

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 25, 2021 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. Mental Health Awareness Month

PUBLIC HEARING

AMENDMENT OF FY 2020/2021 BUDGET

6. Resolution amending the FY 2020/2021 budget.

7. **PUBLIC COMMENTS**

RESOLUTIONS

8. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on June 8, 2021 on Disposal of County Interest in Real Estate (unused road r-o-w in Lot A Peitzman's Subdivision).
- *9. Resolution approving agreement with Drake University to complete water quality monitoring assessment.
10. Resolution approving the final plat of Huss Acres Plat 1.
- *11. Resolution approving Best Practices Procurement Manual, updated Polk County Internal Procurement and Purchasing policies and the Vehicle Replacement Policy and Vehicle Donation Program.
12. Resolution approving funding for Court Avenue security.
13. Resolution approving funding for Central Iowa Water Trails water quality and safety initiatives.
14. Resolution approving funding for transportation to Rendezvous on Riverview.
- *15. Resolution approving Community Development Grant for Hoyt Sherman Place Foundation.
16. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

17. Notice that the Board of Supervisors will convene as a Canvassing Board on May 27, 2021 to canvass votes cast for the Johnston City Primary Special Election (to fill vacancy) held on May 25, 2021.

- *18. Manure Management Plan (MMP) Update from Mud Creek Feeders, Collins, Iowa.
- *19. Request for abatement of taxes for property located at 1200 University (Primary Health Care).
- *20. City of Altoona Voluntary Annexation (including land without consent of owner) within the urbanized area of Pleasant Hill, Des Moines and Bondurant.
- *21. City of Des Moines notice of consultation meeting on the 28th amendment to the Metro Center Urban Renewal Plan.

BUDGET ACTIONS

- 22. Memorandum of Budget Actions.

APPOINTMENTS

- 23. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

In accordance with the Governor's Proclamation dated March 19, 2020, this public meeting will be held electronically pursuant to section 21.8 of the Code of Iowa.

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>



PROCLAMATION

Recognition of May 2021 as Mental Health Awareness Month

- WHEREAS,** Mental health is essential to overall health, well-being, and quality of life; and
- WHEREAS,** The COVID-19 pandemic has increased the number of people experiencing feelings of anxiety and depression; and
- WHEREAS,** Mental illness is a community issue, and finding solutions depends on involvement and partnerships among community leaders; and
- WHEREAS,** On average there is a ten-year delay between the onset of symptoms and diagnosis of mental illness; and
- WHEREAS,** Mental health stigma is a primary obstacle to early intervention, resulting in approximately half of mental health issues beginning by the age of fourteen; and
- WHEREAS,** We come together with every citizen and community to help end the silence and shame that for too long has made people feel isolated, and renew our commitment to advance appropriate and accessible mental health services and supports; and
- WHEREAS,** We encourage citizens to seek treatment as one would seek treatment for any other illness; and
- WHEREAS,** Public education and early identification make a difference in individuals' ability to recover and lead resilient lives, and
- WHEREAS,** Citizens can improve mental health outcomes by recognizing and responding to the warning signs of mental illness; and

NOW, THEREFORE, I, Angela Connolly, Chair of the Polk County Board of Supervisors, do hereby proclaim May 2021 as:

MENTAL HEALTH AWARENESS MONTH

in Polk County, and urge all citizens to partner in our efforts to strengthen mental health, thereby strengthening the community in which we live.

On this 25th day of May, 2021

ANGELA CONNOLLY
CHAIR, POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

MOVED by _____ **SECONDED** by _____
that the following Resolution be adopted:

WHEREAS, Section 331.434(6) of the Iowa Code requires the Board of Supervisors to appropriate by resolution the amounts deemed necessary for each of the County offices and departments for all statutory budget funds; and

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2020/2021 Polk County Budget and Appropriation to reflect the actions and expenditure requirements of the County Offices and Departments since the budget was last amended on September 29, 2020, and

WHEREAS, a staff meeting on the proposed amendment was held April 28, 2021, and a public hearing was held May 25, 2021,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors amends the appropriation for Fiscal Year 2020/2021 by fund, department, and service area and appropriates for FY 2020/2021 the sums reflected in the attached appropriation summary.

