

**POLK COUNTY BOARD OF SUPERVISORS AGENDA**  
**POLK COUNTY ADMINISTRATIVE OFFICE BUILDING**  
**111 COURT AVENUE - ROOM 120**  
**MARCH 1, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

**PUBLIC HEARING**

**FY 2022/2023 COUNTY MAXIMUM PROPERTY TAX DOLLARS**

5. Resolution approving FY 2022/2023 County Maximum Property Tax Dollars.

**PUBLIC HEARING**

**ZONING MAP AMENDMENT**

6. Resolution approving Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Open Space Classification to the Agricultural Classification for property located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill (Otto Farms).

**ORDINANCE**

**(FIRST READING)**

7. Ordinance approving Zoning Map Amendment from Medium Density Residential District to Agricultural District for property located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill (Otto Farms).

8. **PUBLIC COMMENTS**

**PERMITS**

9. Renewal application for Class "C" Liquor License, Sunday Sales and Outdoor Service Area Permit for Woodland Hills Golf Course, 620NE 66<sup>th</sup> Avenue.

**RESOLUTIONS**

10. Resolution canceling special weed assessments on several parcels (300 Hillside Ave, 2024 and 2020 Maple Street, 821 SE 27<sup>th</sup> Ct).
11. Resolution creating position with the Information Technology Department.
12. Resolution applying IEC Hotel Series B January 2022 interest payment to prepayment of Series A- 1 principal.

13. Resolution appointing individuals to various boards and commissions.

14. Resolution to approve or reject the proposed county supervisor representation plan submitted by the Legislative Services Agency.

### **COMMUNICATIONS**

\*15. Notice of Appraisal of Damages and Time for Appeal in the Matter of the Condemnation of certain rights in land for the Des Moines River Levee Alterations – Phases B and C Project (820 SW 9<sup>th</sup>, Des Moines)

### **BUDGET ACTIONS**

16. Memorandum of Budget Actions.

### **APPOINTMENTS**

17. Memorandum of Appointments.

### **ADJOURNMENT**

*\*Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,  
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.  
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting

<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

Meeting ID: 947 2367 0014

Passcode: 317164

One tap mobile

+16465588656,,94723670014# US (New York)

+13017158592,,94723670014# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 947 2367 0014

Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbnFNEb0tTOEVUZz09>

## RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
that the following resolution be adopted:

**WHEREAS**, the Polk County Board of Supervisors has considered the proposed FY 2022/2023 County Maximum Property Tax Dollars for both General County Services and Rural County Services, and

**WHEREAS**, a notice concerning the proposed County Maximum Property Tax Dollars was published as required and posted on the County's website and social media accounts, and

**WHEREAS**, a public hearing concerning the proposed County Maximum Property Tax Dollars was held on March 1, 2022,

**NOW, THEREFORE BE IT RESOLVED** by the Polk County Board of Supervisors that the County Maximum Property Tax Dollars for FY 2022/2023 shall not exceed the following:

General County Services - \$175,049,226

Rural County Services - \$11,787,854

The County Maximum Property Tax Dollars requested in either General County Services or Rural County Services for FY 2022/2023 does represent an increase of more than 102% of the County Maximum Property Tax Dollars requested for FY 2021/2022.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

RECOMMENDED FOR APPROVAL:

*Deb Anderson*

\_\_\_\_\_  
Deb Anderson, Budget Manager  
Polk County Board of Supervisors Office

FISCAL NOTE: None

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving FY 2022/2023 County Maximum Property Tax Dollars

**Agenda Date:** March 1, 2022

**Contact Individual:** Deb Anderson

**Previous Action taken by the Board:** Budget deliberations throughout January 2022

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of proposed maximum tax dollars

**Comply with Policy:** Yes

**Background:** Under recently enacted provisions of the Code of Iowa, Polk County is required to adopt a Total Maximum Property Tax Dollars resolution prior to certifying the succeeding fiscal year's budget. General Fund and Rural Fund tax collections to be certified for the FY 22/23 budget year cannot exceed the amounts approved in this Maximum Property Tax Dollars resolution.

