

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
JUNE 21, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PERMITS

6. Renewal application for Cigarette/Tobacco/Nicotine/Vapor Permit for Toad Valley Golf Course, 237 NE 80th Street, Pleasant Hill.

RESOLUTIONS

7. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.
8. Resolution approving the allocation of funds in value-based incentive payments to be distributed among various mental health providers (Candeo, Easterseals, Goodwill Industries, HOPE, Link Associates).
- *9. Resolution approving funds in workforce assistance to various mental health providers (Broadlawns Medical Center, Central Iowa Trauma and Recovery, ChildServe Community Options, Eyerly Ball Community Mental Health Services, Homeward, Mosaic and Amy Desenberg-Wines).
- *10. Resolution approving agreement renewals with various mental health providers (American Baptist Homes of the Midwest, Balance Autism, Candeo, EveryStep, Goodwill Industries, Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae LifeServices, Progress Industries, TJS Accounting Solutions, Trans Iowa).
- *11. Resolution approving contract amendments with various mental health providers (Broadlawns Medical Center, Community Support Advocates, Easterseals, HOPE).
- *12. Resolution approving Professional Services Agreement with Snyder and Associates for engineering services needed for the NW Meredith Avenue feasibility study.
- *13. Resolution approving contract with Iowa Department of Natural Resources for Air Quality Program funding.

- *14. Resolution concerning Affidavit of Disclaimer (6000 SW 9th Street).
- 15. Resolution approving final plat of Anderson Farm Plat 1.
- *16. Resolution approving agreement with KDM Consults, S-CORPORATION for an on-site PREA Audit at the Juvenile Detention Center.
- *17. Resolution approving amendment to agreement with Iowa Department of Human Services for allowable Local Administrative Expenses (LAE) costs.
- *18. Resolution approving agreement with Iowa Department of Human Services for allowable Local Administrative Expenses (LAE) costs.
- *19. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 2820 E. 40th Street (Henderson).
- 20. Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credits.
- 21. Resolution modifying positions within the Public Works Department.
- *22. Resolution adopting the Paid Parental Leave for Non-Bargaining Employees Policy.
- *23. Resolution approving FY 22/23 Employee Manuals for Non-Bargaining Unit Employees.
- *24. Resolution approving Iowa Tax and Tags (ITAT) Merchant Services Agreement.
- *25. Resolution approving contract renewal with Rochester Armored Car Company (car services Treasurer and Sheriff).
- 26. Resolution approving June 2022 manufactured home abatements.
- 27. Resolution approving 2022 manufactured home abatement for Oakhill Mobile Home Park.
- *28. Resolution authorizing Winefest Des Moines the use of County owned parking lot at 120-2nd Avenue (Founders Celebration).
- 29. Resolution approving funding to Operation Downtown to complete the skywalk security camera installation initiative.

- *30. Resolution approving agreement with Iowa Beverage Systems for advertising and sponsorship at the Iowa Events Center.
- 31. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 32. Manure Management Plan Update for Brookside Farm Site 2, Maxwell, Iowa.

BUDGET ACTIONS

- 33. Memorandum of Budget Actions.

APPOINTMENTS

- 34. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=BBvAiThxzkQ>

RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, that the Polk County Mental Health and Disability Services Regional Governing Board does hereby approve the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

Approved this _____ day of _____, 2022.

POLK COUNTY REGIONAL MHDS GOVERNING BOARD

By _____
Angela Connolly
Chairperson

Log #433

Stephanie Schmidt

Stephanie Schmidt, Program Planner
Polk County Behavioral Health and Disability Services

Fiscal Impact of \$279,688.20 from the MHDS Services Fund.

#7

POLK COUNTY GOVERNING BOARD

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: June 21st, 2022

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
515-323-3204

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$279,688.20	\$0	N		
22/23	Y	\$265,559.64	\$0	N		

Additional Fiscal Note Information (optional): None

**MEMORANDUM OF MH/ID/DD SERVICE APPROVAL
POLK COUNTY SERVICE APPEAL BOARD**

Monday, June 6, 2022

Page 1 of 1

Client ID	7297	County Portion	100%	Unit Rate	\$388.73
Provider	Uni-Hope Life Skills and Services, West Des Moines			Maximum Monthly Cost	\$12,050.63
Service	6329f 1-5 Beds Daily SCL - (100% County)			Maximum Cost of Approval	\$144,607.56
Units	31 Monthly	Start and End Date		6 /1 /2022 to	5 /31/2023
Client ID	10457	County Portion	100%	Unit Rate	\$86.55
Provider	Hillcrest Family Services, Dubuque			Maximum Monthly Cost	\$2,683.05
Service	6514a RCF 16+ Beds			Maximum Cost of Approval	\$32,196.60
Units	31 Monthly	Start and End Date		5 /18/2022 to	4 /30/2023
Client ID	21998	County Portion	100%	Unit Rate	\$75.96
Provider	Pride Group (fka Plymouth Life, Inc.), Le Mars			Maximum Monthly Cost	\$2,354.76
Service	6514a RCF 16+ Beds			Maximum Cost of Approval	\$14,128.56
Units	31 Monthly	Start and End Date		6 /1 /2022 to	11/30/2022
Client ID	37731	County Portion	100%	Unit Rate	\$129.10
Provider	Imagine the Possibilities (Formally Dac Inc), Maquoketa			Maximum Monthly Cost	\$4,002.10
Service	6514a RCF 16+ Beds			Maximum Cost of Approval	\$48,025.20
Units	31 Monthly	Start and End Date		5 /16/2022 to	4 /30/2023
Client ID	90928	County Portion	100%	Unit Rate	\$33.53
Provider	Pride Group at Primghar, Primghar			Maximum Monthly Cost	\$1,039.43
Service	6514e 16+ RCF Maintenance			Maximum Cost of Approval	\$12,473.16
Units	31 Monthly	Start and End Date		5 /12/2022 to	4 /30/2023
Client ID	90928	County Portion	100%	Unit Rate	\$75.96
Provider	Pride Group at Primghar, Primghar			Maximum Monthly Cost	\$2,354.76
Service	6516a RCF/PMI 16 + Beds			Maximum Cost of Approval	\$28,257.12
Units	31 Monthly	Start and End Date		5 /12/2022 to	4 /30/2023
SUBMITTED BY:					\$279,688.20

Stephanie Schmidt

Stephanie Schmidt, Program Planner

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is exempt from the requirement to enter into a regional mental health and disability services system and is its own region known as the Polk County Mental Health & Disability Services Region (hereinafter "Polk Region"); and

WHEREAS, the Polk Region has the responsibility to coordinate and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, in its FY 2021/2022 budget for the Polk Region, Polk County, Iowa continued to enter into Agreements with service providers Candeo, Easterseals, Goodwill Industries, HOPE, and Link Associates to serve approximately 400 residents of Polk County in supported employment services; and

WHEREAS, the Agreements contain a provision for Polk County, Iowa to provide value-based incentive payments in accordance with the achievement of system goals for providing high quality and cost-effective care for priority consumers; and

WHEREAS, a yearly evaluation of system goals was completed by the Law, Health Policy, and Disability Center of the University of Iowa, an outside independent evaluator; and

WHEREAS, based on the number of participants served by a service provider and the service provider's overall evaluation performance score the service providers Candeo, Easterseals, Goodwill Industries, HOPE, and Link Associates qualify to receive incentive payments.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa does hereby approve the allocation of \$100,000 in value-based incentive payments to be distributed among: Candeo (\$19,471), Easterseals (\$26,702), Goodwill Industries (\$18,984), HOPE (\$14,091), and Link Associates (\$20,752) and authorizes the Chair of the Polk County Board of Supervisors to sign this resolution and authorizes the Polk County Mental Health and Disability Services Region Governing Board to allocate the value-based incentive payments to the qualified service providers as set forth in this Resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

#8

POLK COUNTY, IOWA
Agenda Memorandum

Item Type & Title: Resolution approving the allocation of \$100,000 in value-based incentive payments to be distributed among: Candeo (\$19,471), Easterseals (\$26,702), Goodwill Industries (\$18,984), HOPE (\$14,091), and Link Associates (\$20,752).

Agenda Date: June 21, 2022

Contact Individual: Annie Uetz
Director, BHDS Department
246-3580

Previous Action taken by the Board: Above listed providers have a network Agreement with Polk County, Iowa.

Board/Commission Actions: NA

Action Requested (Recommended): Approval

Comply with Policy: This action is required to have the Polk County Mental Health and Disability Services Region Governing Board make a recommendation to the Polk County Board of Supervisors to approve the allocation of value-based payments to the above agencies for delivering community-based employment services consistent with the Polk County values of participant self-sufficiency, collaboration, partnership, and advocacy. Value-based incentive payments are contemplated in the network Agreements based upon available funds and qualifying performance measures. Value-based incentive payments to providers are based on the performance measure results of an independent evaluation completed by the Law, Health Policy, and Disability Center of the University of Iowa.

Background: Polk County has entered into Agreements with five service providers (Candeo, Easterseals, Goodwill Industries, HOPE., and Link Associates) to serve approximately 400 participants by supporting individuals to prepare for, obtain, and maintain community-based supported employment. The Agreements require providers to report data through the management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each calendar year, an independent evaluation of the employment agencies is completed by the Law, Health Policy, and Disability Center of the University of Iowa to evaluate the participant outcomes achieved by each program. Examples of outcome goals measured include: working toward self-sufficiency, total engaged in employment, and participant satisfaction. Each agency earns value-based incentive payments based on the percentage of participants served and the overall evaluation performance score.

Action Impact: Incentivizing value-based core services supports the direct support workforce and provides accountability with taxpayer monies by encouraging service providers to provide high quality and cost effective care for priority consumers.

