

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MARCH 29, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List submitted by the County Auditor.

PUBLIC HEARING

FY 2022/2023 BUDGET AND CERTIFICATION OF TAXES

5. Resolution adopting FY 2022/2023 budget and certification of taxes.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

6. Resolution approving Quit Claim Deed for vacant parcel located at 2024 Maple Street (NFC Properties LLC).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution approving Quit Claim Deed for vacant parcel located between 2014 and 2024 Maple Street (NFC Properties LLC).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *8. Resolution to dispose of building and land located at 4290 E. 38th Street, known as Fourmile Creek Greenway (Cole Scheffler).

9.

PUBLIC COMMENTS

RESOLUTIONS

- *10. Resolution approving 28E agreement with Des Moines Water Works for design of water utility improvements needed for the NE Broadway Avenue Improvements Project.
- *11. Resolution directing Public Works to submit the FY22 Second Amended Secondary Road Budget and Road Program to the Iowa Department of Transportation.
- *12. Resolution approving temporary easement purchase for bridge replacement project (BR 4261).
13. Resolution authorizing County Engineer and Director of Public Works to sign Iowa Department of Transportation documents.
14. Resolution approving establishment of the recommended speed limit shown on NE Frisk Drive.

- *15. Resolution approving open prairie tax exemptions per Iowa Code.
- *16. Resolution denying open prairie tax exemptions per Iowa Code.
- 17. Resolution reclassifying position within Community, Family and Youth Services Department.
- 18. Resolution creating temporary position within the Health Department.
- 19. Resolution approving recommendation of the Polk County Assessor for reinstating Military Service Tax Exemption for a parcel (221/00168-201-000).
- *20. Resolution authorizing extension of agreement (DCAT5-20-004) with Iowa Department of Human Services for criminal records check.
- *21. Resolution authorizing extension of agreement (DCAT5-20-005) with Iowa Department of Human Services for diversion and mediation services.
- 22. Resolution directing the advertisement for sale of \$24,110,000 General Obligation Bonds, Series 2022A, and approving electronic bidding procedures and official statement (Conservation).
- 23. Resolution directing the advertisement for sale of \$42,085,000 Taxable General Obligation Bonds, Series 2022B, and approving electronic bidding procedures and official statement (Conservation).
- 24. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on April 12, 2022 on proposal to lease property within Chichaqua Park.
- *25. Resolution adopting the FY 2022/2023 Polk County Regional Annual Service and Budget Plan for Mental Health, Intellectual Disability, and Developmental Disability Services.
- *26. Resolution adopting the Second Amendment to the FY 2021/2022 Polk County Regional Annual Service and Budget Plan for Mental Health, Intellectual Disability, and Developmental Disability Services.
- *27. Resolution adopting a revised Policies and Procedures Manual for Mental Health, Intellectual Disability, and Developmental Disability Services.
- *28. Resolution approving and authorizing the Chairperson of the Polk County Board of Supervisors to sign Agreement for Services with EveryStep.
- 29. Resolution authorizing termination of master contract with Polk County Health Services Corporation and provision of notice of termination.
- 30. Resolution increasing hourly rate of compensation and meeting rate for township trustees and clerks.

- *31. Resolution approving Community Development Grant for Goodwill Industries of Central Iowa (501c3 non-profit organization).
- *32. Resolution approving Community Development Grant for Southeast Polk Education Foundation, Inc. (fiscal agent for Runnells Elementary School).
- 33. Resolution approving various sponsorships.
- 34. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *35. Iowa Department of Education management review summary of Polk County Community, Family and Youth Services Child and Adult Care Food Program (CACFP).
- 36. Notice that the Board of Supervisors will convene as a Canvassing Board on March 31, 2022 to canvass votes cast for the Clive Special City Election, to fill vacancy, held March 29, 2022 (1st tier canvass).
- 37. Notice that the Board of Supervisors will convene as a Canvassing Board on April 5, 2022 to canvass votes cast for cities of Ankeny and Mitchellville Special City Elections, to fill vacancy, and City of Clive Special Election to fill vacancy (2nd tier canvass).

BUDGET ACTIONS

- 38. Memorandum of Budget Actions.

APPOINTMENTS

- 39. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Join Zoom Meeting
<https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>
Meeting ID: 947 2367 0014
Passcode: 317164
One tap mobile
+16465588656,,94723670014# US (New York)
+13017158592,,94723670014# US (Washington D.C)
Dial by your location
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 947 2367 0014
Find your local number: <https://polkcountyiowa-gov.zoom.us/j/94723670014?pwd=YXlhWjlpQXd0cGxpbFNEb0tTOEVUZz09>

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has developed a proposed budget for FY 2022/2023, and

WHEREAS, the Board believes the proposed budget adequately meets the needs of County citizens and maintains a strong level of fiscal responsibility, and

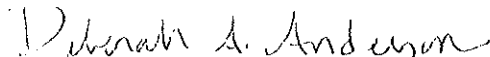
WHEREAS, as provided in Section 331.434 of the *Code of Iowa*, Polk County held a public hearing on the proposed budget on March 29, 2022, and published timely notice of the hearing in the County's official newspapers,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby adopts the FY 2022/2023 Budget and Certification of Taxes, which includes the compensation schedule for Elected Officials, and which is on file with the Polk County Auditor.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Deb Anderson
Budget Manager

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution adopting FY 2022/2023 budget and certification of taxes

Agenda Date: March 29, 2022

Contact Individual: Deb Anderson, Budget Manager
286-3016

Previous Action taken by the Board: Budget deliberations throughout January and public hearing on proposed budget; adoption of Maximum Property Tax Revenues resolution

Board/Commission Actions: N/A

Action Requested (Recommended): Certification of proposed budget

Comply with Policy: Yes

Background: Throughout the month of January, the Board of Supervisors conducted budget deliberations to develop a budget for the upcoming fiscal year 2022/2023. On March 8th, the Board authorized publication of the proposed budget and gave official notice of a public hearing on the budget. The public hearing was held on March 29, 2022.

The budget to be certified implements wage and benefit provisions per collective bargaining agreements and recommendations of the Compensation Board. The budget to be certified reduces the property tax levy by \$0.36 (5.1%) compared to FY 21/22.

Action Impact: Certifies the FY 22/23 budget

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$433,643,051	\$426,642,387	Y	Various	Various

Additional Fiscal Note Information (optional):

POLK COUNTY ADOPTED BUDGET SUMMARY

3/29/2022

REVENUES & OTHER FINANCING SOURCES										TOTALS		
	General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Permanent (E)	Budget 2022/2023 (F)	Re-estimated 2021/2022 (G)	Actual 2020/2021 (H)				
Taxes Levied on Property	170,668,852	12,616,261		22,226,500		205,511,613	203,264,228	200,572,804	1			
Less: Uncollected Delinquent Taxes - Levy Year	700,197	51,847		90,937		842,981	832,943	535,531	2			
Less: Credits to Taxpayers	6,371,162	491,910		806,217		7,669,289	8,176,085	7,365,872	3			
Net Current Property Taxes	163,597,493	12,072,504		21,329,346		196,999,349	194,255,200	192,651,401	4			
Delinquent Property Tax Revenue	16,000	3,500		2,000		21,500	23,500	2,183,427	5			
Penalties, Interest & Costs on Taxes	1,315,000					1,315,000	1,225,000	2,215,048	6			
Other County Taxes/PIF Tax Revenues	5,431,374	2,127,328	0	519,765	0	8,078,467	7,514,803	6,260,823	7			
Intergovernmental	37,808,423	26,945,095	28,600	1,324,826	0	66,106,945	154,550,034	134,875,284	8			
Licenses & Permits	1,076,050	165,000	0	0	0	1,241,050	1,301,950	1,928,213	9			
Charges for Service	16,935,273	1,001,959	0	0	0	17,937,232	16,780,918	18,113,608	10			
Use of Money & Property	3,877,172	3,050	0	3,471,650	0	7,351,872	7,210,855	7,940,794	11			
Miscellaneous	2,101,965	1,074,500	3,430,000	0	0	6,606,465	1,861,225	4,626,868	12			
Subtotal Revenues	232,158,750	43,392,937	3,458,600	26,647,587	0	305,657,874	384,723,485	370,795,466	13			
Other Financing Sources:												
General Long-Term Debt Proceeds	0	0	0	0	0	0	0	0	14			
Operating Transfers In	99,586,944	8,081,111	13,232,458	0	0	120,900,513	86,101,260	40,453,740	15			
Proceeds of Fixed Asset Sales	5,000	52,000	17,000	0	0	84,000	49,000	122,324	16			
Total Revenues & Other Sources	331,750,694	51,536,048	16,708,058	26,647,587	0	426,842,387	470,873,745	411,371,530	17			
EXPENDITURES & OTHER FINANCING USES												
Operating:												
Public Safety and Legal Services	94,205,794	1,696,290				95,902,084	90,010,040	87,865,337	18			
Physical Health and Social Services	49,266,354	1,262				49,267,616	47,756,526	37,035,428	19			
Mental Health, ID & DD	0	24,306,253				24,306,253	30,079,709	28,964,746	20			
County Environment and Education	25,910,001	3,417,199				29,327,200	23,570,265	20,799,810	21			
Roads & Transportation	1,114,129	12,455,360				13,569,489	12,291,276	13,073,467	22			
Government Services to Residents	9,321,304	225,400				9,546,704	9,993,038	10,154,198	23			
Administration	41,518,128	0				41,518,128	86,750,412	52,312,961	24			
Nonprogram Current	0	0				0	0	0	25			
Debt Service	0	0		27,489,743		27,489,743	23,046,088	23,763,887	26			
Capital Projects	3,310,000	5,672,069	17,518,403			26,500,472	34,220,382	38,064,431	27			
Subtotal Expenditures	224,645,710	47,773,833	17,518,403	27,489,743	0	317,427,689	357,717,736	312,034,285	28			
Other Financing Uses:												
Operating Transfers Out	108,017,998	8,197,364	0	0	0	116,215,362	85,103,362	40,870,593	29			
Refunded Debt/Payments to Escrow	0	0	0	0	0	0	0	0	30			
Total Expenditures & Other Uses	332,663,708	55,971,197	17,518,403	27,489,743	0	433,643,051	442,821,098	352,904,858	31			
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(913,014)	(4,435,149)	(810,345)	(842,156)	0	(7,000,654)	28,052,647	58,466,672	32			
Beginning Fund Balance - July 1,	119,449,502	96,235,252	4,181,540	2,820,578	0	222,886,872	193,948,023	135,481,351	33			
Increase (Decrease) in Reserves (GAAP Budgeting)	0	0	0	0	0	0	686,202	0	34			
Fund Balance - Nonspendable	0	0	0	0	0	0	0	0	35			
Fund Balance - Restricted	686,201	78,463,961	2,355,769	1,978,422	0	83,484,353	86,767,930	77,494,482	36			
Fund Balance - Committed	34,243,732	13,336,142	1,015,426	0	0	48,595,300	15,960,296	15,125,649	37			
Fund Balance - Assigned	0	0	0	0	0	0	0	0	38			
Fund Balance - Unassigned	83,606,555	0	0	0	0	83,606,555	119,958,546	101,327,892	39			
Total Ending Fund Balance - June 30,	118,536,488	91,800,103	3,371,195	1,978,422	0	215,686,208	222,686,872	193,948,023	40			

This line and the next line reserved for notes.

