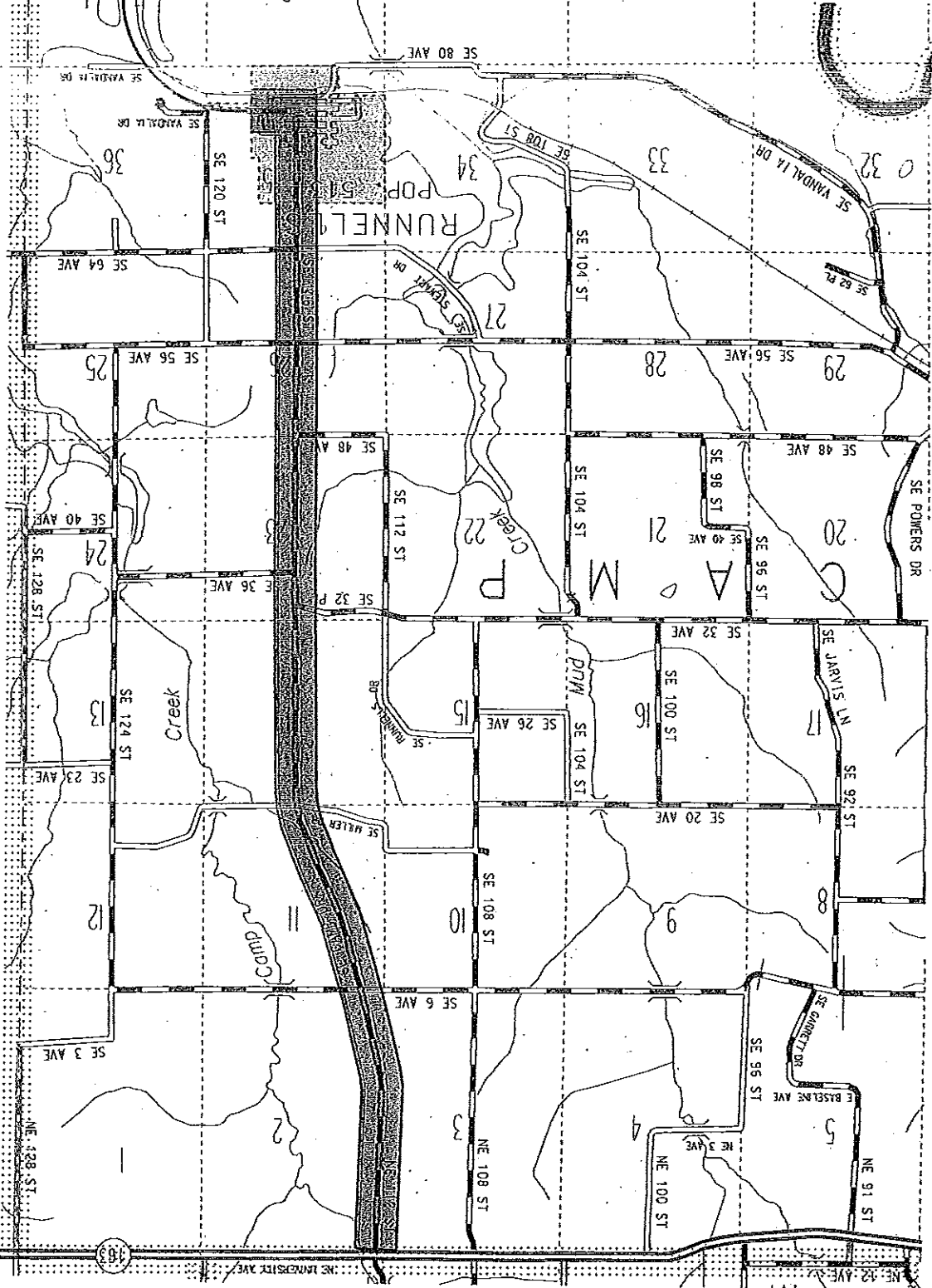
Action Impact: Resolution approves the terms of the Iowa Department of Transportation Agreement and allows the development of each project to proceed.

