

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
AUGUST 16, 2022 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List(s) as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PERMITS

6. Renewal application for Class “C” Liquor License and Sunday Sales for Outer Limits, 6560 NE 14th.
7. New application for 5-day Class “C” Liquor License and Outdoor Service Area for Your Private Bar, 6367 NE 14th.

PETITIONS

- *8. Petition to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel at 1320 E. 19th Street (L. Key).
- *9. Petition to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel at 325 19th Street (D. Ruggles).
- *10. Petitions to suspend taxes and special assessments for the following:

T. Bass	319 Rose Ave
S. Bowlby	4720 NE 27 th Ct
L. Burton	1271 Stewart St
R. Camille	1904 Searle
D. Carpenter	1103 Pleasant View Dr
M. Dickey	2681 Grandview Ave
L. Gloshen	4335 NE 32 nd St
N. Holcomb	4216 E. Douglas Ave
G. Kline	1239 E. 28 th St
S. Lindsay	1347 47 th St
F. Long	2919 Garfield Ave
S. Luncsford	2815 1 st St
N. Mash	1009 27 th St
M. McGlothlin	1112 Fremont St
J. Raymond	932 Payton Ave
H. Weinkauff	2505 Glenbrook Dr

RESOLUTIONS

11. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for September 13, 2022 concerning amendments to Chapter 19 of the Polk County Code of Ordinances (regulation of industrial wastewater, commercial wastewater and hauled waste).
- *12. Resolution approving Subdivision Inspection Agreement for Ironwood Heights.

- *13. Resolution approving Cooperative Public Service Agreement with City of Mitchellville for project on NE 58th Avenue (2022 HMA improvements).
- *14. Resolution approving easements for construction of the NE Broadway Avenue Improvements Project.
- *15. Resolution approving Professional Services Agreement with Snyder and Associates for engineering services for 2022 Sanitary Sewer Improvements Project-Phase 2.
- 16. Resolution concerning annexation of property into the City of Altoona.
- 17. Resolution concerning annexation of property into the City of Bondurant.
- 18. Resolution concerning annexation of property into the City of Grimes.
- 19. Resolution concerning annexation of property into the City of Elkhart.
- 20. Resolution concerning annexation of property into the City of Polk City.
- *21. Resolution approving Agreement, and Business Associate Agreement, with Kavalier and Associates, P.C. for psychiatric and consultation services at the Juvenile Detention Center.
- *22. Resolution approving Agreement, and Business Associate Agreement, with NP on Wheels, LLC for medical services at the Juvenile Detention Center.
- *23. Resolution approving Agreement, and Business Associate Agreement, with Dr. Kaaren Olesen, D.O. for Medical Director services at the Juvenile Detention Center.
- *24. Resolution approving lease agreement with City of Des Moines for Pioneer Columbus Congregate Meal Site.
- *25. Resolution approving lease agreement with City of Des Moines for Scott Four Mile Congregate Meal Site.
- *26. Resolution approving contract with Iowa Department of Public Health for Care for Yourself Program funding.
- *27. Resolution approving agreement with FexSteve Limited for lead hazard repairs at 1172 19th Street (Ahmaduna/Sheikh).
- *28. Resolution approving agreement with FexSteve Limited for lead hazard repairs at 1518 31st Street (Bragg).
- 29. Resolution approving August 2022 manufactured home abatements.
- 30. Resolution modifying positions within the Public Works Department.
- 31. Resolution creating position within the Sheriff's Office.
- 32. Resolution reclassifying position within the Treasurer's Office.

- 33. Resolution approving the FY 22/23 budget for the Iowa Events Center.
- *34. Resolution approving agreement with Doll Distributing for advertising and sponsorship at Iowa Events Center.
- *35. Resolution authorizing settlement of workers' compensation claim (LaZella).
- 36. Resolution appointing individuals to various boards and commissions.
- *37. Resolution approving Community Development Grant for the Science Center of Iowa (501c3).
- 38. Resolution approving various sponsorships.
- 39. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 40. Manure Management Plan (MMP) Update Prairie Meadows Racetrack and Casino, Altoona.
- *41. City of Ankeny voluntary annexation, including non-consenting owners, within the urbanized area of Alleman and Elkhart.
- *42. City of Ankeny voluntary annexation within the urbanized area of the City of Altoona.

BUDGET ACTIONS

- 43. Memorandum of Budget Actions.

APPOINTMENTS

- 44. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=3mAfjeYD5iQ>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Chapter 19 Regulation of Industrial Wastewater, Commercial Wastewater and Hauled Waste of the Polk County Code of Ordinances is proposed to be amended; and

WHEREAS, The Wastewater Reclamation Authority (WRA) adopted a resolution on May 17, 2022 approving an amendment to the schedule of administrative penalties; and

WHEREAS, the WRA Board directed the adoption of the amended regulations by the Participating Communities no later than October 1, 2022; and

WHEREAS, Iowa Code Section § 331.302 requires a public hearing for an amendment to the Polk County Code of Ordinances.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed Ordinance Amendment is set for September 13, 2022 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

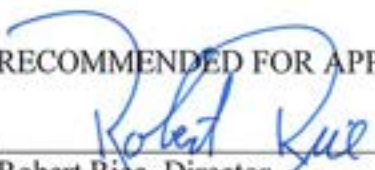
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 169-22 setting the date for the public hearing and authorizing the Auditor to publish the notice for amendments to Chapter 19 Polk County Code of Ordinances - Regulation of Industrial Wastewater, Commercial Wastewater, and Hauled Waste.

Agenda Date: August 16, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: The WRA adopted a resolution on May 17, 2022 approving an amendment to the schedule of administrative penalties ordinance and directed the adoption of the amended regulations by the Participating Communities no later than October 1, 2022. The amendments primarily regulating hauled waste and regulating fat, oil and grease discharge by food service establishments. The amendments were reviewed by the WRA Technical Committee and comments were solicited and received from local building code officials prior to approval by the WRA Board. The proposed changes are set out to provide loading limits that meet current policies, standards, and permitting.

Action Impact: The public hearing date will be set for September 13, 2022 and the Auditor will be authorized to publish the notice.

Action Requested: Setting of public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

Public Notice

Notice of Hearing on proposed amendments to Chapter 19 Regulation of Industrial Wastewater, Commercial Wastewater and Hauled Waste, Polk County Code of Ordinances as described below and as provided for under Polk County Code of Ordinances and Chapter 331.302 of the Code of Iowa, as amended.

TO: All interested persons within the unincorporated territory of Polk County, Iowa:

NOTICE IS HEREBY GIVEN THAT a public hearing will be held before the Polk County Board of Supervisors on the 13th day of September, 2022, at 9:30 A.M. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, at which time the Board of Supervisors will receive comments on proposed amendments to Chapter 19 Regulation of Industrial Wastewater, Commercial Waste and Hauled Waste.

Chapter 19 Regulation of Industrial Wastewater, Commercial Wastewater and Hauled Waste will be amended to provide updated schedule of administrative fees, definitions, and other administrative changes, including:

Sec. 118-316	Definitions.
Sec. 118-352	Discharge Prohibitions.
Sec. 118-356	County's Right of Revision.
Sec. 118-362	Fees.
Sec. 118-393	Permit Applications. Baseline Monitoring Reports Compliance Schedules.
Sec. 118-394	Report on Compliance by Categorical Users.
Sec. 118-395	Permit Contents. Administrative Changes
Sec. 118-398	Permit Modifications. Administrative Changes
Sec. 118-437	Significant Noncompliance.
Sec. 118-439	Actions Authorized.
Sec. 118-441	Performance and Payment Bonds.
Sec. 118-442	Revocation of Discharge Permit. Termination of Sewer Service.
Sec. 118-444	Reinstatement of Service.
Sec. 118-480	Exemption from Grease Interceptor Installation Requirement for Existing Facilities.
Sec. 118-481	Compliance Procedures.
Sec. 118-483	Operation, Maintenance and Cleaning of Grease Interceptors and Grease Traps and Grease Hauler Certification.
Sec. 118-484	Records and Record Keeping.
Sec. 118-485	Inspection of Grease Interceptors and Related Sewers and Equipment.
Sec. 118-486	Trip Charges.
Sec. 118-503	Issuance of License. Payment Bond Requirements.
Sec. 118-506	Identification of Source and Wasteload Approval.
Sec. 118-507	Mixing Wastes
Sec. 118-508	Standards of Disposal at WRF.
Sec. 118-510	Treatment Fees for Hauled Wastes.

Copies of the amendments to Chapter 19 Regulation of Industrial Wastewater, Commercial Wastewater and Hauled Waste will be available for review at the Polk County Public Works Department, Planning Division, located at 5885 N.E. 14th Street, Des Moines, Iowa.

All parties in interest and citizens shall have an opportunity to be heard at said public hearing before the Polk County Board of Supervisors at the time and place aforesaid.

