

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
NOVEMBER 1, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. Veterans Day – November 11, 2022

PUBLIC HEARING

LEASE PURCHASE AGREEMENT-TELEPHONE SYSTEM SOLUTIONS

- *6. Resolution approving a lease purchase agreement with Key Government Finance Inc. for telephone system solution.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution approving Quit Claim Deed for vacant parcel at 3010-6th Ave (City of Des Moines).

PUBLIC HEARING

VACATE PORTION OF DRAINAGE EASEMENT

8. Resolution vacating a portion of platted drainage easement at 11672 NW Oaktree Drive.

9. **PUBLIC COMMENTS**

PERMITS

10. Renewal application for Class “C” Native Wine, Sunday Sales and Outdoor Service Area Permit for The Cellar Winery at White Oak, Cambridge, Iowa.
11. Renewal application for Class “C” Liquor and Sunday Sales Permit for The Chateau at White Oak Vineyard, Cambridge, Iowa.

RESOLUTIONS

12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 15, 2022 on proposed vacation of a portion of existing drainage easement (1875 SE 78th St, Runnells).
13. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 15, 2022 on disposal of county interest in real estate (parcel located between 1427-64th, 1430-63rd and 6301 Colby Avenue).
14. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for November 15, 2022 on disposal of county interest in real estate (parcel located between 1484 NW 80th and 1479 NW 81st Street).
- *15. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for December 13, 2022 to certify the 2022 Weed Assessments.
- *16. Resolution approving grant application to Polk County Housing Trust Fund (PCHTF) for the Weatherization Program.
- *17. Resolution approving grant application to Polk County Housing Trust Fund (PCHTF) for the Emergency Home Repair Program.
- *18. Resolution approving agreement with IMPACT Community Action Partnership.
- *19. Resolution approving water main connection agreement for property at 5689 SE Robbie Road, (Bishop).
- *20. Resolution approving professional services agreement with Snyder and Associates for engineering services needed for the Heartland Navigator Greenway Pipeline Project.
- *21. Resolution approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.
- *22. Resolution approving Iowa DOT agreement for use of TSIP grant funds (Traffic Safety Improvement Program) for the NE Broadway Avenue Improvements Project.
- *23. Resolution approving Iowa DOT agreement for the use of C-STEP grant funds (County-State Traffic Engineering Program) for the NE Broadway Avenue Improvements Project (CSTEP-008).
- *24. Resolution approving Iowa DOT agreement for the use of C-STEP grant funds (County-State Traffic Engineering Program) for the NE Broadway Avenue Improvements Project (CSTEP-012).
- *25. Resolution awarding contract to Reilly Construction Company, Inc. for pavement-grade and Replace on NE Broadway Avenue.

26. Resolution approving final plat of Fox Hill Plat 1.
- *27. Resolution approving amended agreement with Iowa Department of Human Services to administer Polk County Decategorization and Juvenile Pre-Arrest Diversion initiative activities.
- *28. Resolution approving Memorandum of Understanding and Business Associate Agreement with Orchard Place (Why Try Programming).
- *29. Resolution approving agreement with Iowa Department of Human Rights for funding to provide FaDSS case management services (Family Development and Self-Sufficiency).
- *30. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 2510 E. Tiffin Avenue (Mator).
- *31. Resolution approving agreement with MdE, Inc. (training services).
32. Resolution approving hourly pay increase for part-time position in the Conservation Department.
33. Resolution creating position within the Conservation Department.
34. Resolution reclassifying position within the Public Works Department.
35. Resolution creating position within the Sheriff's Office.
- *36. Resolution approving Service Agreement and Business Associate Agreement with Health Gauge Wellness Solutions.
37. Resolution authorizing Oakview Group (OVG) to engage in pre-construction services for the Renovation of the Iowa Hall of Pride (Iowa Events Center).
- *38. Resolution approving agreement with Kristy Danford for professional services related to the Criminal Justice Coordinating Council.
39. Resolution approving Letter of Intent to purchase parking lot (adjacent to Cherry & Wagner lots).
- *40. Resolution approving funding to ISAC (Iowa State Association of Counties) for an independent analysis of various environmental impacts of proposed utility construction.
- *41. Resolution approving Community Development Grant for Project IOWA (501c3).

COMMUNICATIONS

42. Notice that the Board of Supervisors will convene as a Canvassing Board on November 15, 2022 to canvass votes cast for the General Election held November 8, 2022.

