

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JANUARY 25, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

ORDINANCE
(THIRD READING)

5. Ordinance approving Zoning Map Amendment from Low Density Residential District to the Neighborhood Business District for property located at 4600 NW 51st Street (Quiner).

6. **PUBLIC COMMENTS**

PERMITS

7. Renewal application for Class “C” Beer Permit and Sunday Sales for Git N Go Convenience Store #25, 4224 NW 2nd Avenue.
8. Renewal application for Class “C” Beer, Class “B” Wine Permit and Sunday Sales for Tobacco Outlet Plus Grocery #506, 4923 Merle Hay Road.

PETITIONS

- *9. Petition to suspend taxes and special assessments for property at 1349 E. 16th Street (E. Boomer).

RESOLUTIONS

- *10. Resolution approving sanitary sewer extension agreement with Strahan Construction Inc. for extension of the county sanitary sewer to serve property in Crocker Township (that will be known as Timber Valley Estates).
- *11. Resolution approving Memorandum of Understanding with Jasper County Extension RSVP for the provision of volunteers (Retired Senior Volunteer Program).
- *12. Resolution approving Memorandum of Understanding with Boone and Warren Counties for supplemental food program services.
- *13. Resolution approving contract with Iowa Department of Public Health for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services.
- *14. Resolution approving amendment to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.

15. Resolution approving recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.
16. Resolution approving funding to the Des Moines Airport Authority for the new terminal project.
17. Resolution approving expenditure and reimbursement for COVID-19 testing site(s).
18. Resolution to amend the expenditure for American Rescue Plan Act funds (ARPA).
19. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *20. City of Altoona voluntary annexation within the urbanized area of the City of Bondurant.
- *21. City of Des Moines voluntary annexation within the urbanized area of the City of Ankeny.
- *22. City of Urbandale voluntary severance from Grimes and annexation into urbanized Urbandale within the urbanized area of Grimes, Clive and Waukee.

BUDGET ACTIONS

23. Memorandum of Budget Actions.

APPOINTMENT

24. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting
<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>
Meeting ID: 947 2367 0014
Passcode: 317164
One tap mobile
+16465588656,,94723670014# US (New York)
+13017158592,,94723670014# US (Washington D.C)
Dial by your location
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 947 2367 0014
Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioners, Eric and Jenny Quiner (Property Owners), 4840 NW Piekenbrock Drive, Des Moines, IA 50310, are requesting a Zoning Map Amendment from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District for the subject property located at 4600 NW 51st Street, Des Moines, being located at the intersection of Meredith Drive, NW 51st Street and NW 52nd Street, within Section 18 of Township 79 North, Range 24 West of the 5th P.M. (Webster Township); and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, November 22, 2021 at 7:00 P.M., at the video/phone meeting for the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for, zero (0) against with one (1) member absent, to recommend approval to the Polk County Board of Supervisors that the Zoning Map Amendment from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, January 11, 2022 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District for the subject property legally described as follows:

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK

BE APPROVED.

The following conditions of rezoning shall apply, as agreed to in writing by the property owners:

#5

1. The Commercial uses allowed within the "NB" Neighborhood Business District, as listed in Article 4, Division 2, Table 4.1 – Table of Uses within the Polk County Zoning Ordinance, are restricted to the following uses only. All other non-commercial uses allowed within the "NB" Neighborhood Business District are permitted as noted in Table 4.1.

Commercial Uses Permitted:

- a. Commercial Retail
- b. Services
- c. Office

POLK COUNTY, IOWA

Angela Connolly, Chairperson

ATTEST:

County Auditor

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. -22 Polk County Zoning Map Amendment from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District. The subject property is located at 4600 NW 51st Street, Des Moines, totals approximately 1.31 acres and is generally located at the intersection of Meredith Drive, NW 51st Street and NW 52nd Street within Section 18 of Township 79 North, Range 24 West of the 5th P.M. (Webster Township).

Agenda Date: January 11, 2022.

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on November 22, 2021, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of the requested Polk County 2030 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.

