

**POLK COUNTY BOARD OF SUPERVISORS AGENDA  
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING  
111 COURT AVENUE – ROOM 120  
JANUARY 11, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

**PROCLAMATION**

5. Dr. Martin Luther King, Jr. Day – January 17, 2022

**PUBLIC HEARING**

**ZONING MAP AMENDMENT**

6. Resolution approving Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Institutional Classification to Neighborhood Commercial Classification for property located at 4600 NW 51<sup>st</sup> Street (Quiner).

**ORDINANCE**

**(FIRST READING)**

7. Ordinance approving Zoning Map Amendment from Low Density Residential District to the Neighborhood Business District for property located at 4600 NW 51<sup>st</sup> Street (Quiner).

8. **PUBLIC COMMENTS**

**PERMITS**

9. Renewal application for Class “C” Liquor License and Sunday Sales for Caporales, 4500 NW 6<sup>th</sup>.

**RESOLUTIONS**

- \*10. Resolution to receive a bid for emergency septic system repairs added to the ongoing Norwoodville Sanitary Sewer Service Improvements project and authorizing a change order for Graff Excavating, Inc to complete the work.
- \*11. Resolution approving Iowa Department of Human Rights weatherization contract MEC-22-20.
- \*12. Resolution approving Iowa Department of Human Rights weatherization contract HEAP-22-20.
13. Resolution concerning Construction Evaluation of confinement feeding facilities in Polk County.
14. Resolution removing a truck embargo on portions of NE 102<sup>nd</sup> Avenue.

15. Resolution approving final plat of D & M Development Plat 2.
16. Resolution approving preliminary plat of Autumndale.
17. Resolution modifying position within Community, Family and Youth Services Department.
- \*18. Resolution approving agreement with Rising Medical Solution, LLC.
19. Resolution authorizing official publications for 2022.
20. Resolution appointing representatives to various boards and commissions.
- \*21. Resolution approving Community Development Grant for the Italian American Cultural Center of Iowa (501c3 non-profit organization).
- \*22. Resolution authorizing the Polk County Treasurer to purchase warrants issued by Drainage District #12.

### **REPORTS**

- \*23. Polk County Veteran Affairs Second Quarter Report FY 21/22.

### **BUDGET ACTIONS**

24. Memorandum of Budget Actions.

### **APPOINTMENT**

25. Memorandum of Appointments.

### **ADJOURNMENT**

*\*Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,  
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.  
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

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Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

# County of Polk

POLK COUNTY

## Board of Supervisors PROCLAMATION

### Dr. Martin Luther King, Jr. Day January 17, 2022

**Whereas**, Dr. Martin Luther King, Jr. is known as a man of great principle, who advocated peaceful social change throughout his life, and his legacy continues to inspire millions of people worldwide; and

**Whereas**, Dr. King was instrumental in strengthening the belief that a person's worth should not be measured by the color of their skin, but by the content of their character; encouraging Americans to honor all persons, look beyond their differences, and come together for the good of all; and

**Whereas**, although great progress has been made, more work remains to fully eliminate prejudice and injustice throughout our country, and to meet Dr. King's challenge to "work unceasingly to uplift this nation that we love to a higher destiny, to a higher plateau of compassion, to a more noble expression of humanness"; and

**Whereas**, to commemorate the life and legacy of Dr. King, on November 2, 1983, the U.S. House of Representatives passed a bill to declare Martin Luther King Jr. Day as a federal holiday to be observed annually on the third Monday of January, to represent Dr. King's birthday; and

**Whereas**, Polk County recognizes and honors the contributions made by Dr. King and pledges to promote universal respect for and observance of Martin Luther King, Jr Day and the civil rights guaranteed to all residents throughout Polk County and our nation; and

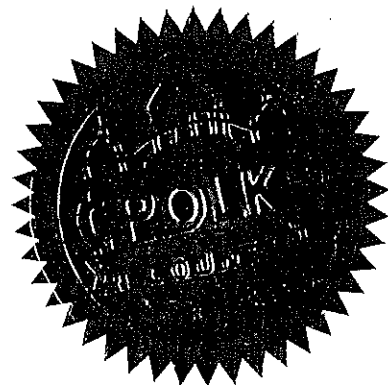
**Now, therefore**, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **Monday, January 17, 2022 to be:**

### Dr. Martin Luther King, Jr. Day

in Polk County, Iowa and urge all residents to honor and pay tribute to the life and works of Dr. King.

Signed this \_\_\_ day of \_\_\_\_\_, 2022, in \_\_\_\_\_.

\_\_\_\_\_  
Angela Connolly, Chair  
POLK COUNTY BOARD OF SUPERVISORS



#5

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted the Polk County 2030 Comprehensive Plan on May 9, 2006; and

WHEREAS, a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment was initiated by Eric and Jenny Quiner (Property Owners), 4840 NW Piekenbrock Drive, Des Moines, IA 50310, requesting to reclassify the subject property totaling approximately 1.31 acres and being located at 4600 NW 51<sup>st</sup> Street, Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township); and

WHEREAS, the Polk County Zoning Commission met on November 22, 2021, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment for the subject property from the Institutional classification to the Neighborhood Commercial classification.

NOW, THEREFORE, BE IT RESOLVED that an amendment to the Polk County 2030 Comprehensive Plan Future Land Use Map (Attachment A), to reclassify the following described subject property located at 4600 NW 51<sup>st</sup> Street, Des Moines, being approximately 1.31 acres located at the intersection of Meredith Drive, NW 51<sup>st</sup> Street and NW 52<sup>nd</sup> Street, within Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township) from the Institutional classification to the Neighborhood Commercial classification, be approved.

The legal description of subject property is as follows:

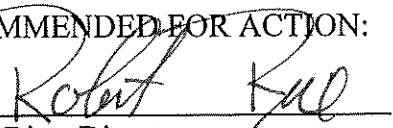
-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR ACTION:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

#6

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 7-22 Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Institutional classification to the Neighborhood Commercial classification. The subject property is located at 4600 NW 51<sup>st</sup> Street, Des Moines, totals approximately 1.31 acres and is generally located at the intersection of Meredith Drive, NW 51<sup>st</sup> Street and NW 52<sup>nd</sup> Street within Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township).

**Agenda Date:** January 11, 2022.

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** The Polk County Zoning Commission met on November 22, 2021, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of the requested Polk County 2030 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.

**Action Requested (Recommended):** Staff and the Zoning Commission are both recommending approval.

**Comply with Policy:** Yes

**Background:** The subject property has historically been used as an overflow parking lot for the Meredith Drive Reformed Church located directly to the south at 5128 Meredith Drive. The church has since relocated and the subject property is no longer needed for additional parking. The Petitioners have recently purchased the subject property and propose to redevelop the site for commercial sales of agricultural goods and seasonal products.

The rezoning request is for the entire 1.31 acres of the subject property, and includes a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Institutional to Neighborhood Commercial, and to change the Zoning Map from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District.