- *43. City of Altoona Urban Renewal Area Amendment notice of meeting.
- *44. Polk City Area II Urban Renewal Area Amendment notice of meeting.
- *45. Notice of meeting regarding updated proposed annexation of unincorporated territory into the City of Alleman.
- *46. City of Altoona Voluntary Annexation within the urbanized area of the cities of Bondurant, Ankeny and Des Moines.
- *47. City of Ankeny meeting notice regarding voluntary urbanized annexation of certain territory (NGR, Inc).
- *48. City of Bondurant notice of annexation consultation regarding a voluntary annexation.
- *49. City of Elkhart voluntary annexation within the urbanized area of Ankeny.
- *50. City of Pleasant Hill voluntary annexation within the urbanized area of the cities of Altoona and Des Moines.
- *51. City of Polk City voluntary annexation within the urbanized area of Ankeny.
- *52. City of Runnells voluntary annexation including non-consenting owners.

BUDGET ACTIONS

- 53. Memorandum of Budget Actions.

APPOINTMENTS

- 54. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.youtube.com/watch?v=UwV82VCHBug&list=PLIxG-mEK-FAVaJH-pZfzOGsrKFQR3MGNu&index=3>

County



of Polk

Board of Supervisors PROCLAMATION

Whereas, Veterans Day is a national holiday that is an important opportunity to honor our courageous men and women who have honorably served in the Armed Forces of the United States; and

Whereas, it was originally known as Armistice Day, a commemoration of the ending of World War I at the 11th hour of the 11th day of the 11th month of 1918; and

Whereas, in 1954, President Dwight D. Eisenhower signed the first Veterans Day proclamation calling on our nation to “pay appropriate homage to the veterans of all its wars who have contributed so much to the preservation of this nation;” and

Whereas, Veterans Day has become a significant part of our American heritage as we recognize the millions of our citizens whose military services has had a profound effect on history; and


Whereas, Polk County along with Prairie Meadows will be honoring local veterans at the **Saluting Our Veterans: Veterans Day Celebration** on Friday, November 11th at 11AM, at the Meadows Event Center;

Now, therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **November 11 of 2022** to be:

Veterans Day

in Polk County, Iowa, and encourages all to join the rest of our nation to salute and give special honor and recognition to the Veterans that served or continue to serve our country.

Signed this 1st day of November, 2022, in Des Moines, Iowa.


Angela Connolly, Chair
POLK COUNTY BOARD OF SUPERVISORS



#5

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Information Technology Department (IT) has identified the need for an updated telephone system solution; and

WHEREAS, IT, in conjunction with the Polk County Procurement Department, identified Carrier Access Information Technology, through Key Government Finance, Inc., as the most suitable option for providing a WEBEX Calling telephone system solution; and

WHEREAS, the Agreement with Key Government Finance, Inc. for the WEBEX Calling telephone system solution constitutes a lease purchase agreement for personal property as well as a software subscription with Cisco; and

WHEREAS, on October 18, 2022, Polk County, Iowa authorized the Polk County Auditor to publish notice of a public hearing pursuant to Iowa Code Section 331.301(10) as a county must hold a public hearing prior to entering into a lease purchase contract for personal property; and

WHEREAS, a public hearing was held November 1, 2022, as required by Iowa Code Section 331.301(10); and

WHEREAS, the Polk County Board of Supervisors, on recommendation from IT, finds that the term of the lease does not exceed the economic life of the property.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the lease purchase agreement with Carrier Access Information Technology, through Key Government Finance, Inc., for the lease purchase of certain personal property and software subscription payments and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

BE IT FURTHER RESOLVED that IT is authorized to return the executed Agreement to Key Government Finance, Inc., administer the terms of the Agreement, and take any action necessary to implement the telephone system solution throughout the County.

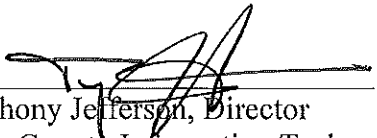
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

#6

RECOMMENDED FOR APPROVAL:



Anthony Jefferson, Director
Polk County Information Technology

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: \$1,248,701.59 payable from the General Fund over 7 years.