Action Requested (Recommended): Staff and the Zoning Commission are both recommending approval.

Comply with Policy: Yes.

Background: The subject property has historically been used as an overflow parking lot for the Meredith Drive Reformed Church located directly to the south at 5128 Meredith Drive. The church has since relocated and the subject property is no longer needed for additional parking. The Petitioners have recently purchased the subject property and propose to redevelop the site for commercial sales of agricultural goods and seasonal products.

The rezoning request is for the entire 1.31 acres of the subject property, and includes a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Institutional to Neighborhood Commercial, and to change the Zoning Map from the "LDR" Low Density Residential District to the "NB" Neighborhood Business District.

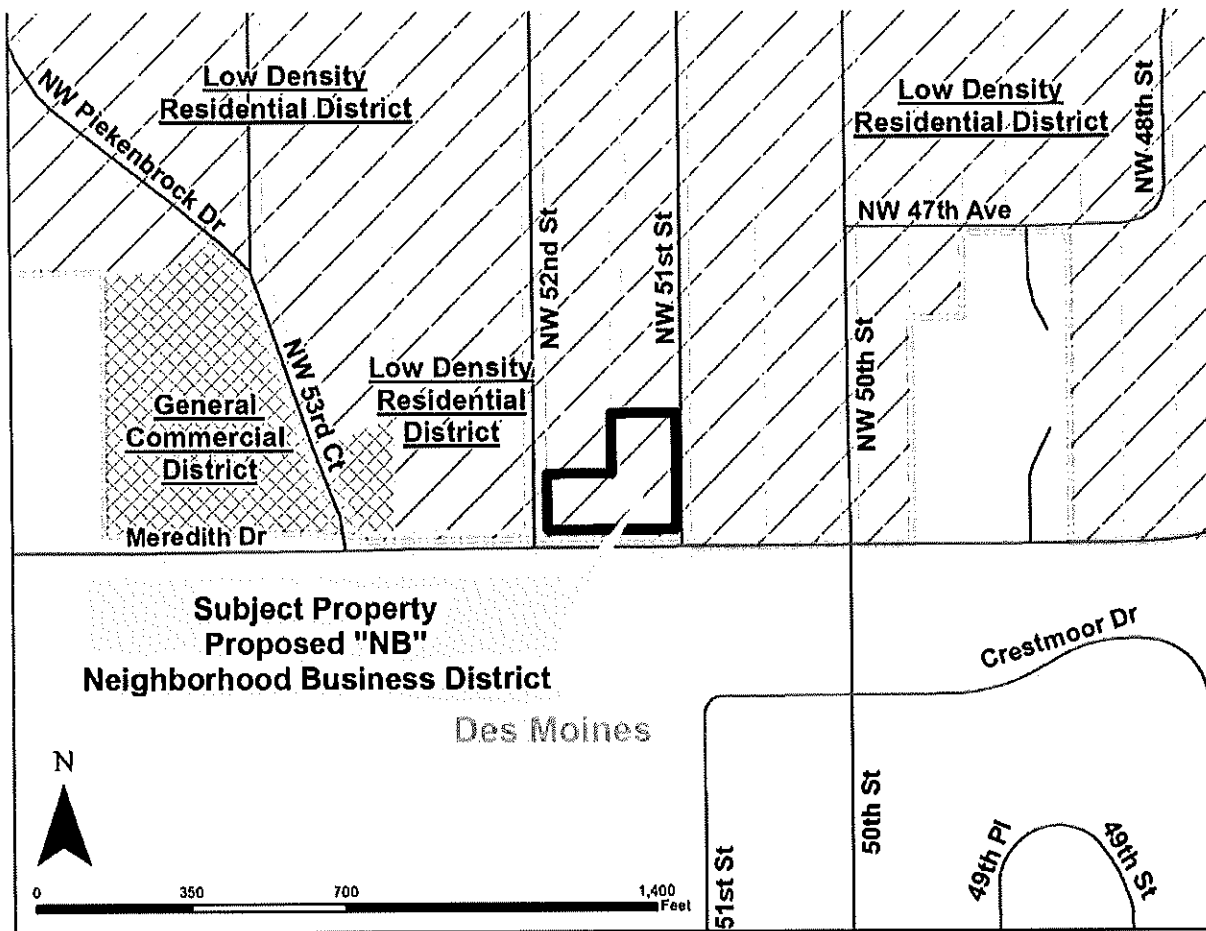
Action Impact: If approved, the rezoning would allow for redevelopment of the subject property for certain commercial uses that would be compatible with the surrounding properties, neighborhood and land uses. Staff and the Zoning Commission are recommending approval with conditions which limit any future commercial use(s) of the subject property to retail, services and office.

