

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
OCTOBER 26, 2021 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

ORDINANCE
(THIRD READING)

5. Ordinance amending Ordinance Nos. 327 and 339 providing that general property taxes levied and collected each year on certain property located within the Whitetail Ridge Residential Urban Renewal Area (Polk County, State of Iowa) by and for the benefit of the State of Iowa, Polk County, Polk City, North Polk Community District (and other taxing districts) be paid to a special fund for payment of principal and interest on loans, monies advanced to and indebtedness (including bonds issued or to be issued) incurred by the County in connection with the Whitetail Ridge Residential Urban Renewal Area (BCV PLAT 1 & PLAT 2 PARCELS).

6. **PUBLIC COMMENTS**

PERMITS

7. Renewal application for Class “C” Native Wine Permit, Sunday Sales and Outdoor Service Area Permit for The Cellar Winery at White Oak (f/k/a Ottawa Vineyards), Cambridge, Iowa.
8. Renewal application for Class “C” Liquor License, Sunday Sales and Outdoor Service Area Permit for Norwood Inn, 4592 NE 29th.

RESOLUTIONS

- *9. Resolution accepting the 2021 Weed Commissioner’s Report.
- *10. Resolution approving sanitary sewer Right of Entry and Temporary Construction Easement Agreement (Norwoodville Urban Renewal Area/M. Holzhauser).
- *11. Resolution approving assistance award for U.S. Department of Housing and Urban Development (HUD) lead-based paint hazard reduction grant program.
- *12. Resolution accepting the Prairie Meadows 2021 Community Betterment Grant Award to the Polk County Sheriff’s Office.
13. Resolution creating temporary position within the Treasurer’s Office.

14. Resolution approving the Polk County Annual Urban Renewal Report.
15. Resolution approving ongoing funding for COVID-19 vaccination promotion campaign.
16. Resolution abating taxes for 718 NE Grant Street, Ankeny (New Horizons Adult Day Center).
17. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *18. Manure Management Plan Update for Brad Moeckly Home Place, Elkhart, Iowa.
- *19. Notice of public hearing regarding annexation of unincorporated territory into City of Altoona.

BUDGET ACTIONS

20. Memorandum of Budget Actions.

APPOINTMENTS

21. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

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Dial by your location

+1 646 558 8656 US (New York)

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NOS. 327 AND 339, PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN** PROPERTY LOCATED WITHIN THE WHITETAIL RIDGE RESIDENTIAL URBAN RENEWAL AREA, IN POLK COUNTY, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, POLK COUNTY, POLK CITY, NORTH POLK COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE COUNTY IN CONNECTION WITH THE WHITETAIL RIDGE RESIDENTIAL URBAN RENEWAL AREA (**BCV PLAT 1 AND PLAT 2 PARCELS**)

WHEREAS, the Board of Supervisors of Polk County, State of Iowa, has heretofore, in Ordinance No. 327, as amended by Ordinance No. 339, provided for the division of taxes on the Phase 1 Property within the Whitetail Ridge Residential Urban Renewal Area ("Area" or "Urban Renewal Area"), pursuant to Section 403.19, Code of Iowa; and

WHEREAS, the County desires to add additional parcels currently within the Area to the division of revenue pursuant to Section 403.19, Code of Iowa, through the adoption of this Ordinance, which additional parcels are legally described herein and referred to as the "**BCV Plat 1 and Plat 2 Parcels**" [Note: The Phase 1 Property and the Plat 1 and Plat 2 Parcels are the only portions of the Urban Renewal Area that are included in the TIF Ordinance at this time. If other parcels in the Area develop (increase in value) in the future, the County may add other parcels/sub-areas within the Urban Renewal Area to the TIF Ordinance. Therefore, various parcels or sub-areas in this Urban Renewal Area will have different frozen bases and different expiration dates.]; and

WHEREAS, indebtedness has been incurred by the County, and additional indebtedness is anticipated to be incurred in the future, to finance urban renewal project activities within the Urban Renewal Area, and the continuing needs of redevelopment within the Urban Renewal Area are such as to require the continued application of the incremental tax resources of the Urban Renewal Area; and

WHEREAS, the following enactment is necessary to accomplish the objectives described in the premises.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, STATE OF IOWA, THAT:

Ordinance Numbers 327 and 339 are hereby amended to read as follows:

Section 1. For purposes of this Ordinance, the following terms shall have the following meanings:

(a) Phase 1 Property means that portion of Polk County, Iowa described in the Urban Renewal Plan for the Whitetail Ridge Residential Urban Renewal Area and included under Ordinance Nos. 327 and 339, which Phase 1 Property includes the lots and parcels located within the area legally described as follows:

Lots 1-8 of Whitetail Ridge Plat 1

and

Lots 1-6 and Outlots W, X, and Y of Whitetail Ridge Plat 2

(b) BCV Plat 1 and Plat 2 Parcels means that portion of Polk County, State of Iowa, included within the Whitetail Ridge Residential Urban Renewal Area and legally described as follows:

Phase 1 of Big Creek Valley, the Property that will be platted as Lots 1-13 and 44-65 of Big Creek Valley Plat 1, which is legally described as follows:

A PORTION OF OUTLOT 'F' AND PARCEL 'C' OF LOT 1 IN TOURNAMENT CLUB OF IOWA PLAT 1 AN OFFICIAL PLAT, ALL NOW INCLUDED IN AND FORMING A PART OF THE CITY OF POLK CITY, POLK COUNTY, IOWA MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE PORTION OF SAID OUTLOT 'F' ADJACENT TO NW HUGG DRIVE;

THENCE ALONG THE SOUTH RIGHT-OF-WAY LINE OF NW HUGG DRIVE, ALONG A CURVE CONCAVE NORTHEASTERLY WITH A RADIUS OF 741.85 FEET, A DISTANCE OF 283.83 FEET, WHOSE CHORD BEARS S 69°58'29" E, 282.10 FEET;

THENCE S 77°52'31" E, A DISTANCE OF 427.82 FEET;

THENCE S 12°23'17" W, A DISTANCE OF 329.14 FEET;

THENCE N 77°52'13" W, A DISTANCE OF 72.49 FEET;

THENCE N 31°57'53" W, A DISTANCE OF 179.74 FEET;

THENCE S 19°47'02" E, A DISTANCE OF 91.63 FEET TO A CURVE CONCAVE WESTERLY WITH A RADIUS OF 240.00 FEET;

THENCE ALONG SAID CURVE A DISTANCE OF 185.25 FEET, WHOSE CHORD BEARS S 02°19'44" W, 180.69 FEET;

THENCE S 09°18'03" E, A DISTANCE OF 180.65 FEET;

THENCE S 41°14'02" W, A DISTANCE OF 282.28 FEET;

THENCE S 52°41'02" W, A DISTANCE OF 229.27 FEET;

THENCE S 60°56'31" W, A DISTANCE OF 280.39 FEET;

THENCE S 76°59'46" W, A DISTANCE OF 286.66 FEET;
THENCE S 81°58'46" W, A DISTANCE OF 73.90 FEET;
THENCE S 88°56'00" W, A DISTANCE OF 219.21 FEET;
THENCE N 27°03'38" E, A DISTANCE OF 191.73 FEET TO A CURVE
CONCAVE NORTHEASTERLY WITH A RADIUS OF 60.00 FEET;
THENCE ALONG SAID CURVE A DISTANCE OF 34.75 FEET, WHOSE
CHORD BEARS N 65°03'01" W, 34.27 FEET;
THENCE S 27°03'38" W, A DISTANCE OF 84.53 FEET;
THENCE S 89°55'17" W, A DISTANCE OF 22.47 FEET;
THENCE S 27°03'38" W, A DISTANCE OF 124.68 FEET;
THENCE S 88°56'00" W, A DISTANCE OF 8.34 FEET;
THENCE N 34°16'45" W, A DISTANCE OF 268.00 FEET;
THENCE N 44°17'59" E, A DISTANCE OF 413.74 FEET;
THENCE N 37°39'32" E, A DISTANCE OF 60.03 FEET;
THENCE N 39°44'47" E, A DISTANCE OF 259.23 FEET TO A CURVE
CONCAVE NORTHEASTERLY WITH A RADIUS OF 130.00 FEET;
THENCE ALONG SAID CURVE A DISTANCE OF 35.49 FEET, WHOSE
CHORD BEARS S 44°46'54" E, 35.38 FEET;
THENCE S 52°36'09" E, A DISTANCE OF 125.36 FEET;
THENCE S 37°23'51" W, A DISTANCE OF 40.00 FEET;
THENCE S 52°36'09" E, A DISTANCE OF 47.64 FEET TO A CURVE
CONCAVE NORTHERLY WITH A RADIUS OF 210.00 FEET;
THENCE ALONG SAID CURVE A DISTANCE OF 302.11 FEET, WHOSE
CHORD BEARS N 86°11'02" E, 276.72 FEET;
THENCE N 44°58'13" E, A DISTANCE OF 337.19 FEET;
THENCE S 72°47'06" E, A DISTANCE OF 197.68 FEET TO A CURVE
CONCAVE WESTERLY WITH A RADIUS OF 180.00 FEET;
THENCE ALONG SAID CURVE A DISTANCE OF 106.94 FEET, WHOSE
CHORD BEARS N 02°45'56" W, 105.38 FEET;
THENCE N 19°47'02" W, A DISTANCE OF 121.20 FEET TO A CURVE
CONCAVE EASTERLY WITH A RADIUS OF 180.00 FEET;
THENCE ALONG SAID CURVE A DISTANCE OF 27.13 FEET, WHOSE
CHORD BEARS N 15°27'59" W, 27.10 FEET;
THENCE N 84°42'10" W, A DISTANCE OF 146.64 FEET TO A CURVE
CONCAVE NORTHERLY WITH A RADIUS OF 941.85 FEET;
THENCE ALONG SAID CURVE A DISTANCE OF 273.68 FEET, WHOSE
CHORD BEARS N 72°12'24" W, 272.71 FEET;
THENCE N 19°12'38" W, A DISTANCE OF 104.04 FEET;
THENCE N 30°59'09" E, A DISTANCE OF 130.00 FEET TO THE POINT OF
BEGINNING.