Fiscal Note:

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$100,000	\$0	N		

Additional Fiscal Note Information (optional): NA

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the workforce crisis in the mental health and disability system is negatively impacting efficient and effective delivery of services for Polk County providers, including: Broadlawns Medical Center, Central Iowa Trauma and Recovery, ChildServe Community Options, Inc., Eyerly Ball Community Mental Health Services, Homeward and Mosaic; and,

WHEREAS, the Polk County Mental Health American Rescue Plan Act (ARPA) Committee is identifying workforce needs for various staff including Direct Support Professionals, mental health therapists, and nurses in the long term supports and services providers network; and,

WHEREAS, Amy Desenberg-Wines has submitted a consulting proposal to identify needs for the ARPA Committee; and,

WHEREAS, above listed entities submitted proposals to request funds for a total of \$1,951,812; and,

WHEREAS, the Polk County Mental Health and Disability Services Region budget has the requested funds available due to the budget surplus; and,

WHEREAS, the Polk County Mental Health and Disability Services Region acknowledges receipt of the proposals for funds; and,

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached agreements with total amounts with Broadlawns Medical Center (\$122,364), Central Iowa Trauma and Recovery (\$47,052), ChildServe Community Options, Inc. (326,922), Eyerly Ball Community Mental Health Services (\$500,000), Homeward (\$12,500), Mosaic (\$926,144), and Amy Desenberg-Wines (\$16,830) for workforce and service improvements and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements.

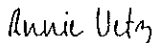
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#9

DocuSigned by:

JBA1 B33524C342D

Annie Uetz, Director
Polk County Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: \$6,708,763

POLK COUNTY, IOWA
Agenda Memorandum

Item Type & Title: Resolution approving \$1,951,812 in workforce assistance to the following entities: Broadlawns Medical Center (\$122,364), Central Iowa Trauma and Recovery (\$47,052), ChildServe Community Options, Inc. (326,922), Eyerly Ball Community Mental Health Services (\$500,000), Homeward (\$12,500), Mosaic (\$926,144), and Amy Desenberg-Wines (\$16,830).

Agenda Date: June 21, 2022

Contact Individual: Annie Uetz
Director, Polk County Behavioral Health and Disability Services Department
246-3580

Previous Action taken by the Board: Broadlawns Medical Center, ChildServe, Eyerly Ball, and Mosaic have a network contract with Polk County. Additionally, workforce assistance agreements have been approved for workforce improvements.

Board/Commission Actions: NA

Action Requested (Recommended): Approval

Comply with Policy: This action is required for Polk County, Iowa to enter into an Agreement with above listed entities for workforce recruitment and retention expenses, as well as other improvements for service provision.

Background: The Polk County Mental Health and Disability Services Region has a surplus budget because the workforce crisis is impeding efficient and effective access to services. Applications were released to the MHDS provider network to assist with recruitment and retention efforts, make improvements to provider electronic health record systems to meet new State of Iowa Medicaid documentation requirements, and other approved efforts that improve efficiencies to the delivery of services and reduce turnover. Additionally, proposals were accepted to make improvements for services and facility improvements. Funds must be paid out no later than September 14, 2022.

Action Impact:

Fiscal Note:

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$1,951,812	\$0	N		

Additional Fiscal Note Information (optional): NA

Polk Region MHDS Network Provider Assistance

June 21, 2022

Provider	Staff	Category #1	Category #2	Category #3	Total by Provider
Amy Desenberg-Wines	N/A			\$ 16,830	\$ 16,830
Broadlawns Medical Center				\$ 122,364	\$ 122,364
Central Iowa Trauma & Recovery	2	\$ 7,984	\$ -	\$ 39,068	\$ 47,052
ChildServe	34.8	\$ 138,922	\$ 100,000	\$ 88,000	\$ 326,922
Eyerly Ball				\$ 500,000	\$ 500,000
Homeward			\$ 12,500		\$ 12,500
Mosaic	232	\$ 926,144			\$ 926,144
TOTAL					\$ 1,951,812

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2020, Polk County Mental Health and Disability Services Region entered into Provider Agreements with American Baptist Homes of the Midwest, Balance Autism, Behavioral Technologies, Candeo, EveryStep, Goodwill Industries, Link Associates, Lutheran Services in Iowa, Mainstream Living, Optima LifeServices, Progress Industries, TJS Accounting Solutions, and Trans Iowa which expire June 30, 2023; and

WHEREAS, Behavioral Technologies has been acquired by Mosaic effective July 1, 2022 and desires to terminate their contract effective June 30, 2022; and

WHEREAS, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region, and the following Service Providers: American Baptist Homes of the Midwest, Balance Autism, Candeo, EveryStep, Goodwill Industries, Link Associates, Lutheran Services in Iowa, Mainstream Living, Optima LifeServices, Progress Industries, TJS Accounting Solutions, and Trans Iowa, desire to renew their Agreements to remove Polk County Health Services, Inc. as the designee and replace it with Polk County, Iowa, and its Behavioral Health and Disability Services Department; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board has designated the Polk County Behavioral Health & Disability Services Department as the Region Administrator manage the access and delivery of mental health and disability services on behalf of the Polk Region; and

WHEREAS, the amount of remaining services purchased through these Provider Agreements would decrease .6%, from \$5,064,506 to \$5,032,435; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY22/23 to provide this level of services; and

WHEREAS, Polk County and above listed providers wish to enter into Business Associate Agreements.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Agreements with American Baptist Homes of the Midwest, Balance Autism, Candeo, EveryStep, Goodwill Industries, Link Associates, Lutheran Services in Iowa, Mainstream Living, Optima LifeServices, Progress Industries, TJS Accounting Solutions, and Trans Iowa, for mental health and disability services effective July 1, 2022 and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements and Business Associate Agreements.

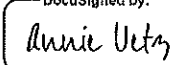
Approved this _____ day of _____, 2022.

#10

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:

99AF034524C4429

Annie Uetz, Director
Polk County Behavioral Health and Disability Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: \$5,032,435

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving agreement renewals with American Baptist Homes of the Midwest, Balance Autism, Candeo, EveryStep, Goodwill Industries, Link Associates, Lutheran Services in Iowa, Mainstream Living, Optimae LifeServices, Progress Industries, TJS Accounting Solutions, and Trans Iowa.

Agenda Date: June 21, 2022

Contact Individual: Annie Uetz, Director
Polk County Behavioral Health and Disability Services Department
286-3580

Previous Action taken by the Board: The Polk County MHDS Region Governing Board and Polk County Board of Supervisors have prior approved Agreements with the above listed providers.

Board/Commission Actions: None.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to renew Agreements and establish updated Business Associate Agreements with above listed Service Providers and authorizes Polk County Chair to sign

Background: Agreements are being renewed to remove Polk County Health Services, Inc. as the designee and replace it with Polk County, Iowa, and its Behavioral Health and Disability Services Department. The Polk County Mental Health and Disability Services Region Governing Board has designated the Polk County Behavioral Health & Disability Services Department as the Region Administrator manage the access and delivery of mental health and disability services on behalf of the Polk MHDS Region.

Action Impact: The total amount for these contracts will decrease .6% from 5,064,506 to \$5,032,435.

Fiscal Note: N/A

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$5,032,435		Y		

Additional Fiscal Note Information (optional):

Effective July 1, 2022

Provider Agency/Service	Estimated Number of Units in Current Contract	Type of Unit	Current Unit Rate	Current Contract Total after 3rd Party Payments	Estimated Number of Units in Proposed Contract	Type of Unit	Proposed Unit Rate	Proposed Contract Total after 3rd Party Payments	% Change
American Baptist Homes of the Midwest									
Supported Community Living	22000	1/4 Hour	\$9.61	\$ 211,420	22000	1/4 Hour	\$9.61	\$211,420	0.0%
Supported Community Living	730	Day*	\$284.00	\$ 207,320	730	Day*	\$284.00	\$207,320	0.0%
Transportation	1700	Per Mile	\$1.00	\$ 1,700	1700	Per Mile	\$1.00	\$1,700	0.0%
American Baptist Homes of the Midwest Total Amount									
				\$ 420,440				\$420,440	0.0%
Balance Autism									
Work Activity	1600	Hour	\$10.36	\$16,576	1600	Hour	\$10.36	\$16,576	0.0%
Supported Community Living	500	1/4 Hour	\$9.61	\$4,805	500	1/4 Hour	\$9.61	\$4,805	0.0%
Supported Community Living	365	Day*	\$402.53	\$146,923	365	Day*	\$402.53	\$146,923	0.0%
ICF/ID	5	Day*	\$372.00	\$1,860	5	Day*	\$372.00	\$1,860	0.0%
Respite	200	Hour	\$4.59	\$918	200	Hour	\$4.59	\$918	0.0%
Balance Autism Total Amount									
				\$171,082				\$171,082	0.0%
Behavioral Technologies - Contract Ending									
Adult Day Activity	100	Day	\$85.10	\$8,510	0	N/A	\$0.00	\$0	-100.0%
ICF/ID	5	Day	\$362.96	\$1,815	0	N/A	\$0.00	\$0	-100.0%
Supported Community Living	100	Day*	\$217.46	\$21,746	0	N/A	\$0.00	\$0	-100.0%
Behavioral Technologies Total Amount									
				\$32,071				\$0	-100.0%
Candeo									
Supported Community Living	12750	1/4 Hour	\$9.61	\$122,528	12750	1/4 Hour	\$9.61	\$122,528	0.0%
Supported Community Living	730	Day*	\$566.63	\$413,640	730	Day*	\$566.63	\$413,640	0.0%
Enhanced Community Support	1830	Day*	\$181.18	\$331,559	1830	Day*	\$181.18	\$331,559	0.0%
Benefits Planning	50	Flat Fee*	\$307.00	\$15,350	50	Flat Fee*	\$307.00	\$15,350	0.0%
Benefits Planning	30	Hour	\$40.00	\$1,200	30	Hour	\$40.00	\$1,200	0.0%
Customized Employment - Discovery	30	Flat Fee	\$3,304.00	\$99,120	30	Flat Fee	\$3,304.00	\$99,120	0.0%
Job Development	450	Hour	\$68.48	\$30,816	450	Hour	\$68.48	\$30,816	0.0%
Job Supports	500	Hour	\$46.76	\$23,380	500	Hour	\$46.76	\$23,380	0.0%