Fiscal Note: None.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



General Location:

4600 NW 51st Street, Des Moines. Intersection of Meredith Drive, NW 51st Street and NW 52nd Street. Approximately 1.31 acres located within Section 18 of Township 79 North, Range 24 West of the 5th P.M. (Webster Township).

Legal Description:

-EX RD- LOTS 88, 89 & S 1/2 LOTS 90 & 91 PIEKENBROCK

Existing Zoning:

“LDR” Low Density Residential District

Proposed Zoning:

“NB” Neighborhood Business District

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Strahan Construction Inc. desires to extend the Polk County sanitary sewer system to provide public sanitary sewer service to their property described as:

-EX W 503F N 500F- & -EX BEG SW COR THN N 815.03F E 93.74F S 693.19F SE 140.55F W165F TO POB- NW 1/4 NE 1/4 SEC 32-80-24

in accordance with the attached Sanitary Sewer Extension Agreement between Polk County and Strahan Construction Inc.; and

WHEREAS, The Woods at Rock Creek, LLC has paid the sanitary sewer usage fee in accordance with the County Water and Sewer Policy.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Extension Agreement between Polk County and Strahan Construction Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement; and

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No affect on county budget. All costs to extend the sewer to be paid by Strahan Construction Inc.

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 13-22 approving a sanitary sewer extension agreement with Strahan Construction Inc. for the extension of the county sanitary sewer to serve their property in Crocker Township that will be known as Timber Valley Estates.

Agenda Date: January 25, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Extension of the public sanitary sewer is needed to serve the proposed subdivision.

Action Impact: Approves conditions whereby property owner will extend county sanitary sewer to serve the residential development and the county will assume ownership of the sewer.

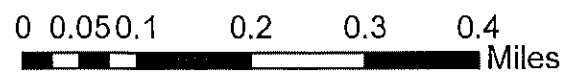
Action Requested: Approve a sanitary sewer extension agreement with Strahan Construction Inc.

Fiscal Note: Developer will pay the cost of the sewer extension in accordance with the county water and sewer extension policy. Polk County does not incur costs for the permanent sanitary sewer easement.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

JANUARY 2022



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Supplemental Foods Program distributes commodity food items to low-income senior citizens in Polk and neighboring counties; and

WHEREAS, a Memorandum of Understanding has been developed with Jasper County Extension RSVP for the coordination of volunteers to help deliver commodities at no cost to Polk County, Iowa; and

WHEREAS, the Polk County Supplemental Foods Program meets the requirements to be an RSVP volunteer station; and

WHEREAS, the term of this Memorandum of Understanding between Jasper County Extension RSVP and Polk County, Iowa is October 1, 2021 through September 30, 2024.

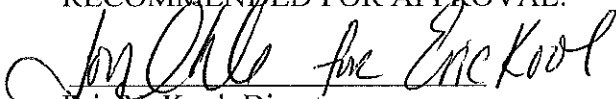
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding with Jasper County Extension RSVP for the coordination of volunteers, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA


Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

11

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Memorandum of Understanding between Polk County, Iowa and Jasper County Extension RSVP for the provision of volunteers.

Agenda Date: January 25, 2022

Contact Individual: Doug Stodgel, Program Administrator
Polk County Supplemental Foods
515-286-3407

Previous Action taken by the Board: A similar resolution was approved by the Board on January 15, 2019.