2010-3446

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from NFC Properties LLC to obtain this vacant parcel located at 2024 Maple Street, Des Moines, Iowa, legally described as:

LOT 6 BLK 13 SUNNYSIDE ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to NFC Properties LLC; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and


BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: \$5,100.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 38-22 approving a Quit Claim Deed to NFC Properties LLC, File #2010-3446 (Dist. 40 Parcel 06026-000-000) vacant parcel located at 2024 Maple Street, Des Moines, IA.

Agenda Date: March 29, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On March 15, 2022 the Board approved a resolution for a public hearing to convey this parcel to NFC Properties LLC.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from NFC Properties LLC for a total of \$5,100.00 to purchase this parcel. Polk County received this parcel by Tax Deed in October of 2021. Property size is 40' x 130'. Parcel is buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to NFC Properties LLC.

Fiscal Note: \$5,100.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			\$5,100.00			

Additional Fiscal Note Information (optional):

2010-3445

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from NFC Properties LLC to obtain this vacant parcel located between 2014 and 2024 Maple Street, Des Moines, Iowa, legally described as:

LOT 5 BLK 13 SUNNYSIDE ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to NFC Properties LLC; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and


BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: \$5,100.00 to Real Estate Fund

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 37-22 approving a Quit Claim Deed to NFC Properties LLC, File #2010-3445 (Dist. 40 Parcel 06025-000-000) vacant parcel located between 2014 and 2024 Maple Street, Des Moines, IA.

Agenda Date: March 29, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On March 15, 2022 the Board approved a resolution for a public hearing to convey this parcel to NFC Properties LLC.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from NFC Properties LLC for a total of \$5,100.00 to purchase this parcel. Polk County received this parcel by Tax Deed in October of 2021. Property size is 40' x 130'. Parcel is buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to NFC Properties LLC.

Fiscal Note: \$5,100.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22			\$5,100.00			

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Conservation Board maintains the Fourmile Creek Greenway pursuant to §350.4, Iowa Code (2017); and,

WHEREAS, Mr. Cole Scheffler requests to purchase the garage and land owned by Polk County located in Polk County, Iowa on land known as Fourmile Creek Greenway in Polk County, Iowa; and,

WHEREAS, Polk County Conservation Board determined on October 8, 2021 that the sale and disposal of this land will not interfere with park purposes and intent; and,

WHEREAS, the locally known descriptions where the contemplated sale will be located are as follows:

LEGAL DESCRIPTION

PARCEL "2022-9"

A PARCEL OF LAND LOCATED IN LOT 15 OF WATT'S PLACE, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA. MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF THE EAST 174 FEET OF LOT 15, THENCE S00°33'58"E (ASSUMED BEARING) ALONG THE WEST LINE OF SAID EAST 174 FEET OF LOT 15, A DISTANCE OF 112.98 FEET TO THE SOUTHWEST CORNER OF THE EAST 174 FEET OF LOT 15; THENCE N71°19'00"E ALONG THE SOUTH LINE OF THE EAST 174 FEET OF LOT 15, A DISTANCE OF 183.64 TO THE EAST LINE OF SECTION 20, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M.; THENCE S00°03'22" ALONG SAID EAST SECTION LINE, A DISTANCE OF 29.29 FEET; THENCE S71°19'00"W, A DISTANCE OF 262.26 FEET; THENCE N00°33'57"W, A DISTANCE OF 167.01 FEET TO THE NORTH LINE OF LOT 15; THENCE N89°39'21"E ALONG SAID NORTH LINE OF LOT 15, A DISTANCE OF 75.00 TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 0.37 ACRES, MORE OR LESS.

WHEREAS, a public hearing on the proposed sale and conveyance is necessary for the disposition of property and was held at 9:30 a.m. on March 29, 2022 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Mr. Cole Scheffler for the sale of the building and 0.37 acres of land located at 4290 E. 38th St. known as the Fourmile Creek Greenway sale, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

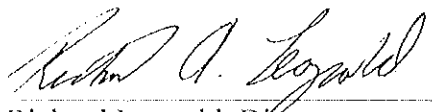
Approved this _____ day of _____, 2022.

#8

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

3/29/22

Item Type & Title: Public Hearing to dispose of a building and 0.37 acres of land to Cole Scheffler located at 4290 E. 38th St. of land known as the Fourmile Creek Greenway and managed by the Polk County Conservation Board.

Agenda Date: 3/29/22

Contact Individual: Richard Leopold

Previous Action taken by the Board: (date 3/15/22)

Action Requested (Recommended):

That the Board of Supervisors approve the sale of this building and land to Mr. Cole Scheffler on land known as Fourmile Creek Greenway managed by the Polk County Conservation Board.

Comply with Policy: NA

Background:

Polk County Conservation and Public Works purchased a parcel of property along Fourmile Creek as part of the 2018 Flood Buyout. Upon purchasing the property, it was noted that the neighboring property owner's garage encroached on County property. Instead of relocating the garage, the neighbor asked to purchase the property, along with the garage on County property. Conservation staff examined the garage and determined that we do not have a use for the garage.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
07/21	N	NA	\$7,404.58			
08/22	N	NA	NA	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of a \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, Resolution 177-21 dated November 30, 2021 approved a Professional Services Agreement with the firm of Snyder & Associates which specified the engineering services required to design and obtain the right-of-way necessary for the NE Broadway Avenue Improvements Project; and

WHEREAS, the Des Moines Water Works (DMWW) will need to relocate or reconstruct water utility improvements as part of the NE Broadway Avenue Improvements Project; and

WHEREAS, the design for the necessary relocation of the water utility mains and facilities owned by DMWW can be most effectively and efficiently accomplished as a part of the County's Professional Services Agreement for the design of the NE Broadway Ave Improvements project; and

WHEREAS, because the DMWW request is deemed as mutually beneficial to both DMWW and Polk County, the Public Works Department has requested and received a Professional Services Agreement from Snyder & Associates to design the DMWW improvements, known as Exhibit A, and has developed the attached "Joint Public Service Agreement" with DMWW which specifies the funding and project development responsibilities for each entity.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the attached 28E Agreement and Exhibit A, adopts the Agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa; and

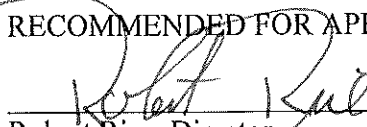
BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed 28E Agreement to the Des Moines Water Works and Snyder & Associates and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA


Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE:

Not to exceed Design costs of \$114,300 to be reimbursed
to Polk County by Des Moines Water Works upon final
billing.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 42-22 to approve 28E Agreement with Des Moines Water Works for the design of water utility improvements needed for the NE Broadway Avenue Improvements Project.

Agenda Date: March 29, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: Resolution 177-21 dated November 30, 2021 approved a Professional Services Agreement with the firm of Snyder & Associates for design and obtain the right-of-way necessary for the NE Broadway Avenue Improvements Project.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of 28E agreement and Exhibit A for the NE Broadway Avenue Improvement Project, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: The Des Moines Water Works (DMWW) will need to relocate or reconstruct water utility improvements as part of the NE Broadway Avenue Improvements Project. The design for these improvements to facilities owned by DMMW can be most effectively and efficiently accomplished as a part of the County's Professional Services Agreement for the design of the NE Broadway Ave Improvements project. Because the DMWW request is deemed as mutually beneficial to both DMWW and Polk County, the Public Works Department has requested and received a Professional Services Agreement from Snyder & Associates to design the DMWW improvements, known as Exhibit A, and has developed the attached "Joint Public Service Agreement" with DMWW which specifies the funding and project development responsibilities for each entity.

Action Impact: Resolution approves the terms of the agreement allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: Not to exceed Design costs of \$114,300 to be reimbursed to Polk County by Des Moines Water Works upon final billing.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	114,300	114,300	N		
22/23						

Additional Fiscal Note Information (optional):

Res. No. 43-22
March 29, 2022

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it has become necessary to submit an amended Iowa Department of Transportation Budget and Supplemental Construction Program to the Iowa Department of Transportation due to additions, deletions, and changes, since the FY22 Iowa Department of Transportation Budget and Five Year Road Construction Program were formally adopted on March 30, 2021 and amended on November 30, 2021.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the amendment and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Amended FY22 Iowa Department of Transportation Budget and Supplemental Construction Program and directs the Public Works Department to submit same to the Iowa Department of Transportation.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL IMPACT: None

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 43-22 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the FY22 Second Amended Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: March 29, 2022

Contact Individual: Kurt Bailey, P.E., Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: Original FY22 Budget and Road Program approved on March 30, 2021 and amended on November 30, 2021.

Action Requested (Recommended): Approve resolution and sign the Secondary Road Budget Amendment and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Comply with Policy: Yes

Background: The FY22 Secondary Road Budget and Road Program were adopted in March 2021 and amended on November 30, 2021. This amendment uses the Iowa Department of Transportation format to show the County amendments to the FY22 Budget adopted on April 21, 2021 and first amendment approval on December 2, 2021.