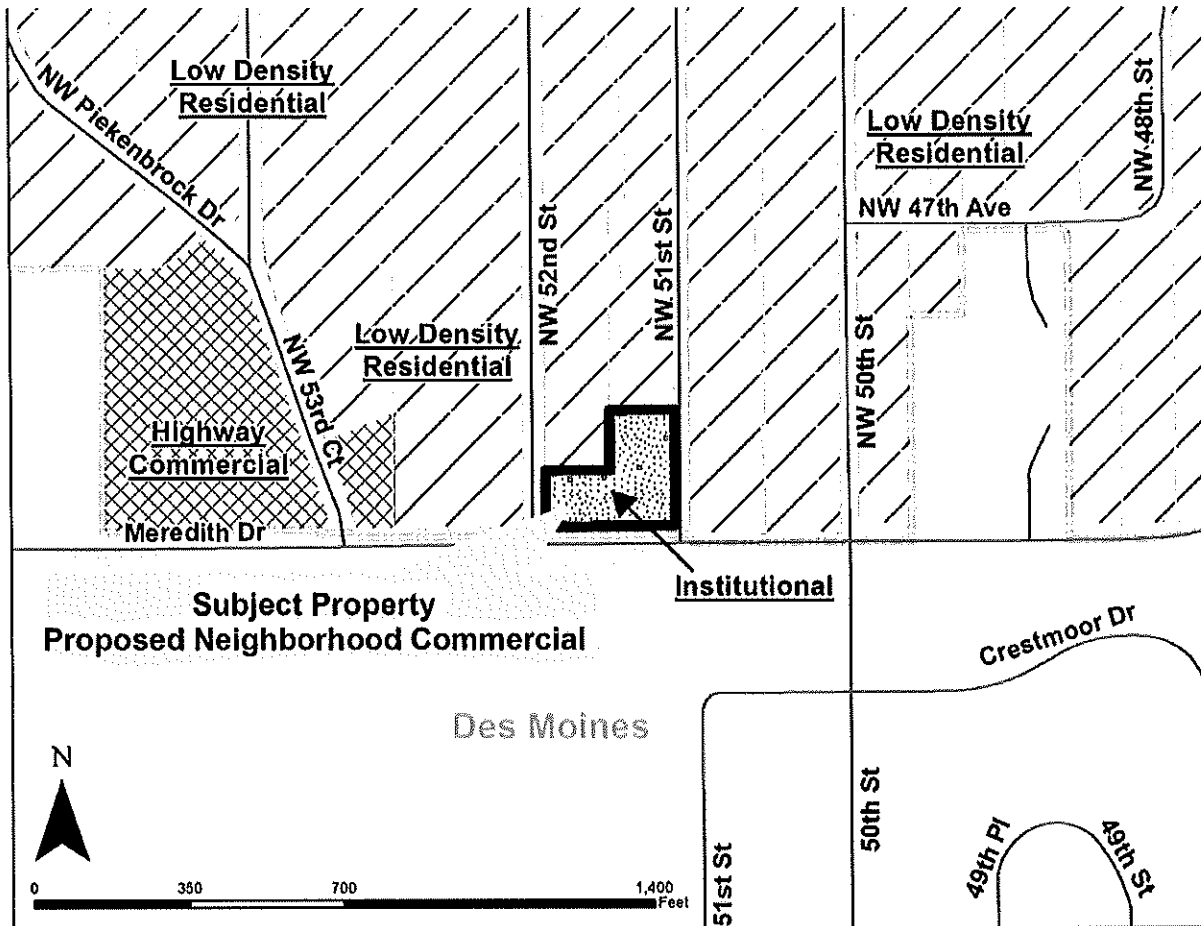
**Action Impact:** If approved, the rezoning would allow for redevelopment of the subject property for certain commercial uses that would be compatible with the surrounding properties, neighborhood and land uses.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Comprehensive Plan Future Land Use Map Amendment  
(Map – Existing Future Land Use)



**General Location:**

4600 NW 51<sup>st</sup> Street, Des Moines. Intersection of Meredith Drive, NW 51<sup>st</sup> Street and NW 52<sup>nd</sup> Street. Approximately 1.31 acres located within Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township).

**Legal Description:**

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK

**Existing Future Land Use Map Classification:**

Institutional

**Proposed Future Land Use Map Classification:**

Neighborhood Commercial

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, Eric and Jenny Quiner (Property Owners), 4840 NW Piekenbrock Drive, Des Moines, IA 50310, are requesting a Zoning Map Amendment from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District for the subject property located at 4600 NW 51<sup>st</sup> Street, Des Moines, being located at the intersection of Meredith Drive, NW 51<sup>st</sup> Street and NW 52<sup>nd</sup> Street, within Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township); and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, November 22, 2021 at 7:00 P.M., at the video/phone meeting for the Polk County Public Works Department, Planning Division, 5885 N.E. 14<sup>th</sup> Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for, zero (0) against with one (1) member absent, to recommend approval to the Polk County Board of Supervisors that the Zoning Map Amendment from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, January 11, 2022 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District for the subject property legally described as follows:

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK

BE APPROVED.

The following conditions of rezoning shall apply, as agreed to in writing by the property owners:

# 7

1. The Commercial uses allowed within the “NB” Neighborhood Business District, as listed in Article 4, Division 2, Table 4.1 – Table of Uses within the Polk County Zoning Ordinance, are restricted to the following uses only. All other non-commercial uses allowed within the “NB” Neighborhood Business District are permitted as noted in Table 4.1.

Commercial Uses Permitted:

- a. Commercial Retail
- b. Services
- c. Office

POLK COUNTY, IOWA

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Angela Connolly, Chairperson

ATTEST:

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County Auditor



# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Ordinance No. -22 Polk County Zoning Map Amendment from the “LDR” Low Density Residential District to the “NB” Neighborhood Business District. The subject property is located at 4600 NW 51<sup>st</sup> Street, Des Moines, totals approximately 1.31 acres and is generally located at the intersection of Meredith Drive, NW 51<sup>st</sup> Street and NW 52<sup>nd</sup> Street within Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township).

**Agenda Date:** January 11, 2022.

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** The Polk County Zoning Commission met on November 22, 2021, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of the requested Polk County 2030 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.

**Action Requested (Recommended):** Staff and the Zoning Commission are both recommending approval.

**Comply with Policy:** Yes.

**Background:** The subject property has historically been used as an overflow parking lot for the Meredith Drive Reformed Church located directly to the south at 5128 Meredith Drive. The church has since relocated and the subject property is no longer needed for additional parking. The Petitioners have recently purchased the subject property and propose to redevelop the site for commercial sales of agricultural goods and seasonal products.

The rezoning request is for the entire 1.31 acres of the subject property, and includes a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Institutional to Neighborhood Commercial, and to change the Zoning Map from the “LDR” Low Density Residential District to the “NB” Neighborhood Business District.