Approved this ____ day of _____, 2021.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

FISCAL NOTE: See attached Record of Hearing and Adoption of Budget Amendment

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution amending FY 20/21 budget

Agenda Date: May 25, 2021

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the original budget was last amended on September 29, 2020. Adjustments include such items as receipt and distribution of state and federal funding for COVID-related programs, position changes, and adjustments based on current expenditure and revenue estimates.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 28, 2021. The amendment has no impact on property taxes levied for FY 20/21.

Action Impact: Approves amendment of the FY 20/21 budget

Fiscal Note: Expenditures increase \$26.3 million, primarily for distribution of state and federal funding received for COVID-related programs. Revenues increase \$30.9 million, also primarily due to state and federal funding for COVID. Net transfers decrease \$5.7 million. The proposed revenue, expense, and transfer adjustments increase usage of fund balances by \$1.1 million.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	N	N/A	444,548,725	410,487,660	Y	Various	Various

Additional Fiscal Note Information (optional):

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
POLK COUNTY**

Fiscal Year July 1, 2020 - June 30, 2021

POLK COUNTY conducted a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date:	Meeting Time:	Meeting Location:
5/25/2021	09:30 AM	111 Court Avenue Room 120, Des Moines, Iowa 50309 Zoom Meeting: https://polkcountyiowa.gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXh0cGxpbnFNEb0lTOEVUZz09 Meeting ID: 947 2367 0014 Passcode: 317164

The governing body of the POLK COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	200,572,804	0	200,572,804
Less: Uncollected Delinquent Taxes - Levy Year	2	820,968	0	820,968
Less: Credits to Taxpayers	3	7,944,753	0	7,944,753
Net Current Property Tax	4	191,807,083	0	191,807,083
Delinquent Property Tax Revenue	5	23,500	1,985,500	2,009,000
Penalties, Interest & Costs on Taxes	6	1,452,000	0	1,452,000
Other County Taxes/TIF Tax Revenues	7	5,653,452	180,000	5,833,452
Intergovernmental	8	58,689,350	24,948,201	83,637,551
Licenses & Permits	9	1,251,150	385,000	1,636,150
Charges for Service	10	17,217,405	273,411	17,490,816
Use of Money & Property	11	6,988,348	839,323	7,827,671
Miscellaneous	12	2,123,270	2,271,529	4,394,799
Subtotal Revenue	13	285,205,558	30,882,964	316,088,522
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	58,316,294	35,864,344	94,180,638
Proceeds of Fixed Asset Sales	16	174,500	44,000	218,500
Total Revenues & Other Sources	17	343,696,352	66,791,308	410,487,660
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	89,089,299	1,975,053	91,064,352
Physical Health & Social Services	19	42,216,166	(849,254)	41,366,912
Mental Health, ID & DD	20	26,968,776	6,552,752	33,521,528
County Environment & Education	21	22,288,119	92,364	22,380,483
Roads & Transportation	22	13,435,863	174,566	13,610,429
Government Services to Residents	23	9,096,352	1,560,318	10,656,670
Administration	24	42,141,897	15,249,184	57,391,081
Nonprogram Current	25	0	0	0
Debt Service	26	23,671,280	92,608	23,763,888
Capital Projects	27	51,265,169	1,518,254	52,783,423
Subtotal Expenditures	28	320,172,921	26,365,845	346,538,766
Other Financing Uses:				
Operating Transfers Out	29	56,456,349	41,553,610	98,009,959
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	376,629,270	67,919,455	444,548,725
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(32,932,918)	(1,128,147)	(34,061,065)
Beginning Fund Balance - July 1, 2020	33	135,481,160	190	135,481,350
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	23,253,317	508,054	23,761,371
Fund Balance - Committed	37	14,564,789	(417,156)	14,147,633
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	64,730,136	(1,218,855)	63,511,281
Total Ending Fund Balance - June 30, 2021	40	102,548,242	(1,127,957)	101,420,285

Explanation of Changes: Implements changes as approved by the Board of Supervisors, primarily receipt and distribution of state and federal funding for COVID-related programs

05/25/2021

Signature of Certification

Adopted On

County Auditor Signature of Certification

Res. No. 73-21
May 25, 2021

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of unused road right-of-way of a parcel known as Lot A Peitzman's Subdivision and legally described as:

S 16.5 LT A PEITZMAN'S SUBDIV


To City of Grimes; and

WHEREAS, Iowa Code Chapter 306.11 requires a public hearing to vacate road right-of-way.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of unused road right-of-way will be held on the date of June 8, 2021, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY, IOWA

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

Chairperson

Fiscal Note: None

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 73-21 to authorize the Auditor's Office to publish notice for a public hearing on disposal of unused road right-of-way known as Lot A Peitzman's Subdivision to City of Grimes.