POLK COUNTY BOARD OF SUPERVISORS
Agenda Memorandum

Item Type & Title: Resolution approving Lease Purchase Agreement with Key Government Finance, Inc. for telephone system solution

Agenda Date: November 1, 2022

Contact Individual: Tony Jefferson, Polk County IT

Previous Action taken by the Board: October 18, 2022 Resolution authorizing the Polk County Auditor to Publish Notice

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The Polk County Information Technology Department (IT) has identified the need for an updated telephone system solution. IT, in conjunction with the Polk County Procurement Department, identified Carrier Access Information Technology, through Key Government Finance, Inc., as the most suitable option for providing a WEBEX Calling telephone system solution. The Agreement with Key Government Finance, Inc. for the WEBEX Calling telephone system solution constitutes a lease purchase agreement for personal property as well as a software subscription with Cisco. On October 18, 2022, Polk County, Iowa authorized the Polk County Auditor to publish notice of a public hearing pursuant to Iowa Code Section 331.301(10) as a county must hold a public hearing prior to entering into a lease purchase contract for personal property. IT finds that the term of the lease does not exceed the economic life of the property.

Action Impact:

Fiscal Note: \$1,248,701.59 payable from the General Fund over 7 years.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant parcel located at 3010 6th Avenue, Des Moines, Iowa, legally described as:

A PART OF PARCEL "A" OF LOTS 1 AND 2, LAGOON PARK AND LOT 226, MANN'S SECOND ADDITION TO LAKE PARK, BOTH BEING OFFICIAL PLATS, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID PARCEL "A"; THENCE NORTH 9°(DEGREES) 05'(MINUTES) 46"(SECONDS) EAST ALONG THE WEST LINE OF SAID PARCEL "A", 53.93 FEET; THENCE SOUTH 89°29'09" EAST ALONG A LINE PARALLEL TO THE SOUTH LINE OF SAID PARCEL "A", 67.18 FEET; THENCE SOUTH 0°30'51" WEST ALONG A LINE PERPENDICULAR TO SAID SOUTH LINE, 17.00 FEET; THENCE SOUTH 89°29'09" EAST ALONG A LINE PARALLEL TO SAID SOUTH LINE, 12.55 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 4.50 FEET, WHOSE ARC LENGTH IS 7.07 FEET AND WHOSE CHORD BEARS SOUTH 44°29'09" EAST, 6.36 FEET; THENCE SOUTH 0°30'51" WEST ALONG A LINE PERPENDUCULAR TO SAID SOUTH LINE, 31.83 FEET TO A POINT ON SAID SOUTH LINE; THENCE NORTH 89°29'09" WEST ALONG SAID SOUTH LINE, 92.27 FEET TO THE POINT OF BEGINNING AND CONTAINING 4412 SQUARE FEET.

Subject to any and all easements, restrictions and covenants of record.

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

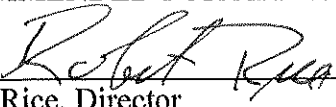
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#7

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 214-22 approving a Quit Claim Deed to the City of Des Moines for vacant parcel located at 3010 6th Avenue, Des Moines.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On October 18, 2022 the Board approved a resolution for a public hearing to convey this parcel to the City of Des Moines.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from the City of Des Moines to obtain this parcel for the Riverview Restroom Facilities Project.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			N/A			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Jill Brown, property owner of Lot 7 of Timberbrooke Plat 1, addressed as 11672 NW Oaktree Drive, Grimes, being located within section 29 of Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted drainage easement, approximately 0.32 acres in size; and

WHEREAS, a drainage report and calculations, prepared by a licensed professional engineer, have been reviewed and approved by Polk County Public Works to vacate the requested portion of the platted drainage easement on the subject property; and

WHEREAS, a public hearing was held on November 1, 2022 as required by Section 354.23 of the Code of Iowa to vacate the requested portion of the platted drainage easement.

NOW, THEREFORE BE IT RESOLVED that the 0.32-acre portion of the platted drainage easement described and shown in Exhibit A is hereby vacated; and

BE IT FURTHER RESOLVED that Iowa Code Section 354.23 allows the vacating instrument to be used as the method of conveyance for the land recently vacated, and so let this Resolution serve to convey the 0.32-acre portion vacated in this case, and described in attached Exhibit A, to the petitioner Jill Brown; and

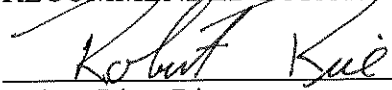
BE IT FURTHER RESOLVED that the Auditor's Office is directed to have this Resolution and attached Exhibit A recorded as the vacating instrument in accordance with Section 354.23, Code of Iowa.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

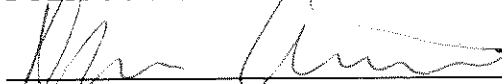
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 213-22 to vacate a portion of a platted drainage easement, and authorizing the Auditor to record the Resolution and vacating instrument. Subject property is located at 11672 NW Oaktree Drive, Grimes.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: On October 18, 2022 the Board set the public hearing on this matter for November 1, 2022.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered drainage report and calculations to vacate the requested portion of the drainage easement.