**Action Impact:** Approves the FY 22/23 Total Maximum Property Tax Dollars

**Fiscal Note:** No fiscal impact at this time.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

**Additional Fiscal Note Information (optional):**

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted the Polk County 2030 Comprehensive Plan on May 9, 2006; and

WHEREAS, a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment was initiated by Otto Farms, Inc. (Contract Buyer), represented by Norm Olson, 1687 NE 56<sup>th</sup> Street, Pleasant Hill, IA 50327, with consent of BRE Investments, LLC (Property Owner), requesting to reclassify the subject property totaling approximately 45.44 acres and being located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill, Section 35 of Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. (Clay Township); and

WHEREAS, the Polk County Zoning Commission met on January 24, 2022, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment for the subject property from the Open Space classification to the Agricultural classification.

NOW, THEREFORE, BE IT RESOLVED that an amendment to the Polk County 2030 Comprehensive Plan Future Land Use Map (Attachment A), to reclassify the following described subject property located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill, being approximately 45.44 acres located approximately one-half (½) mile north of the intersection of NE 56<sup>th</sup> Street and E. University Avenue (Hwy 163), within Section 35 of Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. (Clay Township) from the Open Space classification to the Agricultural classification, be approved.

The legal description of subject property is as follows:

The NW ¼ of the SW ¼ lying North of the South line of the Railway Right-of-Way, except beginning at the Northwest corner, thence South 382 feet, thence East 50 feet, thence Northeast 402.7 feet, West to the Point of Beginning, all in Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., in Polk County, Iowa; and

Tract "A" of the Plat of Survey recorded in Book 7207 Page 945 being Lot 5 of the Official Plat of the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. and part of the West ½ of the abandoned C.R.I. & P. Railroad in Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa; and

Lot 8 of the Official Plat of the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa; and

The West 50 feet of the former C.R.I. & P. Railroad Right-of-Way in the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., lying East and adjacent to Lot 8 of

#6

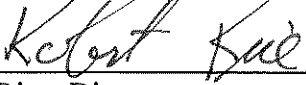
the Official Plat of the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup>  
P.M., Polk County, Iowa.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA


\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR ACTION:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI  
POLK COUNTY ATTORNEY

  
\_\_\_\_\_  
Assistant County Attorney

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 26-22 Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Open Space classification to the Agricultural classification. The subject property is located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill, totals approximately 45.44 acres and is generally located approximately one-half (½) mile north of the intersection of NE 56<sup>th</sup> Street and E. University Avenue (Hwy 163), within Section 35 of Clay Township.

**Agenda Date:** March 1, 2022

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** The Polk County Zoning Commission met on January 24, 2022, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of the requested Polk County 2030 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.

**Action Requested (Recommended):** Staff and the Zoning Commission are both recommending approval.

**Comply with Policy:** Yes

**Background:** The subject property currently has an existing single-family residence and accessory structures. The property is partially dedicated to row crop production and partially utilized as open space, including gardening and pasture ground. The property owners/petitioners, Norm and Kindra Olson, operate a lavender farm and small gift shop on the property. Staff has been coordinating with the owners on a process to legitimize the retail gift shop. Rezoning the property to Agricultural allows them to request a Conditional Use Permit from the Board of Adjustment to permit the gift shop as an Agri-Tourism use. In communication with the owners and the City of Pleasant Hill, the property has several constraints which limit future development potential. The City has no plans to annex the property, and it is also unlikely to realize further development in the County.

The rezoning request includes a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Open Space to Agricultural, and to change the Zoning Map from the "MDR" Medium Density Residential District to the "AG" Agricultural District.