Board/Commission Actions:

Action Requested (Recommended): Approval of is recommended.

Comply with Policy: Yes

Background: The Polk County Commodity Supplemental Foods Program provides commodity food packages to seniors in Polk and surrounding counties. Outlying counties rely on volunteers to help distribute packages within their community. The Retired Senior Volunteer Program of Jasper County (RSVP) will recruit volunteers at no cost to Polk County, to deliver commodities within Jasper County. Polk County, Iowa will act as the Volunteer Station and will be responsible for submitting volunteer reports to RSVP monthly, or as requested. Polk County, Iowa will perform background checks on individuals referred by RSVP and will make the final decision regarding placement of volunteers. The term of this Memorandum of Understanding is October 1, 2021 through September 30, 2024.

Action Impact: Approval of this MOU will allow for delivery of commodities in Jasper County through the use of RSVP volunteers.

Fiscal Note:

Federal Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY 21/22						
FY 22/23						
FY 23/24						

Additional Fiscal Note Information (optional): No fiscal impact.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Supplemental Foods Program distributes commodity food items to low-income senior citizens in Polk and neighboring counties; and

WHEREAS, Memorandums of Understanding have been developed with Boone and Warren counties, to continue the distribution of commodity foods for the term of October 1, 2021 through September 30, 2024; and

WHEREAS, the Memorandums of Understanding establish a distribution handling fee of \$5.00 per package with a minimum payment to Polk County, Iowa of \$6,000 per calendar year per county; and

WHEREAS, the maximum amount of commodity foods distributed shall not exceed 200 per county, with a maximum payment per county of \$12,000 per year.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandums of Understanding with Boone and Warren counties for the distribution of commodity foods, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Memorandums of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

#12

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Memorandum of Understanding between Polk County, Iowa and Boone and Warren Counties for Supplemental Food Program Services.

Agenda Date: January 25, 2022

Contact Individual: Doug Stodgel, Program Administrator
Polk County Supplemental Foods
515-286-3407

Previous Action taken by the Board: A similar resolution was approved by the Board on October 23, 2018.

Board/Commission Actions:

Action Requested (Recommended): Approval of is recommended.

Comply with Policy: Yes

Background: Polk County, Iowa administers the Commodity Supplemental Food Program for Iowa. Participants in the program are income eligible seniors. This program provides a monthly allotment of commodities that include protein, vegetables, cheese, milk products, rice, cereal, fruit and fruit juices. Commodities are delivered by Polk County Supplemental Foods staff for an administration fee of \$5.00 per package with a guaranteed payment to Polk County of \$500 per month per County, regardless of the number of packages distributed.

The maximum number of packages delivered shall not exceed 200 per month for each county with a maximum payment of \$1,000 per month, per county.

The term of this Memorandum of Understanding is October 1, 2021 through September 30, 2024.

Action Impact: Approval of this resolution will allow the Polk County Supplemental Foods Program to provide monthly commodities to a maximum of 200 eligible seniors per month in per county.

Fiscal Note:

Federal Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY 21/22	Y		\$12,000	N		10233113.52790
FY 22/23	Y		\$12,000	N		10233113.52790
FY 23/24	Y		\$12,000	N		10233113.52790

Additional Fiscal Note Information (optional):

- Minimum revenue= \$500 per month X 12 months= \$6,000 X 2 Counties- \$12,000 per fiscal year.
- Maximum revenue= \$1,000 per month X 12 months= \$12,000 X 2 Counties= \$24,000 per fiscal year.

RESOLUTION

Moved by _____, Seconded by _____ that
the following Resolution be adopted:

WHEREAS, the Iowa Department of Public Health (IDPH) has traditionally allocated funds to Polk County, Iowa to conduct integrated HIV and Hepatitis counseling, testing and referral (CTR) services; and

WHEREAS, Polk County, Iowa applied for and has been allocated \$184,217 to continue expanding these services for the term January 1, 2022 through December 31, 2022; and

WHEREAS, IDPH received only a percentage of its federal award at this time, so the initial Contract amount shall be \$119,208. The remaining award will be disbursed via future Contract Amendments.