CONTAINING 19.298 ACRES (840,607 SQUARE FEET) MORE OR LESS.

AND

Outlot 'Z' in Big Creek Valley Plat 1 which is legally described as follows;

OUTLOT 'Z' IN BIG CREEK VALLEY PLAT 1, AN OFFICIAL PLAT, ALL NOW INCLUDED IN AND FORMING A PART OF THE CITY OF POLK CITY, POLK COUNTY, IOWA

(c) Amended Area means that portion of Polk County, State of Iowa, included within the Whitetail Ridge Residential Urban Renewal Area and described in subsections (a)-(b).

Section 2. The taxes levied on the taxable property in the Amended Area, legally described in Section 1 hereof, by and for the benefit of the State of Iowa, Polk County, Polk City, North Polk Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 3. As to the Phase 1 Property, that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts taxing property in the Phase 1 Property upon the total sum of the assessed value of the taxable property in the Phase 1 Property as shown on the assessment roll as of January 1, 2017, being the first day of the calendar year preceding the calendar year in which the County first certified to the Auditor an amount of loans, advances, indebtedness or bonds payable from the division of property tax revenue under Iowa Code Section 403.19. The taxes so determined shall be referred herein as the "base period taxes" for such Phase 1 Property.

As to the BCV Plat 1 and Plat 2 Parcels of the Whitetail Ridge Residential Urban Renewal Area, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2020, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effect date of this Ordinance.

Section 4. That portion of the taxes each year in excess of the base period taxes for the Amended Area, determined for each subarea thereof as provided in Section 3 of this Ordinance, shall be allocated to and when collected be paid into the special tax increment fund previously established by Polk County, State of Iowa, to pay the principal of and interest on loans, monies advanced to, or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under authority of Section 403.9 or Section 403.12 of the Code of Iowa, incurred by Polk County, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken within the Urban Renewal Area pursuant to the Whitetail Ridge Residential Urban Renewal Plan, as amended, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa

Code Section 403.19 shall be collected against all taxable property within the Amended Area without any limitation as hereinabove provided.

Section 5. Unless or until the total assessed valuation of the taxable property in the subareas of the Amended Area exceeds the total assessed value of the taxable property in the subareas shown by the assessment rolls referred to in Section 3 of this Ordinance, all of the taxes levied and collected upon the taxable property in the Amended Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 6. At such time as the loans, monies advanced, bonds and interest thereon and indebtedness of Polk County, State of Iowa, referred to in Section 4 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the Amended Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 7. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to continue the division of taxes from property within the Phase 1 Property, under the provisions of Section 403.19 of the Code of Iowa, as originally authorized in Ordinance Nos. 327 and 339, and to fully implement the provisions of Section 403.19 of the Code of Iowa with respect to the division of taxes from property within the BCV Plat 1 and Plat 2 Parcels as described above. Notwithstanding any provisions in any prior Ordinances or other documents, the provisions of this Ordinance and all prior Ordinances relating to the Amended Area (including its subareas) shall be construed to continue the division of taxes from property within the Amended Area to the maximum period of time allowed by Section 403.19 of the Code of Iowa. In the event that any provision of this Ordinance shall be determined to be contrary to law it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the Amended Area and the territory contained therein.