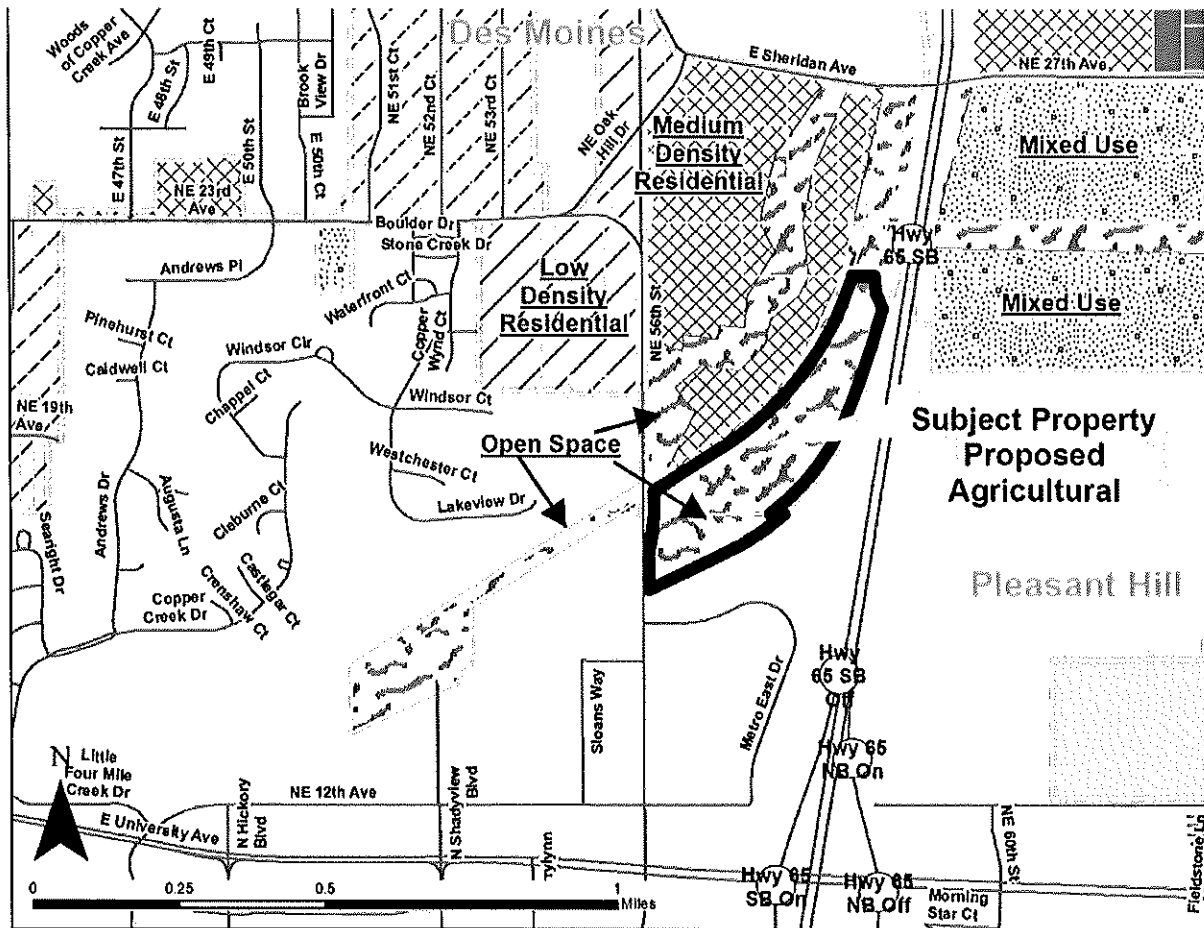
**Action Impact:** If approved, this would down zone the subject property to agricultural allowing the owners to pursue legitimizing their agricultural gift shop, while also preserving the agricultural and open space amenities of the site from future development.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

## Attachment A:

### Polk County Comprehensive Plan Future Land Use Map Amendment (Map – Existing Future Land Use)



#### General Location:

1687 NE 56<sup>th</sup> Street, Pleasant Hill. ~ 45.44 acres lying on the east side of NE 56<sup>th</sup> Street approximately one-half (½) mile north of the intersection of NE 56<sup>th</sup> Street and E. University Avenue (Hwy 163).

#### Legal Description:

Part of the NW ¼, and part of the NW ¼ of the SW ¼, Section 35 of Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. (Clay Township).

