

**POLK COUNTY BOARD OF SUPERVISORS AGENDA  
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING  
111 COURT AVENUE - ROOM 120  
APRIL 14, 2022 10:30 A.M.**

1. Roll Call.

**RESOLUTIONS**

2. Resolution approving creation of the Polk County Behavioral Health and Disability Services Department and essential positions.

**APPOINTMENTS**

3. Memorandum of Appointments.

**ADJOURNMENT**

*\*Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,  
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.  
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

**Live stream the Board of Supervisors meeting at:**

<https://www.youtube.com/watch?v=pWbYEik4SWU>

**RESOLUTION**

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,

That the following Resolution be adopted:

WHEREAS, the Board of Supervisors authorized the termination of the master contract with Polk County Health Services Corporation by resolution dated March 29, 2022, and

WHEREAS, the Board of Supervisors hereby acknowledges and appreciates the dedication and commitment of the Polk County Health Services Corporation to the mental health and disability needs of Polk County residents during its tenure as contract administrator for the provision of mental health and disability services in Polk County, and

WHEREAS, the Board of Supervisors thanks Liz Cox for her effort during her tenure as the CEO of the Polk County Region, and

WHEREAS, Polk County, Iowa is making administrative modifications to the delivery of mental health and disability services by bringing them within the umbrella of Polk County, Iowa government, and

WHEREAS, the transition of employment of Polk County Health Services employees to Polk County, Iowa to continue to provide mental health and disability services is essential, and

WHEREAS, the Board of Supervisors hereby creates the Polk County Behavioral Health and Disability Services Department with the following positions:

- Create one (1) Interim Behavioral Health and Disability Services Chief Executive Officer position, Department Head grade 31, range \$123,486-\$163,052.
- Create five (5) Behavioral Health and Disability Services Program Planner positions, Excluded grade 26, range \$97,398-\$128,429.
- Create one (1) Behavioral Health and Disability Services Budget Coordinator position, Excluded grade 21, range \$76,976-\$101,291.
- Create one (1) Behavioral Health and Disability Services Coordination Specialist position, AFSCME grade 19, range \$61,025-\$79,974.
- Create one (1) Office Generalist position, AFSCME grade 9, range \$38,812-\$50,482.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the above recommendation and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2022

POLK COUNTY, IOWA

\_\_\_\_\_  
Angela Connolly  
Chairperson

#2

RECOMMENDED FOR APPROVAL:

*Jeff Edgar*

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Jeffrey Edgar, Director  
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone  
Polk County Attorney

By: *Ralph M. ...*  
Assistant County Attorney

FISCAL NOTE: The estimated cost is  
\$300,330 for FY21/22 and \$1,342,181  
for FY22/23.