Supported Community Living		4700	1/4 Hour	\$9.61	\$ 45,167	4700	1/4 Hour	\$9.61	\$45,167	0.0%
Supported Community Living		675	Day*	\$242.13	\$ 163,438	675	Day*	\$242.13	\$163,438	0.0%
Lutheran Services in Iowa Total Amount					\$432,346				\$432,346	0.0%
Mainstream Living										
Supported Community Living - MI		1800	Day*	\$83.82	\$150,876	1800	Day*	\$83.82	\$150,876	0.0%
Supported Community Living -ID/DD		2500	1/4 Hour	\$9.61	\$24,025	2500	1/4 Hour	\$9.61	\$24,025	0.0%
Supported Community Living - I/DD		730	Day*	\$284.00	\$207,320	730	Day*	\$284.00	\$207,320	0.0%
Residential Care Facility/Persons with Mental Illness		850	Day*	\$271.82	\$231,047	850	Day*	\$271.82	\$231,047	0.0%
Adult Day Activity		200	1/4 Hour	\$3.42	\$684	200	1/4 Hour	\$3.42	\$684	0.0%
Mainstream Living Total Amount					\$613,952				\$613,952	0.0%
Optimae LifeServices										
Supported Community Living		3000	Day*	\$217.46	\$652,380	3000	Day*	\$217.46	\$652,380	0.0%
Supported Community Living		200	1/4 Hour	\$5.58	\$1,116	200	1/4 Hour	\$5.58	\$1,116	0.0%
Community Integration		50	Day*	\$85.10	\$4,255	50	Day*	\$85.10	\$4,255	0.0%
Community Integration		2200	1/4 Hour	\$3.29	\$7,238	2200	1/4 Hour	\$3.29	\$7,238	0.0%
Optimae LifeServices Total Amount					\$664,989				\$664,989	0.0%
Progress Industries										
Supported Community Living		2900	1/4 Hour	\$9.61	\$27,869	2900	1/4 Hour	\$9.61	\$27,869	0.0%
Supported Community Living		915	Day*	\$284.07	\$259,924	915	Day*	\$284.07	\$259,924	0.0%
Progress Industries Total Amount					\$287,793				\$287,793	0.0%
TJS Accounting Solutions										
Rent Subsidy		9230	Month	Month	\$138,450	9230	Month	Month	\$138,450	0.0%
TJS Accounting Solutions Total Amount					\$138,450				\$138,450	0.0%
Trans Iowa										
Taxicab Ride - CYFS		3500	1-way trip*	\$13.93	\$48,755	3500	1-way trip*	\$13.93	\$48,755	0.0%
Taxicab Ride - MHDS		28000	1-way trip*	\$13.93	\$390,040	28000	1-way trip*	\$13.93	\$390,040	0.0%
Trans Iowa Total Amount					\$438,795				\$438,795	0.0%
Total of All Contracts					\$5,064,506				\$5,032,435	-0.6%

*Rates set using the Medicaid tiered fee schedule, CPT codes for treatment services and metered cab rides vary in units and unit types

The rates shown are averages.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2020, Polk County Mental Health and Disability Services Region entered into a Provider Contract with Broadlawns Medical Center which expires June 30, 2022; and

WHEREAS, effective October 1, 2020, Polk County Mental Health and Disability Services Region entered into Provider Contracts with Community Support Advocates, Easter Seal Society of Iowa, and Hope, which expire June 30, 2023; and

WHEREAS, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region and Broadlawns Medical Center wish to amend their Contract to remove language that services are provided in-kind so that the Region can pay actual costs of services listed; and

WHEREAS, Polk County, Iowa, by and through the Polk County Mental Health and Disability Services Region and above listed providers wish to amend their Provider Contracts to additionally increase units and total contract amount to reflect current utilization; and

WHEREAS, the amount of services purchased through this Provider Contract would increase 3.7%, from \$6,466,375 to \$6,708,763; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY21/22 to provide this level of services.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached amendments with Broadlawns Medical Center, Community Support Advocates, Easter Seal Society of Iowa, and Hope, for mental health and disability services and authorizes the Chair of the Polk County Board of Supervisors to sign said amendments.

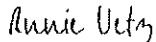
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


11

DocuSigned by:

886AE5D6-1ABB-42DB-B52C-5468832BFB9C

Annie Uetz, Director
Polk County Behavioral Health and Disability Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: \$6,708,763

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving contract amendments with Broadlawns Medical Center, Community Support Advocates, Easter Seals, and Hope.

Agenda Date: June 21, 2022

Contact Individual: Annie Uetz, Director, Polk County Behavioral Health and Disability Services Department
286-3580

Previous Action taken by the Board: The Region Governing Board and Board of Supervisors have approved contracts with the above listed providers.

Board/Commission Actions: None.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to renew contract amendments with above listed providers and authorizes Polk County Chair to sign.

Background: The above listed providers need to increase units and overall total contract amount due to increased utilization. Additionally, Broadlawns Medical Center services were being provided in-kind but the MHDS budget has the funds to pay. This amendment removes the language "services are being provided in-kind".

Action Impact: The total amount for these contracts will increase 3.7% from \$\$6,466,375 to \$6,708,763.

Fiscal Note: N/A

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$6,708,763		Y		

Additional Fiscal Note Information (optional):

Cost Summary
Effective July 1, 2021

Provider Agency/Service	Estimated Number of Units in Current Contract	Type of Unit	Current Unit Rate	Current Contract Total after 3rd Party Payments	Estimated Number of Units in Proposed Contract	Type of Unit	Proposed Unit Rate	Proposed Contract Total after 3rd Party Payments	% Change
Broadlawns Medical Center									
Service Coordination	3,500	Month	\$209.00	\$731,500	1,839	Month	\$209.00	\$384,351	-47.5%
Integrated Supports	4	One Time	\$100.00	\$400	4	One Time	\$100.00	\$400	
Supported Community Living	805	Day*	\$51.00	\$41,055	218	Day*	\$54.09	\$11,792	-71.3%
Transitional Home (Arlington)	2,700	Day	\$107	\$288,900	3,293	Day	\$107	\$352,351	22.0%
Crisis Stabilization Center (McKinley)	2,400	Day	\$365.00	\$876,000	3,270	Day	\$365.00	\$1,193,550	36.3%
Crisis Observation Center	2,700	Grant	\$281	\$758,700	1,794	Grant	\$413	\$741,173	
Mobile Crisis Response Team	1,900	Grant	\$281	\$533,900	12	Grant	\$44,492	\$533,904	
Mobile Crisis Response Team - Care Team Grant	0	N/A	\$0		1	Grant	\$74,733	\$74,733	
IHH Intensive Care Management	5	Month	\$175.00	\$875	5	Month	\$175.00	\$875	
IHH Intensive Care Management Outcome Support	12	Flat Fee	\$5,000	\$60,000	12	Flat Fee	\$5,000	\$60,000	0.0%
RCF/PMI (Oakland)	695	Day*	\$262.50	\$182,438	570	Day*	\$262.50	\$149,625	-18.0%
Broadlawns Medical Center Total Amount				\$3,473,768				\$3,502,754	0.8%
Community Support Advocates Coordination									
Service Coordination	4,750	Month	\$200.00	\$950,000	5,000	Month	\$200.00	\$1,000,000	5.3%
IHH Intensive Care Management	20	Month	\$175.00	\$3,500	20	Month	\$175.00	\$3,500	0.0%
Integrated Supports	20	One Time	\$100.00	\$2,000	20	One Time	\$100.00	\$2,000	0.0%
IHH Intensive Care Management Outcome Support	12	Flat Fee	\$5,000	\$60,000	12	Flat Fee	\$5,000.00	\$60,000	0.0%
100% Case Management	100	1/4 -Hour	\$64.60	\$6,460	100	1/4 -Hour	\$64.60	\$6,460	0.0%
Resource & Referral	12	Month	\$11,632	\$139,584	12	Month	\$11,632	\$139,584	0.0%
Community Support Advocates Total Amount				\$1,161,544				\$1,211,544	4.3%
Easter Seal Society of Iowa									
Crisis Stabilization - Residential	1,400	Day	\$360.19	\$504,266	1,400	Day	\$360.19	\$504,266	100.0%
Crisis Stabilization Community Evaluation	500	Hour	\$ 102.64	\$51,320	500	Hour	\$ 102.64	\$51,320	100.0%