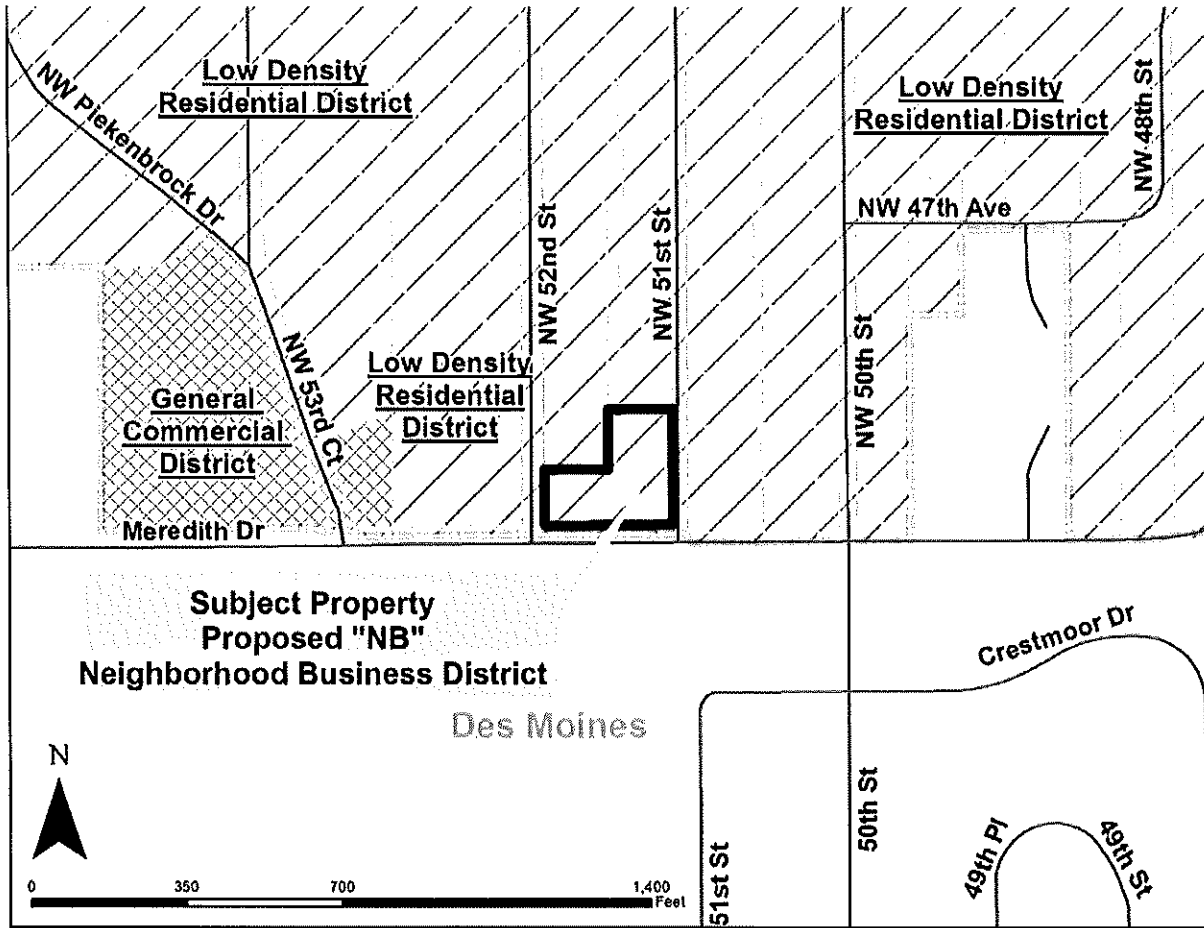
**Action Impact:** If approved, the rezoning would allow for redevelopment of the subject property for certain commercial uses that would be compatible with the surrounding properties, neighborhood and land uses. Staff and the Zoning Commission are recommending approval with conditions which limit any future commercial use(s) of the subject property to retail, services and office.

**Fiscal Note:** None.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment  
(Map – Existing Zoning)



**General Location:**

4600 NW 51<sup>st</sup> Street, Des Moines. Intersection of Meredith Drive, NW 51<sup>st</sup> Street and NW 52<sup>nd</sup> Street. Approximately 1.31 acres located within Section 18 of Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Webster Township).

**Legal Description:**

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK

**Existing Zoning:**

“LDR” Low Density Residential District

**Proposed Zoning:**

“NB” Neighborhood Business District



# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 9-22 to receive a bid for emergency septic system repairs added to the ongoing Norwoodville Sanitary Sewer Service Improvements project and authorize a change order for Graff Excavating, Inc. to complete the work.

**Agenda Date:** January 11, 2022

**Contact Individual:** Kyle D Riley, PE, CFM, County Engineer, Polk County Public Works Department, 515-286-3705

**Previous Action taken by the Board:** Resolution 68-21 (9), May 18, 2021 acceptance of bid and project awarded to Graff Excavating, Inc.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Resolution accepts change order of extra work on the Norwoodville Sanitary Sewer Service Improvements project for emergency septic system repairs, accepts the bid from Graff Excavating Inc., authorizes the Chairperson of the Polk County Board of Supervisors to execute the change order agreement on behalf of Polk County, and authorizes Public Works to proceed with construction.

**Comply with Policy:** Yes

**Background:** Polk County Public Works solicited for extra work to be added to the ongoing contract. The additional work will investigate an existing blockage of a septic system outflow pipe to or within the roadway subdrain pipe along SE 61<sup>st</sup> Street. Based on findings, either a temporary fix for the winter months or a permanent resolution will then be implemented. The Public Works Department recommends approval of the change order in the amount of \$25,550.00. Note that this cost includes items for both temporary and permanent solutions, and as such the actual costs will likely be less.

**Action Impact:** Approval of resolution allows Public Works to proceed with repairs.

**Fiscal Note:** Estimated costs of \$25,550.00 for the extra work specified and funded from Public Works current FY21/22 operating budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$25,550.00	N/A	N		

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
MEC-22-20	\$384,054.00	January 1, 2022	December 31, 2022

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the Weatherization Contract MEC-22-20 and authorizes the Chairperson of the Polk County Board of Supervisors and the Public Works Directors' signature on the contracts with the Iowa Department of Human Rights in the total amount of \$384,054.00; and


BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract on behalf of Polk County and the Director is authorized to sign amendments to the contract.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA


\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

APPROVED AS TO FORM AND LEGAL MATTERS:

JOHN P. SARCONI  
POLK COUNTY ATTORNEY

  
\_\_\_\_\_  
Assistant County Attorney

Fiscal Note: Revenue of \$384,054.00 from the State of Iowa and offset by equal amount of expenditure.

# 11

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 5-22 approving MEC-22-20 Weatherization contract with State of Iowa.

**Agenda Date:** January 11, 2022

**Contact Individual:** Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

**Previous Action taken by the Board:** Previous year contract

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval

**Comply with Policy:** Yes

**Background:** Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Mid American Energy (MEC) funds from the Iowa Department of Human Rights to support the Weatherization Program. The MEC-22-20 contract provides funds in the amount of \$384,054.00 and is effective January 1, 2022 to December 31, 2022.

**Action Impact:** The proposed resolution will approve the \$384,054.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Chairperson and the Public Works Director to sign the two MEC-22-20 Contract copies.

**Fiscal Note:** \$384,054.00 contract from the Iowa Department of Human rights offset by an equal amount of expenditure

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$192,027.00	\$192,027.00	Y		
22/23	Y	\$192,027.00	\$192,027.00	Y		

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
HEAP-22-20	\$866,745.00	January 1, 2022	December 31, 2022

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the Weatherization Contract HEAP-22-20 and authorizes the Chairperson of the Polk County Board of Supervisors and the Public Works Directors' signature on the contracts with the Iowa Department of Human Rights in the total amount of \$866,745.00; and

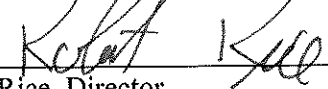
BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract on behalf of Polk County and the Director is authorized to sign amendments to the contract.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

APPROVED AS TO FORM AND LEGAL MATTERS:

JOHN P. SARCONI  
POLK COUNTY ATTORNEY

  
\_\_\_\_\_  
Assistant County Attorney

Fiscal Note: Revenue of \$866,745.00 from the State of Iowa and offset by equal amount of expenditure.