#### Existing Future Land Use Map Classification:

Open Space

#### Proposed Future Land Use Map Classification:

Agricultural



ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Petitioner, Otto Farms, Inc. (Contract Buyer), represented by Norm Olson, 1687 NE 56<sup>th</sup> Street, Pleasant Hill, IA 50327, with consent of BRE Investments, LLC (Property Owner), is requesting a Zoning Map Amendment from the "MDR" Medium Density Residential District to the "AG" Agricultural District for the subject property located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill, being located approximately one-half (½) mile north of the intersection of NE 56<sup>th</sup> Street and E. University Avenue (Hwy 163), within Section 35 of Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. (Clay Township); and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, January 24, 2022 at 7:00 P.M., at the video/phone meeting for the Polk County Public Works Department, Planning Division, 5885 N.E. 14<sup>th</sup> Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence in favor of the Zoning Map Amendment, voted five (5) for, zero (0) against with one (1) member absent, to recommend approval to the Polk County Board of Supervisors that the Zoning Map Amendment from the "MDR" Medium Density Residential District to the "AG" Agricultural District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, March 1, 2022 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "MDR" Medium Density Residential District to the "AG" Agricultural District for the subject property legally described as follows:

The NW ¼ of the SW ¼ lying North of the South line of the Railway Right-of-Way, except beginning at the Northwest corner, thence South 382 feet, thence East 50 feet, thence Northeast 402.7 feet, West to the Point of Beginning, all in Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., in Polk County, Iowa; and

Tract "A" of the Plat of Survey recorded in Book 7207 Page 945 being Lot 5 of the Official Plat of the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. and part of the West ½ of the abandoned C.R.I. & P. Railroad in Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa; and

Lot 8 of the Official Plat of the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa; and

The West 50 feet of the former C.R.I. & P. Railroad Right-of-Way in the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., lying East and adjacent to Lot 8 of the Official Plat of the NW ¼ of Section 35, Township 79 North, Range 23 West of the 5<sup>th</sup> P.M., Polk County, Iowa.

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BE APPROVED.

POLK COUNTY, IOWA  
Angela Connolly, Chairperson

ATTEST:  
Jamie Fitzgerald, County Auditor

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Ordinance No. Polk County Zoning Map Amendment from the "MDR" Medium Density Residential District to the "AG" Agricultural District. The subject property is located at 1687 NE 56<sup>th</sup> Street, Pleasant Hill, totals approximately 45.44 acres and is generally located approximately one-half (½) mile north of the intersection of NE 56<sup>th</sup> Street and E. University Avenue (Hwy 163), within Section 35 of Clay Township.

**Agenda Date:** March 1, 2022

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** The Polk County Zoning Commission met on January 24, 2022, and voted five (5) for, zero (0) against with one (1) member absent to recommend approval of the requested Polk County 2030 Comprehensive Plan Future Land Use Map Amendment and Polk County Zoning Map Amendment.

**Action Requested (Recommended):** Staff and the Zoning Commission are both recommending approval.

**Comply with Policy:** Yes

**Background:** The subject property currently has an existing single-family residence and accessory structures. The property is partially dedicated to row crop production and partially utilized as open space, including gardening and pasture ground. The property owners/petitioners, Norm and Kindra Olson, operate a lavender farm and small gift shop on the property. Staff has been coordinating with the owners on a process to legitimize the retail gift shop. Rezoning the property to Agricultural allows them to request a Conditional Use Permit from the Board of Adjustment to permit the gift shop as an Agri-Tourism use. In communication with the owners and the City of Pleasant Hill, the property has several constraints which limit future development potential. The City has no plans to annex the property, and it is also unlikely to realize further development in the County.

The rezoning request includes a Polk County 2030 Comprehensive Plan Amendment and Zoning Map Amendment to change the Future Land Use Map classification from Open Space to Agricultural, and to change the Zoning Map from the "MDR" Medium Density Residential District to the "AG" Agricultural District.