Agenda Date: May 25, 2021

Contact Individual: Kyle Riley, P.E., CFM, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes- Chapter 306 of Iowa Code.

Background: The City of Grimes has requested to receive the referenced road right-of-way for their future public infrastructure and planning purposes.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		N	N	N		

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 8th of June, 2021 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to dispose of unused road right-of-way of a parcel known as Lot A Peitzman's Subdivision and described as:

S 16.5 LT A PEITZMAN'S SUBDIV

To City of Grimes. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

Res. No. 71-21
May 25, 2021

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Drake University is leading a three year assessment of water quality in Fourmile Creek and Walnut Creek in partnership with the Watershed Management Authorities; and

WHEREAS, Polk Soil and Water Conservation District oversaw funding and management of this assessment on behalf of the Watershed Management Authorities; and

WHEREAS, Polk County has taken over coordination of Watershed Management Authorities; and

WHEREAS, Polk County will oversee the remaining funding and management of this assessment; and

WHEREAS, Polk County shall make quarterly payments to Drake University in an amount not to exceed \$70,543.35 until completion of assessment on May 21, 2022.

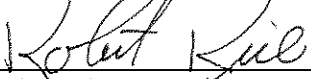
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the water quality assessment agreement with Drake University and authorizes the Chairperson of the Polk County Board of Supervisors to sign the agreement and Polk County Treasurer to provide payment.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: None

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 71-21 to approve agreement with Drake University to complete water quality monitoring assessment.

Agenda Date: May 25, 2021

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves one agreement for the establishment of a conservation easement for the term of 10 years.

Comply with Policy: Yes

Background: Drake University has been leading a three-year assessment of water quality in the Fourmile Creek and Walnut Creek since July of 2019. This project has been co-funded by Watershed Management Authority partners, and with Polk County taking over coordination efforts from Polk Soil and Water Conservation District, this agreement outlines the funding for the remaining assessment work to be completed.

Action Impact: Approval of Resolution approves the Board Chair to sign the agreement to provide funding for the remaining assessment work to be completed by Drake University.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	Y	\$23,514.46		Y		
21/22	Y	\$47,028.89		N		

Additional Fiscal Note Information (optional):

Funding will be tracked and managed from Economic Development Fund

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 26, Township 81 North, Range 22 West of the 5th P.M. (Washington Township), Polk County, Iowa, wishes to subdivide and plat their land into a minor subdivision final plat known as Huss Acres Plat 1; and

WHEREAS, the minor subdivision final plat proposes three (3) single-family lots on 34.05-acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed and approved the minor subdivision preliminary plat on May 7, 2021; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the minor subdivision Final Plat of Huss Acres Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.


Sewer Service:	Individual wastewater systems
Water Service:	Iowa Regional Utilities Association
Zoning:	"RR" Rural Residential District
Platted by:	Francis M. & Irene M. Huss (Huss Trust) (Owner/Developer) Cody Skinner (Owner Representative)
Engineer:	Civil Design Advantage
Location:	Located approximately 0.15-miles from the southwest corner of the NE 134 th Avenue and NE 112 th Street intersection. The property has an address of 13120 NE 112 th Street.
Township:	Washington

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 72-21 approving the Final Plat of Huss Acres Plat 1.

Agenda Date: May 25, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None. This is a minor subdivision plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances. The minor subdivision final plat was reviewed and recommended for approval by the Public Works Department.

Background: This minor subdivision final plat proposes three (3) single-family residential lots on one (1) existing parcel containing 34.05- acres of land zoned "RR" Rural Residential District. The layout contains one (1) 8.63-acre lot for the existing home and two (2) new lots having 20.66-acres and 4.76-acres. Lot 1 and Lot 2 have frontage along NE 112th Street and Lot 3 has frontage along NE 134th Avenue. No new streets are proposed.