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 4-22 approving HEAP-22-20 Weatherization contract with State of Iowa.

**Agenda Date:** January 11, 2022

**Contact Individual:** Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

**Previous Action taken by the Board:** Previous years contracts

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval

**Comply with Policy:** Yes

**Background:** Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Low Income Housing Energy Assistance Program (HEAP) funds from the Iowa Department of Human Rights to support the Weatherization Program. The HEAP-22-20 contract provides funds in the amount of \$866,745.00 and is effective January 1, 2022 to December 31, 2022.

**Action Impact:** The proposed resolution will approve the \$866,745.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Chairperson and the Public Works Director to sign the two HEAP-22-20 Contract copies.

**Fiscal Note:** \$866,745.00 contract from the Iowa Department of Human rights offset by an equal amount of expenditure

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$433,372.50	\$433,372.50	Y		
22/23	Y	\$433,372.50	\$433,372.50	Y		

**Additional Fiscal Note Information (optional):**



**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix.

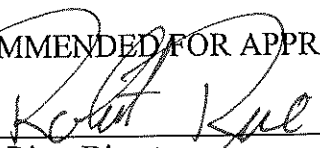
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

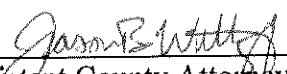
\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI  
POLK COUNTY ATTORNEY

  
\_\_\_\_\_  
Assistant County Attorney

Fiscal Note: None

# POLK COUNTY BOARD OF SUPERVISORS

## Agenda Memorandum

**Item Type & Title:** Resolution No. 2-22 concerning Construction Evaluation of confinement feeding facilities in Polk County.

**Agenda Date:** January 11, 2022

**Contact Individual:** Bret Vandelune, Planning and Development Manager, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** Annual Resolution No 1-21 approved by the Board of Supervisors on January 12, 2021.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Request the Board of Supervisors to evaluate every construction permit application for a proposed confinement feeding operations.

**Comply with Policy:** Yes

**Background:** Iowa Code Chapter 459.304 requires a resolution be passed each year in order for the Board of Supervisors to maintain comment authority over confinement feeding operations.

**Action Impact:** DNR will notify Polk County when a confinement feeding operation is proposed in Polk County, and the Board of Supervisors will have an opportunity to comment on and/or contest any permit decision.

**Fiscal Note:** None

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, it has been determined that truck and heavy construction traffic on the following roadways can resume have road improvements were made in calendar year 2021; and

WHEREAS, the Polk County Board of Supervisors under Chapter 321.473 of the *Code of Iowa*, may prohibit or allow trucks on roadways by posting or removing the appropriate signs; and

WHEREAS, the section of roadway under consideration is a joint jurisdictional roadway and the City of Ankeny will be removing their weight restriction on the subject roadway; and

WHEREAS, the Public Works Department recommends the truck embargo be lifted for:  

<u>Roadway</u>	<u>From</u>	<u>To</u>
NE 102 <sup>nd</sup> Avenue	NE 29 <sup>th</sup> Street	NE 38 <sup>th</sup> Street


NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa hereby removes the truck embargo on NE 102<sup>nd</sup> Avenue on the segment listed above and further authorize the Polk County Polk Public Works Department to post or remove the appropriate signs.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI  
POLK COUNTY ATTORNEY

  
\_\_\_\_\_  
Assistant County Attorney

FISCAL IMPACT: None.

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 3-22 removing a truck embargo on portions of NE 102<sup>nd</sup> Avenue.

**Agenda Date:** January 11, 2022

**Contact Individual:** Kyle D. Riley, P.E., CFM, County Engineer, Polk County Public Works Department, 286-3705

**Previous Action taken by the Board:** Resolution No. 14, June 25, 2013 to establish truck embargo.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Establish the removal of the weight restriction on the selected roadways and authorize the Polk County Polk Public Works Department to post or remove the appropriate signs.

**Comply with Policy:** Yes

**Background:** It has been determined after recent asphalt paving in the calendar year 2021 that NE 102<sup>nd</sup> Ave. does not require a weight restriction. The Board of Supervisors under Chapter 321.473 of the *Code of Iowa*, may prohibit or allow the operation of trucks on roadways by posting or removing the appropriate signs. The Public Works Department recommends that the truck embargo be lifted on NE 102<sup>nd</sup> Ave. Since this is a joint jurisdictional roadway, the City of Ankeny will also be remove their weight restriction in conjunction with County action.

**Action Impact:** Removes the weight restriction and authorizes the Public Works Department to post or remove the appropriate signs.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	N/A	N	N		
22/23						

**Additional Fiscal Note Information (optional):**

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 13, Township 79 North, Range 24 West of the 5<sup>th</sup> P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as D&M Development Plat 2; and

WHEREAS, the minor subdivision final plat proposes two (2) lots on approximately 3.2 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of D&M Development Plat 2 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

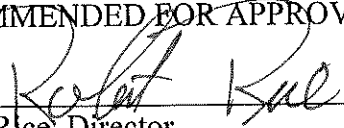
Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"HI" Heavy Industrial District
Platted by:	D&M Partners LLC (property owners)
Surveyor:	Snyder & Associates
Location:	Northeast corner of the intersection of NE 20 <sup>th</sup> Lane and NE 21 <sup>st</sup> Court
Township:	Saylor

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

FISCAL NOTE: No cost to the County

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 6-22 approving the D&M Development Plat 2, a minor subdivision final plat.

**Agenda Date:** January 11, 2022

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

**Previous Action taken by the Board:** None. Minor subdivision preliminary plats are reviewed administratively.

**Board/Commission Actions:** None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

**Action Requested (Recommended):** Approval of the Final Plat of D&M Development Plat 2.

**Comply with Policy:** Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

**Background:** The Plat proposes two (2) lots on approximately 3.2 acres of land that is zoned "HI" Heavy Industrial District. The proposed subdivision is a re-plat of Lot 3, D&M Development Plat 1. Lot 1 of the proposed subdivision will be approximately 1.33 acres in area, and features a 16,020 square foot industrial warehouse building. Lot 2 is approximately 1.87 acres in area, and features a 15,900 square foot industrial warehouse building. The corporate boundaries of the City of Des Moines and the City of Ankeny are both within 2-miles of the proposed subdivision, and both cities have waived their right to review the subdivision. The properties are served by Des Moines Water Works and are connected to Polk County Sanitary Sewer lines.

**Action Impact:** Approval of the Final Plat allows for recording.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

**Additional Fiscal Note Information (optional):** None

**D&M Development Plat 2**  
**Final Plat**

**PLAT INFORMATION:** This subdivision plat proposes two (2) lots and on approximately 3.2 acres of land zoned "HI" Heavy Industrial District. The proposed subdivision is a re-plat of Lot 3, D&M Development Plat 1.