NOW, THEREFORE BE IT RESOLVED: Polk County, Iowa approves the terms of the attached Contract #5882AP10, with the Iowa Department of Public Health to fund integrated HIV and Hepatitis counseling, testing and referral (CTR) services in Polk County, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Contract #5882AP10 on behalf of Polk County, Iowa.

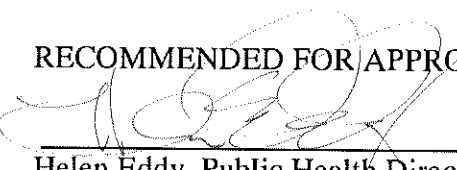
NOW, THEREFORE BE IT FURTHER RESOLVED: that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract #5882AP10.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Helen Eddy, Public Health Director
Polk County Health Department

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: \$119,208

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Contract with Iowa Department of Public Health (IDPH) for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services at the Polk County Health Department.

Agenda Date: 1/25/2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: Each year, the Iowa Department of Public Health awards funds to Polk County to carry out HIV and Hepatitis C Prevention, Counseling, Testing and Referral and Hepatitis immunization services for at-risk individuals. This is the fifth year of a six -year project period. Funding for this year is \$184,217 for the period January 1, 2022 through December 31, 2023. However, IDPH only received a percentage of its federal award at this time, so this initial contract shall be for \$119,208. Amendments with additional funding will be forthcoming.

Action Impact: This grant funding will provide for personnel, supplies and marketing to counsel, test and refer clients who are at risk for HIV and Hepatitis. Participating in the grant provides for high-risk clients to be screened for HIV and Hepatitis C and vaccinations against Hepatitis A and B at no cost under this grant. Four outreach screening events will also be conducted in Dallas County.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipat ed Expense	Anticipat ed Revenue	Ongoing Commitm ent? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	59,604	59,604	Y	10223011.74211	10223011.52480
22/23	Y	59,604	59,604	Y	10223011.74211	10223011.52480

Additional Fiscal Note Information (optional): Funding Federal \$116,958. State Funding \$2,250.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, on February 16, 2021 Polk County, Iowa approved Memorandum of Understanding (MOU) -2021-TB01 with the Iowa Department of Public Health to continue to conduct tuberculosis prevention which allocated funds of \$900 to Polk County for the continuation of the Polk County tuberculosis detection and prevention program for the term of January 1, 2021 through December 31, 2021; and

WHEREAS, on March 16, 2021, MOU-2021-TB01, Amendment 1 added an additional \$900 for a new total of \$1,800; and

WHEREAS, on March 30, 2021, MOU-2021- TB01, Amendment 2 added an additional \$900 for a new total of \$2,700; and

WHEREAS, on April 6, 2021, MOU-2021- TB01, Amendment 3 added an additional \$900 for a new total of \$3,600; and

WHEREAS, on June 29, 2021, MOU-2021- TB01, Amendment 4 added an additional \$900 for a new total of \$4,500; and

WHEREAS, on July 20, 2021, MOU-2021-TB01, Amendment 5 added an additional \$900 for a new total of \$5,400; and

WHEREAS, on July 27 2021, MOU-2021-TB01, Amendment 6 added an additional \$900 for a new total of \$6,300; and

WHEREAS, on August 17, 2021, MOU-2021-TB01, Amendment 7 added an additional \$900 for a new total of \$7,200; and

WHEREAS, on November 16, 2021, MOU-2021-TB01, Amendment 8 added an additional \$900 for a new total of \$8,100; and

WHEREAS, this MOU-2021-TB01 Amendment 9 adds an additional \$900 for a new total of \$9,000.