Crisis Stabilization Community Counseling/Therapy	2,500	Hour	\$ 74.10	\$185,250	2,500	Hour	\$ 74.10	\$185,250	100.0%
Crisis Stabilization Retention	0	N.A	\$0.00	\$0	1,600	Hour	\$ 16.00	\$25,600	100.0%
Crisis Stabilization Community Professional Skill Building	2,500	Hour	\$ 65.00	\$162,500	2,500	Hour	\$ 65.00	\$162,500	100.0%
Crisis Stabilization Community Family Peer Supports	600	Hour	\$ 55.00	\$33,000	600	Hour	\$ 55.00	\$33,000	100.0%
Intensive Family Personal Supports	280	Flat Fee	\$50.00	\$14,000	280	Flat Fee	\$50.00	\$14,000	100.0%
Adult Crisis Stabilization Start Up	0	N.A	\$0.00	\$0	1	Grant	\$22,656	\$22,656	100.0%
Supported Education	1300	Hour	\$46.76	\$60,788	1300	Hour	\$46.76	\$60,788	0.0%
Skills Training Employability	500	Day*	\$88.94	\$44,470	500	Day*	\$88.94	\$44,470	0.0%
Benefits Planning	10	*Flat Fee	\$306.00	\$3,060	10	*Flat Fee	\$306.00	\$3,060	0.0%
Benefits Planning	20	Hour	\$40.00	\$800	20	Hour	\$40.00	\$800	0.0%
Customized Employment - Discovery	10	Flat Fee	\$1,500	\$15,000	10	Flat Fee	\$1,500	\$15,000	0.0%
Supported Employment - Job Supports	500	Hour	\$46.76	\$23,380	500	Hour	\$46.76	\$23,380	0.0%
Supported Employment - Job Development	300	Hour	\$68.48	\$20,544	300	Hour	\$68.48	\$20,544	0.0%
Adult Day Activity Life Club	200	Day*	\$92.10	\$18,420	200	Day*	\$92.10	\$18,420	0.0%
Adult Day Activity Life Club	20	1/4 Hour	\$1.87	\$37	20	1/4 Hour	\$1.87	\$37	0.0%
Respite	200	1/4 Hour*	\$3.55	\$710	200	1/4 Hour*	\$3.55	\$710	0.0%
Supported Community Living	12000	1/4 Hour	\$9.42	\$113,040	12000	1/4 Hour	\$9.42	\$113,040	0.0%
Supported Community Living	732	Day*	\$402.53	\$294,652	732	Day*	\$402.53	\$294,652	0.0%
Integrated Supports	5	One Time	\$100.00	\$500	5	One Time	\$100.00	\$500	0.0%
100 % Case Management	100	1/4 Hour	\$64.60	\$6,460	100	1/4 Hour	\$64.60	\$6,460	0.0%
Easter Seal Society of Iowa Total Amount				\$1,552,197				\$1,600,453	3.1%
HOPE									
Supported Community Living	23,500	1/4 Hour	\$9.61	\$225,835	37,500	1/4 Hour	\$9.61	\$360,375	59.6%
Respite	5	1/4 Hour	\$4.65	\$23	5	1/4 Hour	\$4.65	\$23	0.0%
Customized Employment - Discovery	5	Flat Fee	\$1,500	\$7,500	5	Flat Fee	\$1,500	\$7,500	0.0%
Job Development	50	Hour	\$68.48	\$3,424	50	Hour	\$68.48	\$3,424	0.0%
Job Supports	750	Hour	\$46.76	\$35,070	750	Hour	\$46.76	\$35,070	0.0%
Supported Education	150	Hour	\$46.76	\$7,014	100	Hour	\$46.76	\$4,676	-33.3%
HOPE Total Amount				\$278,866				\$411,068	47.4%
Total of All Contracts				\$6,466,375				\$6,725,819	4.0%

*Rates set using the Medicaid tiered fee schedule, CPT codes for treatment services and metered cab rides vary in units and unit types

The rates shown are averages.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2012, Polk County and the City of Des Moines completed the reconstruction of NW Beaver Drive from I-35/80 south to Aurora Avenue which included traffic safety improvements, upgrades to storm water infrastructure, and the addition of a multi-use trail and pedestrian facilities to allow access to the Trestle-to-Trestle Trail at NW Lower Beaver Drive; and

WHEREAS, that project was considered the first phase of what was intended to be construction of trail accessibility of NW Beaver Avenue, NW Meredith Avenue, and Merle Hay Road south of I-35/80 to the Trestle-to-Trestle Trail, by completing reconstruction of NW Meredith Avenue similar to the improvements completed on NW Beaver Drive; and

WHEREAS, to determine the feasibility of completing this roadway improvement and trail connection project, and to determine the estimated construction costs and potential funding sources, the Polk County Public Works Department has requested a Professional Services Agreement from Snyder & Associates to complete a feasibility study for the reconstruction of NW Meredith Drive not to exceed cost of \$30,000.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with the firm of Snyder & Associates to complete the engineering services specified for this project, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Snyder & Associates and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Note: Not to exceed costs of \$30,000 for the Professional Services Agreement to be drawn from funds identified by the County Administrator.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 119-22 to approve a professional services agreement with Snyder & Associates for professional engineering services needed for the NW Meredith Avenue feasibility study.

Agenda Date: June 21, 2022

Contact Individual: Robert Rice, Director, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the terms of the Professional Services Agreement with the firm of Snyder & Associates, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, directs the Public Works Department to return a copy of the signed agreement to Snyder & Associates and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: In 2012, Polk County and the City of Des Moines completed the reconstruction of NW Beaver Drive from I-35/80 south to Aurora Avenue which included traffic safety improvements, upgrades to storm water infrastructure, and the addition of a multi-use trail and pedestrian facilities to allow access to the Trestle-to-Trestle Trail at NW Lower Beaver Drive. That project was considered the first phase of what was intended to be construction of trail accessibility of NW Beaver Avenue, NW Meredith Avenue, and Merle Hay Road south of I-35/80 to the Trestle-to-Trestle Trail, by completing reconstruction of NW Meredith Avenue similar to the improvements completed on NW Beaver Drive. The Polk County Public Works Department has requested and received a Professional Services Agreement from the firm of Snyder & Associates to perform a study to determine the feasibility of completing this roadway improvement and trail connection project, the proposed improvements not to exceed the cost of \$30,000.

Action Impact: Resolution allows Public Works to proceed with development of this project.

Fiscal Note: Not to exceed costs of \$30,000 for the Professional Services Agreement to be drawn from funds identified by the County Administrator.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	NA	NA	N/A	N		
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County continues to demonstrate that it has incorporated into its local ordinances an equivalent program pursuant to Iowa Code section 455B.145.

WHEREAS, Polk County has conducted a federally approved Air Quality Program since June 12, 1980.

WHEREAS, the 28E agreement (23ESDAQBCPAUL-0002) between Polk County and the Iowa Department of Natural Resources (DNR) for the purpose of collection and assessment of air quality data, the permitting of sources of air emissions, the enforcement of emission limits, and the monitoring of air quality standards has been negotiated, reviewed, and mutually agreed upon by both parties.


NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the attached Agreement, with Iowa DNR for Air Quality services and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR ACTION:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Impact: Federal Grants and Iowa DNR Funding of \$1,089,751 provided in the agreement. Polk County match of \$448,820 generated from Public Works schedule of fees.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 120-22 approving the contract with the Iowa DNR for the Air Quality program funding. (28E, No. 23ESDAQBCPAUL-0002)

Agenda Date: June 21, 2022

Contact Individual: Jeremy Becker, Air Quality Manager, Polk County Public Works Department, 286-2263

Previous Action taken by the Board: Approved and signed previous agreement.

Board/Commission Actions: N/A

Action Requested (Recommended):

1. Approve the 28E agreement with the Iowa Department of Natural Resources (IDNR) to provide grant funding for the Air Quality Program as specified in Iowa Code § 455B.145 and 567 Iowa Administrative Code (IAC) Chapter 27.
2. Authorize Chairperson to sign (3) copies of the agreement with the DNR.

Comply with Policy: Yes.

Background: The parties have entered into this agreement to specify the scope of work, grant funding levels, extent and manner of cooperation between the two agencies in conducting programs for the abatement, control, and prevention of air pollution within Polk County. Particular emphasis placed on the collection and assessment of information regarding air quality, the permitting of sources of air emissions, the enforcement of emission limits, and the attainment and maintenance of public health based ambient air quality standards. DNR grants to the Local Program concurrent authority to implement and enforce federal air quality standards within Polk County. The Local Program continues to demonstrate that Polk County has incorporated into its local ordinances an equivalent program pursuant to Iowa Code section 455B.145. Polk County has conducted a federally approved Air Quality Program since June 12, 1980.

Action Impact: By approval of this agreement the Polk County Board of Supervisors ensures that the Local Program meets the funding conditions necessary to maintain the Local Program as specified in Iowa Code § 455B.145 and 567 Iowa Administrative Code (IAC) Chapter 27

Fiscal Note: The Local Program match is non-general fund monies and generated from the Public Works Department schedule of fees for service.

Category	103 Federal Grant	105 Federal Grant	103 ARP Grant	DNR Title V EI Funds	Title V Application Fees	Local Program Permit Fees	Total
Total	\$20,000	\$164,192	\$88,199	\$659,209	\$153,669	\$448,820	\$1,538,571

					If Amendment is Required,	
Fiscal Year	Budgeted (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment (Y/N)	Expense Account Code	Revenue Account Code
22/23	Y-AQ Enterprise Account	\$1,538,571	\$1,538,571	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County has a land lease with Lamar Advertising Company dated October 7, 2016 and filed October 18, 2016 in Book 16228 at Page 376

WHEREAS, the Land Lease came up as a conflict during a Title Opinion for a property located at 6000 SW 9th Street, Des Moines, Iowa; and

WHEREAS, Upon review by Polk County Public Works and Polk County Attorney's Office, the Land Lease is not part of or associated with the property at 6000 SW 9th Street but due to the conflict in the Title Opinion, the seller of the property at 6000 SW 9th Street, Des Moines is requesting an Affidavit of Disclaimer from Polk County, Iowa which specifically disclaims any interest in the examined property (6000 SW 9th Street).

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa hereby approves the attached Affidavit of Disclaimer and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FUTHER RESOLVED that the Public Works Department return an original copy of the signed agreement to Escrow Professional Co. on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 122-22 concerning Affidavit of Disclaimer

Agenda Date: June 21, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve Affidavit of Disclaimer

Comply with Policy: Yes

Background: Polk County received a request for an Affidavit of Disclaimer regarding a property at 6000 SW 9th Street, Des Moines, Iowa. A land lease that Polk County is part of came up as a conflict during a Title Opinion for this property. The land lease is between Polk County and Lamar Advertising Company on an unrelated property. Working with the Polk County Attorney's Office, Public Works has reviewed the request and the Land Lease is not part of or associated with the property at 6000 SW 9th Street but due to the conflict in the Title Opinion, the seller of the property is requesting an Affidavit of Disclaimer from Polk County, Iowa which specifically disclaims any interest in the examined property (6000 SW 9th Street). Approving the affidavit removes the conflict and allows the seller to move forward with the sale of the property

Action Impact: Public Works will provide original copy to the seller's representative

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N/A	N/A	N		
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 4, Township 81 North, Range 23 West of the 5th P.M. (Elkhart Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Anderson Farm Plat 1; and

WHEREAS, the minor subdivision final plat proposes two (2) single-family residential lots, one (1) outlot and three (3) street lots on approximately 139.21 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department reviewed and approved the minor subdivision preliminary plat on March 7, 2022; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Anderson Farm Plat 1 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual wastewater treatment systems
Water Service:	Iowa Regional Utilities Association (IRUA)
Zoning:	"AG" Agricultural District
Platted by:	DRA Properties, LC (property owner)
Surveyor:	Snyder & Associates, Inc.
Location:	Southwest corner of NE 42 nd Street and NE 166 th Avenue
Township:	Elkhart

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 121-22 approving Anderson Farm Plat 1, a minor subdivision final plat.