**SEWER:** Polk County Sanitary Sewer

**WATER:** Des Moines Water Works

**TOWNSHIP:** Saylor

**OWNER/DEVELOPER:** D&M Partners LLC

**Vicinity Map:**



RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 6, Township 78 North, Range 22 West of the 5<sup>th</sup> P.M. (Fourmile Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Autumndale; and

WHEREAS, the major subdivision preliminary plat proposes 180 residential lots, one (1) non-residential lot, five (5) outlots, one (1) street lot and numerous future street lots on approximately 168 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Zoning Commission on August 23, 2021 recommended approval of the major subdivision preliminary plat to the Board of Supervisors by a vote of 3-0, with one (1) member abstaining and two (2) members absent.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the major subdivision preliminary plat of Autumndale and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.


- Sewer Service: City of Pleasant Hill
- Water Service: Des Moines Water Works
- Zoning: "MDR" – Medium Density Residential District
- Platted by: Brady Properties, LLC represented by Allison George (Owner) & Autumndale, LLC (Developer)
- Surveyor/Engineer: Pelds Design Services
- Location: Toad Valley Golf Course – 237 NE 80<sup>th</sup> Street, Pleasant Hill. Located approximately one-half (1/2) mile south of the intersection of NE University Avenue (Hwy 163) and NE 80<sup>th</sup> Street
- Township: Fourmile

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

FISCAL NOTE: No cost to the County

#16



# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 8-22 approving the Preliminary Plat of Autumndale

**Agenda Date:** January 11, 2022

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

**Previous Action taken by the Board:** None

**Board/Commission Actions:** The Polk County Zoning Commission met on August 23, 2021 and voted three (3) in favor and zero (0) against, with one (1) member abstaining and two (2) members absent, to recommend approval of the Preliminary Plat.

**Action Requested (Recommended):** Approval

**Comply with Policy:** Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

**Background:** The Plat proposes 180 total single-family residential lots, one (1) non-residential lot, and five (5) outlots on approximately 168 acres of land zoned "MDR" Medium Density Residential District. The lots will consist of a mix of traditional single-family and detached townhomes. Lot 180 is a non-residential lot to contain the existing Toad Valley Golf Course and related improvements. The plat proposes two (2) main access points onto NE 80<sup>th</sup> Street with new interior public streets to serve the development. The initial phase of development proposes approximately 38 lots. Polk County staff is working closely with the City of Pleasant Hill on this project, as the development is being served by City utilities and is anticipated to eventually be annexed into the City of Pleasant Hill.

**Action Impact:** Approval of the Preliminary Plat allows for submittal of the construction drawings and future final plat(s) for staff review. Final plats for various stages of the development will come before the Board for approval prior to recording, if those portions of the development remain within unincorporated Polk County at that time.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

**Additional Fiscal Note Information (optional):** None

**Autumndale**  
**Major Preliminary Plat**

**PLAT INFORMATION:** This subdivision plat proposes a total of 180 residential lots, one (1) non-residential lot, five (5) outlots, one (1) street lot and numerous future street lots on approximately 168 acres zoned "MDR" Medium Density Residential District.

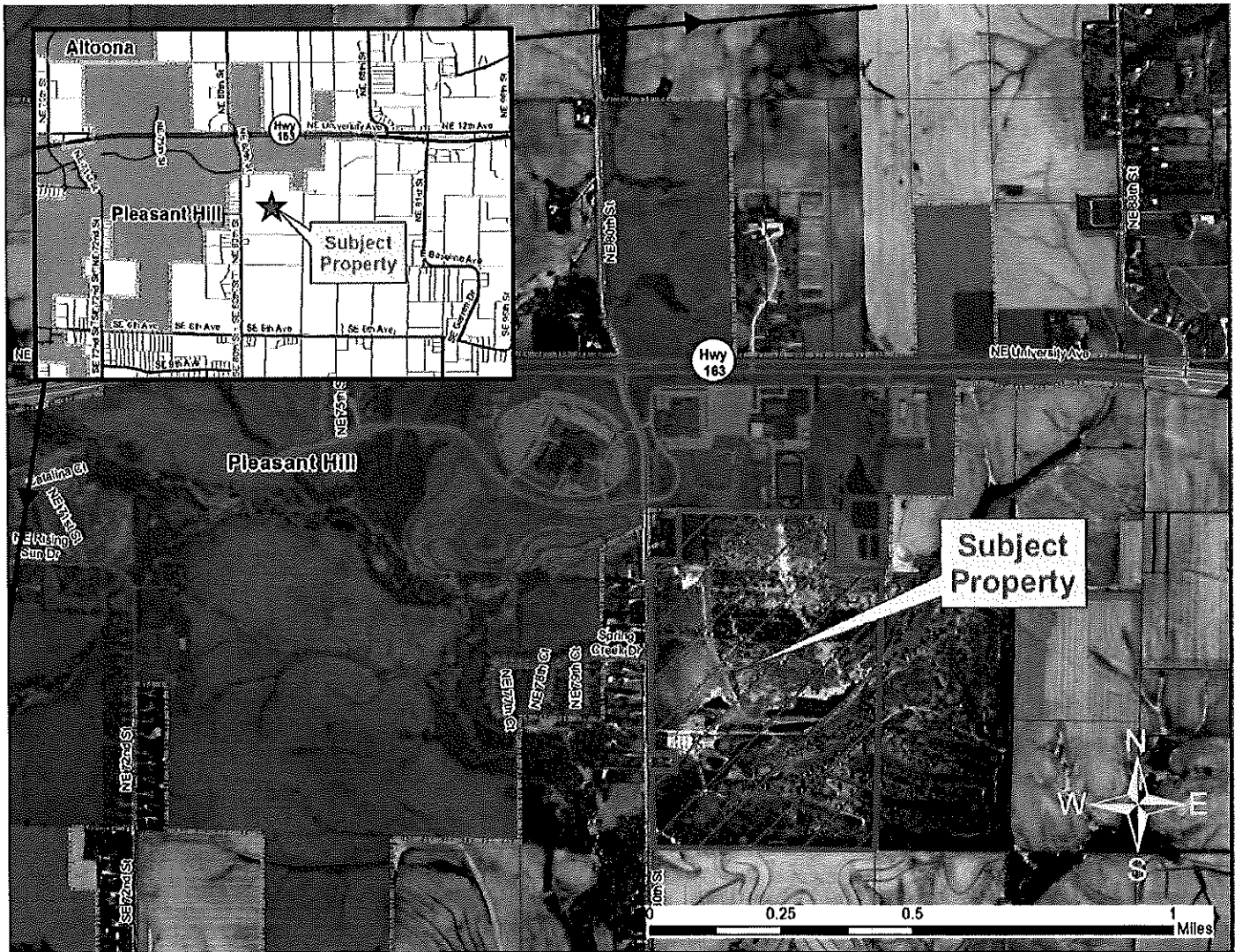
**SEWER:** City of Pleasant Hill

**WATER:** Des Moines Water Works

**TOWNSHIP:** Fourmile

**OWNER & DEVELOPER:** Brady Properties, LLC  
represented by Allison George (owner) & Autumndale, LLC  
(developer)

**Vicinity Map:**



**RESOLUTION**

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,

That the following Resolution be adopted:

WHEREAS, the Director of Community, Family, and Youth Services has reviewed the operations of the Senior Services Administrative Division and Adult Services Division, and

WHEREAS, the Director proposed reclassifying one vacant Program Specialist position to one Social Worker position to provide additional community navigation and assistance services, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Reclassify one (1) vacant Program Specialist position, AFSCME grade 15, range \$50,823-\$66,425, to one (1) Social Worker, AFSCME grade 19, range \$61,025-\$79,974.