Action Impact: Approval of the Final Plat allows for its recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	N	N	N		

Additional Fiscal Note Information (optional):

Huss Acres Plat 1 Final Plat

PLAT INFORMATION: This minor subdivision plat proposes three (3) single-family residential lots on 34.05-acres of land zoned "RR" Rural Residential District. The subject property is addressed as 13120 NE 112th Street and located within Section 26 of Washington Township.

SEWER: Individual wastewater systems

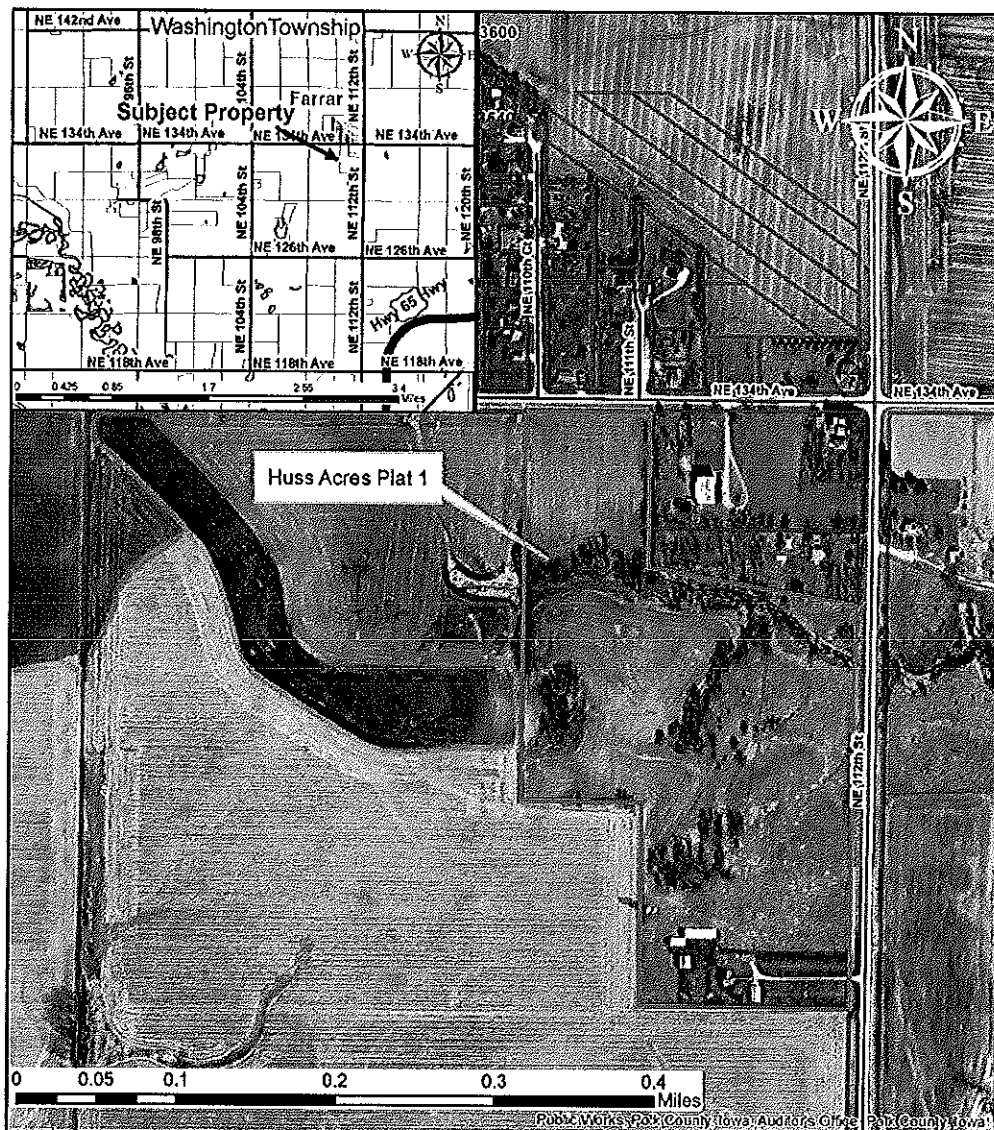
WATER: Iowa Regional Utilities Association

TOWNSHIP: Washington

OWNER/DEVELOPER: Francis M. & Irene M. Huss
(Huss Trust) Cody Skinner (Owner Representative)

SURVEYOR/ENGINEER: Civil Design Advantage

Vicinity Map:



RESOLUTION

MOVED by _____ SECONDED by _____

that the following resolution be adopted:

WHEREAS, the Polk County Procurement Office authored and presented the "Best Practices Procurement Manual" to the Board of Supervisors on April 20, 2021; and

WHEREAS, the Polk County Procurement Office edited and presented the update to the Polk County Internal Procurement and Purchasing Policies on April 20, 2021; and.