Action Impact: The resolution directs the Public Works Department to submit the Amended Budget and Road Program to the Iowa Department of Transportation.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project No. BRS-CHBP-C077(228)--BG-77, the replacement of BR 4261 over Santiago Creek is in the approved Polk County Five (5) year (2020-2025) Farm-to-Market and Secondary Road Capital Improvements Program; and

WHEREAS, in order to facilitate construction and future maintenance the Polk County Public Works Department has negotiated the following right-of-ways:

<u>BR 4261 Bridge Replacement</u>	<u>Amount</u>	<u>Purchase</u>
David & Stephen Ross	\$1,000.00	Temporary Easement

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the temporary easement documents for Project No. BRS-CHBP-C077(228)--BG-77 and adopts the documents; and


BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Polk County Public Works Director to execute the documents, including payments, on behalf of Polk County, and execute the terms of the documents; and

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Right-of-Way costs of \$1,000.00 to be drawn from the current FY 2021/22 Public Works Department budget and approved amendments.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 40-22 to approve temporary easement purchase for the BR 4261 bridge replacement project.

Agenda Date: March 29, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution No. 89-21 dated July 6, 2021 approved right-of-way purchases for this project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves the terms of the attached temporary easement document, adopts the document, and authorizes the Public Works Director to execute the document on behalf of Polk County. Authorizes the Polk County Public Works Department to execute the terms of the document, including payments.

Comply with Policy: Yes

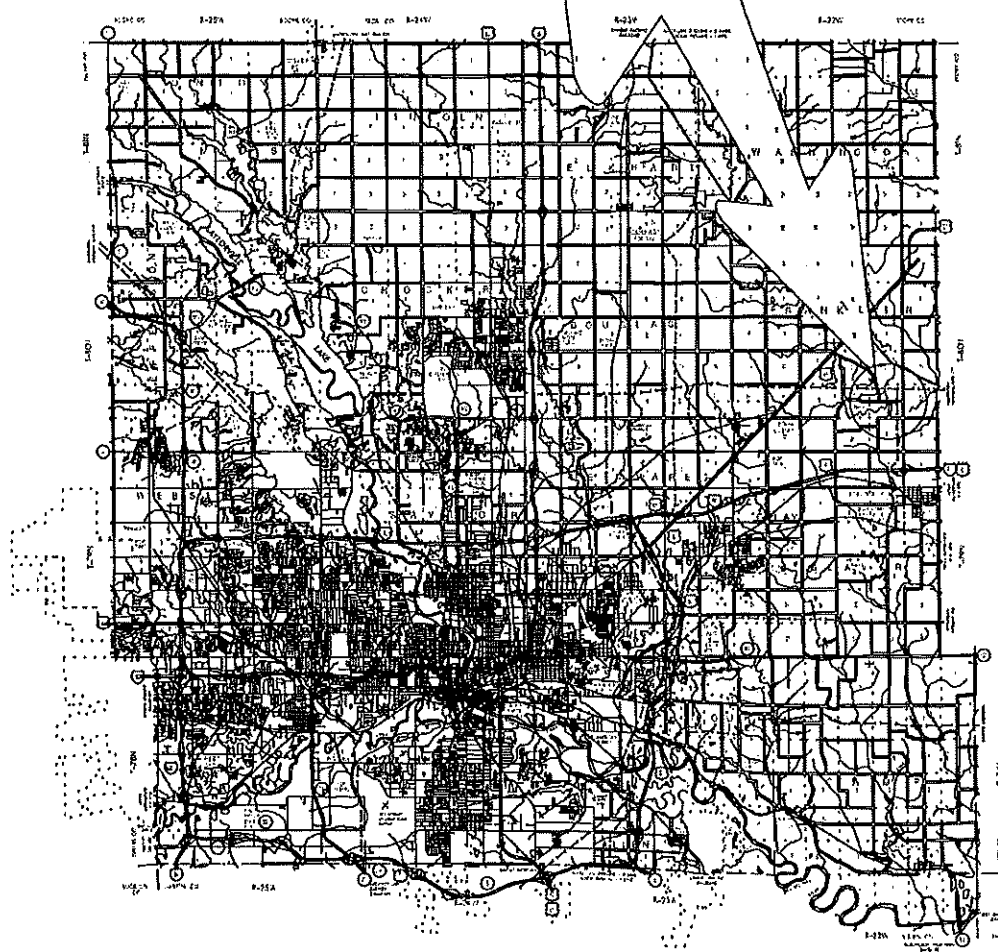
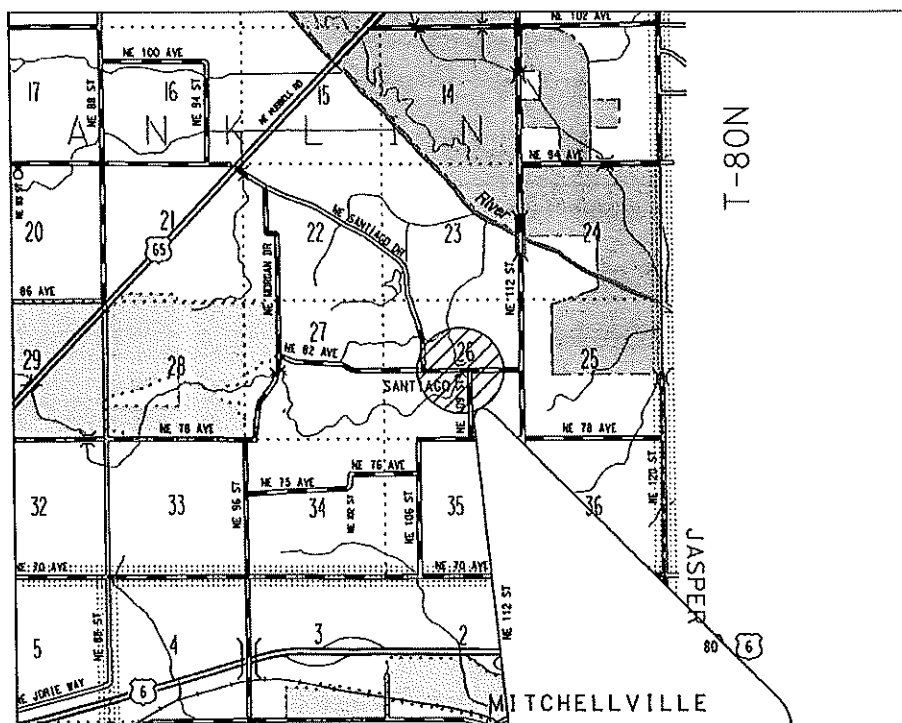
Background: Project No. BRS-CHBP-C077(228)--BG-77, the replacement of BR4261 over Santiago Creek is in the approved Polk County Five (5) year (2020-2025) Farm-to-Market and Secondary Road Capital Improvements Program. In order to facilitate construction the Polk County Public Works Department has negotiated the temporary easement shown for a total cost of \$1,000.00.

Action Impact: Approval of the temporary easement will allow Public Works to proceed with construction of this project.

Fiscal Note: Right-of-Way costs of \$1,000.00 to be drawn from the current FY 2021/22 Public Works Department budget and approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$1,000	N	N		
22/23						

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, to expedite the processing of certain documents associated with Farm-To-Market and Federal Aid construction projects administered by the Polk County Public Works Department, it is advantageous that the Polk County Director of Public Works, Robert Rice, be authorized to sign certain Farm-to-Market documents on behalf of the Polk County Board of Supervisors; and

WHEREAS, to comply with the Iowa Department of Transportation requirements, it is also necessary that the Polk County Engineer, Aaron Putnam, P.E., be authorized to sign certain Farm-to-Market documents on behalf of the Polk County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby designate, authorize, and empower, Robert Rice, the Polk County Director of Public Works, and hereby designate, authorize, and empower Aaron Putnam, P.E., Polk County Engineer, to:


1. Execute on their behalf all Farm-To-Market Progress Vouchers and Farm-To Market Fund Universal Payment Vouchers,
2. Execute the Certification of Completion of Work and Final Acceptance thereof documents in accordance with plans and specification for all Farm-to-Market, Federal or State aid construction projects completed by the Public Works Department.
3. Upon contract approval by the Polk County, Iowa, to electronically sign the contracts and bonds on behalf of Polk County on projects managed through the Iowa Department of Transportation's Doc Express or APPIA project administration systems.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL IMPACT: None

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 41-22 to authorize County Engineer and the Public Works Director to sign certain Iowa Department of Transportation documents.

Agenda Date: March 29, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution designates, authorizes, and empowers, Robert Rice, the Polk County Director of Public Works, and Aaron Putnam, P.E., Polk County Engineer to execute the Iowa Department of Transportation documents noted as per the Iowa DOT requirements.

Comply with Policy: Yes

Background: To expedite the processing of certain documents associated with Farm-To-Market and Federal Aid construction projects administered by the Polk County Public Works Department, it is advantageous that the Polk County Director of Public Works, Robert Rice, be authorized to sign certain Farm-to-Market documents on behalf of the Polk County Board of Supervisors. To comply with the Iowa Department of Transportation requirements, it is also necessary that the Polk County Engineer, Aaron Putnam, P.E., be authorized to sign certain Farm-to-Market documents on behalf of the Polk County Board of Supervisors.

Action Impact: Allows Iowa DOT documents to be processed in a timely manner.

Fiscal Note: None.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	NA	N	N		
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction; and

WHEREAS, the Polk County Public Works Department recently completed a review of NE Frisk Drive to determine if posted speed limits were correct due to recent development in the area and completed the required traffic study on NE Frisk Drive as shown on the attached map; and

WHEREAS, the results of the traffic study show that the following speed limit change is warranted and recommended by the Public Works Department for adoption:

On	From	To	Current Resoluted Speed	Recommended Speed
NE Frisk Drive	550 feet north of NE 94 th Avenue	NE 97 th Place	40 mph	35 mph

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa, in accordance with Chapter 321.285 of the Iowa Code, do hereby establish the above recommended speed limit and authorize the Public Works Department to install and maintain the appropriate speed limit signage.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

Assistant County Attorney

Fiscal Impact: Place two new signs a cost of \$100 each to be taken from the current Public Works Department Budget.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 39-22 to approve the establishment of the recommended speed limit shown on NE Frisk Drive in Polk County.