Section 8. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department hereby submits the attached "2021 Weed Commissioner's Report", in accordance with Iowa Code Chapter 317.7.

NOW, THEREFORE, BE IT RESOLVED that the said report be accepted and signed by the Chairperson of the Board of Supervisors; and

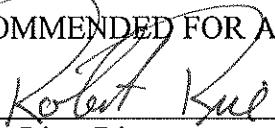
BE IT FURTHER RESOLVED that the said report be filed with the Iowa Department of Agriculture and Land Stewardship.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL IMPACT: None

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-2-21 2021 Weed Commissioner's Report

Agenda Date: October 26, 2021

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Annual resolution

Board/Commission Actions: N/A

Action Requested (Recommended): To have the Polk County Board of Supervisors accept and sign the 2021 Weed Commissioner's Report.

Comply with Policy: Yes

Background: Annually the Weed Commissioner's report is submitted to the Board of Supervisors in accordance with Iowa Code §317.7. The report is accepted and signed by the Board and filed with the Department of Agriculture and Land Stewardship. See attached Report.

Action Impact: The 2021 Weed Commissioner's Report is accepted and signed by the Polk County Board of Supervisors Chairperson.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County approved an Urban Renewal Plan for the Norwoodville community; and

WHEREAS, the plan was developed to promote economic development and alleviate blighting conditions and influences within the Norwoodville community; and

WHEREAS, the plan outlines public improvements related to providing public sanitary sewer to replace aging, deteriorating, and sometimes failing onsite septic systems; and

WHEREAS, to provide public sanitary sewer, abandon onsite septic systems, and provide private service connections Polk County is required to enter into a Right of Entry and Temporary Construction Easement agreement with each parcel within a given project area; and

WHEREAS, each agreement allows Polk County to provide public sanitary sewer, abandon onsite septic systems, provide private service connections, and pay for all permitting and connection fees for the areas where sewer main exists; and

WHEREAS, the Budget Officer will certify the debt incurred due to paying the individual connection fees as outlined in each agreement by December 1, 2021 to be reimbursed by the Norwoodville Urban Renewal Area; and

WHEREAS, each agreement will be Recorded and shall be binding to all transferees, purchasers, assigns, heirs, and successors.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Right of Entry and Temporary Construction Easement agreement and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Budget Officer to certify debt incurred based on connection fees to be paid by Polk County in accordance with each individual agreement presented by December 1, 2021; and

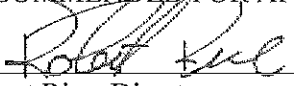
BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the County Auditor to record all necessary documents.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

~~RECOMMENDED FOR APPROVAL:~~



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: None

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 152-21 to approve sanitary sewer Right of Entry and Temporary Construction Easement agreement.

Agenda Date: October 26, 2021

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Resolution No. 12 on May 15, 2018 approving the Norwoodville Urban Renewal Plan.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves an agreement to enter a property for the construction of sanitary sewer main, private service connection, and septic abandonment. It directs the Budget Officer to certify the debt to the Polk County Auditor by December 1, 2021, and authorizes the Polk County Auditor to record all necessary documents.

Comply with Policy: Yes

Background: Polk County approved an Urban Renewal Plan for the Norwoodville community, initially and specifically to provide sanitary sewer. This project will construct service lines and abandon septic systems where sanitary sewer main already exists.

Action Impact: Approval of resolution allows Polk County to construct private sanitary service connections, directs the Budget Officer to certify debt, and authorizes the Polk County Auditor to record the agreement documents.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, childhood lead poisoning has a range of adverse health effects, such as learning disabilities, behavioral and developmental problems, anemia, kidney damage, coma and even death at high levels of exposure; and

WHEREAS, Polk County has been remediating homes with lead-based paint hazards since 2007; and

WHEREAS, Polk County applied for and was awarded a fourth U.S. Department of Housing and Urban Development (HUD) Assistance Award *Lead-Based Paint Hazard Control Grant* for \$3,455,000 and will commit \$600,000 in match towards this project; and

WHEREAS, Polk County's goal is to remediate lead hazards in 150 housing units, and perform sixty healthy housing assessments, during the term of November 1, 2021 through May 30, 2025.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the U.S. Department of Housing and Urban Development (HUD) Assistance Award *Lead-Based Paint Hazard Control Grant* for \$3,455,000, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Assistance Award on behalf of Polk County, Iowa.