WHEREAS, the Polk County Procurement Office authored and presented a new policy for Vehicle Replacement and a Vehicle Donation Program on April 20, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby authorize the approval of the Best Practices Procurement Manual, the updated Polk County Internal Procurement and Purchasing Policies, and the Vehicle Replacement Policy and Vehicle Donation Program.

Approved this 25th day of May, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Ryan Ward
Polk County Procurement Supervisor

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution for approval of the Best Practices Procurement Manual, the updated Polk County Internal Procurement and Purchasing Policies, and the Vehicle Replacement Policy and Vehicle Donation Program.

Agenda Date: May 25th, 2021

Contact Individual: Ryan Ward, Procurement Supervisor, Procurement Office ext. 3214

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the Best Practices Procurement Manual, the updated Polk County Internal Procurement and Purchasing Policies, and the Vehicle Replacement Policy and Vehicle Donation Program

Comply with Policy: N/A

Background: At the April 20, 2021 Board of Supervisor's meeting, the Polk County Procurement Office presented the "Best Practices Procurement Manual," updated Polk County Internal Procurement and Purchasing Policies, and a new policy for Vehicle Replacements and a Vehicle Donation Program.

Action Impact: N/A

Fiscal Note: N/A

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	NA		NA	NA		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has supported numerous downtown Des Moines revitalization initiatives; and,

WHEREAS, the Polk County Board of Supervisors wish to provide a safe and secure downtown atmosphere where residents and visitors can enjoy Court Avenue establishments; and,

WHEREAS, over the last three years Polk County, the City of Des Moines, Operation Downtown, the Historic Court District Association and private businesses have implemented a plan to enhance security on Court Avenue through increased police presence, improved lighting, and the addition of an exterior camera system; and,

WHEREAS, recent events have demonstrated a need to enhance safety measures to include the creation of an "entertainment district"; and,

WHEREAS, the entertainment district will restrict vehicle access during weekend hours during the summer, use an ID verification system that allows business owners to communicate with each other, additional security officers, and weapon screening; and,

WHEREAS, these measures will be evaluated and re-assessed on an ongoing basis through the duration of the summer of 2021; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors share the costs of implementing these new measures with the City of Des Moines.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves funding up to \$150,000 to share the costs of enhanced security measures on Court Avenue with the City of Des Moines for the summer of 2021.

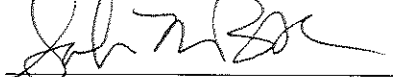
#12

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY20/21 up to \$150,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding for Court Avenue security.

Agenda Date: May 25, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: 3/12/2019

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has been working with Operation Downtown, the City of Des Moines, private business owners and the Historic Court District Association to create a three year plan to improve security on Court Avenue. The Polk County Board of Supervisors has assisted in promoting economic development in the downtown area and wishes to provide a safe environment for patrons to enjoy the many improvements in the downtown area. Recent events have demonstrated a need to enhance these efforts and create an "entertainment district".

Action Impact: The passage of this resolution approves funding for enhanced security measures on Court Avenue for the summer of 2021.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		\$150,000			50106320.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have a long history of supporting regional projects that help support economic development, talent recruitment, placemaking and environmental issues; and,

WHEREAS, the Polk County Board of Supervisors have been engaged in the creation of a Central Iowa Water Trails system that will remove the unsafe downtown low head dams, increase access to the rivers, and jumpstart water quality issues; and,

WHEREAS, the downtown Central Iowa Water Trails projects include \$3,000,000 worth of water quality initiatives, such as wetland restoration, bio swells, water quality monitoring and streambank stabilization; and,

WHEREAS, the Polk County Board of Supervisors wish to contribute \$1,000,000 to these water quality initiatives.

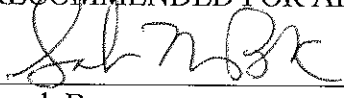
NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves funding of \$1,000,000 to the water quality initiatives that are part of the Central Iowa Water Trails downtown projects.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY21/22 up to \$1,000,000

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding for Central Iowa Water Trails water quality and safety initiatives.