Agenda Date: March 29, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None Required

Action Requested (Recommended): Approval and establishment of the recommended speed limit as shown.

Comply with Policy: Yes- Chapter 321.285 of the Iowa Code, allows the Polk County Board of Supervisors to establish speed limits on roadways within their jurisdiction.

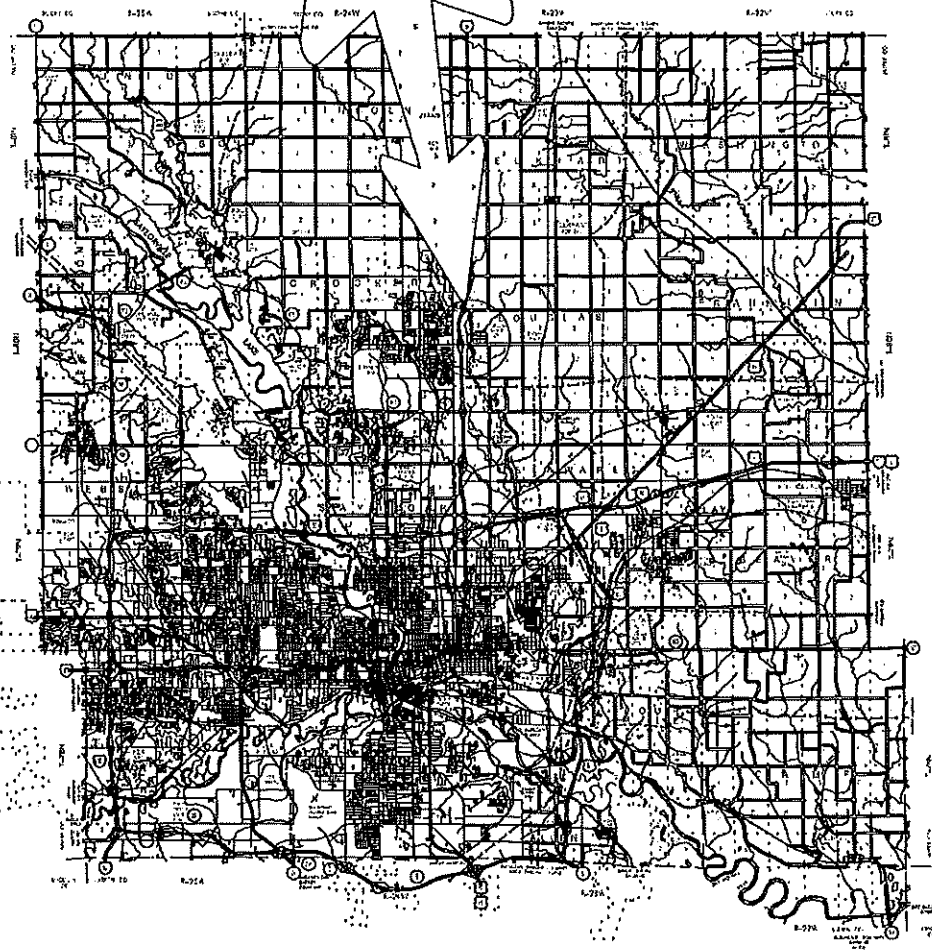
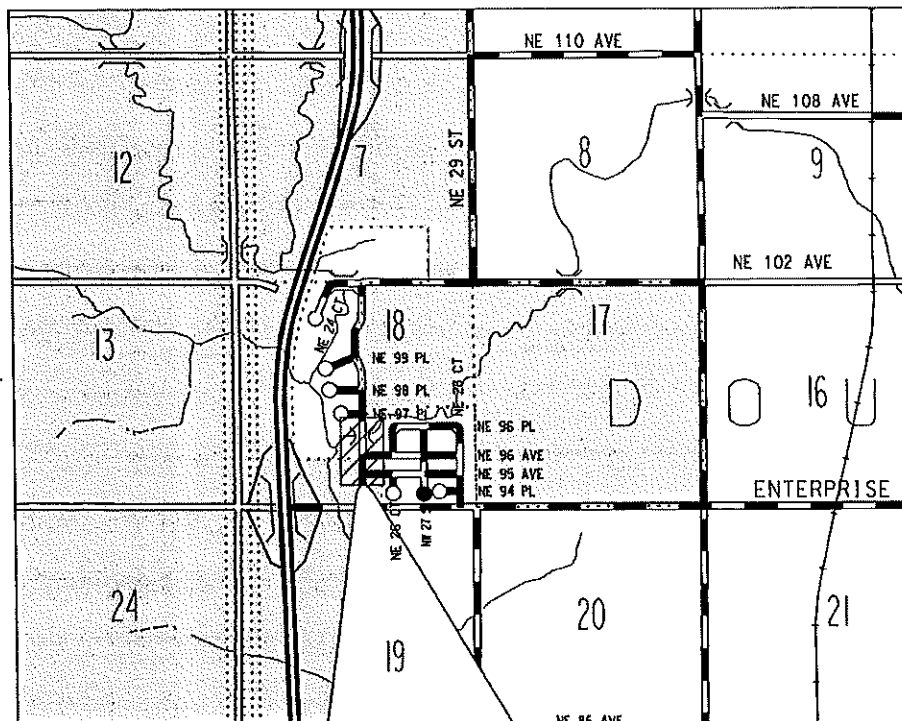
Background: The Public Works Department regularly monitors traffic control devices within its jurisdiction. The Public Works Department recently completed a review of NE Frisk Drive north of NE 94 Avenue to determine if posted speed limits were correct due to recent development in the area and completed the required traffic study on this roadway as shown on the attached map. The results of the traffic study show that the speed limit change is warranted and recommend adoption.

Action Impact: The resolution establishes the recommended speed limit and authorizes the Public Works Department to install and maintain the appropriate speed limit signage.

Fiscal Note: Place two new signs at cost of \$100 each. Costs to be taken from the current Public Works Department Budget.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$100	N	N		
22/23						

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, the Polk Soil and Water Conservation District has determined the eligibility of the properties in the forwarded applications for the tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22); and

WHEREAS, Polk County Public Works has further reviewed the applications for tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22).

NOW, THEREFORE BE IT RESOLVED that the certified applications for tax exemptions pursuant to Iowa Code Section 427.1(22) for the parcels attached hereto are approved for property tax exemption for fiscal year 2022.


BE IT FURTHER RESOLVED that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect said exemptions on the designated parcels and send this notification to affected property owners.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#15

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 427.1(22) allows Polk County, Iowa, through its Board of Supervisors, to issue property tax exemptions for portions of properties containing recreational lakes, forest covers, rivers and stream banks, and open prairies that provide a wildlife habitat or erosion control and are not utilized for economic gain; and

WHEREAS, the Polk Soil and Water Conservation District has determined the eligibility of the properties in the forwarded applications for the tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22); and

WHEREAS, Polk County Public Works has further reviewed the applications for tax exemption for fiscal year 2022 pursuant to Iowa Code Section 427.1(22).

NOW, THEREFORE BE IT RESOLVED that the certified applications for tax exemptions pursuant to Iowa Code Section 427.1(22) for the parcels attached hereto are denied for fiscal year 2022.

BE IT FURTHER RESOLVED that this resolution shall serve as notification of Polk County's action and that the Polk County Assessor shall proceed accordingly to reflect the denial of said exemptions on the designated parcels and send this notification to affected property owners.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#16

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of Community, Family, and Youth Services has reviewed the operations of the General Assistance Division, and

WHEREAS, the Director proposed converting one part time Financial Assistance Specialist position to a full time Financial Assistance Specialist position due to operational needs, and

WHEREAS, the Director is requesting the following position modification:

- Reclassify one (1) part time Financial Assistance Specialist position, AFSCME grade 18, range \$58,284-\$76,331, from part time (+24 hours with benefits) to full time.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Mancoske
Assistant County Attorney

FISCAL NOTE: The estimated cost for FY21/22 is \$5,004. The Department has the funds to cover the estimated costs.

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Community, Family, and Youth Services Department

Agenda Date: March 29, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) part time Financial Assistance Specialist position, AFSCME grade 18, range \$58,284-\$76,331, from part time (+24 hours with benefits) to full time.

Comply with Policy: N/A

Background: The Director of CFYS has reviewed the operations of the General Assistance Division and is requesting to convert one part time Financial Assistance Specialist position to full time due to operational needs.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost for FY21/22 is \$5,004. The Department has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Deputy Health Director position in the Health Department will become vacant July 15, 2022, and

WHEREAS, the Health Director considers this position critical to the operations of the Health Department and is requesting the temporary position is necessary to train the new employee, and

WHEREAS, the temporary position will continue until such time the Deputy Health Director position becomes vacant for a period not to exceed eight (8) weeks, and

WHEREAS, the Health Director is requesting the following position modification:

- Create one (1) temporary Deputy Health Director position, Management grade 27, range \$102,134-\$134,693, not to exceed a period of eight (8) weeks.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the above recommendation and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph M. Munn
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$15,534 for FY21/22 and \$4,954 for FY22/23.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Temporary Position within the Health Department

Agenda Date: March 29, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) temporary Deputy Health Director position, Management grade 27, range \$102,134-\$134,693, not to exceed a period of eight (8) weeks.

Comply with Policy: N/A

Background: The Deputy Health Director position in the Health Department will become vacant July 15, 2022. The Health Director considers this position critical to operations and is requesting a temporary trainee position for a period not to exceed eight (8) weeks.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$15,534 for FY21/22 and \$4,954 for FY22/23.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
21/22	Y	1	\$15,534		Y	10223040	
22/23	Y	1	\$4,954		Y	10223040	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption; and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2020, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Military Service Tax Exemption for District/Parcel 221/00168-201-000. The Assessor has since discovered the reason for the recommendation for canceling the exemption was in error and now recommends the Polk County Board of Supervisors reinstate the Military Service Tax Exemption for the property in question for taxable years 2020, 2021, and 2022.