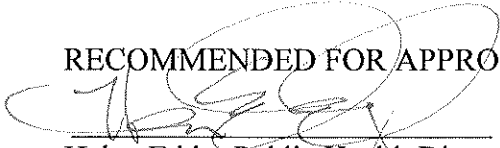
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Assistance Award.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONE
POLK COUNTY ATTORNEY

| |

By 
Assistant County Attorney

Fiscal Note: Expenses/Revenues \$3,455,000 over a 42- month period

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the Assistance Award for the US Department of Housing and Urban Development (HUD) for the Lead-Based Paint Hazard Reduction Grant Program

Agenda Date: 10/26/2021

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions:

Action Requested (Recommended): Application and letter of commitment for the Lead-Based Paint Hazard Control Grant was approved on July 6, 2021.

Comply with Policy: Lead poisoning prevention is a priority for Polk County.

Background: Lead paint, which was banned from residential use in 1978, is the primary source of lead poisoning in Iowa. Two-thirds of Des Moines' housing stock was built before 1978. The US Department of Housing and Urban Development (HUD) estimates that 35 percent of all housing units in the Midwest have "significant lead-based paint hazards". Polk County began remediating homes with lead-based paint hazards in 2007 and has been awarded three HUD grants since 2009.

Polk County has been awarded its fourth HUD Lead Based Paint Hazard Reduction grant and proposes to remediate lead hazards in 150 units of housing in Polk County between 11/1/2021 and 5/30/2025. This grant allows for funding to assist in the promotion and development of programs to concurrently identify and address multiple housing-related health hazards with lead hazard control interventions. Polk County proposes to conduct Healthy Homes assessments and develop appropriate intervention strategies for up to 60 homes which are eligible for the Lead Hazard Control program. The total amount awarded is \$3,455,000.

A minimum of 10% Matching funds are required for this grant application. Through contributions of in-kind staff time and direct investments towards lead repair work, Polk County will commit \$600,000.

Action Impact: 150 additional housing units in Polk County will receive lead remediation and 60 of these homes will receive additional Healthy Homes assessments and interventions.

Fiscal Note: None at this time.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22-24/25		3,455,000	3,455,000	N	10223018	10223018

RESOLUTION

MOVED By _____ **SECONDED** By _____
that the following Resolution be adopted.

WHEREAS, proactive community involvement is part of the Polk County Sheriff's Office commitment to actively engage with people, to demonstrate a visible presence and connection with the general public that it serves and protects; and

WHEREAS, a Mounted Horse Patrol Unit is one more opportunity for the Polk County Sheriff's Office to be seen at parades, community functions, or special assignments that may arise from time to time and is comprised of volunteer members of the Polk County Sheriff's Office to demonstrate the agency's ongoing outreach to the people of Polk County; and

WHEREAS, Prairie Meadows supports Iowa nonprofit organizations, units of political subdivisions, and other entities that support arts and culture, education, economic development, and human services and through its grant programs works to strengthen and expand opportunities, infrastructure, and services offered within the community; and

WHEREAS, the Polk County Sheriff's Office applied for the 2021 Community Betterment Grant and was awarded a grant of \$10,000 to assist in the cost of training and stall rental expenses for its Mounted Horse Patrol Unit.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves and authorizes the Polk County Sheriff to sign for the receipt of said grant award and grant award agreement.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

 _____
Frank Marasco, Chief Financial Officer, PCSO
12:01 pm, Oct 19, 2021

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By:  _____
Assistant County Attorney

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Prairie Meadows 2021 Community Betterment Grant Award to the Polk County Sheriff's Office

Agenda Date: 10/26/2021

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Resolution authorizes the receipt of funds from Prairie Meadows for its 2021 Community Betterment Grant Award and authorizes the Sheriff to sign the grant award agreement.

Background: The Polk County Sheriff's Office reinstated its Mounted Horse Patrol Unit in 2020. Members of the Unit are volunteers within the Polk County Sheriff's Office who will be present at various community events, parades, and other special assignments as needed. As a law enforcement agency, the Polk County Sheriff's Office is proactive in the community, establishing a presence countywide in a variety of ways, to develop and maintain the trust of the people of Polk County. Reestablishment of the Mounted Patrol is one more way the Polk County Sheriff's Office connects with the people it serves and protects. The Resolution approves receipt of the grant award of \$10,000 and authorizes the Sheriff sign the grant award.