Polk County Board of Supervisors

BY: Angela Connelly, Chair

ATTEST:

BY: Jamie Fitzgerald

Clerk of the Board of Supervisors

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Preliminary Plat for Ironwood Heights was approved by Polk County on May 10, 2022; and

WHEREAS, the Developer has submitted Construction Drawings for Ironwood Heights that have been reviewed and concurred that they represent the intent of improvements needed for the plat by Polk County Public Works; and

WHEREAS, a Subdivision Inspection Agreement has been executed by the Developer for review and approval by Polk County.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the Subdivision Inspection Agreement for Ironwood Heights and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

BE IT FUTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Ironwood Heights LLC and administer the agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 167-22 approving a Subdivision Inspection Agreement for Ironwood Heights

Agenda Date: August 16, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 77-22, May 10, 2022, approving Preliminary Plat for Ironwood Heights

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Subdivision Inspection Agreement

Comply with Policy: Yes

Background: To protect the interest of the public, Polk County ensures the Developer and their representatives are completing tasks needed for plat improvements, including any and all future public infrastructure. The first step in that process is having a Subdivision Inspection Agreement executed by both parties. Once executed, and preconstruction meeting is held, work begins on the plat improvements and Polk County monitors the progress.

Action Impact: Allows work to begin on the plat improvements for Ironwood Heights and authorizes Public Works staff to administer said agreement.

Fiscal Note: Time that is charged in accordance with the Agreement will be invoiced for reimbursement from the Developer to Polk County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to the mutual advantage of each party; and

WHEREAS, NE 58th Avenue (Mill St) between Elm Ave NW and Center Avenue North is adjacent to Polk County jurisdictional roadway and is in need of repair; and

WHEREAS, the HMA Resurfacing of NE 58th Avenue between NE 96th Street and NE 112th Street is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvement Program; and

WHEREAS, to assure funds for this project are included in the City of Mitchellville's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Mitchellville for the Hot Mix Asphalt resurfacing of NE 58th Avenue which details the funding and project development responsibilities of each party.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

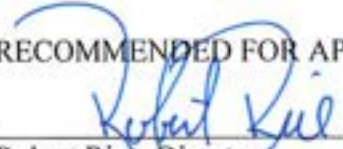
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Mitchellville and administer the agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

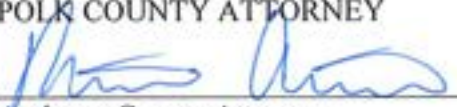
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None at this time.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 161-22 to approve a Cooperative Public Service Agreement with the City of Mitchellville for 2022 HMA Improvement Project on NE 58th Avenue.

Agenda Date: August 16, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: A portion of NE 58th Avenue (Mill St) between Elm Ave NW and Center Avenue North is adjacent to Polk County jurisdictional roadway and is in need of repair. The HMA Resurfacing of NE 58th Avenue between NE 96th Street and NE 112th Street is included in the proposed 2022/2023 Public Works Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program. To assure funds for this project is included in the City of Mitchellville's proposed FY 2022/2023 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperative Public Service" with the City of Mitchellville for the Hot Mix Asphalt resurfacing of NE 58th Avenue which details the funding and project development responsibilities of each party.

Action Impact: Allows development of the project to continue and assures the City of Mitchellville's participation.

Fiscal Note: None at this time.
Estimated Costs based on jurisdiction
 Polk County Public Works FY 22/23 costs \$ 0
 City of Mitchellville costs \$103,406
 Total Estimated Project cost \$103,406
 Polk County Public Works costs to be included in the proposed FY 2022/2023 Capital Improvement Budget and Program.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA		N		

Additional Fiscal Note Information (optional):

Est. Costs for HMA Resurfacing of NE 58th Ave.

Polk County Public Works FY 22/23 costs	\$ 0
City of Mitchellville costs	\$103,406
Total Estimated cost	\$103,406

Polk County Public Works costs to be included in the proposed
FY 2022/2023 Capital Improvement Budget and Program.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chair of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa; and

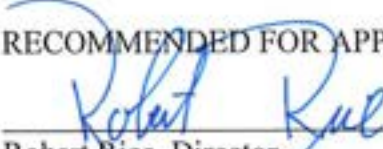
BE IT FURTHER RESOLVED that the Public Works Department is authorized to execute the terms of said easements and agreements, administer the easement and agreement terms on behalf of Polk County, Iowa, and record all necessary documents.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

Fiscal Note: Cost of \$63,235.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 168-22 to approve easements for construction of the NE Broadway Avenue Improvements Project.

Agenda Date: August 16, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the right-of-way agreements, easements, and temporary easements for the NE Broadway Avenue Improvement Project, adopts the agreements, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the easement documents on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Resolution No. 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction. To facilitate the construction of the NE Broadway Avenue Improvements Project, the Public Works Department has negotiated the easements and temporary easements as listed on Attachment A to this resolution.

Action Impact: Resolution approves the terms of easements and allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: Cost of \$63,235.00 for the easements to be drawn from the Polk County Farm-To-Market Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Department has developed a plan to retrofit sanitary sewer mains and laterals in areas within unincorporated Polk County that can be served by the existing sanitary sewer capacity the County possesses; and

WHEREAS, the plan outlines public improvements related to providing public sanitary sewer to replace aging, deteriorating, and sometimes failing onsite septic systems and promote economic development and alleviate blighting conditions; and

WHEREAS, Polk County has determined that it would be fiscally prudent to provide funds to implement the 2022 Sanitary Sewer Improvements project, Phase 2 and identify costs to construct mains and connect properties along existing sanitary sewer mains, collectively; and

WHEREAS, the Polk County Public Works Department has requested and received a Professional Services Agreement from the firm of Snyder & Associates to perform preliminary schematic design and cost estimates to implement the proposed improvements not to exceed cost of \$202,000.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with the firm of Snyder & Associates to complete the engineering services specified for this project, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and


BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Snyder & Associates and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: No to exceed costs of \$202,000 for the Professional Services Agreement to be drawn from the Polk County Sanitary Sewer Fund.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 170-22 to approve a professional services agreement with Snyder & Associates for professional engineering services needed for the 2022 Sanitary Sewer Improvements Project- Phase 2.

Agenda Date: August 16, 2022

Contact Individual: Aaron Putnam, P. E., County Engineer, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the terms of the Professional Services Agreement with the firm of Snyder & Associates, adopts the agreement, and authorizes the Chairperson of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, directs the Public Works Department to return a copy of the signed agreement to Snyder & Associates and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: The Polk County Public Works Department has developed a plan to retrofit sanitary sewer mains and laterals in areas within unincorporated Polk County that can be served by the existing sanitary sewer capacity the County possesses. The plan outlines public improvements related to providing public sanitary sewer to replace aging, deteriorating, and sometimes failing onsite septic systems and promote economic development and alleviate blighting conditions. Polk County has determined that it would be fiscally prudent to provide funds to implement the 2022 Sanitary Sewer Improvements project, Phase 2 and identify costs to construct mains and connect properties along existing sanitary sewer mains, collectively. The Polk County Public Works Department has requested and received a Professional Services Agreement from the firm of Snyder & Associates to perform preliminary schematic design and cost estimates to implement the proposed improvements not to exceed the cost of \$202,000.

Action Impact: Resolution allows Public Works to proceed with development of this project.

Fiscal Note: Not to exceed costs of \$202,000 for the Professional Services Agreement to be drawn from the Polk County Sanitary Sewer Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N/A	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and
WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Altoona, all of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 559.476 acres (+/-) of land adjacent to the northwest quadrant of Altoona and the southwest quadrant of Bondurant, and generally located east of NE 56th St, west of NE 64th St, and both north and south of NE 70th Ave.

WHEREAS, after the reviewing application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Altoona.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Altoona. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Altoona.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 162-22 concerning annexation of property into the City of Altoona.

Agenda Date: August 16, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Altoona. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property is generally located east of NE 56th St, west of NE 64th St, and both north and south of NE 70th Ave.