Background: The owners desire to gain additional use of their properties for existing and future structures to be located within the current easement area. Staff has reviewed the drainage report and calculations and concurs that the easement is not necessary to convey drainage, and vacation would not negatively impact adjoining properties.

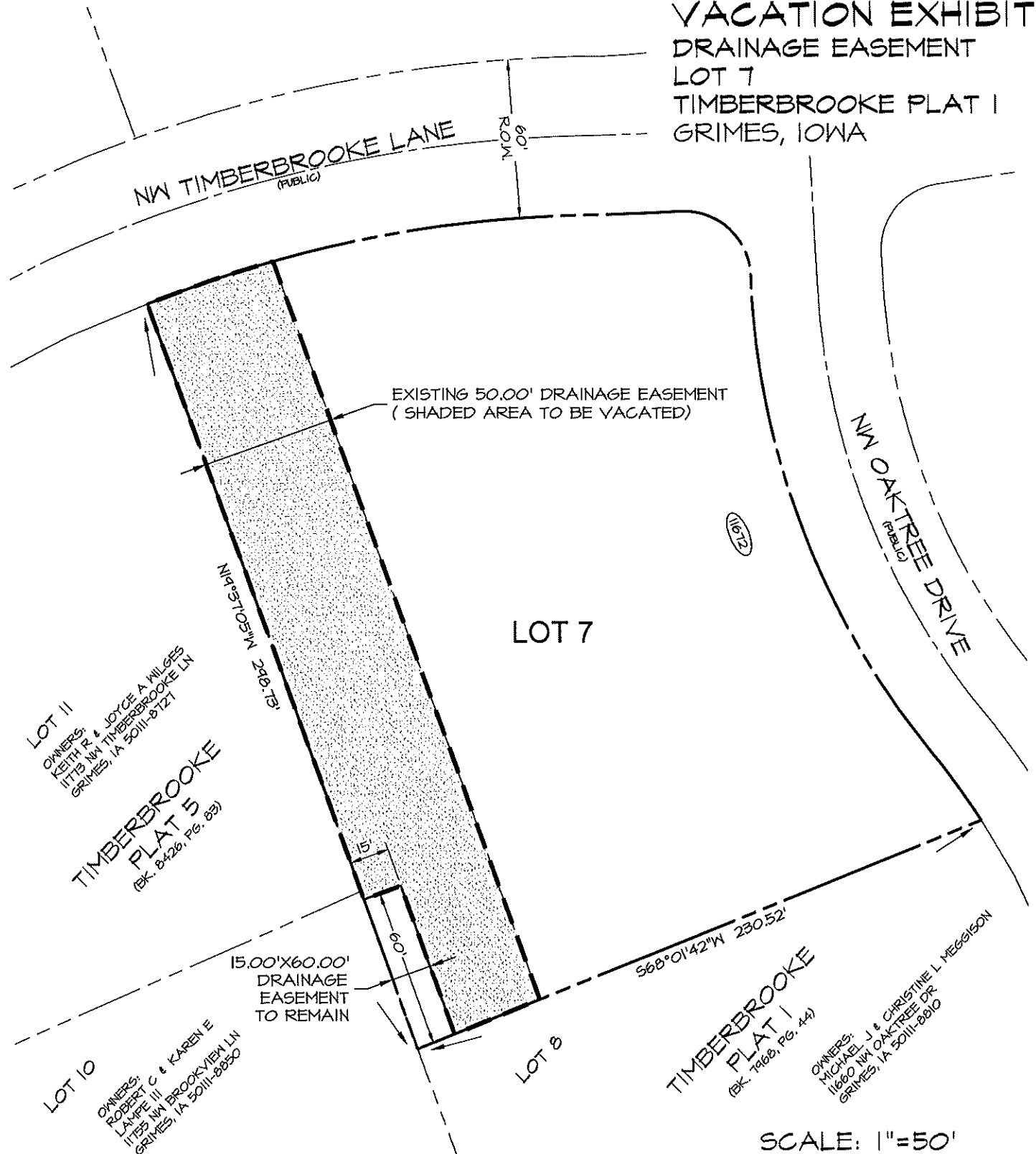
Action Impact: Approval of the Resolution will vacate the requested portion of the existing drainage easement and direct the Auditor's Office to record the approved Resolution and Exhibit A – vacation instrument.