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding reinstating the Military Service Tax Exemption for District/Parcel 221/00168-201-000 be accepted and adopted.


BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 221/00168-201-000.

Agenda Date: March 29, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 221/00168-201-000 for taxable year 2020, payable in 2021 and 2022; for taxable year 2021, payable in 2022 and 2023; and for taxable year 2022, payable in 2023 and 2024.

Background: There is a Military Service Tax Exemption under Iowa Code 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2020, based on the recommendation of the Polk County Assessor, the Polk County Board of Supervisors canceled the existing Military Service Tax Exemption for District/Parcel 221/00168-201-000. The Assessor has since discovered the reason for the recommendation for canceling the exemption was in error and now recommends the Polk County Board of Supervisors reinstate the Military Service Tax Exemption for the property in question for taxable years 2020, 2021, and 2022.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for reinstating the Military Service Tax Exemption for District/Parcel 221/00168-201-000.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		

RESOLUTION

MOVED BY _____ SECONDED BY _____

that the following resolution be adopted:

WHEREAS, the State of Iowa, through the Iowa Department of Human Services (DHS) has need to conduct criminal history checks for inclusion in the juvenile court case plans of its clients; and

WHEREAS, the Polk County, through the Office of the Polk County Attorney, possesses access to this information, the technology to obtain the information and the personnel certified and trained to access this information; and

WHEREAS, since April 29, 2019, Polk County, through the Office of the Polk County Attorney, has been party to an Agreement (DCAT5-20-004) with the State of Iowa, through the Iowa Department of Human Services (DHS) to provide this information; and

WHEREAS, the State of Iowa, through the Iowa Department of Human Services and Polk County, Iowa, through the Office of the Polk County Attorney, have negotiated the terms of an Amendment of the Agreement to continue the provisions of this service for the period of July 1, 2022, through June 30, 2023, for the services of a legal assistant to perform these criminal background checks.

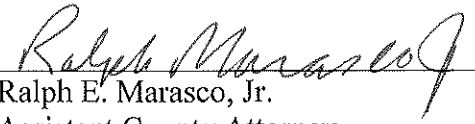
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa agrees to and enters into the attached Third Amendment to Agreement (DCAT5-20-004) to extend the term of this Agreement and continuing to provide Criminal Background Checks for DHS, and hereby authorizes the Chairperson to sign said Amendment.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

#20

Submitted and Approved
as to Form:



Ralph E. Marasco, Jr.
Assistant County Attorney

Fiscal Note: Receipt of an amount not to exceed \$12,000 to be paid for a legal assistant.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing extension of DCAT5-20-004 Agreement for Criminal Records Checks

Agenda Date: March 29, 2022

Contact Individual: Ralph Marasco, Jr.
Assistant County Attorney
286-3331

Previous Action taken by the Board: 2nd Amendment extending term of contract from July 1, 2021 through June 30, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Since July 1, 2013, Polk County, Iowa, through the Polk County Board of Supervisors-Polk County Attorney's Office, has been party to an Agreement (DCAT5-14-016) with the State of Iowa, through the Iowa Department of Human Services (DHS) to provide criminal background checks. On April 29, 2019 Polk County entered a new Agreement (DCAT5-20-004). This Third Amendment to the new Agreement extends the term from July 1, 2022 through June 30, 2023

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23				\$12,000.00			
23/24							
24/25							

RESOLUTION

MOVED BY _____ SECONDED BY _____

that the following resolution be adopted:

WHEREAS, since February 1, 2004, Polk County, Iowa, through the Office of the Polk County Attorney, has been party to an Agreement (DCAT5-14-017) Diversion and Mediation Services with the State of Iowa, Department of Human Services (DHS), in regard to a project utilizing mediation for children and families in Polk County who are involved with Juvenile Court or anticipated to become involved with Juvenile Court; and

WHEREAS, since April 29, 2019, Polk County, through the Office of the Polk County Attorney, has been party to a new Agreement (DCAT5-20-005) Diversion and Mediation with the State of Iowa, through the Iowa Department of Human Services (DHS) to assist in providing these services; and

WHEREAS, the State of Iowa, through the Iowa Department of Human Services and Polk County, Iowa, through the Office of the Polk County Attorney, have negotiated the terms of an Amendment of the Agreement to continue the provisions of this service for the period of July 1, 2022, through June 30, 2023, for the services of a Polk County Attorney to assist in providing these services.

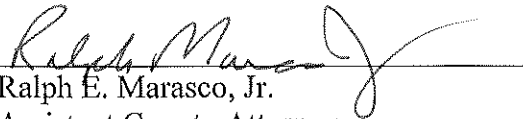
NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa agrees to and enters into the attached Third Amendment to Agreement (DCAT5-20-005) to extend the term of this Agreement and continuing to provide Diversion and Mediation Services, and hereby authorizes the Chairperson to sign said Amendment.

POLK COUNTY BOARD OF SUPERVISORS

Angela Connolly, Chairperson

#21

Submitted and Approved
as to Form:


Ralph E. Marasco, Jr.
Assistant County Attorney

Fiscal Note: Receipt of an amount not to exceed \$25,000 to be paid for a Polk County Attorney to participate in diversion and mediation services.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing extension of DCAT5-20-005 Agreement for Diversion and Mediation Services

Agenda Date: March 29, 2022

Contact Individual: Ralph Marasco, Jr.
Assistant County Attorney
286-3331

Previous Action taken by the Board: 2nd Amendment extending term of contract from July 1, 2021 through June 30, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Since February 1, 2004, Polk County, Iowa, through the Polk County Board of Supervisors-Polk County Attorney's Office, has been party to an Agreement (DCAT5-14-017) with the State of Iowa, through the Iowa Department of Human Services (DHS) to provide diversion and mediation services for children and families in Polk County that are in, or anticipate being involved with the Juvenile Court. On April 29, 2019 Polk County entered a new Agreement for Diversion and Mediation Services (DCAT5-20-005). This Third Amendment to the new Agreement extends the term from July 1, 2022 through June 30, 2023.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23				\$25,000.00			
23/24							
24/25							

Moved by _____, seconded by _____, that the following Resolution be adopted:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR
SALE OF \$24,110,000 GENERAL OBLIGATION BONDS,
SERIES 2022A, AND APPROVING ELECTRONIC BIDDING
PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, with full public disclosure of all expenditures, general county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, be authorized for said purpose(s); and

WHEREAS, this Board, pursuant to Section 331.442 of the Code of Iowa, did legally call a County election, fixing the time and place thereof, and did legally submit to the qualified electors of the County the proposition of issuing General Obligation Bonds of the County in an amount of not to exceed \$65,000,000, for the aforesaid purpose(s), and caused to be given legal, sufficient and timely notice of said election and the time, place and purpose thereof; and

WHEREAS, the County election was duly and legally held and conducted on November 2, 2021, pursuant to a legal notice duly given by publication in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, said publication in said newspaper appearing on a date not less than four (4) clear days nor more than twenty (20) days prior to the date of said election, all in strict compliance with the law and the orders of said Board and the County Commissioner of Elections. The affirmative vote on the proposition was equal to more than 60% of the total vote cast for and against the proposition at said election. The proposition was declared and certified to have been duly adopted, no contest thereof having been made, and the Issuer desires to proceed with the issuance of said Bonds for such purpose(s) so authorized at the election; and

WHEREAS, no Bonds have been issued to date from said authority; and

WHEREAS, in conjunction with its Financial Advisor, Piper Sandler & Co., the County has caused an Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Board has received information from its Financial Advisor evaluating and recommending the procedure hereinafter described for electronic internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

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WHEREAS, the Board deems it in the best interests of the County and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That the receipt of electronic bids through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That General Obligation Bonds, Series 2022A, of County of Polk, State of Iowa, in the amount of \$24,110,000, to be issued as referred to in the preamble of this Resolution, to be dated May 17, 2022, be offered for sale pursuant to the published advertisement.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Chairperson and County Auditor, upon the advice of bond counsel, disclosure counsel, and the County's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4. That the Auditor is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the Des Moines Register, a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Board, on the 19th day of April, 2022, at 9:30 A.M., will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by County Officials on the 18th day of April, 2022 at 1:00 P.M. on said date. The notice shall be in substantially the following form:

(To be published on or before April 12, 2022)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of County of Polk, State of Iowa, hereafter described, must be received at the office of the Board of Supervisors, Room 300, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309; Telephone: 515-323-5225 (the "Issuer") before 1:00 P.M., on the 18th day of April, 2022. The bids will then be publicly opened and referred for action to the meeting of the Board of Supervisors in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2022A, in the amount of \$24,110,000*, to be dated May 17, 2022

TAXABLE GENERAL OBLIGATION BONDS, SERIES 2022B, in the amount of \$42,085,000*, to be dated May 17, 2022

(the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the Board Of Supervisors, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the Board Of Supervisors, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309. The bids must be submitted through the PARITY® competitive bidding system.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa at a meeting of the Board of Supervisors on April 19, 2022 at 9:30 A.M.

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be

obtained by request addressed to the Board of Supervisors, Polk County Administration Building, 111 Court Avenue, Room 300, Des Moines, Iowa 50309; Telephone: 515-286-3016 or the Issuer's Financial Advisor, Piper Sandler & Co., 3900 Ingersoll Avenue, Suite 110, Des Moines, Iowa, 50312, Telephone: 515-247-2355.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accordance with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the Board of Supervisors of County of Polk, State of Iowa.

County Auditor, County of Polk, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 29th day of March, 2022.