Action Impact: Public Works will file the resolution with the City of Altoona

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

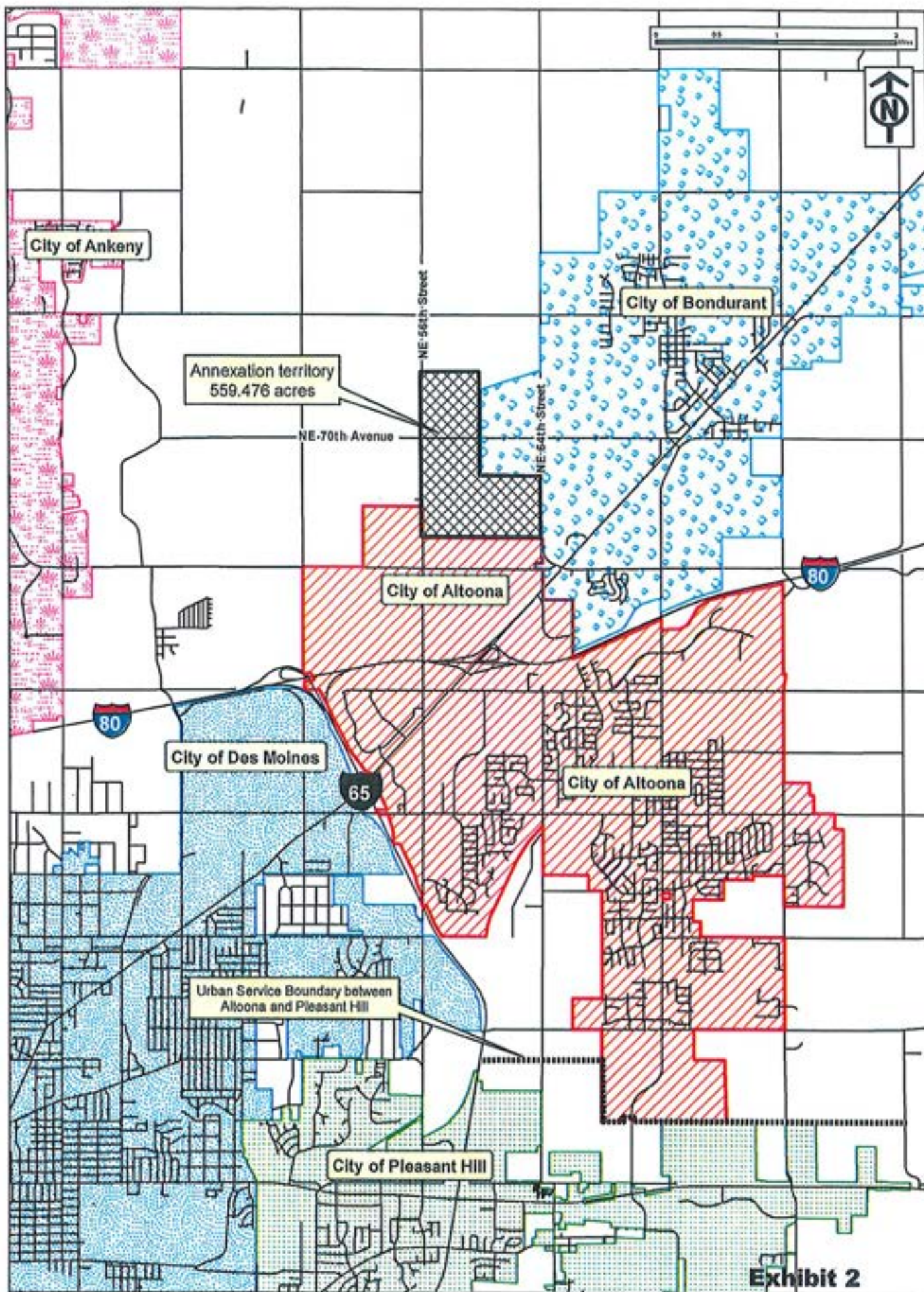


Exhibit 2

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and
WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and
WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Bondurant, all of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 20 acres (+/-) of land adjacent to the southeast quadrant of Bondurant and generally located south of NE 78th Ave and east of SE Pleasant St.

WHEREAS, after the reviewing application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Bondurant.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Bondurant. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Bondurant.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 163-22 concerning annexation of property into the City of Bondurant.

Agenda Date: August 16, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Bondurant. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation of property is generally located south of NE 78th Ave and east of SE Pleasant St.

Action Impact: Public Works will file the resolution with the City of Bondurant

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None



VICINITY MAP BONDURANT, IA NOT TO SCALE

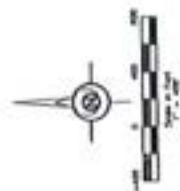
ANNEXATION DESCRIPTION

HELDON, JAMES L. & JOY L.
(PROPERTY ID 230/00452-000-000)
(20.00 TOTAL ACRES)

THE EAST 1/4 OF THE NORTH 60 ACRES OF THE WEST 1/4 OF THE NORTHWEST 1/4 SECTION 22, TOWNSHIP 80 NORTH, RANGE 22, POLK COUNTY, IOWA, SUBJECT TO EXISTING ROAD RIGHT-OF-WAY AND ALSO THE WEST 1/2 OF THE EAST 1/4 OF THE NORTH 60 ACRES OF THE EAST 1/4 OF THE NORTHWEST 1/4 SECTION 22, TOWNSHIP 80 NORTH, RANGE 22, POLK COUNTY, IOWA, INCLUDING THE ADJACENT COUNTY ROAD RIGHT-OF-WAY TO THE CENTERLINE OF THE ADJACENT ROAD.

ZIMMER, KATHRYN M. JOHNSON (TRUSTEE), ROBERT W. JOHNSON (TRUST)
(PROPERTY ID 230/00452-000-000)
(20.00 ACRES)

THE EAST 1/4 OF THE NORTH 60 ACRES OF THE EAST 1/4 OF THE NORTHWEST 1/4 SECTION 22, TOWNSHIP 80 NORTH, RANGE 22, POLK COUNTY, IOWA, AND THE EAST 2/3 OF THE WEST 1/4 OF THE NORTH 60 ACRES OF THE EAST 1/4 OF THE NORTHWEST 1/4 SECTION 22, TOWNSHIP 80 NORTH, RANGE 22, POLK COUNTY, IOWA, INCLUDING THE ADJACENT COUNTY ROAD RIGHT-OF-WAY TO THE CENTERLINE OF THE ADJACENT ROAD.





ELDS DESIGN SERVICES
Architectural | Engineering | Surveying
2001 West 1st Street, Suite 100, Bondurant, IA 50035
Phone: 515.338.1111 | Fax: 515.338.1112
www.eldsdesign.com

ANNEXATION MAP
BONDURANT INDUSTRIAL PARK
BONDURANT, IA 50035

DATE	10/1/2020	BY	J.M. JOHNSON
SCALE	1" = 40'	DATE	10/1/2020
PROJECT		21-106	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and
WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Grimes, all of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 40 acres (+/-) of land adjacent to the northwest quadrant of Grimes and generally located north of the NW 27th St.

WHEREAS, after the reviewing application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Grimes.

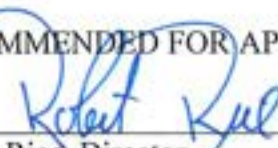
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Grimes. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Grimes.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 165-22 concerning annexation of property into the City of Grimes.

Agenda Date: August 16, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

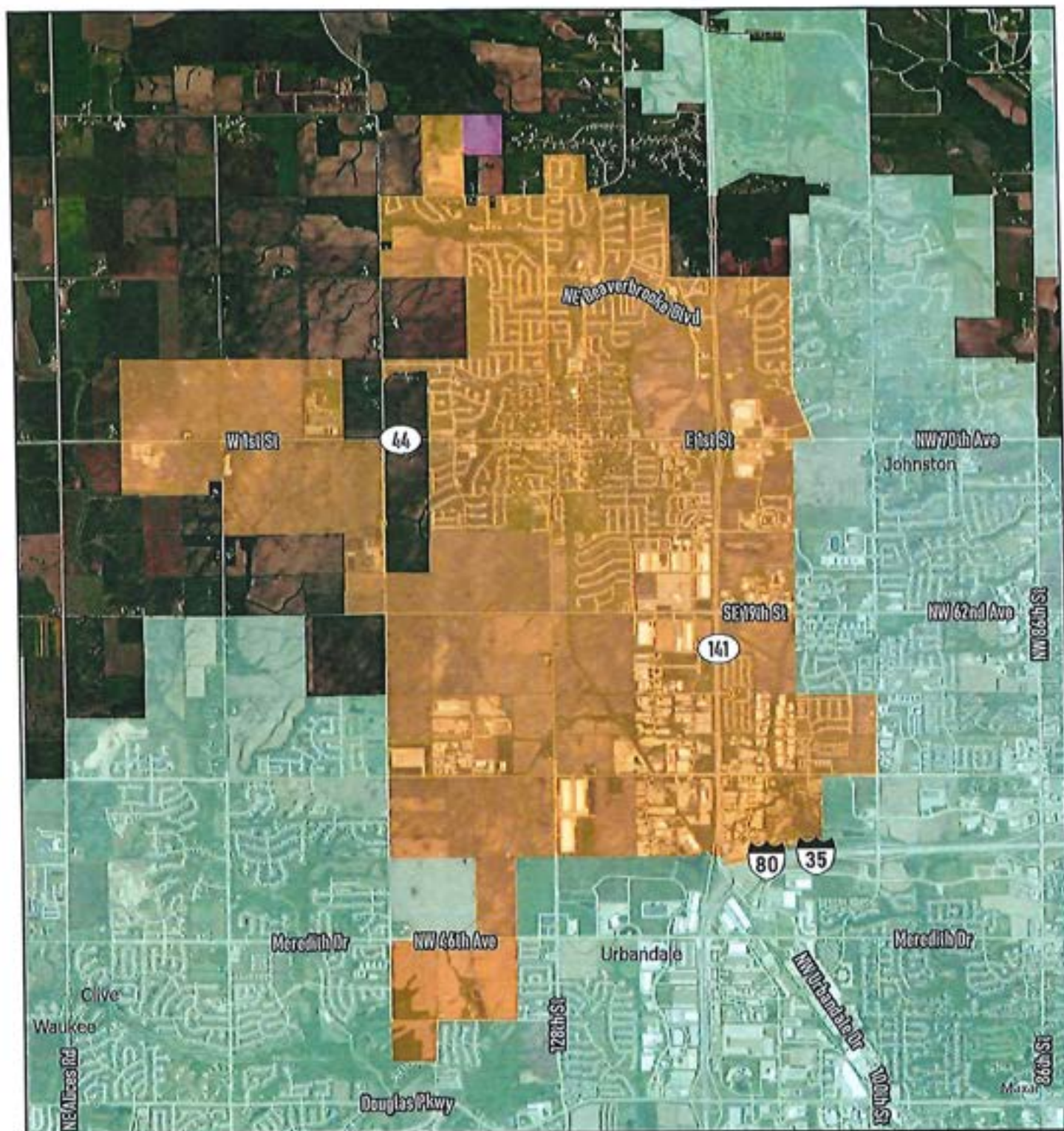
Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Grimes. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property is generally located north of NW 27th St.