Agenda Date: May 25, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has partnered with businesses and non-profits in the community to create a Central Iowa Water Trails network that will remove dangerous low head dams from the downtown rivers, increase access to the rivers for recreation, and jumpstart critical water quality projects.

Action Impact: The passage of this resolution approves funding for Central Iowa Water Trails water quality and safety initiatives.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$1,000,000			50106320.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has supported neighborhood based events and has invested in recent enhancements to Riverview Park; and,

WHEREAS, there is currently not enough parking in the immediate area surrounding Riverview Park to support large scale events that will take place there for the duration of the summer; and,

WHEREAS, Polk County has made arrangements with Des Moines Public Schools to provide a shuttle from North High School to Riverview Park for the Rendezvous at Riverview events that will take place from June 4 to August 6, 2021; and,


NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves funding of \$2,275 to provide free transportation for the Rendezvous at Riverview events from June 4 to August 6, 2021 and authorize payment of the attached downpayment.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY21/22 \$2,275

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding for transportation to Rendezvous on Riverview.

Agenda Date: May 25, 2021

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has supported neighborhood based events and has invested in recent enhancements to Riverview Park. There is currently not enough parking in the immediate area surrounding Riverview Park to support large scale events that will take place there for the duration of the summer. Polk County has made arrangements with Des Moines Public Schools to provide a shuttle from North High School to Riverview Park for the Rendezvous at Riverview events that will take place from June 4 to August 6, 2021.

Action Impact: The passage of this resolution approves funding for transportation to Rendezvous on Riverview.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$2,275				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Hoyt Sherman Place Foundation is a 501 c3 non-profit organization that creates an outstanding experience for the cultural, historic and educational benefit of Central Iowa, it's residents and communities; and,

WHEREAS, Hoyt Sherman Place Foundation is seeking a Polk County Community Development Grant to assist with a restoration project of the second floor of the Sherman Family home, located at 1501 Woodland Avenue, Des Moines, Iowa. The renovation will include, but not limited to, updates to walls, closets, hallways and doors; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist in the construction costs of the restoration project; and,

NOW, THEREFORE, BE IT RESOLVED, that only physical public improvements be paid for from Polk County Community Development Grant funds.

BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement, with a Community Development Grant Award for \$75,000.00 and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chair

Submitted by:

Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

Approved as to form:

Ralph Mascardo Jr.
Assistant Polk County Attorney

Fiscal Impact: Expenditure of \$75,000.00 from Gaming Revenue

15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Hoyt Sherman Place Foundation which is a 501c3 non-profit organization.

Agenda Date: May 25, 2021

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: February 19, 2019 -Community Development Grant Award \$200,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$75,000.00 Community Development Grant to Hoyt Sherman Place Foundation.

Comply with Policy: Yes

Background: Hoyt Sherman Place Foundation has requested funding for a restoration project of the second floor of the Sherman Family home, located at 1501 Woodland Avenue, Des Moines, Iowa. The project will focus on the restoration of walls, closets, hallways, and doors. Polk County funding will be directed toward construction and material costs related to the project.

Action Impact: The passage of this resolution will award \$75,000.00, to Hoyt Sherman Place Foundation and authorizes the Chair to sign attached agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N	\$75,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 20-21 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

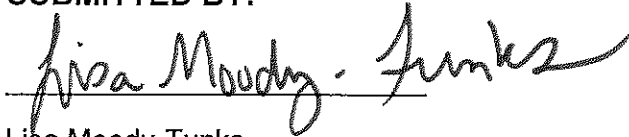
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$83,082.74 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$83,082.74 from the Community Betterment fund, FY 20-21

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 25, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-May 11, 2021 for \$10,000.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached May 25, 2021-Community Betterment Grant Award List

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY20-21 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$83,082.74 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21		\$83,082.74		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
May 25, 2021

Altoona Economic Development	\$20,000.00
City of Urbandale	\$5,000.00
Dragons Scholarship Fund	\$4,000.00
Forest Avenue Outreach	\$10,000.00
Greater Des Moines Community Band	\$882.74
Harbor of Hope Mission	\$5,500.00
On With Life Foundation	\$4,700.00
Planned Parenthood of the Heartland	\$5,000.00
SCI CAN Foundation	\$10,000.00
Swerve Outreach	\$10,000.00
Waveland Park Neighborhood Associatio	\$8,000.00

\$83,082.74



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Election Manager *JC*

Date: May 19, 2021

Subject: Canvass – Johnston Special Primary City Election

The Polk County Board of Supervisors will need to convene as a Canvassing Board on Thursday, May 27, 2021 at 1:30 p.m. The location will be the Supervisor's Board Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa.