Action Impact: This grant assists in the cost of training and stall rental expenses for the Mounted Horse Patrol Unit. The Mounted Horse Patrol Unit members provide their own horses and transportation.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$10,000	\$10,000	N	10041061.77440	10041061.58190
22/23	N			N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, a Deputy Treasurer position in the Motor Vehicles Division of the Treasurer's Office will become vacant December 31, 2021, and

WHEREAS, the Treasurer considers this position critical to the operations of the Treasurer's Office and is requesting the temporary position is necessary to train the new employee, and

WHEREAS, the temporary position will continue until such time the Deputy Treasurer position becomes vacant for a period not to exceed six (6) weeks, and

WHEREAS, the Human Resources Department recommends:

- Create one (1) temporary Deputy Treasurer Trainee position, Management grade 26, range \$97,398-\$128,429, not to exceed a period of six (6) weeks.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the above recommendation and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2021

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: *Ralph Marano*
Assistant County Attorney

FISCAL NOTE: The Treasurer's Office has the funds to cover the estimated costs.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Temporary Position within the Treasurer’s Office

Agenda Date: October 26, 2021

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) temporary Deputy Treasurer Trainee position, Management grade 26, range \$97,398-\$128,429, not to exceed a period of six (6) weeks.

Comply with Policy: N/A

Background: A Deputy Treasurer position in the Motor Vehicles Division of the Treasurer’s Office will become vacant December 31, 2021. The Treasurer considers this position critical to operations and is requesting a temporary trainee position for a period not to exceed six (6) weeks.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$8,772 for FY21/22. The Treasurer’s Office has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	1	\$8,772		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, legislation adopted during the 2012 Legislative Session implemented urban renewal reporting requirements for municipalities, and

WHEREAS, each levy authority with an urban renewal plan and urban renewal area in effect at any point during the preceding fiscal year is required to file a report within the state Urban Renewal Reporting System by December 1st of each year, and

WHEREAS, Polk County has five urban renewal areas subject to this reporting requirement, and

WHEREAS, state legislation requires that the report and supporting documents be approved by an affirmative majority vote of the governing body of the levy authority,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the Annual Urban Renewal Report. The Board authorizes staff to submit this report in the manner prescribed by the State.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:

Deborah A. Anderson

Deb Anderson, Budget Manager

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Polk County Annual Urban Renewal Report

Agenda Date: October 26, 2021

Contact Individual: Deb Anderson, Budget Manager

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Report

Comply with Policy: Yes

Background: House File 2460, enacted during the 2012 legislative session, increased urban renewal reporting requirements for municipalities. To implement the legislation, the state Department of Management developed an online reporting system wherein each levy authority with active urban renewal areas is required to enter urban renewal information by December 1 of each year. Required information includes urban renewal area effective dates, outstanding TIF debt obligations, TIF fund balances, and job creation associated with urban renewal projects.

Polk County has five active urban renewal areas:

- (1) Polk City North (Tournament Club)
- (2) Saylorville Business Park
- (3) NE 46th Avenue Industrial Urban Renewal (EFCO)
- (4) Whitetail Ridge Urban Renewal, and
- (5) Norwoodville

Action Impact: Approves content and filing of Annual Urban Renewal Report

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers In	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County and the Board of Supervisors have been committed to preventing the spread of COVID-19 in Polk County; and,

WHEREAS, Polk County has encouraged the use of public health guidance and policies targeted at prevention, such as social distancing, wearing masks in public, and staying home; and,

WHEREAS, the Board of Supervisors continues to support investing in public relations campaigns to educate the community about COVID-19 prevention strategies and vaccine availability.

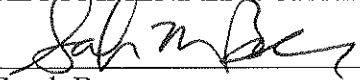
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa commits to ongoing funding of various media campaigns to educate the Polk County community about COVID-19 prevention strategies and vaccine availability.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: TBD

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving ongoing funding for COVID-19 vaccination promotion campaign.

Agenda Date: October 26, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: September 14, 2021

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County continues to recognize the urgency of the COVID-19 pandemic and is committed to the ongoing mitigation and vaccination strategies. The Board of Supervisors continues to support investing in public relations campaigns to educate the community about COVID-19 prevention strategies and vaccine availability.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		Ongoing		N	10109031.76010	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, the property identified in the County System as District/Parcel 181/00494-203-000 (Geoparcels 8024.13.302.003) is owned by New Horizon Adult Day Center; and,

WHEREAS, the deadline to file for a tax exemption with the Polk County Assessor is February 1 of each year; and,

WHEREAS, New Horizon Adult Day Center is to be used for charitable purposes and missed the exemption filing deadline; and,

WHEREAS, had New Horizon Adult Day Center filed for the exemption before February 1 the property would have been exempt for the 2021 assessed year; and,

WHEREAS, Iowa Code §427.3 grants the authority of the Board of Supervisors to abate the taxes levied against property acquired after the deadline for filing for property tax exemption in the year in which the property was transferred; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to abate the 2021 assessed year taxes, payable September 2022 and March 2023; and waive all associated interest and fees.