Fiscal Note: Project will utilize \$1,204,000 in CIRTPA federal STBG SWAP Funds for Project construction with original Agreement and Amendment.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	NA	NA	NA	N		
21/22	NA	NA	NA	N		

Additional Fiscal Note Information (optional):

JASPER
 CO.
 T-78N



PROPOSED HMA PAVING PROJECT



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County and the City of Altoona are both members of the Wastewater Reclamation Authority (WRA); and

WHEREAS, The City of Altoona has purchased the Terrace Hills Golf Course (THGC) located in unincorporated Polk County; and

WHEREAS, The City of Altoona desires to extend public sanitary sewer to connect THGC prior to annexing the property; and

WHEREAS, The WRA requires an agreement to allow the City of Altoona to connect a property in unincorporated Polk County to an existing WRA line that Polk County does not have capacity; and

WHEREAS, The City of Altoona City Council approved the agreement on May 3, 2021.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement with the City of Altoona and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa

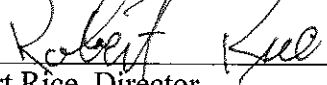
BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement with the Polk County Recorder and the Iowa Secretary of State.

Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

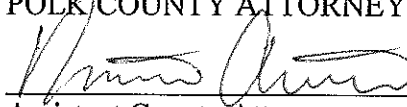
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: No affect on county budget.

#16

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution No. 64-21 approving a 28E agreement with City of Altoona for the extension of the city sanitary sewer line to serve Terrace Hills Golf Course (owned by the City of Altoona).

Agenda Date: May 11, 2021

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: The City of Altoona is proposing extending a sanitary sewer main that will serve Terrace Hills Golf Course (THGC). An agreement between the City of Altoona and Polk County is necessary because the THGC is not within the City of Altoona incorporated city limits. The City is proposing the sewer extension into the Mud Creek Trunk line, which is a WRA line and Polk County does not have the capacity. Under the rules of the WRA, only properties that are within a member's jurisdiction are permitted to utilize the WRA main trunk line to which they have capacity. The agreement lays out the term under which the City of Altoona will be allowed to utilize the Mud Creek connection. Most notably, the City agrees to annex the THGC within 3-years of signing this agreement, and the City agrees to not allow other property owners that are not annexed to hook on to this sanitary sewer line. The City of Altoona City Council approved the agreement on May 3, 2021.

Action Impact: Approves agreement whereby City of Altoona will extend sanitary sewer to serve the Terrace Hills Golf Course and agrees to annex the property into the city within three years.

Action Requested: Approve 28E agreement with City of Altoona.

Fiscal Note: No cost to the County. City of Altoona will pay the cost of the sewer extension in accordance to the agreement

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	N	0	\$0	\$0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County approved an Urban Renewal Plan for the Norwoodville community; and

WHEREAS, the plan was developed to promote economic development and alleviate blighting conditions and influences within the Norwoodville community; and

WHEREAS, the plan outlines public improvements related to providing public sanitary sewer to replace aging, deteriorating, and sometimes failing onsite septic systems; and

WHEREAS, to provide public sanitary sewer, abandon onsite septic systems, and provide private service connections. Polk County is required to enter into a Right of Entry and Temporary Construction Easement agreement with each parcel within a given project area; and

WHEREAS, each agreement allows Polk County to provide public sanitary sewer, abandon onsite septic systems, provide private service connections, and pay for all permitting and connection fees for the areas where sewer main exists; and

WHEREAS, the Budget Officer will certify the debt incurred due to paying the individual connection fees as outlined in each agreement by December 1, 2021 to be reimbursed by the Norwoodville Urban Renewal Area; and

WHEREAS, each agreement will be Recorded and shall be binding to all transferees, purchasers, assigns, heirs, and successors.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached forty-three (43) Right of Entry and Temporary Construction Easement agreements and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Budget Officer to certify debt incurred based on connection fees to be paid by Polk County in accordance with each individual agreement presented by December 1, 2021; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the County Auditor to record all necessary documents.


Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

17

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 65-20 to approve sanitary sewer Right of Entry and Temporary Construction Easement agreements.

Agenda Date: May 11, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Resolution 12 on May 15, 2018 approving the Norwoodville Urban Renewal Plan.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves forty-three (43) agreements to enter properties for the construction of sanitary sewer main, private service connections, and septic abandonments. It directs the Budget Officer to certify the debt to the Polk County Auditor by December 1, 2021, and authorizes the Polk County Auditor to record all necessary documents.

Comply with Policy: Yes

Background: Polk County approved an Urban Renewal Plan for the Norwoodville community, initially and specifically to provide sanitary sewer. This project will construct service lines and abandon septic systems where sanitary sewer main already exists.

Action Impact: Approval of resolution allows Polk County to construct private sanitary service connections, directs the Budget Officer to certify debt, and authorizes the Polk County Auditor to record the agreement documents.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						
21/22						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Chapter 30 of the Polk County Code of Ordinances-Residential Recycling was adopted in April of 2002 and amended in April of 2009; and

WHEREAS, the cost of providing the service has changed so the collection schedule needs to be updated; and

WHEREAS, the fee increase of \$0.44 per month is calculated based on nationally published Consumer Price Indexes (CPI) and fuel index that is a provision of the MWA contract with Waste Management for collection services.

NOW, THEREFORE, BE IT RESOLVED that the boundaries of the service area where the CURB IT! Program is provided in the unincorporated portion of Polk County are shown on the official CURB IT! map and includes the eligible households accessing the roads shown on the map; and

BE IT FURTHER RESOLVED that new homes within the service area are added to the CURB-IT Program as they become occupied; and


BE IT FURTHER RESOLVED that the annual service fee for each eligible household, beginning on July 1, 2021, is set at \$46.68 plus the administrative cost of collection by Polk County or Des Moines Water Works.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

Fiscal Note: None

18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 63-21 sets the annual service fee for Polk County's Residential Recycling Program (Curb-it)

Agenda Date: May 11, 2021

Contact Individual: Bret Vandelune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual Curb-it Resolution

Board/Commission Actions: N/A

Action Requested (Recommended): Establish the annual service fee and collection schedule for the Curb It program July 1, 2021- June 30, 2022

Comply with Policy: Yes

Background: Chapter 30 of the Polk County Code of Ordinances- Residential Recycling was adopted in April, 2002 and amended June 2009. The cost of providing the service has changed so the collection schedule needs to be updated. The fee increase of \$0.44 per month is calculated by Metro Waste Authority as provided for in the contract for collection services. New homes and subdivisions within the existing service area are added according to the requirements of Chapter 30. The boundaries of the service area where the CURB IT! Program is provided in the unincorporated portion of Polk County as shown on the official CURB IT! map. Copies of the official map of the service area and properties served are available at the Public Works office.

Action Impact: By this resolution, Polk County, Iowa approves the annual service fee for each eligible household, beginning on July 1, 2021, is set at \$46.68 plus the administrative cost of collection by Polk County or Des Moines Water Works.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	426,235.08	426,235.08			

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, the Polk Soil and Water Conservation District has determined the eligibility of the properties in the forwarded applications for the tax exemption pursuant to Iowa Code Section 427.1(22); and

WHEREAS, Polk County Public Works has further reviewed the applications for tax exemption pursuant to Iowa Code Section 427.1(22).

NOW, THEREFORE BE IT RESOLVED that the certified applications for tax exemptions pursuant to Iowa Code Section 427.1(22) for the parcels attached hereto are approved for property tax exemption.