Agenda Date: June 21, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Final Plat of Anderson Farm Plat 1.

Comply with Policy: This minor subdivision final plat complies with the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The plat proposes two (2) single-family residential lots, one (1) outlot and three (3) street lots on approximately 139.21 acres zoned "AG" Agricultural District. The property is being subdivided to create two (2) buildable lots for future single-family residences. The remaining ground will continue in agricultural production and is deed restricted from any further development in accordance with the County's Ag preservation standards. The proposed lots will be served by private septic systems and public water is available through Iowa Regional Utilities Association. The lots will have access/frontage onto existing County public roadways of NE 42nd Street and NE 166th Avenue

Action Impact: Approval of the Final Plat allows for recording and future deed transfers.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N	N	N	N		

Additional Fiscal Note Information (optional): None

Anderson Farm Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes two (2) single-family residential lots, one (1) outlot and three (3) street lots on approximately 139.21 acres of land zoned "AG" Agricultural District.

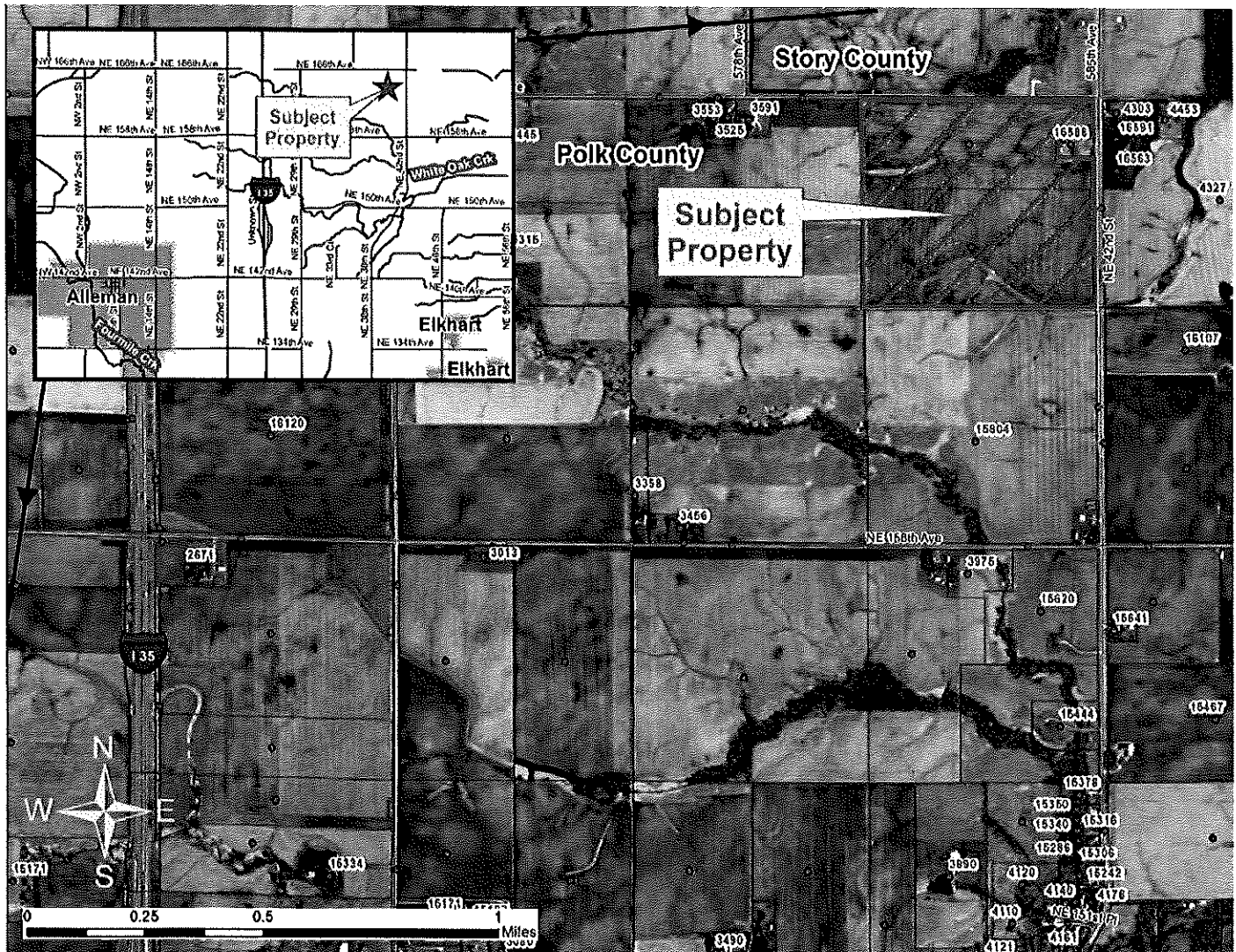
SEWER: Individual septic systems

WATER: Iowa Regional Utilities Association (IRUA)

TOWNSHIP: Elkhart

OWNER/DEVELOPER: DRA Properties, LC

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Juvenile Detention Center recognizes the importance of keeping youth safe from all forms of assault while in custody; and,

WHEREAS, Federal regulations set forth in the Prison Rape Elimination ACT (PREA), address the elimination and prevention of sexual assault and rape in correctional facilities; and,

WHEREAS, Polk County Juvenile Detention Center desires to become PREA accredited to help ensure the commitment to this effort; and,

WHEREAS, PREA accreditation requires an authorized on-site audit of current PREA practices and policies at the Juvenile Detention Center; and,

WHEREAS, KDM Consults, S-CORPORATION, is a certified PREA auditor through the U.S. Department of Justice; and,

WHEREAS, KDM Consults, S-CORPORATION, shall conduct an on-site audit of the Polk County Juvenile Detention Center at a total cost not to exceed \$3,400.


NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement with KDM Consults, S-CORPORATION, for an on-site PREA Audit of the Polk County Juvenile Detention Center and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA


Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and KDM Consults, S-CORPORATION for an on-site PREA Audit at the Polk County Juvenile Detention Center.

Agenda Date: June 21, 2022

Contact Individual: Dan Larson, Program Administrator
Polk County Community, Family & Youth Services
(515) 286-2100

Previous Action taken by the Board: A similar resolution was approved by the Board on 11/7/2017.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Prison Rape Elimination Act (PREA) is a Federal law established in 2003 to address the elimination and prevention of sexual assault and rape in correctional systems. PREA seeks to ensure that inmates are protected from sexual assault, sexual harassment, "consensual sex" with employees, and inmate-inmate sexual assault. By law, any facility holding Federal inmates must follow PREA. Even though the Polk County Juvenile Detention Center does not house Federal inmates, the County is committed to keeping youth safe while in custody. To show commitment to this effort, Polk County, Iowa, through CFYS and the Juvenile Detention Center, seeks to voluntarily participate in the process to become a PREA accredited facility.

KDM Consults, S-CORPORATION, is a certified PREA auditor through the U.S. Department of Justice. PREA regulations require an on-site audit which has been scheduled for August 10, 2022. The total cost of this audit, including all travel expenses shall not exceed \$3,400. The Auditor shall provide the audit report to the Juvenile Detention Center within 45 days of completion of the on-site audit.

Action Impact: Approval of this contract will authorize KDM Consults, S-Corporation to conduct an on-site PREA audit at the Polk County Juvenile Detention Center at a cost not to exceed \$3,400.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$3,400		N	10233302.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Sections §217.32 and §217.42 require Iowa counties to pay a portion of costs associated with the operation of local Department of Human Services (DHS) offices; and,

WHEREAS, an Agreement with the local DHS office has been written to help clearly identify the responsibilities of both parties; and,

WHEREAS, per agreement with the local DHS office, to reflect changes that began effective March 21, 2022 the original Agreement shall be modified as follows:

- Section 8, Paragraph 2, strike "Polk County under the LAE is only responsible for copiers, for copying" and replace it with "Polk County shall provide copiers or multi-function machines as agreed upon by both parties"
- Changes to reflect the move of DHS operations previously located at 1900 Carpenter to 2309 River Place, and allotted parking for DHS designated personnel

WHEREAS, the term of this Agreement Amendment is March 22, 2022 through June 30, 2022 unless terminated earlier in accordance with Section 22 of the original Agreement


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement Amendment with the Iowa Department of Human Services and authorizes the Chair of the Polk County Board of Supervisors to sign said Amendment to Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric N. Kool, Director
Community, Family and Youth Services

#17

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to the Agreement between Polk County, Iowa and the Iowa Department of Human Services for allowable Local Administrative Expenses (LAE) costs.

Agenda Date: June 21, 2022

Contact Individual: Eric Kool, Director
515-323-5261

Previous Action taken by the Board: The Original Agreement was approved by the Board on December 12, 2017.

Board/Commission Actions: None.

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Iowa Code includes a provision that requires Iowa counties to pay a portion of costs associated with the operation of local Department of Human Services (DHS) offices.

Polk County submits allowable costs under LAE to the State of Iowa. Although these expenses are generated from several Polk County offices or departments, this agreement is specific to those associated with Community, Family and Youth Services. Per Iowa Code, allowable costs under LAE are limited to those associated with operating office space such as utilities, office supplies and equipment, building maintenance, repairs and depreciation.

Both parties have agreed that the current Agreement requires amending as follows:

- Section 8, Paragraph 2, strike "Polk County under the LAE is only responsible for copiers for copying" and replace it with "Polk County shall provide copiers or multi-function copiers as agreed upon by both parties."
- Changes to reflect move of DHS operations previously located at 1900 Carpenter to 2309 River Place, and allotted parking for DHS designated personnel

Action Impact: The term of this Agreement Amendment is March 21, 2022– June 30, 2022.