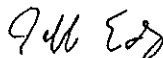
NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2022

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Jeffrey Edgar, Director  
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone  
Polk County Attorney

By:   
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$4,520 for FY21/22 and \$12,025 for FY22/23. CFYS was the funds to cover the estimated costs.

#17

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Position Modification within the Community, Family and Youth Services Department

**Agenda Date:** January 11, 2022

**Contact Individual:** Jeffrey Edgar, Director of Human Resources

**Previous Action taken by the Board:** N/A

**Action Requested (Recommended):** Reclassify one (1) vacant Program Specialist position, AFSCME grade 15, range \$50,823-\$66,425, to one (1) Social Worker position, AFSCME grade 19, range \$61,025-\$79,974.

**Comply with Policy:** N/A

**Background:** The Director of Community, Family, and Youth Services has reviewed the operations of the Senior Services Administrative Division and Adult Services Division and proposed reclassifying one Program Specialist position to one Social Worker position to provide additional community navigation and assistance services. The Human Resources Department review the request and recommends the position modifications as outlined.

**Action Impact:** Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

**Fiscal Note:** The estimated cost is \$4,520 for FY21/22 and \$12,025 for FY22/23. CFYS has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N	0	\$4,520		N		
22/23	N	0	\$12,025		N		

**Additional Fiscal Note Information (optional):** N/A

**RESOLUTION**

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,

That the following Resolution be adopted:

WHEREAS, Polk County, Iowa is self-insured and self-administered for workers compensation obligations, and

WHEREAS, The Polk County Risk Management Committee has reviewed written proposals from providers for medical services cost review and cost containment services and selected Rising Medical Solution, LLC to provide aforementioned services, and

WHEREAS, Polk County and Rising Medical Solution, LLC desire to embody this relationship in an Agreement establishing the terms and conditions of medical cost review services, and

WHEREAS, Polk County and Rising Medical Solution, LLC have negotiated the attached Agreement reflecting the terms and conditions agreed to by the parties.

**NOW, THEREFORE BE IT RESOLVED** that Polk County, Iowa approves the terms of the attached Agreement with Rising Medical Solution, LLC and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2022

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

RECOMMENDED FOR APPROVAL:

*Jeff Edgar*  
\_\_\_\_\_  
Jeffrey Edgar, Director  
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone  
Polk County Attorney

By: *Ralph Muraco Jr*  
\_\_\_\_\_  
Assistant County Attorney

FISCAL NOTE:

#18

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Agreement with Rising Medical Solution, LLC

**Agenda Date:** January 11, 2022

**Contact Individual:** Jeffrey Edgar, Director of Human Resources

**Previous Action taken by the Board:** N/A

**Action Requested (Recommended):** Approval of the attached agreement for medical services cost review and cost containment services for workers compensation obligations.

**Comply with Policy:** N/A

**Background:** Polk County is self-insured and self-administered for workers compensation obligations. The Polk County Risk Management Committee has reviewed written proposals from providers for medical services cost review and cost containment services and selected Rising Medical Solution, LLC to provide aforementioned services. Polk County Risk Management has engaged the services of Rising Medical Solution, LLC to provide services in accordance with the terms and conditions reflected in the attached agreement.

**Action Impact:** Approval of the attached agreement for medical services cost review and cost containment services with Rising Medical Solution, LLC.

**Fiscal Note:** Costs are determined by cost savings captured per submission of authorized medical provided services.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	N/A		Y		
22/23	Y	N/A		Y		

**RESOLUTION**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

that the following resolution be adopted:

**WHEREAS**, pursuant to Iowa Code Chapter 349, the Board of Supervisors shall select three newspapers in which to publish its official proceedings for the ensuing year; and

**WHEREAS**, three newspapers have submitted their request for consideration – the Altoona Herald-Mitchellville Index, the Des Moines Business Record and the Des Moines Register-West Edition; and

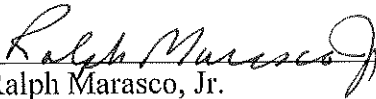
**WHEREAS**, the Board of Supervisors finds these newspapers to be bona fide newspapers as defined in Iowa Code Chapter 618.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Supervisors select and designate The Altoona Herald, The Business Record and The Des Moines Register to be the official publications for Polk County for calendar year 2022 as set out in Iowa Code §349.16.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Angela Connolly, Chairperson

Approved as to Form and  
Submitted by:

  
\_\_\_\_\_  
Ralph Marasco, Jr.  
Assistant County Attorney

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution authorizing official publications for 2022.

**Agenda Date:** January 11, 2022

**Contact Individual:** Ralph E. Marasco  
Assistant County Attorney  
286-3331

**Previous Action taken by the Board:** Approval of Official Publications of the Board of Supervisors.

**Board/Commission Actions:** N/A

**Comply with Policy:** Yes

**Background:** Each year the Board of Supervisors selects three newspapers to serve as official publications in which to publish the official proceedings for the ensuing calendar year. The Board has selected from The Altoona Herald-Mitchellville Index, The Business Record and The Des Moines Register to be designated official publications for Polk County for calendar year 2022.

**Action Impact:**

**Fiscal Note:**

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21							
21/22							
22/23							

**Additional Fiscal Note Information (optional):**



# RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

**WHEREAS**, appointments are necessary to fill the following positions.

**NOW, THEREFORE, BE IT RESOLVED** that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
<b>Advisory Board of Health</b>	
Anne Bacon	1/3/2025
Reylon Meeks	1/3/2025
Dr. Nicole Gilg Gachiani	1/3/2025
<b>Aging Resources Advisory Council</b>	
Elizabeth Seiser	1/3/2025
Alice Musselman	1/3/2025
Joy Ihle	1/3/2025
<b>Animal Control Hearing Officer</b>	
Robert Hutchison	Indefinite
<b>Beaver Creek Watershed Authority</b>	
Bob Rice (primary)	1/3/2023
Jeremy Becker (alternate)	1/3/2023
<b>BRAVO Greater Des Moines</b>	
Robert Brownell	1/3/2023
<b>Central Iowa Regional Transportation Planning Alliance, Transportation Policy</b>	
Kurt Bailey (primary)	1/3/2023
Bret VandeLune (primary)	1/3/2023
Bob Rice (alternate)	1/3/2023
Robert Brownell (alternate)	1/3/2023
Steve Van Oort (alternate)	1/3/2023
<b>Central Iowa Regional Transportation Planning Alliance, Transportation Enhancement Subcommittee</b>	
Bret VandeLune (primary)	1/3/2023
Bob Rice (alternate)	1/3/2023
<b>Central Iowa Regional Transportation Planning Alliance, Technical Committee</b>	
Bret VandeLune (primary)	1/3/2023
Bob Rice (alternate)	1/3/2023

#20

**Central Iowa Regional Drinking Water Commission**

EJ Giovannetti (primary) 1/3/2023  
Tom Hockensmith (alternate) 1/3/2023

**Civil Service**

William Hansen 1/3/2028

**Condemnation Compensation Commission**

*Owners of Agricultural Property*

Ted Griffeon 1/3/2023  
Ed Craig 1/3/2023  
Roger Bak 1/3/2023  
Chris Smith 1/3/2023