Action Impact: Public Works will file the resolution with the City of Grimes

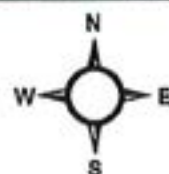
Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

CITY OF
GRIMES

- Koethe Property
- Grimes City Limits
- Other Corporate Limits



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and
WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Elkhart, all of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 4.94 acres (+/-) of land adjacent to the southwest quadrant of the City of Elkhart and generally located north of NE 126th Ave.

WHEREAS, after the reviewing application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Elkhart.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Elkhart. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Elkhart.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 164-22 concerning annexation of property into the City of Elkhart.

Agenda Date: August 16, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Elkhart. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property is generally located north of NE 126th Ave

Action Impact: Public Works will file the resolution with the City of Elkhart

Fiscal Note: None

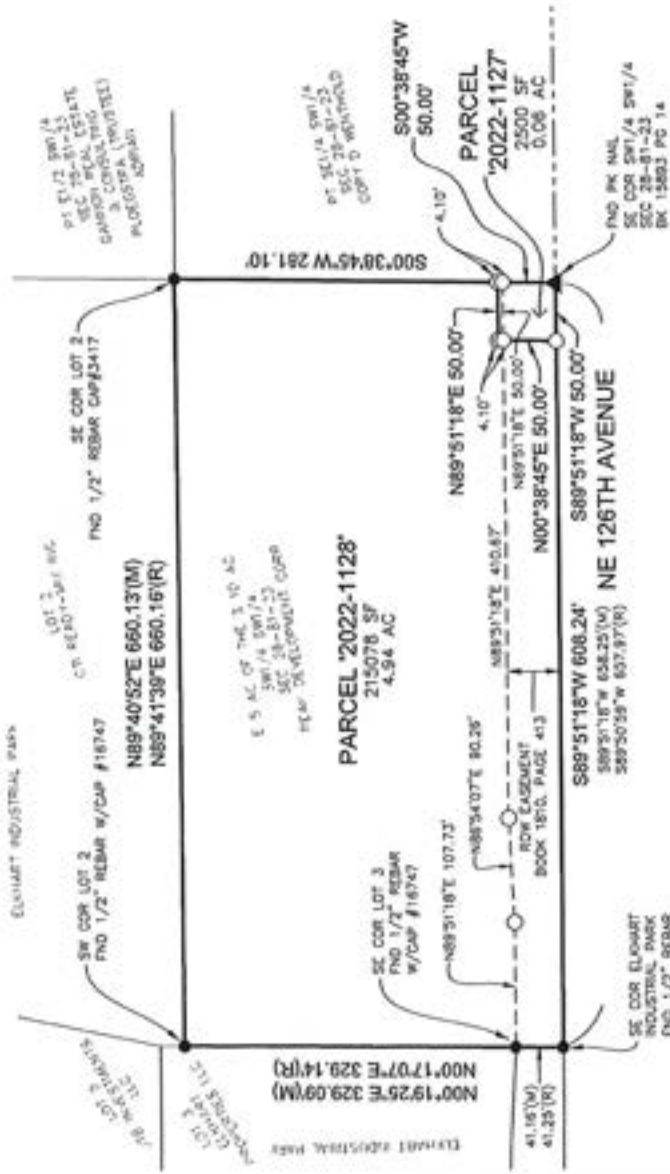
Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None

PLAT OF SURVEY

INDEX LEGEND	
LOCATION	SEC 28-B-23, PT SW/4 SW/4 ELKHART, POLK COUNTY, IOWA
REQUESTOR	PEAK DEVELOPMENT CORP
PROPRIETOR	PEAK DEVELOPMENT CORP 7300 WESTON PKWY STE 310 WEST DES MOINES, IA 50268-2827
	SURVEYOR
	COMPANY
	PREPARED BY
	& RETURN TO
	CIVIL DESIGN ADVANTAGE
	1211 W. UNIVERSITY AVE URBANA, IL 61802 PH 515-241-4400
	MICHAEL A. BROOKER
	CIVIL DESIGN ADVANTAGE

INDEX LEGEND	
LOCATION:	SEC ELUO
REQUESTOR:	PEAN
PROPRIETOR:	PEAN 7300 WEST



LEGEND	FILING	SET
SECTION CORNER AS NOTED	▲	△
1/2" REBAR, YELLOW PLASTIC CAP #15860	●	○
(ALL OTHERS UNNOTED)		
MEASURED BEARING & DISTANCE	M	
RECORDED BEARING & DISTANCE	R	
SECTORED BEARING & DISTANCE	D	
CENTERLINE	---	
SECTION LINE	---	
SECTION LINE	---	

AREA SUMMARY

'2023-'1128' TOTAL	= 9.94 AC (215,078 SF)
'2023-'1128' ROW	= 0.52 AC (12,214 SF)
'2023-'1128' NET	= 9.32 AC (197,864 SF)
'2023-'1127' TOTAL	= 0.06 AC (1,500 SF)
'2023-'1127' ROW	= 0.05 AC (1,235 SF)
'2023-'1127' NET	= 0.01 AC (200 SF)

ABSTRACT



I HEREBY CERTIFY THAT THIS LEAD SURVEILLING DOCUMENT WAS PREPARED AND THE RELATED SURVEILLY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION, LEAD INSPECTION UNIT #1 A TOU CANINE PROTECTION, LEAD INSPECTION UNDER THE LAWS OF THE STATE OF OHIO.

DATE _____
OFFICER V. THOMPSON
LICENSE NUMBER 10866
MY JUDICIAL EXPIRATION DATE IS DECEMBER 31, 2022
PHOTOS OF SUBJECT OBTAINED BY THIS LEAD:

THIS SHEET

DATE OF SURVEY
JUNE 24, 2022

PARCEL '2022.1127' DESCRIPTION

PARCEL '2022-1128' DESCRIPTION

THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD INCLUDING 0.62 ACRES (27,214 SQUARE FEET) OF RIGHT OF WAY EASEMENT ALONG THE SOUTH SIDE THEREOF.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Chapter 368 governs annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7 governs voluntary annexations of territory to cities; and

WHEREAS, Iowa Code Section 368.7(b)(2) requires the Board of Supervisors of a County containing all or a portion of the territory to be annexed to pass a resolution stating whether or not the County supports the application for annexation or whether it takes no position in support of or against the application for annexation; and

WHEREAS, Polk County, Iowa has received and reviewed an application for the annexation of territory to the City of Polk City, all of said territory located in Polk County, Iowa, as shown on the attached Exhibit A and Layman's description described as: Approximately 100.37 acres (+/-) of land adjacent to the northeast quadrant of Polk City and generally located east of the NE Sheldahl Dr and south of NW 126th Ave.

WHEREAS, after the reviewing application for annexation and taking into account the Polk County Comprehensive Plan, Polk County Public Works recommends that Polk County take no position in support of or against the application for annexation of the above described territory to the City of Polk City.

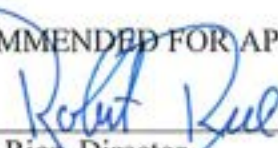
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa takes no position in support of or against the application for annexation of the above described territory to the City of Polk City. The Polk County Board of Supervisors directs Public Works to file this resolution with the City of Polk City.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 166-22 concerning annexation of property into the City of Polk City.