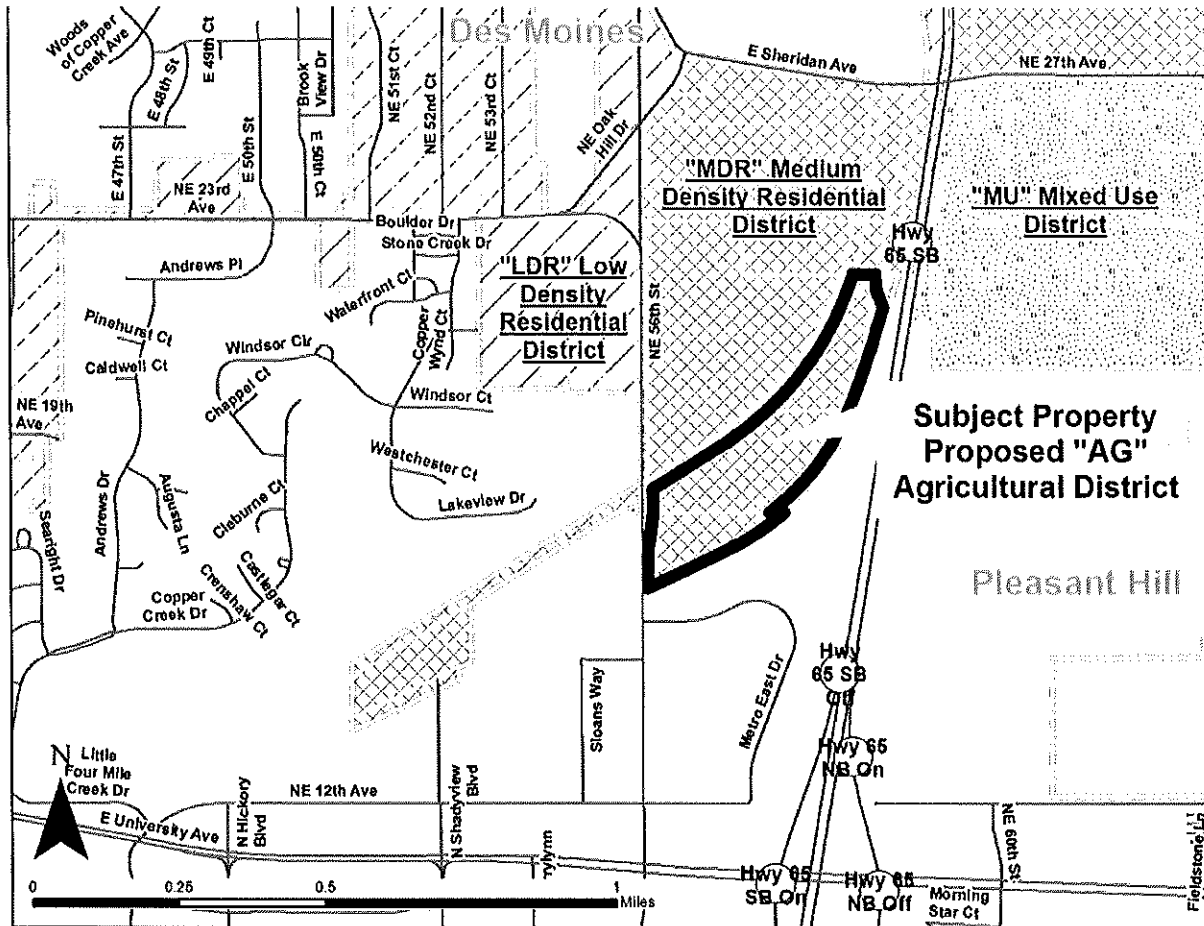
**Action Impact:** Approval allows the owners to pursue legitimizing their agricultural gift shop, and also preserves the site from future development.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment  
(Map – Existing Zoning)



**General Location:**

1687 NE 56<sup>th</sup> Street, Pleasant Hill. ~ 45.44 acres lying on the east side of NE 56<sup>th</sup> Street approximately one-half (½) mile north of the intersection of NE 56<sup>th</sup> Street and E. University Avenue (Hwy 163).

**Legal Description:**

Part of the NW ¼, and part of the NW ¼ of the SW ¼, Section 35 of Township 79 North, Range 23 West of the 5<sup>th</sup> P.M. (Clay Township).