BE IT FURTHER RESOLVED that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect said exemptions on the designated parcels and send this notification to affected property owners.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#19

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, the Polk Soil and Water Conservation District has determined the eligibility of the properties in the forwarded applications for the tax exemption pursuant to Iowa Code Section 427.1(22); and

WHEREAS, Polk County Public Works has further reviewed the applications for tax exemption pursuant to Iowa Code Section 427.1(22).

NOW, THEREFORE BE IT RESOLVED that the certified applications for tax exemptions pursuant to Iowa Code Section 427.1(22) for the parcels attached hereto are denied for fiscal year 2021.

BE IT FURTHER RESOLVED that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect the denial of said exemptions on the designated parcels and send this notification to affected property owners.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

20

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to provide services to the elderly residents of Polk County through the Elderly Nutrition Program; and

WHEREAS, Polk County and the City of Polk entered into a one (1) year Lease Agreement for the operation of a congregate meal site at the Community Safety Building, 309 – Van Dorn Street, Polk City, Iowa 50226; and

WHEREAS, the original term of Lease Agreement, for use of the above-mentioned property, expired on June 30, 2020 with an option for an extension of up to three (3) years; and

WHEREAS, the City of Polk requested extending the agreement for a one (1) year period through a First Addendum to Lease Agreement, which will expire June 30, 2021; and

WHEREAS, the City of Polk has requested to extend this agreement for one (1) year through the Second Addendum to Lease Agreement.

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa approves the Second Addendum to Lease Agreement, attached hereto, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

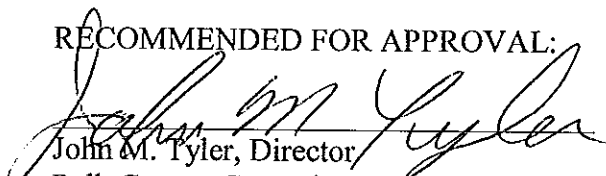
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

20/21-014

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Polk County General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: \$500.00 per month rental fees.

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Second Addendum to Lease Agreement for the Congregate Meal Site at the Community Safety Building in Polk City, Iowa.

Agenda Date: May 11, 2021

Contact Individual: John M. Tyler, Director of General Services ext. 3129

Previous Action taken by the Board: none
Board/Commission Actions: none

Action Requested (Recommended): Approval

Comply with Policy: n/a

Background: Polk County and the City of Polk entered into a one (1) year Lease Agreement for the operation of a congregate meal site at the Community Safety Building, 309 – Van Dorn Street, Polk City, Iowa 50226. The current First Addendum to Lease Agreement will expire June 30, 2021. The City of Polk requested a one (1) year extension, which they approved on April 26, 2021.

Action Impact: Approval of the terms of the Second Addendum adopts the addendum and authorizes the Chairperson to execute the addendum on behalf of Polk County.

Fiscal Note: \$500.00 monthly rent.

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	\$6,000.00				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of General Services has requested a side-by-side Building Technician position due to an extended leave of absence of an employee, and

WHEREAS, the employee is covered by the long term disability plan, leaving general funds available to cover the cost of creating the side-by-side position, and

WHEREAS, the Director of General Services indicates the side-by-side position is needed to continue the current level of service, and

WHEREAS, the side-by-side position will continue until the employee returns to work or terminates employment, and

WHEREAS, the Human Resources Department recommends:

- Create one (1) side-by-side Building Technician, AFSCME grade 9, range \$37,865-\$49,251, until such time as the employee returns from leave or terminates.

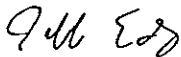
NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

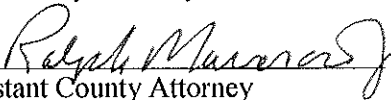
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: N/A

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Side-By-Side Position within the General Services Department

Agenda Date: May 11, 2021

Contact Individual: Jeff Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) side-by-side Building Technician, AFSCME grade 9, range \$37,865-\$49,251.