Agenda Date: August 16, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution taking no position on the annexation request

Comply with Policy: Yes

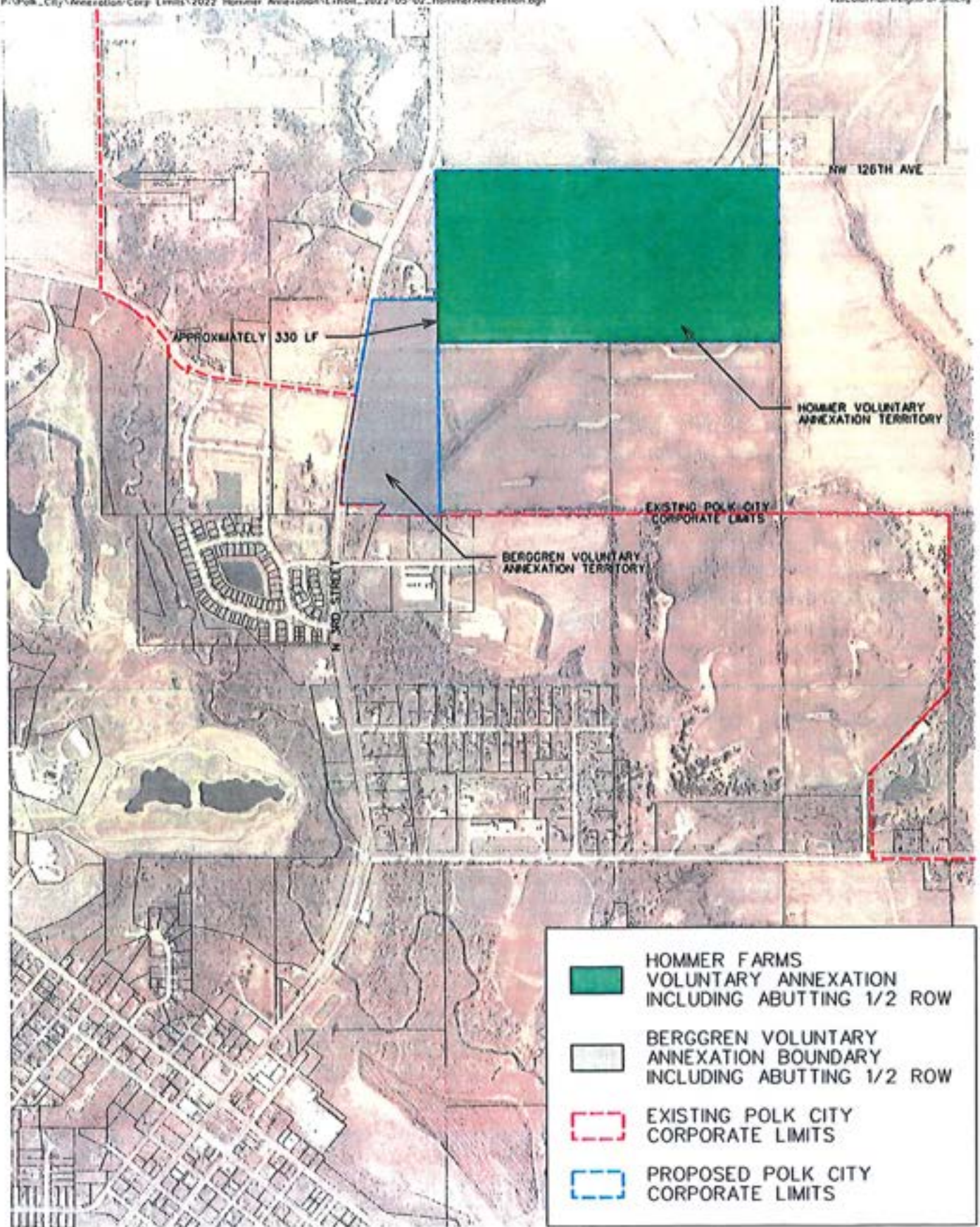
Background: Polk County has received and reviewed a voluntary application for the annexation of territory to the City of Polk City. Code Section 368.7(b)(2) requires the Board of Supervisors of a county containing all or a portion of the territory to be annexed, pass a resolution stating whether or not it supports the application or whether it takes no position in support of or against the application. Annexation is for property is generally located east of the NE Sheldahl Dr and south of NW 126th Ave

Action Impact: Public Works will file the resolution with the City of Polk City

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional): None



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Department of Community, Family and Youth Services (CFYS), operates the Polk County Juvenile Detention Center (PCJDC); and,

WHEREAS, the PCJDC has identified the need for psychiatric services for youth and clinical consultation to assist staff with meeting the emotional and behavioral health needs of individual service plans for youth in detention; and,

WHEREAS, Dr. Randall Kavalier, a board certified child psychiatrist, and similarly credentialed practitioners at Kavalier and Associates P.C., are uniquely qualified to provide these services; and,

WHEREAS, Polk County, Iowa and Kavalier and Associates P.C. desire to enter into a Service Agreement wherein Kavalier and Associates P.C. will provide up to five hours per week of scheduled youth and staff consultation services at a rate of \$4,583.33 per month; and,

WHEREAS, the maximum amount to be paid for psychiatric and clinical consultation services by Kavalier and Associates P.C. shall not exceed \$55,000 per fiscal year; and,

WHEREAS, the term of this Agreement is July 1, 2022 through June 30, 2025; and,

WHEREAS, Polk County, Iowa and Kavalier and Associates P.C. also desire to enter into a Business Associate Agreement.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Service Agreement and Business Associate Agreement with Kavalier and Associates P.C. for psychiatric and clinical consultation services at the Polk County Juvenile Detention Center, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Polk County Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and Kavalier and Associates P.C. for psychiatric and consultation services at the Polk County Juvenile Detention Center. Business Associate Agreement between Polk County and Kavalier and Associates P.C.

Agenda Date: August 16, 2022

Contact Individual: Dan Larson, Program Administrator
Polk County Juvenile Detention Center
515-286-2100

Previous Action taken by the Board: The Board approved a similar Agreement on May 7, 2019.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: Community, Family & Youth Services (CFYS) has identified the need for psychiatric and clinical consultation services at the Polk County Juvenile Detention Center. Dr. Randall Kavalier, a board certified child psychiatrist is uniquely qualified to provide these services. Youth who have past or current involvement with a psychiatrist are referred by nursing staff for an initial consultation. Dr. Kavalier also monitors youth on suicide precautions and advises staff when the level of precaution needs to be raised or lowered. Consultation will help to ensure that staff are informed about resident self-harm risk and recommended response, behavioral management interventions and overall child well-being. As Detention clientele continue to present with complex mental health and behavioral issues, the services of an on-site psychiatrist are extremely important for youth and staff. A Business Associate Agreement for these services is required to comply with the Health Insurance Portability and Accountability Act, 45 CFR §§ 164.308(b) and 164.504(e).

The total cost of this Agreement for all services shall not exceed \$55,000 per fiscal year. The term of this Agreement is July 1, 2022 through June 30, 2025.

Action Impact: Approval of this Agreement for psychiatric services will help staff at the Detention Center continue to meet the emotional and behavioral needs of youth.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$55,000		Y	10233302.76470	
23/24	Y	\$55,000		Y	10233302.76470	
24/25	Y	\$55,000		N	10233302.76470	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Department of Community, Family and Youth Services (CFYS) operates the Polk County Juvenile Detention Center (PCJDC) which is under licensure granted by the State of Iowa; and,

WHEREAS, this licensure mandates the provision of certain medical services by a licensed health care professional; and,

WHEREAS, Polk County, Iowa and Sheila Whyte, a licensed Advanced Registered Nurse Practitioner (ARNP) in Iowa operating as NP on Wheels, LLC, desire to enter into an Agreement to provide up to two hours per week of on-site medical services and twenty-four hour on-call consultation for residents of the PCJDC; and,

WHEREAS, the cost of this three-year Agreement shall not exceed \$180,699; and,

WHEREAS, the term of this Agreement is from July 1, 2022 through June 30, 2025.

WHEREAS, Polk County and NP on Wheels, LLC desire to enter into a Business Associate Agreement.


NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement for Services and Business Associate Agreement with Sheila Whyte (NP on Wheels, LLC) for medical services and consultation at the Polk County Juvenile Detention Center, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Eric Kool, Director
Community, Family and Youth Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By:  _____
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and NP on Wheels, LLC for medical services at the Polk County Juvenile Detention Center. Business Associate Agreement between Polk County, Iowa and NP on Wheels.

Agenda Date: August 16, 2022

Contact Individual: Dan Larson, Program Administrator
Polk County Juvenile Detention Center
515-286-2100

Previous Action taken by the Board: An Agreement amendment was approved by the Board on December 10, 2019.

Board/Commission Actions

Action Requested (Recommended): Approval of this Provider Agreement and Business Associate Agreement is recommended.