This will be the canvass of the votes cast for the Johnston City Primary Special Election to fill a vacancy held on May 25, 2021.

#17



MMP Short Form for Annual Updates

Iowa law requires confinement feeding operations to submit updated manure management plans (MMPs) and fees on an annual basis. The update, which must be submitted on this form, may be submitted any time in the 45 days prior to the due date. If the update is not submitted to the appropriate DNR field office by the due date, a Notice of Violation will be issued. If a **complete update**, including fees, is not submitted by the end of the month in which it is due, the matter will be referred to our legal services section for enforcement action, including a \$3,000 penalty. The postmark is considered the submittal date for mailed updates.

Instructions:

1. Fill in the facility information including name, ID number, location, and owner/contact information. Check the box(es) below that apply to your operation. Sign and date the form.
2. Make copies of this form for yourself, the appropriate county or counties, and the DNR field office.
3. Submit a copy of this form and the changes to the plan to the appropriate county or counties.
4. Submit a copy of this form [signed and dated by the facility owner and by the county representative(s)] to the appropriate DNR field office. You do not need to submit the changes to the DNR field office. Submit only this form.
5. Attach a copy of the compliance fee form (542-8064) along with a check made out to the DNR.

Facility Name: <u>Mud Creek Feeders</u>				Facility ID #: <u>67869</u>			
Facility Address: <u>33674 720th Ave</u>		<u>Collins</u>	<u>IA</u>	<u>50055</u>			
(Address)		(City)	(State)	(Zip)			
Location	<u>NW</u> $\frac{1}{4}$ of the <u>SW</u> $\frac{1}{4}$ of Sec <u>35</u>	<u>82N</u> <u>R 21W</u>	<u>Collins</u>	<u>Story</u>			
	($\frac{1}{4}$ $\frac{1}{4}$)	($\frac{1}{4}$)	(Section)	(Tier & Range)	(Township Name)		(County)
Owner's Name: <u>Mud Creek Feeders, LLC</u>				Phone Number: <u>515-559-3455</u>			
Mailing Address: <u>33674 720th Ave</u>		<u>Collins</u>	<u>IA</u>	<u>50055</u>			
(Address)		(City)	(State)	(Zip)			
Contact Name: <u>Brian Ritland</u>				Phone Number: <u>641-648-7300</u>			
(if different than owner)							
Mailing Address: <u>620 Country Club Road</u>		<u>Iowa Falls</u>	<u>IA</u>	<u>50126</u>			
(Address)		(City)	(State)	(Zip)			

Changes indicated below must be included in your current, on-site copy of the MMP (kept within 30 miles of the site). Prior to making changes in manure management practices, the on-site copy must be updated to show the proposed changes.

☐ I have made no changes to my MMP.

☒ I have made the following changes to my MMP:

☐ I have added acres.

☒ I have changed my crop rotation or optimum yields.

☐ My type of feeding system has changed.

☐ I used a different method of application.

☒ I am using a manure analysis for determining application rates when applying manure

☐ I am electing to be a small animal feeding operation (SAFO)

☐ The manure has been removed/applied effective _____ (date)

☐ The animal unit capacity of my facility has changed to _____ (AUCs)

☐ Compliance Fee Form (542-8064) to be submitted with original election (no check required)

☐ The animal unit capacity of my facility has changed. (Contact your local DNR field office.)

☐ I have made (other) changes to my MMP. Describe: _____

Signature of Facility Owner: Kyle Meier

Date: 5/13/2021

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County: POLK

Signature: Jamie Fitzgerald

Date: 5/19/21

County: _____

Signature: _____

Date: _____

County: _____

Signature: _____

Date: _____

To be approved, the update must be submitted on this form, at least one of the boxes above must be checked, the form must be

To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property. 1200 University Avenue,
Des Moines, Iowa 50314

which was assessed for the year 2021, in dist. No. 030/00115-008-00 at \$ 2,410,000 assessed value.