*Owners of City Property*

Ken Boatwright 1/3/2023  
William Bohan 1/3/2023  
Frank Steinbach 1/3/2023  
Leilah Cox 1/3/2023  
Jerry Overman 1/3/2023

*Persons Knowledgeable*

Jennifer Donielson 1/3/2023  
John Norwood 1/3/2023  
David Banning 1/3/2023  
Aaron Vance 1/3/2023  
Nick Lemmo 1/3/2023  
Tammy Todd Allen 1/3/2023  
Stephanie Bonanno 1/3/2023  
Josh Dudan 1/3/2023  
Adam Ibrahim

*Licensed Realtor/Broker*

Craig Crossland 1/3/2023  
Debra Anthofer 1/3/2023  
Jean O'Neill 1/3/2023  
Gregory Weinschenk 1/3/2023  
Clarke Stewart 1/3/2023  
Sara Hopkins 1/3/2023

**Criminal Justice Coordinating Council**

Angela Connolly, Chair 1/3/2023  
Tom Hockensmith, Vice Chair 1/3/2023  
Dana Wingert 1/3/2023  
Chris Scott 1/3/2023  
Cory Williams 1/3/2023  
John Sarcone 1/3/2023  
Michael Huppert 1/3/2023  
Jerry Evans 1/3/2023  
Valorie Wilson 1/3/2023  
Kevin Schneider 1/3/2023  
Christy Burkhart 1/3/2023  
Darius Potts 1/3/2023  
Liz Cox 1/3/2023

Izaah Knox	1/3/2023
<b>Des Moines Area Regional Transit Authority</b>	
Steve Van Oort (primary)	1/3/2023
Angela Connolly (alternate)	1/3/2023
<b>Deferred Compensation Commission</b>	
John Norris	1/3/2023
Mary Wells	1/3/2023
Jamie Fitzgerald	1/3/2023
<b>Des Moines Area Metropolitan Planning Organization</b>	
Tom Hockensmith (primary)	1/3/2023
Robert Brownell (alternate)	1/3/2023
<b>Des Moines Area Metropolitan Planning Organization Technical Committee</b>	
Kurt Bailey (primary)	1/3/2023
Jennifer Greene (alternate)	1/3/2023
Bret VandeLune (primary)	1/3/2023
Bob Rice (alternate)	1/3/2023
<b>Des Moines Wastewater Reclamation Authority Management Agency, Policy Committee</b>	
EJ Giovannetti (primary)	1/3/2023
Robert Brownell (alternate)	1/3/2023
<b>Des Moines Wastewater Reclamation Authority Management Agency, Technical Committee</b>	
Bret VandeLune (primary)	1/3/2023
Jennifer Green (alternate)	1/3/2023
<b>Des Moines Skywalk Association</b>	
John Norris	1/3/2023
<b>Emergency Management Commission</b>	
Sarah Boese (primary)	1/3/2023
Bob Rice (alternate)	1/3/2023
Tom Hockensmith (alternate)	1/3/2023
<b>Fifth Judicial District Department of Correctional Services</b>	
Tom Hockensmith	1/3/2023
<b>Fourmile Creek Watershed Authority</b>	
Jeremy Becker (alternate)	1/3/2023
Bob Rice (primary)	1/3/2023
<b>Greater Des Moines Visitors and Convention Center</b>	
Angela Connolly (primary)	1/3/2023
Steve Van Oort (alternate)	1/3/2023
<b>Greater Des Moines Partnership</b>	
Robert Brownell	1/3/2023
Steve Van Oort	1/3/2023
<b>Greater Des Moines Partnership Downtown Board</b>	
John Norris	1/3/2023

<b>Greater Des Moines Partnership Executive Committee</b> Robert Brownell	1/3/2023
<b>Homeland Security Coordinator</b> AJ Mumm	1/3/2023
<b>Homeless Coordinating Council</b> Robert Brownell Angela Connolly	1/3/2023 1/3/2023
<b>Impact Community Action Agency</b> Steve Van Oort	1/3/2023
<b>Local Emergency Planning Committee</b> Bob Rice (primary) Sarah Boese (alternate)	1/3/2023 1/3/2023
<b>Metropolitan Advisory Council</b> Robert Brownell (primary) Angela Connolly (alternate)	1/3/2023 1/3/2023
<b>Metropolitan Waste Authority</b> Tom Hockensmith (primary) Steve Van Oort (alternate)	1/3/2023 1/3/2023
<b>Mid-Iowa Association of Local Governments</b> Steve Van Oort (primary) Tom Hockensmith (alternate) Angela Connolly (alternate) Robert Brownell (alternate) Matt McCoy (alternate)	1/3/2023 1/3/2023 1/3/2023 1/3/2023 1/3/2023
<b>Mid-Iowa Development Fund</b> Clyde Evans Steve Van Oort Troy Boelman	1/3/2023 1/3/2023 1/3/2023
<b>Mud, Camp, Spring Creek Watershed Authority</b> Bob Rice (primary) Jeremy Becker (alternate)	1/3/2023 1/3/2023
<b>Neighborhood Development Corporation</b> Bret VandeLune (primary) Dave Williamson (alternate) Deb Anderson (alternate)	1/3/2023 1/3/2023 1/3/2023
<b>Neighborhood Finance Corporation</b> Bret VandeLune (primary) Steve Van Oort (primary) Deb Anderson (alternate) Dave Williamson (alternate)	1/3/2023 1/3/2023 1/3/2023 1/3/2023
<b>Nuisance Ordinance Hearing Officer</b> Dave Hibbard	1/3/2023

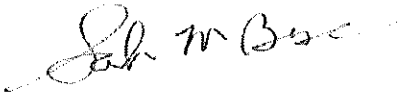
<b>Polk County Assessor's Examining Board</b> Kathryn Ramaekers	1/3/2023
<b>Polk County Aviation Authority</b> Paul Novak	1/3/2026
<b>Polk County Conservation Board</b> Jill Altringer	1/3/2027
<b>Polk County E911 Service Board</b> Robert Brownell (Primary) Sarah Boese (Alternate) Kevin Schneider (Primary) Bret Long (Alternate) Nick Brockman (Alternate)	1/3/2023 1/3/2023 1/3/2023 1/3/2023 1/2/2023
<b>Polk County Housing Trust Fund</b> Steve Van Oort Sara Hopkins	1/3/2025 1/3/2025
<b>Polk County Risk Management Committee</b> Jeff Edgar John Norris Tom Hockensmith Bob Cataldo Angela Connolly	1/3/2023 1/3/2023 1/3/2023 1/3/2023 1/3/2023
<b>Service Appeal Board</b> John Norris Tonya LaFarr Robert Brownell John MacDonald Nancy Norman	1/3/2023 1/3/2023 1/3/2023 1/3/2023 1/3/2023
<b>Veteran Affairs Commission</b> Kolleen Dahl Vikki Palmer	1/3/2025 1/3/2025
<b>Walnut Creek Watershed Authority</b> Bob Rice (primary) Jeremy Becker (alternate)	1/3/2023 1/3/2023
<b>Zoning Commission</b> Frank Steinbach Merle Hicks Michael Fairchild Mary Frances Evans Penny Carrol	1/3/2024 1/3/2024 1/3/2024 1/3/2024 1/3/2024

POLK COUNTY

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Angela Connolly, Chair

**SUBMITTED BY:**



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Sarah Boese  
Director of Community Relations

FY20/21 #  
Fiscal Impact: None

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Italian American Cultural Center of Iowa is a 501C3 non-profit dedicated to promote, preserve and provide education about all aspects of the rich Italian American Culture to the Des Moines metropolitan area and the State of Iowa.