**Existing Zoning:**

"MDR" Medium Density Residential District

**Proposed Zoning:**

"AG" Agricultural District

## RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

WHEREAS, the following properties:

300 Hillside Avenue	320.02872.000.000	7825.11.178.006	00114491700
2024 Maple Street	040.06026.000.000	7824.02.233.003	00114479000
2024 Maple Street	040.06026.000-000	7824.02.233.003	00114518000
2020 Maple Street	040.06025.000-000	7824.02.233.002	00114478900
2020 Maple Street	040.06025.000-000	7824.02.233.002	00114517900
821 SE 27 <sup>th</sup> Court	050.02855.001.000	7824.12.255.029	00114497500

are requesting that the assessment for weed cutting be cancelled; and

WHEREAS, based on the review and investigation by the Polk County Weed Commissioner's office, these assessments were found to be cited incorrectly to the properties; and

WHEREAS, The Polk County Weed Commission recommends the requests for cancelation of the Weed Assessments be approved.

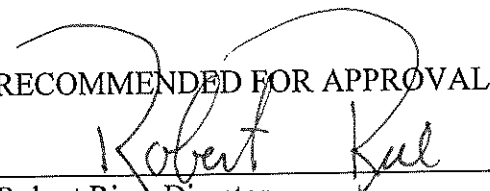
NOW, THEREFORE, BE IT RESOLVED that the above referenced certifications be cancelled, including interest and fees and that the Polk County Auditor and Polk County Treasurer are directed to strike said assessments from the tax books of Polk County.

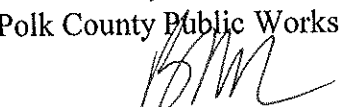
Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

  
Robert Rice, Director  
Polk County Public Works Department

  
Bret VandeLune, Polk County Weed Commissioner

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution WC-1-22 Request for cancellation of Special Weed Assessments.

**Agenda Date:** March 1, 2022

**Contact Individual:** Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

**Previous Action taken by the Board:** Certified Weed Assessment on December 14, 2022

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approve request for cancellation of special Weed Assessments

**Comply with Policy:** Yes

**Background:** Each year the County assesses property owners for destruction of noxious weeds pursuant to Chapter 317 and 331.384 of the *Code of Iowa*. Pursuant to Chapter 427.8, Code of Iowa, the property owner can petition the Board of Supervisors for cancellation of the assessment. The Polk County Weed Commissioner's Office makes a recommendation after investigating and reviewing the request. The Board of Supervisors then may grant or deny the request. The Weed Commission investigated these requests and found the assessments to be cited incorrectly to the properties.

**Action Impact:** Approval of the resolution approves the cancellation of the special Weed assessments.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

**Additional Fiscal Note Information (optional):**

## RESOLUTION

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,

That the following Resolution be adopted:

WHEREAS, the Director of Information Technology has reviewed the operations of the Digital Media Team, and

WHEREAS, the Director is requesting an additional Digital Media Specialist position to provide multi-media technology solutions county-wide, and

WHEREAS, the Director of Information Technology is requesting the following position modification:

- Create one (1) Digital Media Specialist position, Excluded grade 19, range \$70,093-\$92,186.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2022

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar  
Jeffrey Edgar, Director  
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone  
Polk County Attorney

By: Ralph Masares  
Assistant County Attorney

FISCAL NOTE: Estimated costs are \$32,268  
for FY21/22 and \$122,795 for FY22/23.

# 11

# **POLK COUNTY BOARD OF SUPERVISORS**

## **Tuesday Agenda Memorandum**

**Item Type & Title:** Position Modification within the Information Technology Department

**Agenda Date:** March 1, 2022

**Contact Individual:** Jeffrey Edgar, Director of Human Resources

**Previous Action taken by the Board:** N/A

**Action Requested (Recommended):** Create one (1) Digital Media Specialist position, Excluded grade 19, range \$70,093-\$92,186.