Comply with Policy: Yes

Background: The Polk County Juvenile Detention Center (PCJDC) requires the services of an on-site, licensed medical professional for the youth served in its program. State licensing guidelines mandate that youth receive medical assessment upon entrance to the program. Sheila Whyte, an Iowa licensed Advanced Registered Nurse Practitioner (ARNP), operating as NP on Wheels, LLC, has agreed to be the Detention medical practitioner. She will provide up to two hours per calendar week of medical services at PCJDC and will also be available for twenty-four-hour on-call consultation. Other responsibilities include: staff training, professional consultation with Detention staff members, and direct consultation with residents referred by a nurse or program administrator. The term of this Agreement is from July 1, 2022 through June 30, 2025. A Business Associate Agreement for these services is required to comply with the Health Insurance Portability and Accountability Act, 45 CFR 164.308(b).

Action Impact: The provision of a Nurse Practitioner at Detention will ensure that state licensing guidelines pertaining to youth's medical needs are met.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Yes	\$58,431		Y	10233302.76470	
23/24	Yes	\$60,153		Y	10233302.76470	
24/25	Yes	\$61,927		N	10233302.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Department of Community, Family and Youth Services (CFYS), operates the Polk County Juvenile Detention Center, which is under licensure by the State of Iowa; and,

WHEREAS, State of Iowa licensure mandates the provision of certain medical services to clients, services that are largely provided by nurse-employees of Polk County, Iowa and a Nurse Practitioner with whom Polk County has entered into an Agreement for Services; and,

WHEREAS, Polk County desires to further achieve best practices by entering into a Service Agreement with Dr. Kaaren Olesen, D.O., a licensed physician practicing in Iowa, for the provision of medical director services at the Polk County Juvenile Detention Center; and,

WHEREAS, Dr. Olesen has agreed to provide medical director services to review and establish best medical practices and has also agreed to services of telephone consultation and backup to the Nurse Practitioner, at a cost not to exceed \$20,000.00 per fiscal year; and,

WHEREAS, the term of this Agreement is July 1, 2022 through June 30, 2025; and,

WHEREAS, Polk County and Dr. Olesen desire to enter into a Business Associate Agreement.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Service Agreement and Business Associate Agreement with Dr. Kaaren Olesen, D.O., and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreements on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Eric Kool, Director
Community, Family and Youth Services

#23

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County, Iowa and Dr. Kaaren Olesen, D.O. for Medical Director services at the Polk County Juvenile Detention Center. Business Associate Agreement between Polk County and Dr. Kaaren Olesen.

Agenda Date: August 16, 2022

Contact Individual: Dan Larson, Program Administrator
Polk County Juvenile Detention
515-286-2100

Previous Action taken by the Board: A similar Agreement was approved by the Board on August 13, 2019.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes.

Background: The Polk County Juvenile Detention Center, located at 1548 Hull Avenue in Des Moines, operates its program under licensure granted by the State of Iowa. Licensing guidelines mandate that youth receive medical assessment upon admission to the detention program. Direct medical services are provided by a registered nurse and Advanced Registered Nurse Practitioner (ARNP), but in the interest of best practices, the Detention Center desires to have all aspects of medical services under the supervision of a physician medical director. A Business Associate Agreement is also required in order to comply with the Health Insurance Portability and Accountability Act, 45 CFR 164.308(b) and 164.504(e). Services include but are not limited to:

- Establishment and/or review of medical policies and procedures to ensure high-quality care.
- Case reviews, including chart reading and discussing emerging medical issues as needed.
- Telephone consultation as necessary and backup coverage when the ARNP is scheduled to be away.
- Be knowledgeable of State of Iowa licensure requirements as they relate to Detention.

Action Impact: The consideration for this Agreement shall not exceed \$20,000 per fiscal year.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	Up to \$20,000		Y	10233302.76470	
23/24	Y	Up to \$20,000		Y	10233302.76470	
24/25	Y	Up to \$20,000		Y	10233302.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to provide services to the elderly residents of Polk County through the Elderly Nutrition Program; and

WHEREAS, Polk County currently leases space from the City of Des Moines at several community centers throughout Des Moines which are being used by the Community, Family and Youth Services Department as congregate meal sites; and

WHEREAS, a formal lease has been prepared by the City of Des Moines for the congregate meal site located at the Pioneer Columbus Community Center for a period of three (3) years from July 1, 2022 through June 30, 2025.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Lease Agreement, with the City of Des Moines and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

22/23 - 002

RECOMMENDED FOR APPROVAL:



Tom Alessio, Interim Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney
Attorney

Fiscal Note: The funds for the rental fee and CAM fee will be drawn from the General Services Department operating budget for the next three (3) fiscal years.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving three (3) year Lease Agreement with City of Des Moines for Pioneer Columbus Congregate Meal Site.

Agenda Date: August 16, 2022

Contact Individual: Tom Alessio, Interim Director General Services

Previous Action taken by the Board: Approval
Board/Commission Actions: none

Action Requested (Recommended): Approval

Comply with Policy: n/a

Background: Polk County leases space from the City of Des Moines at the Pioneer Columbus Community Center, which is used by the Community, Family and Youth Services Department as a congregate meal site. The current lease agreement for the Pioneer Columbus Congregate Meal Site expired on June 30, 2022. The City of Des Moines has put together a formal lease agreement for a period of three (3) years from July 1, 2022 through June 30, 2025.

Action Impact: Approval for the rental of the Pioneer Columbus Community Center.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$15,858				
23/24		\$16,000				
24/25		\$16,147				

Additional Fiscal Note Information (optional): The funds for the rental fee and CAM fee will be drawn from the General Services Department operating budget for the next three (3) fiscal years.

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to provide services to the elderly residents of Polk County through the Elderly Nutrition Program; and

WHEREAS, Polk County currently leases space from the City of Des Moines at several community centers throughout Des Moines which are being used by the Community, Family and Youth Services Department as congregate meal sites; and

WHEREAS, a formal lease has been prepared by the City of Des Moines for the congregate meal site located at the Scott Four Mile Community Center for a period of three (3) years from July 1, 2022 through June 30, 2025.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Lease Agreement, with the City of Des Moines and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement.


Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

22/23 - 001

RECOMMENDED FOR APPROVAL:


Tom Alessio, Interim Director
Department of General Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney
Attorney

Fiscal Note: The funds for the rental fee and CAM fee will be drawn from the General Services Department operating budget for the next three (3) fiscal years.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving three (3) year Lease Agreement with City of Des Moines for Scott Four Mile Congregate Meal Site.

Agenda Date: August 16, 2022

Contact Individual: Tom Alessio, Interim Director General Services

Previous Action taken by the Board: Approval
Board/Commission Actions: none

Action Requested (Recommended): Approval

Comply with Policy: n/a

Background: Polk County leases space from the City of Des Moines at the Scott Four Mile Community Center, which is used by the Community, Family and Youth Services Department as a congregate meal site. The current lease agreement for the Four Mile Congregate Meal Site expired on June 30, 2022. The City of Des Moines has put together a formal lease agreement for a period of three (3) years from July 1, 2022 through June 30, 2025.

Action Impact: Approval for the rental of the Scott Four Mile Community Center.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$14,648				
23/24		\$14,821				
24/25		\$14,999				

Additional Fiscal Note Information (optional): The funds for the rental fee and CAM fee will be drawn from the General Services Department operating budget for the next three (3) fiscal years.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, breast cancer is the most common cancer among women in the United States; and

WHEREAS, cervical cancer is highly preventable through regular screening tests; and

WHEREAS, the Iowa Department of Public Health has allocated funds to Polk County, Iowa through the Care for Yourself – Breast and Cervical Center Screening Program to provide breast and cervical cancer screening and diagnostics to low-income, uninsured, and underinsured women ages 21 and over; and

WHEREAS, for the period of June 30, 2022 through June 29, 2023, the Iowa Department of Public Health allocated \$171,000 in Contract #5883NB20 to continue the Care for Yourself Program through the Polk County Health Department, Healthy Women Program, allowing 1,040 program-eligible women to receive services; and

WHEREAS, a performance incentive of \$500 shall be earned if 50% of the screenings are completed by December 31, 2022; and

WHEREAS, Polk County, Iowa and the Iowa Department of Public Health desire to enter into a Contract for the provisions of funds to support the Care for Yourself – Breast and Cervical Center Screening Program.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves Contract #5883NB20 with the Iowa Department of Public Health to fund the Care for Yourself - Breast and Cervical Cancer Screening Program and authorizes the Chair to sign the Contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this Contract or distribution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

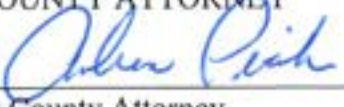
RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

#26

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 Federal: \$145,500, State \$22,500, Other: \$3,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract #5883NB20 with Iowa Department of Public Health for Care for Yourself Program funding.

Agenda Date: August 16, 2022

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: Approval

Comply with Policy: Yes. Assisting individuals receive health screenings and services is one of the ten essential functions of a local health department.