WHEREAS, the Italian American Cultural Center of Iowa is requesting a Community Development Grant to assist with Phase I of a capital project. Phase I is focused on raising funds for the acquisition of the Butler Mansion located at 2633 Fleur Dr., Des Moines, Iowa. The purchase price for the property is \$3.6 million and the balance is currently \$1,045,000.00. The Italian American Cultural Center is actively seeking additional contributions to eliminate their debt on the property.

WHEREAS, The project will develop a new Italian American Cultural Center that will serve a public purpose by providing annual cultural events, a historic museum, genealogy center, educational programming, conference rooms and two large event rooms for banquets. The Italian American Cultural center will also be able to promote, preserve and provide education about all aspects of the Italian American culture to the community and State of Iowa; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist in the costs related to the financial obligations for the purchase of the Butler Mansion located at 2633 Fleur Dr., Des Moines, Iowa; and,

WHEREAS, pursuant to the Grant Agreement that only costs related to the financial obligations to purchase the Butler Mansion will be paid for from Polk County Community Development Grant funds.

BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement, with a Community Development Grant Award to the Italian American Cultural Center of Iowa for \$100,000.00 from gaming revenue, for the public purpose of providing space, cultural events and educational programming that will be accessible to the public and enhance the rich Italian culture for the community and State of Iowa and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

RECOMMENDED FOR APPROVAL

  
Lisa Moody-Tunks  
Grant Administrator

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY21/22

#21

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving a Community Development Grant for the Italian American Cultural Center of Iowa which is a 501c3 non-profit organization.

**Agenda Date:** January 11, 2022

**Contact Individual:** Lisa Moody-Tunks, Grant Administrator  
Polk County Board of Supervisors  
515-286-2272

**Previous Action taken by the Board:** Community Betterment Grant approved for \$10,000 on May 3, 2021.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of a \$100,000.00 Community Development Grant to the Italian American Cultural Center of Iowa.

**Background:** The Italian American Cultural Center of Iowa has requested funding to assist with financial obligations for Phase I of a capital project. Polk County funding is requested to be directed towards the acquisition of the Butler Mansion located at 2633 Fleur Dr., Des Moines, Iowa. The project will focus on the purchase of the property and development of a new Italian American Cultural Center. This capital project will provide a public purpose by providing a center that is accessible for cultural events, educational classes and a historic interactive museum.

**Action Impact:** The passage of this resolution will award \$100,000.00, to the Italian American Cultural Center of Iowa and authorizes the Chair to sign attached agreement.

**Fiscal Note:** Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$100,000.00			4010932.79410	

**Additional Fiscal Note Information (optional):**



**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

**WHEREAS**, on November 6, 2021, the Board of Trustees of Drainage District #12, located in Polk County, Iowa, passed a resolution for the Polk County Auditor to issue warrants to be drawn upon the account of Drainage District #12 in the Polk County Treasurer’s Office to pay for improvements and/or repairs to the drainage district pursuant to Iowa Code Chapter 468; and

**WHEREAS**, Drainage District #12 does not possess sufficient funds in its operating account in the Polk County Treasurer’s Office to cover its obligations for services rendered, fees, costs, and expenses, which have been properly itemized, verified, and authorized by the Board of Trustees and filed in the Polk County Auditor’s Office; and

**WHEREAS**, the Polk County Treasurer is required to stamp said warrants issued for payments of the aforementioned obligations as unpaid; and

**WHEREAS**, the Polk County Treasurer is hereby authorized to purchase said warrants for face value; and

**WHEREAS**, the warrants shall be purchased with monies from Polk County, Iowa; and

**WHEREAS**, the Polk County Treasurer and Polk County Auditor shall keep record of said purchases and hold the purchased warrants, stamped unpaid, until Drainage District #12 possesses sufficient funds in its operating account to satisfy the warrant amount plus accrued interest; and

**WHEREAS**, nothing in this Resolution or the purchase of the warrants by Polk County, Iowa relieves Drainage District #12 of the principal or accrued interest on the warrant upon satisfaction.

**NOW, THEREFORE BE IT RESOLVED** Polk County, Iowa authorizes, the Polk County Treasurer to purchase warrants issued by Drainage District #12 that have been stamped unpaid.

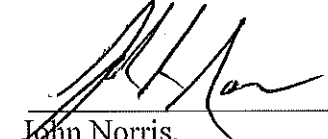
Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

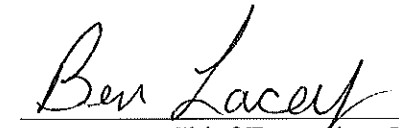
#22

RECOMMENDED FOR APPROVAL:



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John Norris,  
Polk County Administrator



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Ben Lacey, Chief Executive Officer  
Polk County Treasurer's Office

FISCAL NOTE: Warrants accrue interest at a rate of 5 percent.



## Veteran Affairs

Polk County River Place  
2309 Euclid Avenue  
Des Moines, Iowa 50310  
Ph. 515.286.3670  
Fax 515.286.2106  
[www.polkcountyia.gov](http://www.polkcountyia.gov)

Date: January 3, 2022

To: Angela Connolly, Chairperson  
Polk County Board of Supervisors

From: Pat Sweeney, Executive Director *PS*  
Polk County Veterans Affairs

Re: Second Quarter Report FY 21/22

See attached copy of the Polk County Activity Report for Veteran Affairs for the Second Quarter.

PS:mls

cc: Vikki Palmer, Chairperson, Veteran Affairs  
Commission  
John Norris, Board of Supervisors

#23



# Veteran Affairs

Polk County River Place  
 2309 Euclid Avenue  
 Des Moines, Iowa 50310  
 Ph. 515.286.3670  
 Fax 515.286.2106  
[www.polkcountyiowa.gov](http://www.polkcountyiowa.gov)

## POLK COUNTY ACTIVITY REPORT - FY 21/22

Department: **VETERAN AFFAIRS** Report Period: October 1st, 2021 to December 31st, 2021

DATA:	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Client contacts*	2,529	2,454			4,983
Total clients receiving vouchers	183	147			330
Total vouchers issued	311	245			415
Monetary amount of vouchers	\$ 146,146.63	127,870			\$ 274,016.64
IA Veterans Home referrals**	8	8			16
Phone calls	5,531	5,995			11,526
New clients	248	181			429
Incarcerated Veterans contacted***	164	155			319
Incarcerated Veterans Assisted	248	260			508
Funerals	13	13			26
Federal Claims Filed	982	1,146			2,128
Federal Benefits Awarded****	\$ 33,093.00	79,388			\$ 112,481.00
State Benefits (Trust Fund, DOT)	255	207			462
Clients served*****	8,060	8,449			16,509

\*The number of client contacts reflects all assisted in our office

\*\*The number of referrals does not mean the number of clients admitted to the IVH

\*\*\*Incarcerated Veterans are self-reported upon booking

\*\*\*\*Federal Benefits Awarded monthly paid out to Veterans (compensation and/or pension)

\*\*\*\*\*Clients served is total of phone calls and contacts