Chairperson

ATTEST:

County Auditor

ROLL CALL

Moved by _____, seconded by _____ that the following resolution be adopted:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR
SALE OF \$42,085,000 TAXABLE GENERAL OBLIGATION
BONDS, SERIES 2022B, AND APPROVING ELECTRONIC
BIDDING PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, the Issuer is in need of funds to pay costs of acquisition and improvement of land for conservation, recreation, or other public park purposes to be managed by the Polk County Conservation Board, including protecting drinking water sources, protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting wildlife habitat and natural areas, providing more outdoor recreational opportunities, improving public access to and the safety of rivers and creeks for floating, boating, and fishing, providing walking, hiking, biking, and water trails in Polk County, and preventing flooding, with full public disclosure of all expenditures, general county purpose(s), and it is deemed necessary and advisable that General Obligation Bonds, be authorized for said purpose(s); and

WHEREAS, this Board, pursuant to Section 331.442 of the Code of Iowa, did legally call a County election, fixing the time and place thereof, and did legally submit to the qualified electors of the County the proposition of issuing General Obligation Bonds of the County in an amount of not to exceed \$65,000,000, for the aforesaid purpose(s), and caused to be given legal, sufficient and timely notice of said election and the time, place and purpose thereof; and

WHEREAS, the County election was duly and legally held and conducted on November 2, 2021, pursuant to a legal notice duly given by publication in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, said publication in said newspaper appearing on a date not less than four (4) clear days nor more than twenty (20) days prior to the date of said election, all in strict compliance with the law and the orders of said Board and the County Commissioner of Elections. The affirmative vote on the proposition was equal to more than 60% of the total vote cast for and against the proposition at said election. The proposition was declared and certified to have been duly adopted, no contest thereof having been made, and the Issuer desires to proceed with the issuance of said Bonds for such purpose(s) so authorized at the election; and

WHEREAS, the County is simultaneously selling its \$24,110,000 General Obligation Bonds, Series 2022A from this established authority, and sufficient authority remains for the anticipated issuance of \$3,000,000 of the Bonds for these purposes in series 2022B; and

WHEREAS, the Issuer is in need of funds to pay costs of refunding outstanding indebtedness of the County, including the General Obligation Bonds, Series 2017A and 2017B, essential county purpose(s), and it is deemed necessary and advisable that Taxable General Obligation Bonds, authorized for said purpose(s); and

WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute

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proceedings for the issuance of not to exceed \$80,000,000 General Obligation Bonds, and the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and

WHEREAS, in conjunction with its Financial Advisor, Piper Sandler & Co., the County has caused an Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and

WHEREAS, the Board has received information from its Financial Advisor evaluating and recommending the procedure hereinafter described for electronic internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Board deems it in the best interests of the County and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That the receipt of electronic bids through the Parity Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

Section 2. That Taxable General Obligation Bonds, Series 2022B, of County of Polk, State of Iowa, in the amount of \$42,085,000, to be issued as referred to in the preamble of this Resolution, to be dated May 17, 2022, be offered for sale pursuant to the published advertisement.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Chairperson and County Auditor, upon the advice of bond counsel, disclosure counsel, and the County's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

Section 4. That the Auditor is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in the Des Moines Register, a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Board, on the 19th day of April, 2022, at 9:30 A.M., will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by County Officials on the 18th day of April, 2022 at 1:00 P.M. on said date. The notice shall be in substantially the following form:

(To be published on or before April 12, 2022)

NOTICE OF BOND SALE

Time and Place of Sealed Bids: Bids for the sale of Bonds of County of Polk, State of Iowa, hereafter described, must be received at the office of the Board of Supervisors, Room 300, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309; Telephone: 515-323-5225 (the "Issuer") before 1:00 P.M., on the 18th day of April, 2022. The bids will then be publicly opened and referred for action to the meeting of the Board of Supervisors in conformity with the TERMS OF OFFERING.

The Bonds: The Bonds to be offered are the following:

GENERAL OBLIGATION BONDS, SERIES 2022A, in the amount of \$24,110,000*, to be dated May 17, 2022

TAXABLE GENERAL OBLIGATION BONDS, SERIES 2022B, in the amount of \$42,085,000*, to be dated May 17, 2022

(the "Bonds")

*Subject to principal adjustment pursuant to official Terms of Offering.

Manner of Bidding: Open bids will not be received. Bids will be received in any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the Board Of Supervisors, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309.
- Electronic Internet Bidding: Electronic internet bids will be received at the office of the Board Of Supervisors, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa 50309. The bids must be submitted through the PARITY® competitive bidding system.

Consideration of Bids: After the time for receipt of bids has passed, the close of sealed bids will be announced. Sealed bids will then be publicly opened and announced. Finally, electronic internet bids will be accessed and announced.

Sale and Award: The sale and award of the Bonds will be held at the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa at a meeting of the Board of Supervisors on April 19, 2022 at 9:30 A.M.

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be

obtained by request addressed to the Board of Supervisors, Polk County Administration Building, 111 Court Avenue, Room 300, Des Moines, Iowa 50309; Telephone: 515-286-3016 or the Issuer's Financial Advisor, Piper Sandler & Co., 3900 Ingersoll Avenue, Suite 110, Des Moines, Iowa, 50312, Telephone: 515-247-2355.

Terms of Offering: All bids shall be in conformity with and the sale shall be in accordance with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: The Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

By order of the Board of Supervisors of County of Polk, State of Iowa.

County Auditor, County of Polk, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 29th day of March, 2022.

Chairperson

ATTEST:

County Auditor

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of approximately 400 SF of Polk County property located within Chichaqua Park by lease for an initial term of 10 years; and

WHEREAS, the proposed tenant is the Mid-Iowa Retriever Club which intends to use the land for a carport to store mowing and trimming equipment used by it within Chichaqua Park; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate by lease for a term greater than three years.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate by lease for a term greater than three years will be held on April 12, 2022, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

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NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on April 12, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to lease approximately 400 SF of real estate located in Chichaqua Park to the Mid-Iowa Retriever Club for an initial term of 10 years. For additional information contact the Polk County Attorney's Office at 515-286-2039.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Iowa Code section 331.389 requires counties to provide persons, with mental illness, intellectual, or developmental disabilities, with local access to mental health and disability services; and

WHEREAS, Iowa Code section 331.389 contemplates both counties organized into a regional service system and exempt individual counties; and

WHEREAS, Polk County is an exempt individual county eligible as a region, and as such the county board of supervisors is required to fulfill all requirements to provide local access to mental health and disability services; and

WHEREAS, Iowa Code Section 331.393(2) requires each exempt county region to develop and submit to the Iowa Department of Human Services (DHS), for approval, an Annual Service & Budget Plan; and

WHEREAS, the Iowa 88th General Assembly Legislative Session for 2021 passed Senate File 619 to modify the allowable state funding per capita rate from \$15.86 to \$38.00 per capita of state funding for the fiscal year 2022/2023; and

WHEREAS, the Broadlawns Medical Center Board approved \$3,500,000 for in-kind services and a cash contribution of two-million, eight hundred thousand (\$2,800,000.00) for FY 2021/2022 and FY2022/2023; and

WHEREAS, the fiscal year 2022/2023 Annual Service and Budget Plan has been reviewed and recommended by the Polk County Mental Health and Disability Services Regional Child Advisory Committee and the Polk County Mental Health and Disability Services Regional Adult Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED, Polk County, Iowa does hereby authorize and approve the fiscal year 2022/2023 Annual Service and Budget Plan as presented and directs the plan be submitted to the Iowa Department of Human Services for approval; and authorizes the Chair of the Polk County Board of Supervisors to sign this Resolution.

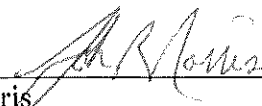
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

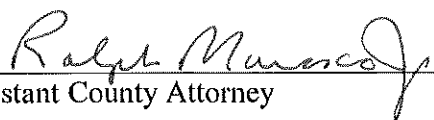
#25

RECOMMENDED FOR APPROVAL:

By 
John Norris
Polk County Administrator

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By 
Assistant County Attorney

FISCAL NOTE: \$24,096,252

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution adopting the FY 2022/2023 Polk County Region Annual Service and Budget Plan for Mental Health, Intellectual Disability, and Developmental Disability Services.

Agenda Date: March 29, 2022

Contact Individual: John Norris
Polk County Administrator
515-286-2125

Previous Action taken by the Board: On February 15, 2022, the Polk County Mental Health and Disability Services Regional Child and Adult Advisory Committees approved the FY 2022/2023 Annual Service and Budget Plan for Mental Health, Intellectual Disability, and Developmental Disability Services.

Board/Commission Actions: NA

Action Requested (Recommended): Approval.

Comply with Policy: Iowa law requires a Regional Management Plan with three components: (a) a Policy and Procedures Manual; (b) an Annual Service and Budget Plan; and (c) an Annual Report. The Annual Service and Budget Plan is due annually to the Iowa Department of Human Services (DHS) by April 1.

Background: The Polk County Region Management Plan describes the management and administration of the Polk County Region Service System while the FY 2022/2023 Annual Service and Budget Plan outlines core and non-core service costs.