NOW, THEREFORE, BE IT RESOLVED: That Polk County, Iowa approves MOU-2021-TB01, Amendment 9, with the Iowa Department of Public Health to continue to conduct tuberculosis prevention and outreach activities in the community, and authorizes the Chairperson of the Polk County Board of Supervisors to sign MOU-2021-TB01, Amendment 9; and

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this grant award pursuant to MOU-2021-TB01 with the Iowa Department of Public Health.

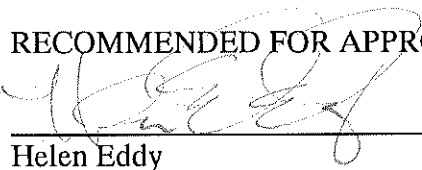
#14

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA


By _____
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL



Helen Eddy
Director of Public Health

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY
BY 

Assistant County Attorney

FISCAL NOTE: FY 21/22 Revenue/Expenses: \$9,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment 9 to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 1/25/2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original MOU approved 2/16/2021, Amendment 1 to MOU approved 3/16/2021, Amendment 2 to MOU approved on 3/30/2021, Amendment 3 to MOU approved on 4/6/2021, Amendment 4 to MOU approved on 6/29/2021, Amendment 5 to MOU approved on 7/20/2021, Amendment 6 to MOU approved on 7/27/2021 and Amendment 7 to MOU approved on 8/17/2021 and Amendment 8 to MOU approved on 11/16/2021.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in Polk County is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health provided funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount awarded for the contract year January 1, 2021 through December 31, 2021 was \$900. Amendment 1 to MOU increased the amount by an additional \$900 to \$1,800, Amendment 2 to MOU increased the amount by an additional \$900 to \$2,700, Amendment 3 to MOU increased the amount by an additional \$900 to \$3,600, Amendment 4 to MOU increased the amount by an additional \$900 to \$4,500, Amendment 5 to MOU increased the amount by an additional \$900 to \$5,400 and Amendment 6 to MOU increased the amount by an additional \$900 to \$6,300, Amendment 7 to MOU increased the amount by an additional \$900 to \$7,200 Amendment 8 to MOU increased the amount by an additional \$900 to \$8,100.

This Amendment 9 to MOU increases the amount by an additional \$900 to \$9,000.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary Tb cases.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Fiscal		Anticipated	Anticipated	Ongoing	If Amendment is Required,	
21/21	Y	4500	4500	Y	10223011.74290	10223011.52290
21/22	Y	4500	4500	Y	10223011.74290	10223011.52290

Additional Fiscal Note Information (optional) State and federal CFDA 93.116

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit (Credit); and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, the Board of Supervisors, considering the recommendation of the County Assessor, decides whether to allow or disallow the claim; and,

WHEREAS, from time-to-time the Assessor receives requests to voluntarily withdraw a claim that has already been allowed by the Board of Supervisors. The Polk County Assessor has received such a request for the property noted on the attached sheet. Based on the request, the Polk County Assessor recommends the Credit be disallowed for that property for taxable year 2021; and,

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding disallowance for the Homestead Tax Credit be accepted and adopted.


BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Agenda Date: January 25, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Background: There is a Homestead Tax Credit (Credit) under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. The Board of Supervisors, considering the recommendation of the County Assessor, decides whether to allow or disallow the claim. From time to time the Assessor receives requests to voluntarily withdraw a claim that has already been allowed by the Board of Supervisors. The Polk County Assessor has received such a request for the property noted on the attached sheet. Based on the request, the Polk County Assessor recommends the Credit be disallowed for that property for taxable year 2021.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

Board of Supervisors' 01/25/2022 meeting
Homestead Tax Credit

Recommendation to disallow

District/Parcel Name

320/00520-541-000 Steven E. & Kathy J. Zumbach

Reason for Disallowance Recommendation

Property owner voluntarily withdrew the claim for AY2021

Cancel for AY:

2021

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Des Moines Airport Authority ("the Authority") has prepared a Terminal Area Concept Plan in support of needed improvements to the Des Moines International Airport ("the Airport") terminal complex; and