Fiscal Note: There is no change from the original Agreement memorandum in terms of overall anticipated revenue or maximum expenses.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Sections §217.32 and §217.42 require Iowa counties to pay a portion of costs associated with the operation of local Department of Human Services (DHS) offices; and,

WHEREAS, an Agreement with the local DHS office was entered into on December 17, 2017 to help clearly identify the responsibilities of Polk County, Iowa and DHS; and,

WHEREAS, the rate of reimbursement can vary from year to year based on the availability of Federal funds and other budget-related factors that impact DHS; and,

WHEREAS, the existing Agreement expires June 30, 2022, and this term of this new Agreement is July 1, 2022 through June 20, 2027, unless terminated earlier in accordance with the termination provision of the Agreement


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with the Iowa Department of Human Services and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric N. Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and the Iowa Department of Human Services (DHS) for allowable Local Administrative Expenses (LAE) costs.

Agenda Date: June 21, 2022

Contact Individual: Eric Kool, Director
515-323-5261

Previous Action taken by the Board: Original Agreement was approved by the Board on 12-13-2017

Board/Commission Actions: None.

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Iowa Code includes a provision that requires Iowa counties to pay a portion of costs associated with the operation of local DHS offices.

Polk County submits allowable costs under LAE to the State of Iowa. Although these expenses are generated from several Polk County offices or departments, this Agreement is specific to those associated with Community, Family and Youth Services. Per Iowa Code, allowable costs under LAE are limited to those associated with operating office space such as utilities, office supplies and equipment, building maintenance, repairs and depreciation.

Action Impact: The term of this Agreement is March 18, 2022 through June 30, 2027.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	Y	\$361,000	\$117,000	Y	1023-3012	1023-3102-52480
22/23	Y	\$361,000	\$117,000	Y	1023-3012	1023-3102-52480
23/24	Y	\$361,000	\$117,000	Y	1023-3012	1023-3102-52480
24/25	Y	\$361,000	\$117,000	Y	1023-3012	1023-3102-52480
25/26	Y	\$361,000	\$117,000	Y	1023-3012	1023-3102-52480
26/27	Y	\$361,000	\$117,000	Y	1023-3012	1023-3102-52480

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2820 E. 40th Street, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00PM on 4/28/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$24,957.00
Precision Builders	\$31,300.00
FexSteve Limited Company	\$39,900.00
Richmond Construction	\$42,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$24,957.00**; and

WHEREAS, FAB Rehab, Robert and Angela Henderson and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$24,957.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

#19

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Scott Slater
Scott Slater, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Andrea Petrich
Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$15,940
FY 21/22 expenses	\$24,957

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 2820 E. 40th Street, Des Moines, Iowa 50317

Agenda Date: June 21, 2022

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Robert and Angela Henderson own a property at **2820 E. 40th Street, Des Moines, Iowa 50317**. Mr. and Mrs. Henderson have 4 children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **April 28, 2022**. The following bids were received:

FAB Rehab	\$24,957.00
Precision Builders	\$31,300.00
FexSteve Limited Company	\$39,900.00
Richmond Construction	\$42,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$24,957.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$24957	\$15940	N	10223018.77440.01	10223018.52440
2021-22	Y	\$9017	\$0	N	10223017.77490	

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 1 such parcel for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding disallowance for the Homestead Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the claimant that was disallowed the specific statutory reason for disallowance.

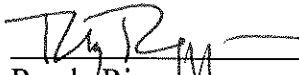
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate the disallowance information to the Iowa Department of Revenue.

POLK COUNTY BOARD OF SUPERVISORS

Chair

SUBMITTED BY:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:

Assistant County Attorney

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for disallowances of the Homestead Tax Credits.

Agenda Date: June 21, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 1 such parcel for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Credits.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
19-22	N				N		

Board of Supervisors' 06/21/2022 meeting
Homestead Tax Credit

Recommendations to disallow

<u>District/Parcel</u>	<u>Name</u>
010/02357-000-000	Debra Guttormson

Reason for Disallowance Recommendation
Owner deceased

Cancel for AY:
2019 thru 2022

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of Public Works has reviewed the operations of the Engineering and Air Quality Divisions, and

WHEREAS, the Director is requesting a reclassification to provide additional supervisory support to daily construction operations, and

WHEREAS, the Air Quality Program continues to perform essential work collecting and assessing air quality data, permitting sources of air emissions, and monitoring air quality standards, and

WHEREAS, due to increases in Title V Operating Permit and construction permit applications, the Air Quality Division is requesting an additional position, and

WHEREAS, the Director of Public Works, in coordination with Human Resources, recommends the following position modifications:

- Reclassify one (1) Senior Engineering Technician position, AFSCME grade 21, range \$70,269-\$92,177, to one (1) Engineering Technician Supervisor, Management grade 23, range \$88,785-\$116,924, effective 7/01/2022.
- Create one (1) part-time Air Permit Engineer position, Excluded grade 26, range \$102,268-\$134,850 (.75 FTE), effective 7/1/2022.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Public Works Department

Agenda Date: June 21, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Senior Engineering Technician position, AFSCME grade 21, range \$70,269-\$92,177, to one (1) Engineering Technician Supervisor, Management grade 23, range \$88,785-\$116,924, effective 7/01/2022. Create one (1) part-time Air Permit Engineer position, Excluded grade 26, range \$102,268-\$134,850 (.75 FTE), effective 7/1/2022.

Comply with Policy: N/A

Background: The Director of Public Works has reviewed the operations of the Engineering and Air Quality Divisions and is requesting a reclassification to provide additional supervisory support of construction operations as well as an additional part-time position in the Air Quality Division due to increases in permit applications.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$12,429 for FY22/23 and \$13,743 for FY23/24.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$12,429		Y		
23/24	N	0	\$13,743		N		

Additional Fiscal Note Information (optional): Funding for the part-time position will be covered under the 28E FY23 contract with the Iowa Department of Natural Resources.

RESOLUTION

MOVED by _____ **SECONDED** by _____

That the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors approved collective bargaining agreements for contract-covered employees containing provisions for Paid Parental Leave, and

WHEREAS, the Human Resources Department recommends adoption of the attached Paid Parental Leave Policy for non-bargaining employee groups on the same terms provided to contract-covered employees, and

WHEREAS, adoption of this policy on the same terms across bargaining and non-bargaining employee groups will provide for consistent administration of paid parental leave benefits to all qualifying Polk County employees.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the adoption of the Paid Parental Leave for Non-Bargaining Employees Policy and directs the Director of Human Resources to take the steps necessary to implement this policy.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: N/A

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Adoption of Paid Parental Leave for Non-Bargaining Employees Policy

Agenda Date: June 21, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Adoption of the attached Policy.

Comply with Policy: N/A

Background: Polk County has an interest in providing its employees with paid parental leave benefits to support and ease the burden on employees with growing families. Paid Parental Leave (PPL) is intended to provide an opportunity for County employees to take up to a maximum of four (4) weeks of paid leave to provide care immediately following the birth or adoption of a minor child. The Polk County Board of Supervisors approved collective bargaining agreements for contract-covered (bargaining) employees containing provisions for Paid Parental Leave. The Human Resources Department recommends adoption of the attached Paid Parental Leave Policy for non-bargaining employee groups on the same terms provided to bargaining employees. Adoption of this policy on the same terms across bargaining and non-bargaining employee groups will provide for consistent administration of paid parental leave benefits to all qualifying Polk County employees.

Action Impact: Approval of this policy allows the Human Resources Department to take action to provide paid parental leave benefits to non-bargaining employees.

Fiscal Note: Specific costs associated with this additional benefit are not readily ascertainable.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	N				N		
22/23	N				N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Human Resources Department has reviewed the Employee Manuals for Elected Officials, Deputy Elected Officials, Department Heads, Management/Supervisory, and Excluded employees and recommends language modifications for the FY22/23 manuals as reflected in copies on file in the Auditor's Office, and

WHEREAS, the changes include updated language to the sections summarized by the attached Summary of Employee Manual Changes Memorandum.


NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the Employee Manuals and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: N/A

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of FY 22/23 Employee Manuals for Non-Bargaining Unit Employees

Agenda Date: June 21, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: Resolution dated May 12, 2020, approving FY 20/21 Employee Manuals for Non-Bargaining Unit Employees; Resolution dated June 28, 2021 approving FY 21/22 Employee Manuals for Non-Bargaining Unit Employees.

Action Requested (Recommended): Approval of language modifications to the Employee Manuals for non-bargaining employees for fiscal year 2022/2023.

Comply with Policy: N/A

Background: The Human Resources Department is responsible for reviewing and recommending revisions to the Employee Manuals for non-bargaining unit employees. The Human Resources Department is recommending language changes to the FY 22/23 Employee Manuals as reflected on the Summary of Employee Manual Changes Memorandum attached to the accompanying Resolution.