Comply with Policy: N/A

Background: The incumbent of a Building Technician position (#3140) in the General Services Department is on an extended leave of absence. The employee's wages are covered by the long term disability plan leaving general funds available to cover the cost of a side-by-side position. The Director of General Services is requesting a side-by-side position and indicates the position is needed to continue the current level of service.

Action Impact: Create one (1) side-by-side Building Technician (#3140SBS), AFSCME grade 9, range \$37,865-\$49,251, until the employee returns from leave or terminates.

Fiscal Note: No costs are associated with the creation of this side-by-side position.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y	1	\$0				
21/22							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, Human Resources has reviewed the hourly rates of Precinct Workers and Precinct Chairpersons, and

WHEREAS, the Human Resources Department is recommending an increase of \$3 per hour to the Precinct Worker classification and an increase of \$1 per hour to the Precinct Chairperson classification effective July 1, 2021, and

WHEREAS, The Human Resources Department is recommending an increase of \$1 per hour for the Precinct Worker and Precinct Chairperson classifications effective FY22/23 and FY23/24.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

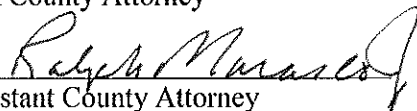
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$32,400
for FY21/22.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Pay Rates for Precinct Worker Classifications

Agenda Date: May 11, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Increase hourly rate for the Precinct Worker classification to \$13.00 per hour from \$10.00 per hour and increase hourly rate for the Precinct Chairperson classification to \$15.00 per hour from \$14.00 per hour effective July 1, 2021. Increase Precinct Worker and Precinct Chairperson classifications \$1 per hour effective July 1, 2022 and July 1, 2023.

Comply with Policy: N/A

Background: The pay rates for Precinct Worker classifications have not increased over the past three (3) years. To assist the Auditor's Office in the recruitment of poll workers to work polling and satellite voting locations, the Human Resources Department conducted an external analysis and recommends an hourly rate increase.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$32,400 for FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$32,400		Y		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, Human Resources has reviewed the hourly rates of summer and seasonal job classifications, and

WHEREAS, the Human Resources Department is recommending an increase of \$1 per hour for all summer and seasonal classifications effective immediately, and

WHEREAS, the Human Resources Department is recommending an increase of \$1 per hour for all summer and seasonal classifications effective prior to the start of the seasonal period for FY21/22 and FY22/23.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

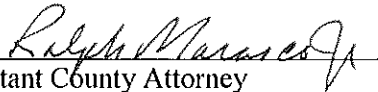
RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$19,317
for FY20/21 and \$48,211 for FY21/22.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Pay Rates for Summer and Seasonal Classifications

Agenda Date: May 11, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolutions dated 4/22/2014, 3/29/2016, 5/17/2016, and 2/26/2019, approved increasing summer and seasonal pay rates.

Action Requested (Recommended): Increase all summer and seasonal classifications \$1 per hour effective immediately. Increase \$1 per hour effective prior to the start of the seasonal period for FY21/22 and FY22/23.

Comply with Policy: N/A

Background: The pay rates for summer and seasonal classifications were last reviewed in 2019. Human Resources Department conducted an external analysis and recommends \$1 per hour rate increase over the next three summer seasonal periods across all summer and seasonal classifications.

Action Impact: Increase all summer and seasonal classifications \$1 per hour effective immediately. Increase \$1 per hour effective prior to the start of the seasonal period for FY21/22 and FY22/23.