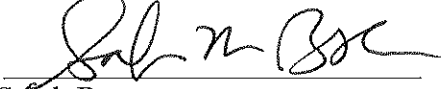
NOW, THEREFORE BE IT RESOLVED that Polk County authorizes the abatement of the 2021 assessed year taxes, payable September 2022 and March 2023 for the New Horizon Adult Day Center property listed above; waive all associated interest and fees; and the Treasurer, Auditor and Assessor are directed to take all steps necessary to implement this resolution and correct their records accordingly.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution abating property taxes for New Horizons Adult Day Center for District/Parcel 181/00494-203-000).

Agenda Date: October 26, 2021

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None on behalf of this organization.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve property tax abatement request for New Horizons Adult Day Center.

Comply with Policy: Yes

Background: New Horizon Adult Day Center is the owner of District/Parcel 181/00494-203-000 (Geoparcels 8024.13.302.003) located at 718 NE Grant Street in Ankeny. New Horizon Adult Day Center is requesting an abatement for the FY21/22 (2021 assessed year), payable September 2022 and March 2023.

Action Impact: Abate 2021 assessed year taxes.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

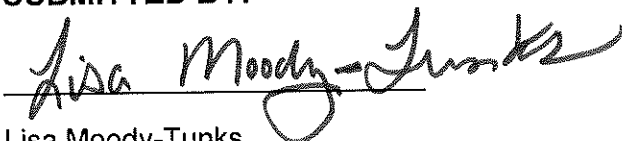
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$3,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$3,000.00 from the Community Betterment fund, FY 21-22

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: October 26, 2021

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-October 19, 2021 for \$10,400.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached October 26, 2021-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$3,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$3,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

**Community Betterment Grant Awards
October 26, 2021**

Urbandale Food Pantry	\$3,000.00
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TOTAL	\$3,000.00
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Verification of County Receipt For Manure Management Plans & Plan Updates

This form is for non-permitted operations that are submitting an original manure management plan (MMP) and all confinement feeding operations that must submit an annual updated MMP. This form is not for confinement feeding operations that are applying for a construction permit. (See the Construction Permit Application package for the Verification of County Receipt form used with construction permit applications.)

It must be submitted to the appropriate Department of Natural Resources (DNR) field office to indicate that the county where the confinement feeding operation is located, or will be located, has received a copy of the MMP. If manure is to be applied in additional counties, you must also submit this form indicating that a complete MMP or MMP annual update has been delivered to each of the counties where manure will be applied.

For the confinement feeding operation:

NAME OF OPERATION: Brad Moeckly Home Place

OWNER: Brad Moeckly

LOCATION: NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Sec 32 T 81N R 23W Elkhart Polk
($\frac{1}{4}$) (Section) (Tier) (Range) (Township Name) (County)

THIS SECTION IS TO BE COMPLETED BY THE COUNTY

COUNTY: POLK COUNTY

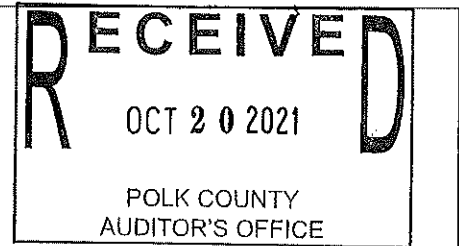
NAME: Jamie Fitzgerald Adams

TITLE: POLK COUNTY AUDITOR
(Member of the County Board of Supervisors or designated official/employee)

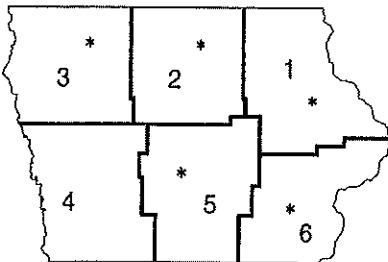
On October 20, 20 21, on behalf of the Board of Supervisors,

I received a complete copy of the:

- Original manure management plan, OR
- Manure management plan annual update



Please send this signed and dated receipt to the DNR Field Office where the operation is located:



Field Office #1
 909 West Main, Suite 4
 Manchester, IA 52057
 563-927-2640

Field Office #3
 1900 N. Grand Ave
 Spencer, IA 51301
 712-262-4177

Field Office #5
 502 E 9th St
 Des Moines IA 50319
 515-725-0268

Field Office #2
 2300 15th St SW
 Mason City, IA 50401
 641-424-4073

Field Office #4
 1401 Sunnyside Lane
 Atlantic, IA 50022
 712-243-1934

Field Office #6
 1023 W Madison
 Washington, IA 52353
 319-653-2135

FRANK SMITH LAW OFFICE

4215 Hubbell Avenue
Des Moines, Iowa 50317
Phone: (515) 265-6210
Fax: (515)265-4584
Email: franksmith@franksmithlawoffice.com

Frank Murray Smith
Attorney and Counselor at Law

October 19, 2021

Angela Connolly
Chairperson of the Board
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Robert Brownell
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Tom Hockensmith
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Steve Van Oort
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Matt McCoy
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

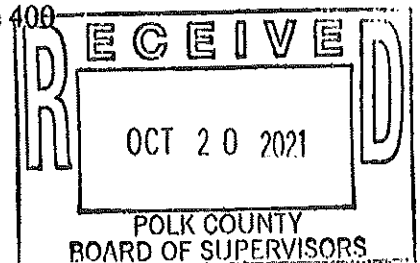
CenturyLink, Inc.
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

MidAmerican Electric
MidAmerican Fiber
MidAmerican Gas
MidAmerican Energy Company
666 Grand Ave., P.O. Box 657
Des Moines, IA 50309

MidAmerican Electric
MidAmerican Fiber
MidAmerican Gas
MidAmerican Energy Company
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Mediacom Communication Corp.
c/o CT Corporation System
Registered Agent
400 E. Court Avenue, Ste. 110
Des Moines, IA 50309

Unite Private Networks, LLC
Attn: Cogency Global, Inc.
Registered Agent
400 Locust Street, Suite 400
Des Moines, IA 50309



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Altoona Public Utilities
c/o Daniel Scott
900 Venbury Drive, Suite A
Altoona, IA 50009

Des Moines Water Works
a/k/a Southeast Polk Rural Water District
2201 George Flagg Parkway
Des Moines, IA 50321

Bondurant City Council
c/o City Clerk
200 2nd Street NE
P.O. Box 37
Bondurant, IA 50035

Aureon Network Services
c/o Curtis Bell
Registered Agent
7760 Office Plaza Drive South
West Des Moines, IA 50266

Des Moines Area M.P.O.
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, IA 50309

Re: Notice re Proposed Annexation of Unincorporated Territory in Polk County into the City of Altoona, Iowa and of Public Hearing

Dear All:

I represent the City of Altoona, Iowa, in regard to the above referenced matter. Pursuant to Iowa Code §368.7 you are hereby notified that the City of Altoona will conduct a public hearing regarding the proposed annexation of territory to the City of Altoona as hereinafter described. Said public hearing will be held at 6:30 p.m. on November 15, 2021, at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, IA 50009.

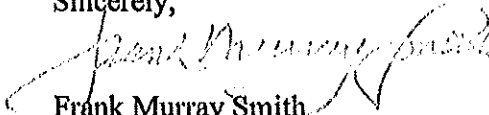
Enclosed are copies of the following documents regarding the proposed annexation, to wit:

1. A copy of the Voluntary Annexation Applications that will be considered at the above referenced public hearing. These documents are marked Exhibit 1.
2. A map of the annexation territory showing its general relationship to Altoona and the surrounding communities. This document is marked as Exhibit 2.
3. A more localized map showing the proposed annexation territory and identifying the consenting property owners and the property they own and the non-consenting property owners and the property they own. This document is marked as Exhibit 3.
4. The legal descriptions of the properties owned by [a] the consenting and [b] the non-consenting property owners and [c] also a description of the public right of way located in the territory proposed for annexation. This document is marked as Exhibit 4.
5. A copy of the Notice of Public Hearing scheduling a public hearing on this matter for November 15, 2021 at 6:30 p.m. at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, Iowa. This document is marked as Exhibit 5.

Should you have any questions regarding any of the foregoing you are advised to consult with your attorney.

Thank you for your attention to this matter.

Sincerely,



Frank Murray Smith

FMS\old

Enclosures

All sent via certified mail on October 19, 2021.