WHEREAS, the existing Airport terminal building was first built in 1948 and, although it has been subject to upgrades and improvements over the years, it has reached the end of its useful economic life; and

WHEREAS, the total estimated cost for the new terminal and all associated design and construction is more than five hundred thirty million dollars (\$530,000,000); and

WHEREAS, to date, the Authority has spent approximately sixty four million (\$64,000,000) of its reserves on enabling projects to reposition tenants and infrastructure on the Airport in preparation of the future terminal site; and

WHEREAS, the timeline for terminal construction is dependent on funding availability, but design could begin as soon as 2022 with construction in years 2024 – 2026; and

WHEREAS, the Polk County Board of Supervisors desire to support the new Airport terminal project as it will benefit the current and future residents and businesses of Polk County by providing a vibrant regional airport.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves funding in the amount of \$10,000,000 to support the new Airport terminal project, on payment terms yet to be determined, and contingent on the Airport Authority obtaining the remaining funding needed for construction.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



John Norris
County Administrator

#16

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph M. Murscady
Assistant County Attorney

FISCAL NOTE: \$10,000,000 over five years from Economic Development Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding to the Des Moines Airport Authority for the new terminal project.

Agenda Date: January 25, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Des Moines Airport Authority is planning a terminal expansion project that will provide an economic development advantages to the communities in and surrounding Polk County. They have requested financial assistance from surrounding cities and counties.

Action Impact: Approve funding commitment.

Fiscal Note: \$10,000,000 from Economic Development Fund over next five years.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$10,000,000		N	50106320.79400	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County and the Board of Supervisors have been committed to preventing the spread of COVID-19 in Polk County; and,

WHEREAS, Polk County has encouraged the use of public health guidance and policies targeted at prevention, such as social distancing, wearing masks in public, vaccination, testing and staying home; and,

WHEREAS, the Board of Supervisors recognize the need for additional COVID-19 rapid testing site in Polk County as a tool to reduce the burden of local healthcare providers; and,

WHEREAS, Polk County is partnering with private testing vendors to establish a site at Polk County River Place and possible additional sites in Polk County; and,

WHEREAS, Polk County agrees to assist with the logistical set-up required for a safe working environment and WellHealth Works has agreed to reimburse the expenses associated with the set-up of testing sites.

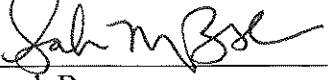
NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa commits to the paying the immediate expenses associated with opening a safe COVID-19 test site and being reimbursed by WellHealth Works.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: TBD

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving expenditure and reimbursement for COVID-19 testing site(s).

Agenda Date: January 25, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County continues to recognize the urgency of the COVID-19 pandemic and is committed to the ongoing mitigation, vaccination and testing strategies. WellHealth Works is in the process of setting up a rapid testing site at Polk County River Place and requires logistical support to ensure a safe working environment. All expenses incurred by Polk County will be reimbursed by WellHealth Works.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
20/21	Y		NA		N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the United States Congress approved the American Rescue Plan Act that includes a \$95 million COVID-19 relief package to Polk County; and,

WHEREAS, on August 31, 2021 the Board of Supervisors approved the expenditure of \$576,105.89 to upgrade the Polk County Emergency Operations Center technology that was original to the building; and,

WHEREAS, the proposed installation will exceed the budget by \$3,675.24;

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa amends the total expenditure of ARPA funds to upgrade the Emergency Operations Center technology to \$579,781.13.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

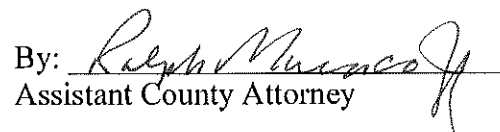
RECOMMENDED FOR APPROVAL:



Sarah Boese
Director of Community Relations, Board of Supervisors

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY21/22 \$3,675.24

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to amend the expenditure for American Rescue Plan Act (ARPA) funds.

Agenda Date: January 25, 2022

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: November 23, 2021

Board/Commission Actions: N/A

Action Requested (Recommended): Amend funding.