**Comply with Policy:** N/A

**Background:** The Director of Information Technology has reviewed the operations of the Digital Media Team and is requesting an additional Digital Media Specialist position to provide multi-media technology solutions county-wide.

**Action Impact:** Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

**Fiscal Note:** The estimated cost is \$32,268 for FY21/22 and \$122,795 for FY22/23.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y	1	\$32,268		Y	10289110	
22/23	Y	1	\$122,795		Y	10289110	

**Additional Fiscal Note Information (optional):** N/A



## RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_

that the following resolution be adopted:

**WHEREAS**, Polk County, Iowa loaned the IEC Hotel Corporation \$27,500,000 for the financing of the Hilton Des Moines Downtown Hotel, and in doing so acquired 2018 Series B Certificates of Participation entitling Polk County to receive annual revenue at a rate of 4% ; and,

**WHEREAS**, the interest generates an annual revenue of approximately \$1,100,000, paid semi-annually; and,

**WHEREAS**, as part of the hotel financing, Great Western Bank has provided a \$10,000,000 loan, Series A-1 and,

**WHEREAS**, it is desired to pay off the Great Western Bank loan as quickly as possible.

**NOW, THEREFORE, BE IT RESOLVED** that Polk County, Iowa hereby approve applying the January 2022 Series B semi-annual interest payment from the IEC Hotel Corporation to prepayment of the Series A-1 principal debt.

**POLK COUNTY, IOWA**

\_\_\_\_\_  
Angela Connolly,  
Chair, Polk County Board of Supervisors

**SUBMITTED BY:**

\_\_\_\_\_  
John Norris  
County Administrator

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant County Attorney

Fiscal Impact: \$555,000 Series B interest applied to series A-1 principal

#12

# **POLK COUNTY BOARD OF SUPERVISORS**

## **Tuesday Agenda Memorandum**

**Item Type & Title:** Resolution approving applying IEC Hotel Series B January 2022 interest payment to prepayment of Series A-1 principal.

**Agenda Date:** March 1, 2022

**Contact Individual:** John Norris, County Administrator  
Board of Supervisors  
286-2125

**Previous Action taken by the Board:** N/A

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of applying county loan interest to Great Western Bank loan principal.

**Comply with Policy:** Yes

**Background:** Reduces Great Western Bank loan outstanding principal from \$5.4M to \$4.8M and reduces annual debt service by \$26,400.

### **Fiscal Note:**

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense / Account Code	Revenue Account Code
21/22	N	\$555,000	\$555,000	N	2850851405.79400	2850851405.56400

**Additional Fiscal Note Information (optional):**

# RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

**WHEREAS**, appointments are necessary to fill the following positions.

**NOW, THEREFORE, BE IT RESOLVED** that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

## Organization

## Term Expires

### **Advisory Board of Health**

Dr. Jo Olson (replacing Dr. Gilg)

1/3/2025

### **Condemnation Compensation Commission**

#### *Licensed Realtors*

Aubrie Doyle

1/3/2023

Alice Winters

1/3/2023

#### *Owners of City Property*

Adam Ibrahim

1/3/2023

Aaron Vance

1/3/2023

### **North Raccoon Watershed Authority**

Bob Rice (primary)

1/3/2023

Johnathan Swanson (alternate)

1/3/2023

Jennifer Green (alternate)

1/3/2023

POLK COUNTY

\_\_\_\_\_  
Angela Connolly, Chair

## **SUBMITTED BY:**



Sarah Boese

Director of Community Relations

FY21/22 #

Fiscal Impact: None

#13

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

**Agenda Date:** March 1, 2022

**Contact Individual:** Sarah Boese  
Board of Supervisors  
286-3895

**Previous Action taken by the Board:** Ongoing

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Appoints individuals to represent Polk County on various boards and commissions.