Fiscal Note: None

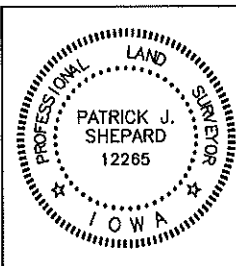
Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

VACATION EXHIBIT
DRAINAGE EASEMENT
LOT 7
TIMBERBROOKE PLAT I
GRIMES, IOWA



CERTIFICATION



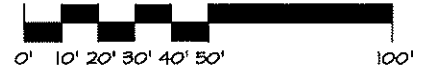
I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

PSW 9-23-22
PATRICK J. SHEPARD, IOWA LICENSE NO. 12265 DATE
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

PAGES OR SHEETS COVERED BY THIS SEAL:

THIS SHEET ONLY

SCALE: 1"=50'



CEC

Civil Engineering Consultants, Inc.

2400 86th Street . Unit 12 . Des Moines, Iowa 50322
515.276.4884 . Fax: 515.276.7084 . mail@ceclac.com
S7406 9-14-2022



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Justin Willier, property owner of Lot 12 of Sunny Hills Estates Plat 2, addressed as 1875 SE 78th Street, Runnells, being located within section 12 of Township 78 North, Range 22 West of the 5th P.M. (Fourmile Township), Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted drainage easement, approximately 0.13 acres in size; and

WHEREAS, a drainage report and calculations, prepared by a licensed professional engineer, have been reviewed and approved by Polk County Public Works to vacate the requested portion of the platted drainage easement on the subject property; and

WHEREAS, a public hearing is required by Section 354.23 of the Code of Iowa to vacate the requested portion of the platted drainage easement.

NOW, THEREFORE BE IT RESOLVED that a public hearing on the proposed vacation of a portion of the platted drainage easement, referenced in the attached Notice of Public Hearing, is to be held at 9:30 A.M. on November 15, 2022 at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 220-22 setting future public hearing date of November 15, 2022 for proposed vacation of a portion of an existing drainage easement, and authorizing the Auditor to publish notice of the public hearing. Subject property is located at 1875 SE 78th Street, Runnells

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval of the Resolution to set the public hearing date, and direct the Auditor to publish notice.

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered drainage report and calculations to vacate the requested portion of the surface water flowage easement.

Background: The owners desire to gain additional use of their properties for existing and future structures to be located within the current easement area. Staff has reviewed the drainage report and calculations and concurs that the easement is not necessary to convey drainage, and vacation would not negatively impact adjoining properties.

Action Impact: Approval of the Resolution sets the public hearing date and directs the Auditor's Office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None.

NOTICE OF PUBLIC HEARING

A public hearing will be held on Tuesday, November 15, 2022 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, regarding the proposed vacation of a portion of a drainage easement located on Lot 12 of Sunny Hill Estates Plat 2, being located within Section 12 of Township 78 North, Range 22 West of the 5th P.M. (Fourmile Township), Polk County, Iowa, and having the addresses of 1875 SE 78th Street, Runnells. The description of the portion of the drainage easement proposed to be vacated is as follows:

Commencing at the Northwest Corner of Lot 12 in said Official Plat of Sunny Hills Estates Plat 2, Thence South 00°01'55" West along the West Line of said Lot 12, a distance of 127.01 feet; thence South 43°06'28" East along the existing 200 foot drainage easement as shown on said Official Plat of Sunny Hills Estates Plat 2, a distance of 54.11 feet; thence South 31°41'37" East, a distance of 103.27 feet; thence South 19°37'36" East, a distance of 81.40 feet; thence North 43°06'28" West, a distance of 187.41 feet to the Point of Beginning. Containing 0.13 Acres, more or less.

For information regarding the proposed easement vacation, contact Polk County Public Works, Planning & Development Division, at 5885 NE 14th Street, Des Moines, Iowa 50313, (515) 286-3705.

This notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Polk County Public Works Department, 5885 NE 14th Street, Des Moines, Iowa 50313, or by calling (515) 286-3705.