Fiscal Note: The estimated cost is \$19,317 for FY20/21 and \$48,211 for FY21/22.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		\$19,317				
21/22	Y		\$48,211				

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Des Moines Historical Society of Des Moines Iowa is committed to preserving and recognizing the history of the City of Des Moines; and,

WHEREAS, Des Moines Historical Society of Des Moines Iowa is seeking a Polk County Community Development Grant to assist with the Waveland Trolley Loop Project. The project is a collaborative effort to ensure Des Moines transportation history is preserved by creating an interactive street car sculpture near Waveland Golf Course; and,

WHEREAS, the Polk County Board of Supervisors desires to assist with supporting the Des Moines Historical Society of Des Moines Iowa and the Waveland Trolley Loop Project; and,

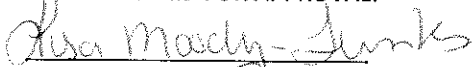
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with a Community Development Grant Award for \$25,000.00, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

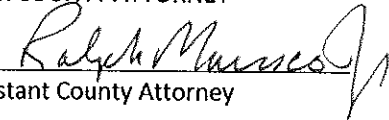
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$25,000 FY20/21

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to Des Moines Historical Society of Des Moines Iowa.

Agenda Date: May 11, 2021

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$25,000.00 Community Development Grant to the Des Moines Historical Society of Des Moines Iowa.

Comply with Policy: Yes

Background: Des Moines Historical Society of Des Moines Iowa is seeking Polk County Community Development Grant funding to assist with the Waveland Trolley Loop Project. The project will focus on the City of Des Moines transportation history being preserved by creating an interactive street car sculpture near Waveland Golf Course.

Action Impact: This resolution will award \$25,000.00 to Des Moines Historical Society of Des Moines Iowa and authorizes the Chair to sign the attached agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		\$25,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, JOPPA Outreach, Inc. (JOPPA) helps unsheltered homeless people survive, find housing and rebuild their lives. Their mission is to create communities to support and provide hope for the homeless, as we work together to prevent and end homelessness; and,

WHEREAS, JOPPA is seeking a Polk County Community Development Grant to assist with the delivery of services they provide to individuals and families in the community. JOPPA is expanding services to better serve the homeless. The expansion will include a Homeless Resource Center and a Thrift Store; and,

WHEREAS, the Polk County Board of Supervisors desires to assist with supporting JOPPA and the services to address homelessness; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with a Community Development Grant Award for \$100,000.00, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: *Ralph Marascio*
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY20/21

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to JOPPA Outreach, Inc. (JOPPA)

Agenda Date: May 11, 2021

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant Award-April 6, 2021 for \$10,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$100,000.00 Community Development Grant to JOPPA.

Comply with Policy: Yes

Background: JOPPA is seeking Polk County Community Development Grant funding to support the delivery of services to the homeless in the community. JOPPA is also expanding services to include a Homeless Resource Center and a Thrift Store. JOPPA also provides support and hope to the individuals and families struggling with homelessness.

Action Impact: This resolution will award \$100,000.00 to JOPPA and authorizes the Chair to sign the attached agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget	If Amendment is Required,	
			Expense	Revenue	Amendment Required? (Y/N)	Expense Account Code	Revenue Account Code
20/21	Y		\$100,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 20-21 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$10,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$10,000.00 from the Community Betterment fund, FY 20-21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 11, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 4, 2021 for \$49,000.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached May 11, 2021-Community Betterment Grant Award List

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY20-21 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$10,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$10,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
May 11, 2021

Pursuit of Innovation

\$10,000.00



2021 MMP Short Form for Annual Update

Facility

Mingo Site # 60061
11977 Fall Avenue
Colfax, IA 50054

Date Due:
06/01/2021

Date Received:
04/16/2021

Date Approved:
05/05/2021

Owner

Mud Creek Feeders

Contact

Brian Ritland- Pinnacle Group

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

- I have made no changes to my MMP
- I have added acres
- Change Crop Rotation or Optimum Yields
- Changed Application Method
- Used manure analysis
- I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed
- I have made other changes to my MMP Describe :

- I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.
- In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

County Notifications

The following counties have been notified:

Jasper
Polk
Story

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Swine Grow to Finish	3840	1536.00	\$230.40
Total	3840	1536.00	\$230.40

I, Brian Ritland, attest that the information indicated above is accurate and complete.

Comments

#28