Action Impact: Adoption of the FY 2022/2023 Annual Service and Budget Plan will keep Polk County in compliance with the law and DHS regulations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY22/23	Y	\$24,096,252	\$18,711,238	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Iowa Code section 331.389 requires counties to provide persons, with mental illness, intellectual, or developmental disabilities, with local access to mental health and disability services; and

WHEREAS, Iowa Code section 331.389 contemplates both counties organized into a regional service system and exempt individual counties; and

WHEREAS, Polk County is an exempt individual county eligible as a region, and as such the county board of supervisors is required to fulfill all requirements to provide local access to mental health and disability services; and

WHEREAS, Iowa Code Section 331.393(2) requires each exempt county region to develop and submit to the Iowa Department of Human Services (DHS), for approval, an Annual Service & Budget Plan ; and

WHEREAS, on November 3, 2020, the Polk County Mental Health and Disability Services Region approved the FY 2021/2022 budget; and

WHEREAS, on March 9, 2021, the Polk County Mental Health and Disability Services Region approved the FY 2021/2022 Annual Service and Budget Plan to be submitted to DHS for approval; and

WHEREAS, on June 22, 2021, the Polk County Mental Health and Disability Service Region authorized and approved the First Amendment to the FY 2021/2022 Annual Service and Budget Plan; and

WHEREAS, the FY 2021/2022 Annual Service and Budget Plan includes a cost saving strategy to eliminate client cost sharing for copays and deductibles, and cost sharing for clients whose income is over 150% of the federal poverty guidelines; and

WHEREAS, the Iowa 88th General Assembly Legislative Session for 2021 passed Senate File 619 to modify the allowable Polk County per capita rate from \$30.87 to \$21.14, and to add \$15.86 per capita of state funding; and

WHEREAS, the Broadlawns Medical Center Board approved \$3,500,000 for in-kind services and a cash contribution of two-million, eight hundred thousand (\$2,800,000.00) for FY 2021/2022 and FY2022/2023; and

WHEREAS, the amended FY 2021/2022 Annual Service and Budget Plan includes the cost sharing benefits to continue for six months to evaluate if the benefits should continue, and, if not, implementation discontinuing cost sharing benefits; and

NOW, THEREFORE, BE IT RESOLVED, Polk County, Iowa does hereby authorize and approve the Second Amendment to the FY 2021/2022 Annual Service and Budget Plan as presented and directs the plan be submitted to the Iowa Department of Human Services for

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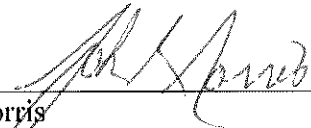
approval; and authorizes the Chair of the Polk County Board of Supervisors to sign this Resolution.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

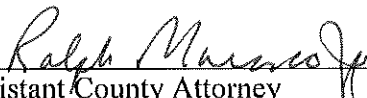
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By _____
John Norris
Polk County Administrator

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By _____
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution adopting the Second Amendment to the FY 2021/2022 Polk County Region Annual Service and Budget Plan for Mental Health, Intellectual Disability, and Developmental Disability Services.

Agenda Date: March 29, 2022

Contact Individual: John Norris
Polk County Administrator
515-286-2125

Previous Action taken by the Board: On November 3, 2020, the Polk County Mental Health and Disability Services Region approved the FY 2021/2022 Annual Budget. On June 22, 2022 Polk County approved the First Amendment to the FY 2021/2022 Annual Service & Budget Plan.

Board/Commission Actions: NA

Action Requested (Recommended): Approval.

Comply with Policy: Iowa law requires a Regional Management Plan with three components: (a) a Policy and Procedures Manual; (b) an Annual Service and Budget Plan; and (c) an Annual Report. The Annual Service and Budget Plan is due annually to the Iowa Department of Human Services (DHS) by April 1.

Background: The Polk County Region Management Plan describes the management and administration of the Polk County Region Service System while the FY 2021/2022 Annual Service and Budget Plan outlines core and non-core service costs in addition to new core service mandates for the FY 2021/2022. The Second Amendment to the FY 2021/2022 Annual Service and Budget Plan has been updated to reflect the Fund 10 3rd quarter amendment.

Action Impact: Adoption of the FY 2021/2022 Annual Service and Budget Plan (Second Amendment) will keep Polk County in compliance with the law and DHS regulations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY21/22	Y	\$28,875,588	\$18,125,957	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Iowa Code section 331.389 requires counties to provide persons, with mental illness, intellectual, or developmental disabilities, with local access to mental health and disability services; and

WHEREAS, Iowa Code section 331.389 contemplates both counties organized into a regional service system and exempt individual counties; and

WHEREAS, Polk County is an exempt individual county eligible as a region, and as such the county board of supervisors is required to fulfill all requirements to provide local access to mental health and disability services; and

WHEREAS, Iowa Code Section 331.393(4) requires each exempt county region to develop and submit to the Iowa Department of Human Services (DHS), for approval, a Policy and Procedures Manual; and

WHEREAS, in May, 2020, the Polk County Mental Health and Disability Services Regional Governing Board, the Iowa Department of Human Services, and the Iowa Mental Health and Disability Services Commission approved the Policy and Procedures Manual for Mental Health, Intellectual Disability, and Developmental Disability Services; and

WHEREAS, the Policy and Procedures Manual for Mental Health, Intellectual Disability, and Developmental Disability Services is updated to reflect Polk County Mental Health, Intellectual Disability, and Developmental Disability Services Regional Governance; and

NOW, THEREFORE, BE IT RESOLVED, Polk County, Iowa does hereby authorize and approve the revised Policy and Procedures Manual for Mental Health, Intellectual Disability, and Developmental Disability Services as presented and directs the plan be submitted to the Iowa Department of Human Services for approval; and authorizes the Chair of the Polk County Board of Supervisors to sign this Resolution.

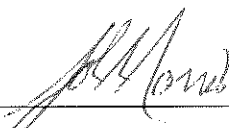
Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

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RECOMMENDED FOR APPROVAL:

By 
John Norris
Polk County Administrator

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By 
Assistant County Attorney

FISCAL NOTE: \$0

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution adopting a revised Policies and Procedures Manual for Mental Health, Intellectual Disability, and Developmental Disability Services.

Agenda Date: March 29, 2022

Contact Individual: John Norris
Polk County Administrator
515-286-2125

Previous Action taken by the Board: On May 12, 2020, the Polk County Mental Health and Disability Services Regional Governing Board approved revisions to the Policies and Procedures Manual for Mental Health, Intellectual Disability, and Developmental Disability Services. Revisions included changing the governance structure and adding policies and procedures for the addition of children's mental health services pursuant to Iowa Code changes that went into effect 3/18/20.

Board/Commission Actions: NA

Action Requested (Recommended): Approval.

Comply with Policy: Iowa law requires a Regional Management Plan with three components: (a) a Policy and Procedures Manual; (b) an Annual Service and Budget Plan; and (c) an Annual Report. The Policy and Procedures Manual changes require Polk County and the Mental Health and Disability Services Commission approval.

Background: The Polk County Mental Health and Disability Services Policy and Procedure Manual describes the management and administration of the Polk County Regional Service System. The primary revisions reflect changes to update the Polk County Mental Health and Disability Services Regional Governance.

Action Impact: Adoption of the Policies and Procedures Manual will keep Polk County in compliance with the law and DHS regulations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY21/22	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, section 331.397 of the Code of Iowa requires the Polk County Mental Health and Disability Services (MHDS) Region to implement core services , including: crisis stabilization, mobile mental health crisis response teams, medication management, assessment, prevention, education, and access to a twenty-four hour hotline service by July 1, 2021; and

WHEREAS, , Polk County desires to enter into an Agreement for Services with EveryStep, effective March 15, 2022, to provide and implement service coordination for children; and

WHEREAS, the total amount for all Agreements for Services increase of less than 1% from \$20,482,729 to \$20,623,133, which reflects an increase in utilization and rates; and

WHEREAS, funds are available in the FY 22/23 Polk County MHDS Region Budget to provide these mandated core services.

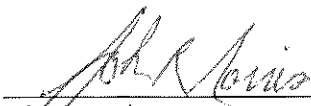
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for Services with EveryStep to provide and implement service coordinate for children, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement for Services on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



John Norris
Polk County Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

#28

By: Ralph M. Muroso
Assistant County Attorney

FISCAL NOTE: Fiscal impact to Fund 10 is \$140,404

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing the Chairperson of the Polk County Board of Supervisors to sign Agreement for Services with EveryStep.

Agenda Date: March 29, 2022

Contact Individual: John R. Norris

Previous Action taken by the Board: N/A.

Board/Commission Actions: Polk County Mental Health and Disability Services Region FY22/23 Budget has the necessary funds available to provide this level of service.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to provide and implement core service coordination for children.

Background: Polk County, Iowa and EveryStep wish to enter into a new contract for the provision and implementation of core services as mandated by section 331.397 of the Code of Iowa..

Action Impact: The Agreement for Services with EveryStep will purchase services totaling \$140,404 to be paid for using monies from the Polk County Mental Health and Disability Services Fund.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
Fund 10 MHDS FY22/23	Yes	\$140,404	\$0	Y		

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, on or about August 16, 1977 Polk County, Iowa entered into a Master Contract with Polk County Health Services Corporation to, among other things, assist Polk County, Iowa with its obligations to provide mental health and disability services; and,

WHEREAS, on or about June 15, 1978 the two parties entered into an Addendum to the Master Contract; and,

WHEREAS, for a multitude of reasons, not limited to statutory changes and efficiency, Polk County, Iowa is making administrative modifications to the delivery of mental health and disability services.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa does hereby cancel and terminate the Master Contract between Polk County, Iowa and Polk County Health Services Corporation.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

John Morris
Polk County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: _____
Assistant County Attorney

FISCAL NOTE: none

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution cancelling and terminating Master Contract between Polk County, Iowa and Polk County Health Services Corporation.

Agenda Date: March 29, 2022

Contact Individual: Sarah Boese,
Board of Supervisors
286-3895

Previous Action taken by the Board: N/A
Board/Commission Actions: N/A

Action Requested (Recommended): Cancel and terminate Master Contract between Polk County, Iowa and Polk County Health Services Corporation.

Comply with Policy: Yes

Background: On or about August 16, 1977 Polk County, Iowa entered into a Master Contract with Polk County Health Services Corporation to assist Polk County, Iowa with its obligations to provide mental health and disability services. An addendum to this contract was made in June 1978.

Action Impact: Cancel and terminate Master Contract between Polk County, Iowa and Polk County Health Services Corporation.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, township trustees and clerks while engaged in official business shall be compensated at an hourly rate established by the Board of Supervisors pursuant to Section 359.46, Code of Iowa; and,

WHEREAS, the trustees have requested an increase in hourly compensation; and,

WHEREAS, July 1, 2015 was the last increase in compensation approved by the Polk County Board of Supervisors for township trustees and clerks; and,

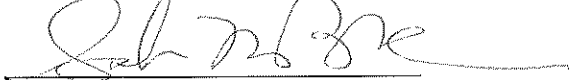
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa agrees to increase the hourly rate of compensation for township trustees and clerks from \$16.00 to \$20.00 per hour and a minimum meeting rate of \$50.00, effective July 1, 2022.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

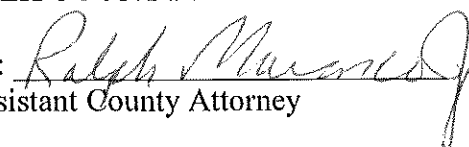
Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: \$37,000 increase in FY22/23

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution increasing the township trustees and clerks hourly compensation rate.