Comply with Policy: Yes

Background: Polk County has received the first half of a \$95 million federal COVID-19 relief package from the American Rescue Plan Act. On August 31, 2021 the Board of Supervisors approved the expenditure of \$576,105.89 upgrade the original technology in the Polk County Emergency Operations Center. The vendor recommended the installation of both hard and wireless wiring to ensure operational redundancy at an added expense of \$3,675.24. This resolution amends the original amount approved to a total of \$579,781.13.

Action Impact: Approve additional expenditure.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$3,675.24		N	320109000.77490	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

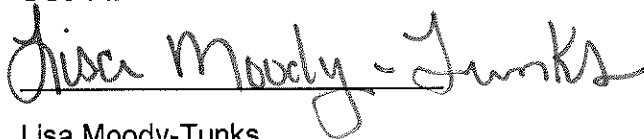
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$10,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$10,000.00 from the Community Betterment fund, FY 21-22

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: January 25, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-November 23, 2021 for \$5,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$10,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

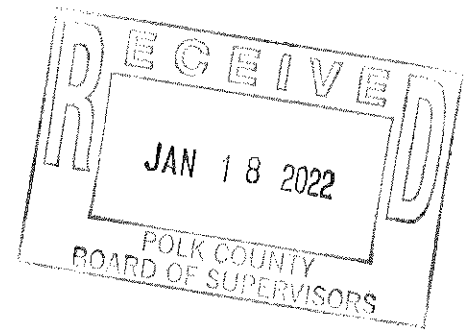
Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$10,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
January 25, 2022

Southeast Polk Education Foundation, Inc.	\$10,000.00
---	-------------



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ALTOONA)	NO. NC21-38 / ALTOONA
VOLUNTARY ANNEXATION WITHIN THE)	
URBANIZED AREA OF THE CITY OF)	FILING OF WRITTEN DECISION
BONDURANT)	
)	

TO: Cities of Altoona and Bondurant, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

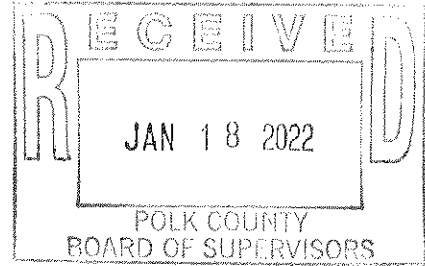
You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Altoona under City Development Board Case File No. NC21-38.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, City Development Board Administrator
Phone: 515-348-6196



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF DES MOINES)	NO. UA22-04 / DES MOINES
VOLUNTARY ANNEXATION WITHIN THE)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF ANKENY)	VOLUNTARY ANNEXATION WITHIN AN
)	URBANIZED AREA

TO: Cities of Des Moines and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on February 9, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, ^{Missouri River} ~~Helmerick~~ Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C.. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

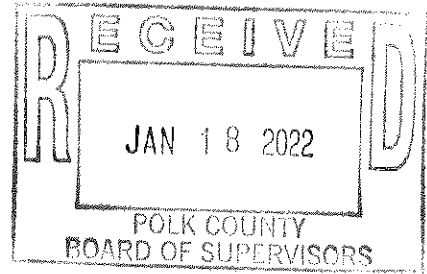
To participate in this meeting via Teams Webinar, go to <https://aka.iowa/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

#21



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF)	NO. S/UA22-03 / URBANDALE
URBAN DALE VOLUNTARY SEVERANCE FROM)	
GRIMES AND ANNEXATION INTO)	FILING OF WRITTEN DECISION
URBAN DALE WITHIN THE URBANIZED AREA)	
OF THE CITIES OF GRIMES, CLIVE & WAUKEE)	

TO: Cities of Urbandale, Grimes, Clive and Waukee, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities

You and each of you are hereby notified that the City Development Board has approved the severance from Grimes and annexation of territory to the City of Urbandale under City Development Board Case File No. S/UA22-03.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the severance/annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, City Development Board Administrator
Phone: 515-348-6196