Background: For over 20 years, the Iowa Department of Public Health has allocated funds to Polk County, Iowa for the Care for Yourself – Breast and Cervical Cancer Screening Program to provide breast and cervical cancer screening and diagnostics to low-income, uninsured, and underinsured women ages 40-64. For FY 22/23, \$171,000 has been allocated to serve enrolled women with limited screening services (ie. breast and cervical exam, mammogram, pap test, referrals, patient navigation, and as needed diagnostic services).

Action Impact: This Contract will allow the Polk County Health Department serve 1,040 eligible women through the Care for Yourself – Breast and Cervical Cancer Screening Program.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	171,000	171,000	Y	10223019.74170	10223019.52480
23/24							
24/25							

Additional Fiscal Note Information: Federal: \$145,500, State \$22,500, Other: \$3,000

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1172 19th Street, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00PM on 4/28/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

Precision Builders	\$7,720.00 (Withdrew Bid)
FexSteve Limited Company	\$10,150.00
Richmond Construction	\$10,900.00
FAB Rehab	\$12,885.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$10,150.00**; and

WHEREAS, FexSteve Limited Company, Jeilani Sheikh Ahmaduna and Mohamed Jeilani Sheikh and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$10,150.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

*27

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: FY 21/22 revenue	\$10,150.00
FY 21/22 expenses	\$10,150.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 1172 19th Street, Des Moines, Iowa 50314

Agenda Date: August 16, 2022

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Jeilani Sheikh Ahmaduna and Mohamed Jeilani Sheikh own a property at 1172 19th Street, Des Moines, Iowa 50314. They have 2 children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on April 28, 2022. The following bids were received:

Precision Builders	\$7,720.00 (Withdrew bid)
FexSteve Limited Company	\$10,150.00
Richmond Construction	\$10,900.00
FAB Rehab	\$12,885.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$10,150.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021-22	Y	\$9100	\$9100	N	10223018.77440.01	10223018.52440
2021-22	Y	\$1050	\$1050	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1518 31st Street, Des Moines, Iowa 50311; and

WHEREAS, bids were received by 2:00PM on 6/21/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$62,300.00
FAB Rehab	\$68,350.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$62,300.00**; and

WHEREAS, FexSteve Limited Company, Colleen Bragg and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$62,300.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly

#28

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Andrea Sarconi
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$37,300
FY 22/23 expenses	\$62,300

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Home Lead Remediation Contract to address lead hazard repairs at 1518 31st Street, Des Moines, Iowa 50311

Agenda Date: August 16, 2022

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Colleen Bragg owns a property at **1518 31st Street, Des Moines, Iowa 50311**. Mrs. Bragg has three children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **June 21, 2022**. The following bids were received:

FexSteve Limited Company	\$62,300.00
FAB Rehab	\$68,350.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$62,300.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$37,300	\$37,300	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$25,000	\$0	N	10223017.77490	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the attached list of mobile homes have been destroyed, dismantled, removed from the mobile home park or removed from Polk County, and

WHEREAS, Polk County or private buyers may be holding tax sale certificates to some of the listed mobile homes; and,

WHEREAS, Iowa Code Section 435.25(3), requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.


NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa in compliance with 435.25, Code of Iowa, in reference to all parcels listed, the Polk County Real Estate Department and any private buyers are directed to return the tax sale certificates to the Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby canceled and the Treasurer shall correct the tax records accordingly.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: August 2022 Manufactured Home Abatement

Agenda Date: August 16, 2022

Contact Individual: Kyle Rice, Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact: N/A

Additional Fiscal Note Information (optional): Abate Taxes - \$3,395.00, Cancel Tax Sales - \$1,758.00

Parcel Number	August 2022 MH Abatement			TS Amount	Tax and Late Interest	
	Tax Sale Year	Buyer				
AP10800					\$	515.00
KSDH05B04E39731A					\$	327.00
05935367040					\$	360.00
52103308	2013-2482	Polk County	\$	509.00	\$	1,065.00
A066516					\$	268.00
S678755					\$	74.00
A065680					\$	84.00
a062852	2022-9093		\$	449.00	\$	168.00
R255321AB	2021-9062		\$	800.00	\$	534.00
			\$	1,758.00	\$	3,395.00
						5,153.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director requested a review of the Water Resources Planner classification and a new position to be titled Water Resources Specialist due to the expansion of the Water Resources Program, and

WHEREAS, the Human Resources Department conducted thorough job audits of the classifications and is recommending the following position modifications:

- Reclassify one (1) Water Resources Planner position, Excluded grade 21, range \$80,825-\$106,356, to one (1) Water Resources Supervisor position, Management grade 23, range \$88,785-\$116,924.
- Create one (1) Water Resources Specialist position, AFSCME grade 18, range \$61,198-\$80,148.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Rachel Murawski
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$73,419 for FY22/23, \$105,219 for FY23/24, and \$112,486 for FY24/25.

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Public Works Department

Agenda Date: August 16, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None

Action Requested (Recommended): Reclassify one (1) Water Resources Planner position, Excluded grade 21, range \$80,825-\$106,356, to one (1) Water Resources Planner position, Management grade 23, range \$88,785-\$116,924. Create one (1) Water Resources Specialist position, AFSCME grade 18, range \$61,198-\$80,148.

Comply with Policy: Yes

Background: The Director of Public Works requested a review of water resources positions, including a proposed new position to assist in water resource operations, due to the expansion of the Water Resources Program. The Human Resources Department conducted a thorough review of the current Water Resources Planner position and proposed Water Resources Specialist position and recommends the classification assignments as outlined.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$73,149 for FY22/23, \$105,219 for FY23/24, and \$112,486 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$73,149		Y	10266300	
23/24	Y	1	\$105,219		Y	10266300	
24/25	Y	1	\$112,486		Y	10266300	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Sheriff is requesting a side-by-side Deputy position due to an extended leave of absence of an employee, and

WHEREAS, the employee is covered by the long term disability plan, leaving general funds available to cover the cost of creating the side-by-side position, and

WHEREAS, the Sheriff indicates the side-by-side position is needed to continue the current level of serve and will continue until the employee returns to work or terminates employment, and

WHEREAS, the Sheriff is requesting the following position modification:

- Create one (1) side-by-side Deputy position, Teamsters grade 17, range \$66,032-\$85,285.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Mancoske
Assistant County Attorney

FISCAL NOTE: Minimal costs are associated with this action.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Sheriff's Office

Agenda Date: August 16, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) side-by-side Deputy position, Teamsters grade 17, range \$66,032-\$85,285.

Comply with Policy: Yes

Background: The incumbent of one Deputy position (#1978) in the Sheriff's Office is currently on an extended leave of absence and is covered by the long term disability plan, leaving general funds available to cover the cost of creating one side-by-side position. The Sheriff is requesting the side-by-side position and indicates the position is needed to continue the current level of service. The position will continue until the employee returns to work or terminates employment.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side position.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1			N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Treasurer has reviewed the operations of the Motor Vehicle Division, and

WHEREAS, a Universal Cashier position become vacant August 5, 2022, and

WHEREAS, the Treasurer recommends reclassifying the position to a Vehicle Specialist position due to operational needs, and

WHEREAS, the Treasurer is requesting the following position modification:

- Reclassify one (1) Universal Cashier position, AFSCME grade 14, range \$51,000-\$66,603, to one (1) Vehicle Specialist position, AFSCME grade 15, range \$53,364-\$69,746.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph M. Sarcone
Assistant County Attorney

FISCAL NOTE: The estimated cost is
\$2,253 for FY22/23, \$2,983 for FY23/24
and \$3,164 for FY24/25.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Treasurer's Office

Agenda Date: August 16, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Universal Cashier position, AFSCME grade 14, range \$51,000-\$66,603, to one (1) Vehicle Specialist position, AFSCME grade 15, range \$53,364-\$69,746.

Comply with Policy: Yes

Background: The Treasurer has reviewed the operations of the Motor Vehicle Division and is requesting a reclassification of an existing vacant position due to changes in operational needs.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$2,253 for FY22/23, \$2,983 for FY23/24, and \$3,164 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$2,253		Y	10038100	
23/24	N	0	\$2,983		N	10038100	
24/25	N	0	\$3,164		N	10038100	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, Oakview Group (OVG) is required to submit annual operating budgets to Polk County for HyVee Hall and Veterans Memorial - Community Choice Credit Union Convention Center; and,

WHEREAS, Spectra has also provided operating budgets for Wells Fargo Arena; and,

WHEREAS, the budgets presented by OVG have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets; and,

WHEREAS, in accordance with the Management Agreement between Polk County and OVG, the operator shall be entitled to earn a productivity fee; and,

WHEREAS, the operator's performance has been reviewed by staff and consultants and the productivity fee for FY 21/22 is \$14,120; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves the OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2023.