Action Impact: Modifies language to the FY22/23 Employee Manuals for Elected Officials, Deputy Elected Officials, Department Heads, Management/Supervisory and Excluded employees.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							



COUNTY OF POLK

Human Resources

111 Court Ave, Suite 390
Des Moines, Iowa 50309-2214
Ph. 515.286.3200
Fax. 515.286.3316

Jeffrey Edgar, Director
Email: Jeffrey.edgar@polkcountyiowa.gov

SUMMARY OF EMPLOYEE MANUAL REVISIONS MEMORANDUM

- **Elected Officials**
 - Front Page: Effective date changed to July 1, 2022.
 - Hyperlink update: updated compensation link to HR website.
 - Holiday: Added Juneteenth as a County holiday.
 - LTD: changed return-to-work period from 24 months to 12 months.
- **Department Heads**
 - Front Page: Effective date changed to July 1, 2022.
 - Hyperlink update: updated compensation link to HR website.
 - Holiday: Added Juneteenth as a County holiday.
 - Parking: update reimbursement amount from \$55 to \$85 per month for Department Heads who are not provided free parking.
 - LTD: changed return-to-work period from 24 months to 12 months.
 - Bereavement Leave: Added language expanding/clarifying relationships eligible for bereavement use to match other employee groups.
 - Paid Parental Leave: Added language referencing eligibility for Paid Parental Leave for Non-Bargaining employees.
- **Deputy Elected Officials; Management/Supervisory Employees; Excluded Employees**
 - Front Page: Effective date changed to July 1, 2022.
 - Hyperlink update: updated compensation link to HR website.
 - Holiday: Added Juneteenth as a County holiday.
 - Sick Leave: aligned permitted use language to match changes made during collective bargaining for contract-covered employees. Changed conversion ratio from 3:1 sick leave to personal leave to 4:1 sick leave to personal leave.
 - Parking: update reimbursement amount from \$55 to \$85 per month.
 - Deferred Compensation Program: language revised to reflect a 50% matching contribution up to 4% of the employee's base salary.
 - LTD: changed return-to-work period from 24 months to 12 months.
 - Bereavement Leave: Added language expanding/clarifying relationships eligible for bereavement use to match contract-covered employees.
 - Paid Parental Leave: Added language referencing eligibility for Paid Parental Leave for Non-Bargaining employees.
 - Personal Leave Accrual: updated that new employees accrue personal leave on a per-pay-period basis until July 1 following the first full year of employment.
 - Workers' Compensation: Changed use of accruals after date of injury from 5 to 3 days to mirror waiting period under workers' compensation statute.
 - Management/Supervisory Only: Memorialized Lt. and Sgt. Classifications in the PCSO receive OT pay in enumerated situations.
 - Excluded Employee Only: Increase hour-for-hour compensatory time maximum from 50 to 80 hours for professional employees matching AFSCME professional employees.

RESOLUTION

MOVED BY _____ SECONDED BY _____

WHEREAS, the Polk County Treasurer, on behalf of Polk County, is hosting and operating the IowaTaxandTags program for the online payment of property taxes and renewal of vehicle tags; and

WHEREAS, the Polk County Treasurer issued a Request For Proposal to identify qualified vendors for merchant service processing of credit, debit and electronic payments through the Iowa Tax and Tags website, in person and via telephone; and

WHEREAS, an Intent to Award notification has been provided to Worldpay, LLC; and

WHEREAS, the Polk County Treasurer has negotiated the attached Agreement with Worldpay, LLC based on its Proposal in response to the Request for Proposal to provide merchant services; and


NOW, THEREFORE, BE IT RESOLVED, that Polk County, Iowa does hereby find the Proposal submitted by Worldpay, LLC to be the most responsive, responsible bid, award the bid to Worldpay, LLC, approve the attached Agreement pursuant to the Proposal, authorize the Chair of the Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa, and authorize the County Treasurer to implement the Agreement and carry on the business requirements of the IowaTaxandTags program.

Approved this 21st day of June 2022.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED BY:




Mary L. Wells
Polk County Treasurer

APPROVED AS TO FORM:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: IowaTaxAndTags (ITAT) – Merchant Services Agreement

Agenda Date:

Contact Individual: Mary L. Wells

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval of Agreement which will allow the Treasurer to continue to carry on the business requirements of the ITAT program.

Background:

The Polk County Treasurer in conjunction with the Polk County Procurement Office, Issued a Request For Proposal (RFP) for merchant service processing of credit, debit and electronic check payments processed through the ITAT website as well as for in-person and phone payments.

Action Impact:

Approval of the Agreement provides the Treasurer with the necessary legal agreements to continue to collect property and vehicle taxes electronically through the ITAT program.

Fiscal Note: No fiscal impact on the county budget.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County Treasurer and Polk County Jail have negotiated an agreement with Rochester Armored Car Co., Inc. for Armored Car Services; and

WHEREAS, this agreement will be in effect for two (2) years starting July 1, 2022 and thereafter from year to year upon mutual agreement between both parties; and

WHEREAS, charges for the above service shall be three hundred -forty four dollars and -fifty cents (\$344.50) per month at Polk County Treasurer and

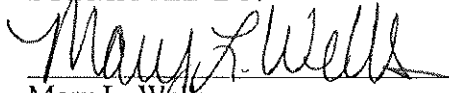
WHEREAS, charges for the above service shall be one hundred five dollars and zero center (\$105.00) per month at Polk County Jail; and

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the terms of the attached agreement and authorizes the Chairperson to execute the agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Mary L. Wells
Polk County Treasurer

Approved as to form:

Assistant County Attorney

FISCAL NOTE: Anticipated annual expense shall be \$5,394.00

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 2022 Armored Car Contract Renewal

Agenda Date: June 21, 2022

Contact Individual: Kyle Rice

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to renew contract with Rochester for Armored Car Services for Polk County Treasurer and Polk County Jail.

Comply with Policy:

Background:

This is a 2-year renewal for armored car pickup services as recommended by General Services. Daily pickups of cash, coin, and checks from the Treasurer's office and weekly pickup service to the Polk County Jail.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$5,394				
23/24	Y	\$5,394				

Additional Fiscal Note Information (optional): Treasurer - \$4,134.00, Jail - \$1,260.00

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

WHEREAS, the attached list of mobile homes have been destroyed, dismantled, removed from the mobile home park or removed from Polk County, and

WHEREAS, Polk County or private buyers may be holding tax sale certificates to some of the listed mobile homes; and,

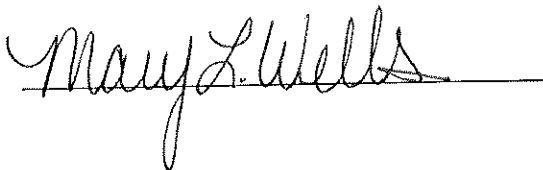
WHEREAS, Iowa Code Section 435.25(3), requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with 435.25, Code of Iowa, in reference to all parcels listed, the Polk County Real Estate Department and any private buyers are directed to return the tax sale certificates to the Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby canceled and the Treasurer shall correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

RECOMMENDED BY MARY L WELLS



POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: June 2022 Manufactured Home Abatement

Agenda Date: 6/21/22

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$5,527.00, Cancel Tax Sales - \$1,714.00

2022 MH Abatement				
Parcel Number	Tax Sale Year	Buyer	TS Amount	Tax and Late Interest
770476079			\$	81.00
ZWK70143132	2017	Polk County	\$ 622.00	\$ 1,063.00
1177783815	2010	Polk County	\$ 1,092.00	\$ 3,648.00
R272287AB			\$	735.00
			\$ 1,714.00	\$ 5,527.00
			\$7,241.00	

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

WHEREAS, the attached list of mobile homes have been destroyed, dismantled, removed from the mobile home park or removed from Polk County, and

WHEREAS, Polk County or private buyers may be holding tax sale certificates to some of the listed mobile homes; and,

WHEREAS, Iowa Code Section 435.25(3), requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with 435.25, Code of Iowa, in reference to all parcels listed, the Polk County Real Estate Department and any private buyers are directed to return the tax sale certificates to the Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby canceled and the Treasurer shall correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

RECOMMENDED BY MARY L WELLS

Mary L Wells

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 2022 Manufactured Home Abatement for Oakhill Mobile Home Park

Agenda Date: 6/21/22

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa. All remaining mobile homes in Oakhill Mobile Home Park have been demolished. All Polk County tax sales and delinquent taxes should be abated and parcel's inactivated.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$47819.00, Cancel Tax Sales - \$18,280.00

VIN	TITLE	LOT	TS YEAR/CERT	TS AMT DUE	REG TAXES DUE	TOTAL DUE
HU2270F	77Y698528	42	2011-3229-11	\$ 878.00	\$ 51.00	\$ 929.00
F1221770	77AC07153	20	2011-3225-10	\$ 930.00	\$ 2,089.00	\$ 3,019.00
1101977	77Y671558	37	2010-3585-11	\$ 542.00	\$ 1,648.00	\$ 2,190.00
3RC6512FF2B1271	77AQ89757	25			\$ 459.00	\$ 459.00
GC230917	77AW09624	4			\$ 102.00	\$ 102.00
AH662C	77AJ54047	48	2018-55035	\$ 358.00	\$ 492.00	\$ 850.00
GE080044	77AW65434	39			\$ 275.00	\$ 275.00
501023652	77AO20390	8	2017-55015	\$ 462.00	\$ 554.00	\$ 1,016.00
8876MH	77M933861	7	2015-55096	\$ 462.00	\$ 957.00	\$ 1,419.00
3J84712F2H26283	77Y050066	30	2002-3877-02	\$ 1,267.00	\$ 4,660.00	\$ 5,956.00
22457	77AA56374	49	2019-55068	\$ 491.00	\$ 408.00	\$ 903.00
33355	77Y342509	11	2004-3909-03	\$ 838.00	\$ 2,748.00	\$ 3,586.00
63571229	77AB55828	16	2012-2614-11	\$ 759.00	\$ 1,556.00	\$ 2,315.00
2559MH	77AX55139	2			\$ 104.00	\$ 104.00
K57512M	77AA00889	19	2007-3486-06	\$ 938.00	\$ 2,606.00	\$ 3,544.00
BU4534F	77AL04706	18	2021-9054	\$ 364.00	\$ 100.00	\$ 464.00
250XFK3539	77W926268	5	2001-3757-01	\$ 943.00	\$ 4,844.00	\$ 5,787.00
B52QVFB82105	77Y662475	45	2008-4231-02	\$ 736.00	\$ 2,589.00	\$ 3,325.00
0529687998D	77Y078299	35	2002-3863-01	\$ 1,616.00	\$ 6,116.00	\$ 7,732.00
11493A	77W186418	36			\$ 123.00	\$ 123.00
10454174	77AW47330	46			\$ 75.00	\$ 75.00
GLMOXM0T9098	77AP80073	43	2019-55020	\$ 411.00	\$ 338.00	\$ 749.00
64278	77AB09259	9	2008-4250-02	\$ 832.00	\$ 2,157.00	\$ 2,989.00
5106996	77Y183375	32	2017-55038	\$ 366.00	\$ 554.00	\$ 920.00
3HG5012C1N22649	77AH12666	21	2012-2627-11	\$ 821.00	\$ 1,704.00	\$ 2,525.00
3G385010F2N15921	77Y655753	33	2007-3515-05	\$ 1,003.00	\$ 2,814.00	\$ 3,817.00
4857P	77AL08772	40	2015-585075	\$ 481.00	\$ 1,002.00	\$ 1,483.00
3454124882	77AO37850	1	2016-55131	\$ 443.00	\$ 1,010.00	\$ 1,453.00
22041	77AM86085	15	2016-55106	\$ 512.00	\$ 705.00	\$ 1,217.00
HTL27314	77AO90068	12	2018-55043	\$ 289.00	\$ 278.00	\$ 567.00
G8227658	77AO46893	14			\$ 102.00	\$ 102.00
50126251	77Y065439	3	2009-4087-05	\$ 1,052.00	\$ 2,692.00	\$ 3,744.00
3104230958	77AO46894	34			\$ 121.00	\$ 121.00
7443Z	77AT15101	31			\$ 121.00	\$ 121.00
H936112497	77Y701008	10	2006-3794-04	\$ 486.00	\$ 1,665.00	\$ 2,151.00
150G14254	77AX57651	47			\$ -	\$ -
				\$ 18,280.00	\$ 47,819.00	\$ 66,099.00