I hereby ask that the taxes on \$ 2,410,000 assessed value be refunded or cancelled on account of erroneous assessment as follows: See attached pages 1-15.

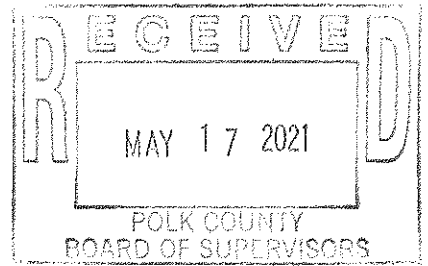
Keely Hunsman, CEO
 (Name)
1200 University Ave., Suite 200
 (Address)
Des Moines, IA 50314

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by.....
 this.....day of.....

Deputy Auditor Polk County, Iowa

#19



BEFORE THE CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE VOLUNTARY)	NO. NC21-09 / ALTOONA
ANNEXATION OF THE CITY OF ALTOONA)	
INCLUDING LAND WITHOUT THE CONSENT)	FINDINGS OF FACT AND CONCLUSIONS OF
OF THE OWNER AND IS)	LAW AND DETERMINATION
WITHIN THE URBANIZED AREA OF THE)	
CITIES OF PLEASANT HILL, DES MOINES AND)	
BONDURANT)	

TO: Cities of Altoona, Pleasant Hill, Des Moines and Bondurant, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

STATEMENT OF THE CASE

The City of Altoona filed its request for City Development Board approval of annexation of territory, which included some land without the owner's consent, on March 17, 2021. Such requests can be made to avoid the creation of islands or to create more uniform boundaries. Notice of the City Development Board's review of the request and owner's application was given on March 22, 2021, and the Board reviewed the proposal at its meeting on April 14, 2021. Notice of a public hearing was given on April 15, 2021 and the City Development Board held a public hearing on the proposal on May 12, 2021. The City Development Board, having considered the City's request for approval, the property owner's application, and all evidence submitted by the affected parties hereby makes the following findings of fact, conclusions of law and determination.

FINDINGS OF FACT

1. On May 21, 2019 Darryl A. Bresson and Angela R. Bresson, by written application which included a map, requested the City of Altoona to annex the following described property

May 14, 2021



Polk County Board of Supervisors
Chair
Room 300
Des Moines, IA 50309

Re: Consultation Meeting on the 28th Amendment to the Metro Center Urban Renewal Plan –
City of Des Moines

Dear Board Chair:

The City of Des Moines is proposing a 28th Amendment to the Metro Center Urban Renewal Plan. The Metro Center Urban Renewal Plan encompasses downtown Des Moines and is generally located between Fleur Drive to the West and SE 14th Street to the East, and I-235 to the North and the Raccoon River to the South.

The purpose of the Metro Center plan amendment is to describe new projects that have been approved for tax increment financing located within the boundary of the Urban Renewal Plan Area in Appendix C - Approved Economic Development and Redevelopment Activities, and update Appendix D – Approved Public Improvement Projects to reflect updates to the City's Capital Improvement Program projects funded with tax increment.

The consultation meeting has been set for:

Tuesday, June 1, 2021 at 1PM
Zoom Link: <https://zoom.us/join>
Meeting ID: 849 6336 6856
Passcode: 296492

Dial by your location
+1 312 626 6799 US (Chicago)
877 853 5257 US Toll-free

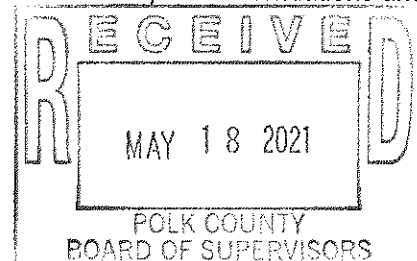
You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following the consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on June 14, 2021 at 5:00 p.m. in the Council Chambers at 400 Robert D Ray Drive (zoom link will be posted on the council agenda to located here: https://www.dsm.city/government/council_meetings_and_agendas/index.php). At that time, the City Council will consider the proposed amendments to the urban renewal plans and all comments, recommendations and responses regarding the proposed amendments.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Sanders".

Scott E. Sanders
City Manager



Enclosures:

Metro Center Renewal Area Notice of Public Hearing and Urban Renewal Plan Draft