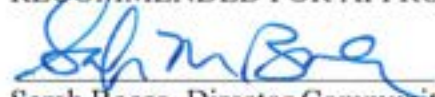
BE IT FURTHER RESOLVED that County staff are hereby directed to monitor the status of the facility budgets and provide periodic reports to the Board of Supervisors comparing actual operating results to the above budgets.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Chair

RECOMMENDED FOR APPROVAL:



Sarah Boese, Director Community Relations
Polk County Board of Supervisors

Fiscal Impact: \$3,444,138 FY 21/22 net County profit on IEC facilities
Less \$14,120 expenditure for FY 21/22 productivity fee
FY 22/23 net County profit on IEC facilities budgeted at \$1,195,841

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the FY 22/23 Budget for the Iowa Events Center.

Agenda Date: August 16, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: 8/24/2021
Board/Commission Actions: N/A

Action Requested (Recommended): Approves the FY 22/23 Oakview Group (OVG) operating budgets, non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center, and Wells Fargo Arena.

Comply with Policy: Yes

Background: OVG is required to submit annual operating budgets to the County for Hy-Vee Hall and Veterans Memorial – Community Choice Credit Union. OVG has also provided operating budgets for Wells Fargo Arena. The budget request presented by OVG has now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted budgets. Staff is asking that the Board of Supervisors approve the OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena for the fiscal year ending June 30, 2023.

Action Impact: Approves the FY 22/23 OVG operating budgets and non-operating budget on file for Hy-Vee Hall, Veterans Memorial – Community Choice Credit Union Convention Center and Wells Fargo Arena and directs staff to monitor the status of the facility budgets.

Fiscal Note: FY21/22 productivity fee = \$14,120

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N		N	\$1,195,841	N		2950950100.63000

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County is the owner of the facilities at the Iowa Events Center; and,

WHEREAS, it is required that Polk County, Iowa enter into agreement directly with beverage distribution vendors who provide services at the Iowa Events Center; and,

WHEREAS, Polk County agrees to the terms of the attached agreement with Doll Distributing.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Doll Distributing and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Director of Community Relations

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: FY21/22

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Doll Distributing for advertising and sponsorship at the Iowa Events Center.

Agenda Date: August 16, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa is the owner of the venues at the Iowa Events Center and is required to serve as the contracting party with the beverage vendors who operate within the Iowa Events Center.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
21/22	N					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Abbie LaZella was an employee of the Polk County Sheriff's Office; and

WHEREAS, Ms. Lazella has a workers compensation claim for injuries alleged to have been sustained on October 17, 2018; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an agreement to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$275,000 to be approved by the Iowa Worker's Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED Polk County, Iowa, approves the settlement of Abbie LaZella's workers' compensation claim and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

/s/ Meghan L. Gavin
Meghan L. Gavin
Assistant County Attorney

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of workers' compensation claim.

Agenda Date: August 16, 2022

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Abbie LaZella has been employed by Polk County since 2014. While performing her duties with the Polk County Sheriff's Office, she sustained injuries to her neck, right shoulder, and mental health. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$ 275,000.00 for the compromise settlement of her claim and her immediate resignation.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			\$275,000.00				
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Organization

Term Expires

Civil Service Commission

Jim Brown (completing Helen Youngs' term)

1/2/2026

POLK COUNTY

Angela Connolly, Chair

SUBMITTED BY:



Sarah Boese
Director of Community Relations

FY22/23 #
Fiscal Impact: None

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: August 16, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Science Center of Iowa is a 501(c)(3) non-profit that engages and inspires Iowans along their journey of lifelong science learning; and,

WHEREAS, Science Center of Iowa has applied for a Polk County Community Development Grant to assist with the second year of a five year plan for a restoration project that will focus on improvements to the parking ramp located at 101 SW 4th Street, Des Moines, Polk County, Iowa; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the Science Center of Iowa to award grant funds to assist with the restoration of the parking ramp that will improve the guest experience at the Science Center of Iowa; and,

WHEREAS, the grant award will serve the public purpose by providing accessible and safe parking for guests to experience the exhibits and engage in the education and programming at the Science Center; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the restoration of the parking ramp; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$100,000.00 to the Science Center of Iowa, for the material and labor costs related to the restoration of the parking ramp for the Science Center and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

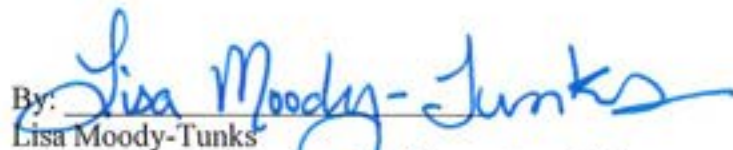
Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors


#37

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Science Center of Iowa, a 501(c)(3) non-profit organization. The grant funding will be directed to a parking ramp improvement project at the Science Center of Iowa.

Agenda Date: August 16, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Development Grant award December 4, 2018 for \$30,000.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Science Center of Iowa has applied for grant funding to assist with a restoration project which focuses on improvements to the parking ramp located at 101 SW 4th Street, Des Moines, Polk County, Iowa. The restoration project will serve a public purpose by providing accessible and safe parking for guests to access the exhibits and engage in the education and programming at the Science Center of Iowa.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to the Science Center of Iowa, and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards paid with gaming revenue

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$100,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY22/23 - \$58,500 from gaming

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: August 16, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: July 12, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$58,500 of gaming revenue to sponsor various non-profit events in 2022.

Action Impact: Authorize funding in the amount of \$58,500 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$58,500				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – August 16, 2022

Broadlawns – Rose Soiree	\$2,500
DMU – Glanton Scholarship	\$5,000
JDRF – Hope Gala	\$5,000
Please Pass the Love – School Mental Health Conference	\$5,000
Dream Team Des Moines –	\$2,000
Downtown Events Group – World Food and Music Festival	\$10,000
Mindspring – Benefit Golf Tournament	\$10,000
American Lung Association in Iowa – Fight For Air Climb	\$2,500
Can Play	\$4,000
Mosaic – Partners in Possibility	\$10,000
Iowa International Center – Passport for Prosperity	\$2,500
TOTAL	\$58,500

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$45,850.70 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: August 16, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-August 2, 2022 for \$30,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$45,850.70 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards paid with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$45,850.70		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
August 16, 2022

Ballet Theatre of Des Moines d/b/a Ballet Des Moines	\$5,000.00
Blank Park Zoo Foundation	\$5,850.70
City of Ankeny Mayor's Youth Council	\$2,000.00
Community Foundation of Greater Des Moines fiscal agent for Cystic Fibrosis Foundation	\$9,000.00
COPS Against Cancer	\$2,000.00
Girls Rock Des Moines	\$9,000.00
IMPACT Community Action Partnership	\$5,000.00
Please Pass the Love	\$8,000.00
TOTAL	\$45,850.70

**2022 MMP Short Form for Annual Update****Facility**

Prairie Meadows Racetrack and Casino # 64962
1 Prairie Meadows Dr
Altoona, IA 50009

Date Due:
09/01/2022

Date Received:
07/05/2022

Date Approved:
08/02/2022

Owner

Prairie Meadows

Contact

Derron Heldt

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

☒ I have made no changes to my MMP

☐ I have added acres

☐ Change Crop Rotation or Optimum Yields

☐ Changed Application Method

☐ Used manure analysis

☐ I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed

☐ I have made other changes to my MMP Describe :

☐ I sell all manure with a Chapter 200A license through the Iowa Department of Agriculture and Land Stewardship.

☐ In addition to selling manure as indicated above, I also apply manure to fields using a manure management plan.

County Notifications

The following counties have been notified:

Polk

Animal Unit Capacity / Payment Summary

Animal Type	Head	AUC	Amount (AUC * 0.15)
Horses	1400	2800.00	\$420.00
Total	1400	2800.00	\$420.00

I, Martha Harsch, attest that the information indicated above is accurate and complete.

Comments

#40

CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY)	NO. NC22-24 / ANKENY
VOLUNTARY ANNEXATION INCLUDING)	
NON-CONSENTING OWNERS WITHIN THE)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF)	VOLUNTARY ANNEXATION
ALLEMAN AND ELKHART)	

TO: Cities of Ankeny, Alleman and Elkhart, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on August 10, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

To participate in this meeting via Teams Webinar, go to <https://akaiaowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/348-6196.



CITY DEVELOPMENT BOARD


Matt Rasmussen, Administrator
City Development Board

CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY)	NO. UA22-30 / ANKENY
VOLUNTARY ANNEXATION WITHIN THE)	
URBANIZED AREA OF THE CITY OF ALTOONA)	NOTICE OF MEETING TO CONSIDER
)	VOLUNTARY ANNEXATION WITHIN AN
)	URBANIZED AREA

TO: Cities of Ankeny and Altoona, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation, affected public utilities and parties of interest

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on August 10, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD





Matt Rasmussen, Administrator
City Development Board