June amounts

All Tax sales belong to Polk County

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted:

WHEREAS, on August 26, 2022, Winefest Des Moines will be holding the Founders Celebration, honoring their 20th year of the festival, bringing hundreds of residents to the downtown Des Moines area; and

WHEREAS, Winefest Des Moines is requesting the use of County owned parking lot located at 120 2nd Avenue, Des Moines, Iowa 50309 for event parking; and

WHEREAS, Polk County has attached an Agreement to authorize Winefest Des Moines use of the parking lot, for the Founder Celebration Mural Unveiling from 5 p.m. to 7 p.m.

NOW, THEREFORE, BE IT HEREBY RESOLVED, Polk County, Iowa approves the terms of the attached Agreement, with Winefest Des Moines, for use of the 120 2nd Avenue parking lot during the Founders Celebration event, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

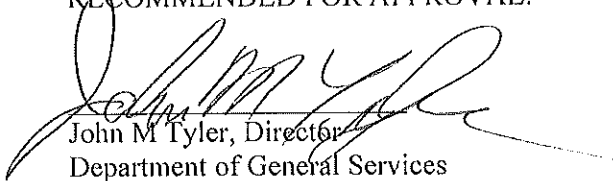
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

21/22-017

RECOMMENDED FOR APPROVAL:


John M. Tyler, Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

Fiscal Note: No fiscal impact to the County.

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Winefest Des Moines the use of County owned parking lot located at 120 2nd Avenue, Des Moines, Iowa 50309, for Founders Celebration.

Agenda Date: June 21, 2022

Contact Individual: John M. Tyler, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended):

Comply with Policy:

Background: On August 26, 2022, Winefest Des Moines will be holding the Founders Celebration, honoring their 20th year of the festival. General Services has put together an agreement allowing Winefest Des Moines the use of the 120 2nd Avenue Parking Lot for a mural unveiling from 5p.m to 7p.m. at no cost.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		NA	NA			
22/22		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has supported numerous downtown Des Moines revitalization initiatives; and,

WHEREAS, the Polk County Board of Supervisors wish to provide a safe and secure downtown atmosphere where residents and visitors can enjoy business establishments; and,

WHEREAS, Polk County, the City of Des Moines, Operation Downtown, the Skywalk Association and others are working with Electronic Engineering to install a network of security cameras in the skywalk system; and,

WHEREAS, Polk County, the City of Des Moines, Operation Downtown, the Skywalk Association and others have agreed to share the initial costs of installing this system; and,

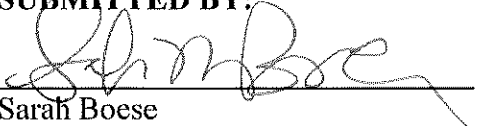
WHEREAS, it is the desire of the Polk County Board of Supervisors to provide additional funding in the amount of \$74,967.50 to Operation Downtown to complete the installation of security cameras in the downtown skywalk system extending up to the Iowa Events Center.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves funding in the amount of \$74,967.50 to complete installation of a security camera system in the downtown skywalks to the Iowa Events Center.

POLK COUNTY, IOWA

Chairperson

SUBMITTED BY:



Sarah Boese
Polk County Board of Supervisors

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding to Operation Downtown to complete the skywalk security camera installation initiative.

Agenda Date: June 21, 2022

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: January 2, 2020

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County

Action Impact: The passage of this resolution approves funding to Operation Downtown, who is operating as the fiscal agent for an initiative to install security cameras in the skywalk system. Funding partners include Operation Downtown, the City of Des Moines, the Skywalk Association and others. \$25,000 was contributed to this initiative in January 2020. These funds are to be used to complete a camera system up to the Iowa Events Center.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$74,967.50			50106320.79400	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County is the owner of the facilities at the Iowa Events Center; and,

WHEREAS, it is required that Polk County, Iowa enter into agreement directly with beverage distribution vendors who provide services at the Iowa Events Center; and,

WHEREAS, Polk County agrees to the terms of the attached agreement with Iowa Beverage Systems, Inc.

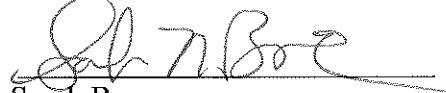
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Iowa Beverage Systems, Inc. and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

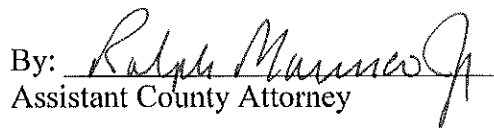
POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:


Sarah Boese
Director of Community Relations

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY21/22

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Iowa Beverage Systems, Inc. for advertising and sponsorship at the Iowa Events Center.

Agenda Date: June 21, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa is the owner of the venues at the Iowa Events Center and is required to serve as the contracting party with the beverage vendors who operate within the Iowa Events Center.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 21-22 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

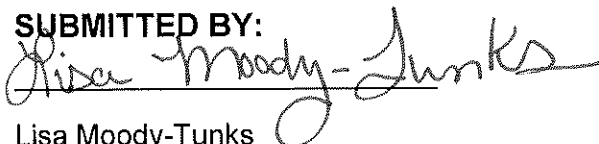
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$29,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$29,000.00 from the Community Betterment fund, FY 21-22

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: June 21, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-June 14, 2022 for \$ 75,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY21-22 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$29,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards Paid with Gaming Revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22		\$29,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
June 21, 2022

Central Iowa High Adventures	\$2,500.00
Clive Parks and Recreation	\$5,000.00
Community Foundation of Greater Des Moines fiscal agent for Endow Urbandale	\$4,500.00
Iowa Center for Children's Justice	\$4,000.00
Iowa Stage Theatre Company	\$2,500.00
Merle Hay Neighborhood Association	\$3,000.00
Mondamin Presidential Neighborhood Association	\$1,500.00
River Bend Association	\$3,000.00
Roosevelt High School	\$3,000.00

TOTAL \$29,000.00



MMP Short Form for Annual Updates

CASHIER'S USE ONLY
0473-542-473B-0431
Facility Name
Facility ID #

Iowa law requires annual updated MMPs and fees to be submitted on or before the 1st of the month due. If the update is not submitted by the due date, DNR issues a Notice of Violation. If a complete update and fees are not submitted by the end of the month it is due, the late submittal is referred to DNR legal services for enforcement action, including a \$3,000 penalty. For facilities with IDALS 200A certification, include a copy of the certification and compliance fees with this form to meet annual update requirements.

Instructions:

1. Fill in name, ID number, location, and owner/contact information. Check applicable box(es) below. Sign (facility owner) and date the form.
2. Make copies of this form for yourself, each county and the DNR field office. Submit copy to each county and have each county sign the form.
3. Submit a signed (by each county and facility owner) form to the appropriate DNR Field Office.

Facility Name:	BROOKSIDE FARM SITE 2			Facility ID #:	66143		
Facility Address:	13470 NORTHEAST 104 TH ST.	MAXWELL	IA	50161			
	(Address)	(City)	(State)	(Zip)			
Owner's Name:	JOHN HALL			Phone Number:	515-480-7167		
Mailing Address:	2605 NE 118 TH AVE.	ANKENY	IA	50021			
	(Address)	(City)	(State)	(Zip)			
Email Address (optional):							
Contact Name:	DAVID HALVORSEN			Phone Number:	641-751-6638		
Mailing Address:	405 W MERLE HIBBS BLVD	MARSHALLTOWN	IA	50158			
	(Address)	(City)	(State)	(Zip)			
Email Address (optional):	dph@marshallnet.com						

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

☐ I have made no changes to my MMP.

☐ I have added acres; ☐ changed crop rotation or optimum yields; ☐ changed application method; ☐ used manure analysis.

☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed (Contact your local DNR Field Office).

☐ I have made other changes to my MMP. Describe: _____

Signature of Facility Owner: John Hall Date: 5-11-22

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County:	<u>POLK</u>	Signature:	<u>Jamie Fitzgerald</u>	Date:	<u>6/15/22</u>
County:		Signature:		Date:	
County:		Signature:		Date:	

For DNR to approve the update, submit on this form, check at least one box above, have each county and the facility owner sign and date, and pay the correct fees.

Calculate the Animal Unit Capacity (AUC): multiply the maximum number of each species confined at one time by the appropriate factor indicated below, then add all animal units together and multiply by \$0.15:

ANIMAL SPECIES	(Max Capacity)	X (FACTOR)	AUC
Slaughter or feeder cattle	600	1.0	600
Immature dairy cattle		1.0	
Mature dairy cattle		1.4	
Swine over 55 lbs.		0.4	
Swine 15 lbs. to 55 lbs.; Sheep; Goats		0.1	
Horses		2.0	
Turkeys 7 lbs. or more		0.018	
Turkeys less than 7 lbs.		0.0085	
Broiler or layer chickens 3 lbs. or more		0.01	
Broiler or layer chickens less than 3 lbs.		0.0025	
Fish		0.001	

	Fee/AU	Compliance Fee Due
Total AUC <u>600</u>	X \$0.15	\$ <u>90.00</u>

#32