Agenda Date: March 29, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: May 12, 2015
Board/Commission Actions: N/A

Action Requested (Recommended): Increase township trustees and clerks hourly compensation rate.

Comply with Policy: Yes

Background: Township trustees and clerks while engaged in official business shall be compensated at an hourly rate established by the Board of Supervisors pursuant to Section 359.46 in the Code of Iowa. The trustees and clerks have requested an increase in hourly compensation. July 1, 2015 was the last increase in compensation approved by the Board of Supervisors. This resolution increases the hourly compensation from \$16.00 to \$20.00 per hour and sets a minimum meeting rate of \$50.00, effective July 1, 2022.

Action Impact: Increases hourly compensation rate of township trustees and clerks to \$20 per hour.

Fiscal Note: Anticipated expense is an increase of \$37,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N		\$37,000		N	10108020.71410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Goodwill Industries of Central Iowa is a 501C3 non-profit that is dedicated to changing lives of Central Iowans with barriers to employment by helping them earn and keep jobs through workforce training; and,

WHEREAS, Goodwill Industries of Central Iowa is requesting a Community Development Grant to assist with the purchase of new equipment to include a baler and forklift. This equipment would benefit Goodwill Industries of Central Iowa by expanding their salvage process and Sustainability Program; and,

WHEREAS, the project will serve a public purpose by assisting individuals with barriers to obtain and maintain employment. This equipment will also provide equal opportunity employment by giving individuals the resources and training to succeed; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist in the purchase of the new equipment to support the Sustainability Program and the mission to help individuals with barriers obtain and maintain employment; and,

WHEREAS, pursuant to the Grant Agreement, only costs related to the purchase of a new baler and forklift will be paid for from Polk County Community Development Grant gaming revenue funds.

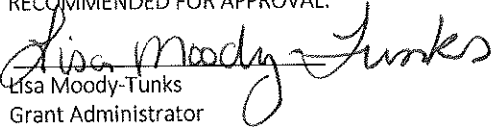
BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award to Goodwill Industries of Central Iowa for \$50,000.00 and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$50,000.00 FY21/22

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Goodwill Industries of Central Iowa which is a 501c3 non-profit organization.

Agenda Date: March 29, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$50,000.00 Community Development Grant for Goodwill Industries of Central Iowa.

Background: Goodwill Industries of Central Iowa has requested funding to assist with the purchase of new equipment to include a baler and forklift. This equipment would benefit Goodwill Industries of Central Iowa by expanding their salvage process and Sustainability Program. This project will serve a public purpose by assisting individuals with barriers to obtain and maintain employment.

Action Impact: The passage of this resolution will award \$50,000.00 of gaming revenue funds to Goodwill Industries of Central Iowa and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$50,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____, that the following Resolution be adopted:

WHEREAS, Southeast Polk Education Foundation Inc. is a 501C3 non-profit and the fiscal agent for Runnells Elementary School. Runnells Elementary School is dedicated to providing a safe environment for education, exercise and activities for all their students; and,

WHEREAS, Southeast Polk Education Foundation, fiscal agent for Runnells Elementary School, is requesting a Community Development Grant to assist with upgrades to the surface of the playground and add a walking trail; and,

WHEREAS, the playground and walking trail will provide better accessibility for students with special needs and providing a safe place for all children to exercise and play; and,

WHEREAS, the Polk County Board of Supervisors specifically desires to participate and assist in the construction of the Runnells Elementary playground and walking trail located at 6575 SE 116th St., Runnells, Iowa; and,

WHEREAS, pursuant to the Grant Agreement, only costs related to the materials and labor will be paid for from Polk County Community Development Grant gaming revenue funds.

BE IT FURTHER RESOLVED, Polk County, Iowa approved the terms of the attached Agreement for a Community Development Grant Award to the Southeast Polk Education Foundation for \$75,000.00 in gaming revenue, for the public purpose of providing a playground that is safe and accessible for Runnells Elementary School students and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$75,000.00 FY21/22

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Southeast Polk Education Foundation, Inc., fiscal agent for Runnells Elementary School.

Agenda Date: March 29, 2022

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$75,000.00 Community Development Grant to Southeast Polk Education, Inc., fiscal agent for Runnells Elementary School.

Comply with Policy: Yes

Background: Southeast Polk Education Foundation Inc., fiscal agent for Runnells Elementary School is requesting a Community Development Grant to assist with a capital improvement project at Runnells Elementary School located at 6575 SE 116th St., Runnells, Iowa. The project will focus on playground improvements which includes a new surface for the playground and a walking trail. The capital improvement project will serve a public purpose by providing an accessible and safe area for all students to learn, grow and exercise.

Action Impact: This resolution will award \$75,000.00 of gaming revenue to Southeast Polk Education Foundation, Inc., fiscal agent for Runnells Elementary School, and authorizes the Chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards Paid with Gaming Revenue

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$75,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

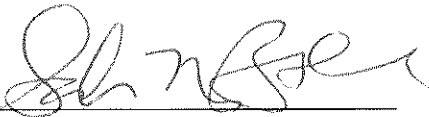
NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY21/22 - \$61,400 from gaming

#33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: March 29, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: March 1, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$61,400 of gaming revenue to sponsor various non-profit events in 2022.

Action Impact: Authorize funding in the amount of \$61,400 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	\$61,400				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – March 29, 2022

Best Buddies International, Inc. – Birdies for Buddies	\$5,000
Greater Des Moines Community Band	\$200
Central Iowa Shelter & Services – Heroes for Homeless	\$5,000
Rebuilding Together – Art Over Wine	\$5,000
Pleasant Hill Chamber of Commerce – Chill on the Hill	\$1,200
Urbandale Chamber of Commerce – Central Iowa Business Conference	\$5,000
Bondurant Chamber of Commerce – A Piece of Bondurant	\$4,500
Ankeny Area Chamber of Commerce – SummerFest	\$5,000
Optimist Club of Ankeny – Fishing Derby	\$500
Downtown Events Group – DSM Book Festival	\$10,000
Bondurant Develoment, Inc. – Bondurant Developers Conference	\$2,000
Iowa Health Foundation – Nurse Camp	\$5,000
Des Moines Arts Festival	\$1,000
Des Moines Pastoral Counseling Center – Women Helping Women Luncheon	\$5,000
Iowa European Cultural Connection – Christkindlemarket	\$3,000
Clowns at the Carousel	\$4,000
TOTAL	\$61,400

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

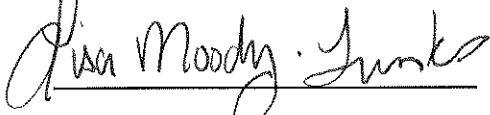
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$31,650.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$31,650.00 from the Community Betterment fund, FY 21-22

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: March 29, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-March 15, 2022 for \$73,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$31,650.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$31,650.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
March 29, 2022

Des Moines Gay Men's Chorus	\$7,500.00
East High School Alumni Foundation	\$10,000.00
First Friday Breakfast Club	\$5,000.00
Southeast Polk Community School District fiscal agent for	\$1,000.00
Union Park Neighborhood Association	\$8,150.00

TOTAL	\$31,650.00
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IOWA

Department of Education

Ann Lebo, Director

Kim Reynolds, Governor
Adam Gregg, Lt. Governor

March 16, 2022

Agreement No. 778050-0000/Homes

Angela Connolly Board President/County Board of Supervisors
Polk County Community, Family, and Youth Services Home Sponsor Program
111 Court Ave Room 300
Des Moines Iowa 50309

Dear Ms. Connolly,

A copy of the most recent State Agency Child and Adult Care Food Program (CACFP) management review summary of the Polk County Community, Family, and Youth Services Home Sponsor Program, conducted February 15-25, 2022, is enclosed.

The FY2022 CACFP administrative review is considered **closed** as of March 16, 2022.

December 2021 was selected as the test month. Twelve child development homes were reviewed by Jaclyn Graves accompanying the home monitors prior to the administrative review as required by CACFP regulations. The summary report outlines positive aspects of CACFP operations, and any recommendations as result of this CACFP administrative review. No corrective action was required for this administrative review.

The results of this CACFP review should be shared with the Board at the next meeting. It is expected that the Board will be supportive in making the changes as needed. The United States Department of Agriculture (USDA) considers all board members responsible for Program oversight and for ensuring required Program changes are fully implemented. The board is responsible for the Home Sponsor's participation in the CACFP and must ensure that the organization is viable, accountable and capable of managing the Program. When there is turnover of Home Sponsor staff, the board is responsible for continuity of Program operations and for ensuring that new staff members are trained regarding CACFP requirements.

Board members are welcome and encouraged to attend Home Sponsor training sessions about CACFP operations offered by our Bureau.

If you have questions, please contact my office (515-681-2302).

Sincerely,
Jaclyn Graves, M.A. Ed
Consultant
Bureau of Nutrition and Health Services
jaclyn.graves@iowa.gov
Cell: 515-681-2302
Fax: 515-242-5988- ATTN: Jaclyn Graves- Bureau of Nutrition and Health Services
CC: Joyce Webb
Gracy Kirkman
Lisa Robinson
Joy Ihle

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#35




COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager 

Date: March 24, 2022

Subject: Canvass – Clive Special City Election

The Polk County Board of Supervisors will need to convene as a Canvassing Board on Thursday, March 31, 2022 at 1:30 PM. The location will be the Supervisor's Board Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa.

This will be the 1st tier canvass of the votes cast for the Clive Special City Election to fill a city council vacancy held on March 29, 2022.

#36




COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager 

Date: March 24, 2022

Subject: Canvass – Ankeny, Clive, Mitchellville Special City Elections –
March 29, 2022

The Polk County Board of Supervisors will need to convene as a Canvassing Board on Tuesday, April 5, 2022 at 9:45 A.M. The location will be the Supervisor's Board Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa.

This will be the canvass of the votes cast for the cities of Ankeny & Mitchellville Special City Elections to fill a city council vacancy held on March 29, 2022.

This will also be the 2nd tier canvass for the City of Clive Special City Election to fill a city council vacancy held on March 29, 2022.

#37