**Comply with Policy:** Yes

**Background:** The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

**Action Impact:** Appoints individuals as Polk County's representative on various boards and commissions.

**Fiscal Note:** None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						

**Additional Fiscal Note Information (optional):**

## RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following Resolution be adopted:

**WHEREAS**, Iowa law requires the Iowa Legislative Services Agency to draw the county supervisor representation plan for plan three supervisor district representation plans; and

**WHEREAS**, on February 22, 2022, the Iowa Legislative Services Agency (LSA) submitted its proposed representation plan to the governing body for Polk County, Iowa, the Polk County Board of Supervisors; and

**WHEREAS**, on February 28, 2022, the Polk County Board of Supervisors held a public hearing on the LSA's proposed representation plan; and

**WHEREAS**, at the February 28, 2022 public hearing, members of the public were provided with the opportunity provide information and testimony as to the LSA proposed representation plan, and present alternative representation plans; and

**WHEREAS**, following the public hearing Polk County prepared a report summarizing information, testimony and alternative representation plans received by the Board of Supervisors and made the report available to the public; and

**WHEREAS**, the Polk County Board of Supervisors has reviewed the proposed representation plan submitted by the LSA, considered the information, testimony and alternative plans provided by the public and has determined the LSA proposed representation plan is / is not in the best interest of the citizens of Polk County, Iowa.

**NOW, THEREFORE BE IT RESOLVED** Polk County, Iowa [approves] / [rejects] the proposed supervisor representation plan submitted by the Legislative Service Agency, and authorizes the Chair to [submit the supervisor representation plan to the state commissioner of elections for approval] / [direct the Legislative Services Agency to prepare a second plan.]

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

POLK COUNTY, IOWA

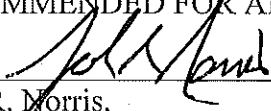
\_\_\_\_\_  
Angela Connolly  
Chairperson

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03-01-2022

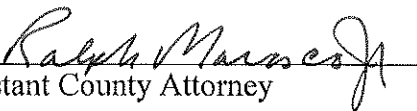
Resolution to approve/reject LSA plan

RECOMMENDED FOR APPROVAL:

By:   
John R. Morris,  
Polk County Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI  
POLK COUNTY ATTORNEY

By:   
Assistant County Attorney

FISCAL NOTE:

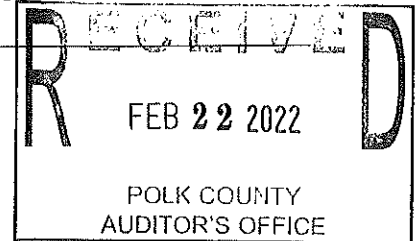
IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA

IN THE MATTER OF THE CONDEMNATION  
OF CERTAIN RIGHTS IN LAND FOR THE DES  
MOINES RIVER LEVEE ALTERATIONS –  
PHASES B AND C PROJECT (820 SW 9<sup>TH</sup>  
STREET, DES MOINES, IA - ARC  
FEDMSIA001, LLC),

by the

CITY OF DES MOINES, IOWA,  
IA077011A

Applicant.



NOTICE OF APPRAISEMENT OF  
DAMAGES AND TIME FOR APPEAL

TO:

**Titleholders:**

ARC FEDMSIA001, LLC, c/o Registered Agent: Iowa Secretary of State, Lucas State Office Bldg,  
321 E. Walnut, Des Moines, IA 50319

**Lienholders, Encumbrancers, Leaseholders, and Interested Parties:**

Qwest Corporation d/b/a Northwestern Bell Telephone Company, c/o Registered Agent: C T Corporation System, 400 E. Court Ave, Des Moines, IA 50309 (License Agreement, Polk County Recorder Book 2585, Page 303) \*This interest is not being acquired or condemned by these proceedings.\*

MidAmerican Energy Company, c/o Registered Agent: C T Corporation System, 400 E. Court Ave, Des Moines, IA 50309 (Easement, Polk County Recorder Book 2136, Page 309 and Book 7995, Page 881) \*This interest is not being acquired or condemned by these proceedings.\*

Federal Express Corporation, c/o Registered Agent: C T Corporation System, 400 E. Court Ave, Des Moines, IA 50309 (Tenant)

Hubbell Realty Company, c/o Registered Agent: Dan Cornelison, 6900 Westown Pkwy, West Des Moines, IA 50266 (Easement, Polk County Recorder Book 14752, Page 690)

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