Willier – Drainage Easement Vacation

ADDRESS: 1875 SE 78th Street, Runnells

TOWNSHIP: Fourmile

OWNERS: Justin Willier

Vicinity Map:



94-483

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of a parcel located between 1427 64 Street, 1430 63 Street and 6301 Colby Avenue, Windsor Heights, Iowa and legally described as:

-EX W 140F- LT 3 & -EX W 140F- S 25F LT 4 JARO

To Martin T. McGuire for a total of \$100.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of November 15, 2022, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$100.00 to Real Estate Fund

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 215-22 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File 94-483, a parcel located between 1427 64 Street, 1430 63 Street and 6301 Colby Avenue to Martin T. McGuire, District 292 Parcel 00727-001-001.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Martin T. McGuire for a total of \$100.00 to purchase this parcel. The County received this parcel by tax deed in January of 1981. Property size is .007 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$100.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 15th of November, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of a parcel located between 1427 64 Street, 1430 63 Street and 6301 Colby Avenue, Windsor Heights, Iowa and described as:

-EX W 140F- LT 3 & -EX W 140F- S 25F LT 4 JARO

To Martin T. McGuire a total of \$100.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



91-267

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of a parcel located between 1484 NW 80 Street and 1479 NW 81 Street, Clive, Iowa and legally described as:

E 3 1/2F W 191F LT 23 FISCHER ACRES

To Judy E. Patterson for a total of \$100.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.


NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of November 15, 2022, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

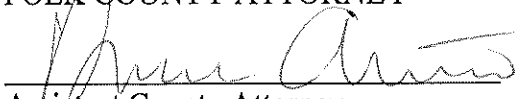
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$100.00 to Real Estate Fund

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 216-22 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File 91-267, a parcel located between 1484 NW 80 Street and 1479 NW 81 Street to Judy E. Patterson, District 291 Parcel 00095-000-000.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Judy E. Patterson for a total of \$100.00 to purchase this parcel. The County received this parcel by tax deed in July of 1976. Property size is .008 acres. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$100.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 15th of November, 2022 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of a parcel located between 1484 NW 80 Street and 1479 NW 81 Street, Clive, Iowa and described as:

E 3 1/2F W 191F LT 23 FISCHER ACRES

To Judy E. Patterson a total of \$100.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, that pursuant to provisions of Iowa Code Chapter 317.21, it is hereby ordered:

1. That the Polk County Weed Commissioner has destroyed weeds in Polk County under the authority of §§ 317.16 pursuant to the order of the Board of Supervisors.
2. That the County Auditor shall publish at least twenty days prior to the date set for the hearing the following notice:

NOTICE OF HEARING OF WEED ASSESSMENT

To: Owners and/or persons in control of property in Polk County, Iowa to be assessed for the cost of cutting weeds.

That you and each of you are hereby notified that in accordance with the provisions of statute a schedule of that proposed assessments for these costs are on file in the office of the Weed Commissioner at the Polk County Public Works Department, 5885 NE 14 Street, Des Moines, Iowa 50313.

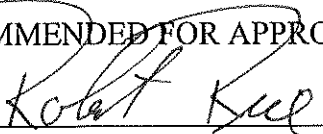
That you are further notified that the Board of Supervisors of Polk County, Iowa, will meet at 9:30 a.m. on the 13th day of December, 2022, at the Polk County Administration Building, 111 Court Avenue, Room 120, Des Moines, Iowa, at which time the matter of confirmation of assessment of these costs shall come on for hearing and the same may be increased, diminished, annulled or affirmed, without further notice. That unless you appear at said time and place and show cause, if there be any, why said costs should not be assessed, same will be fixed and taxed against the real estate so described in the schedule of weed assessments.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department



Bret VandeLune, Polk County Weed Commissioner
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. WC-5-22 Notice of Public Hearing certification of Weed Assessment. Resolution to direct the County Auditor to publish a notice of public hearing to certify the 2022 weed assessments.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Res. No. WC-2-22 dated April 12, 2022 ordering destruction of noxious weeds and other offensive growth and Auditor to publish notice.

Board/Commission Actions: N/A

Action Requested (Recommended): This Resolution authorizes the Polk County Auditor to publish the Notice of Hearing of Weed Assessments.

Comply with Policy: Yes

Background: The Polk County Weed Commissioner has destroyed weeds in Polk County under the authority of Sections 317.16 pursuant to the order of the Board of Supervisors. Chapter 317.21, Code of Iowa, requires a notice of public hearing be published at least twenty days prior to the date set for the hearing. The hearing date will December 13, 2022. The Weed Commissioner requests the Auditor to publish the notice on November 14, 16, and 18.

Action Impact: The resolution authorizes the Polk County Auditor to publish the Notice of Hearing of Weed Assessments.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

NOTICE OF HEARING OF WEED ASSESSMENT

To: Owners and/or persons in control of property in Polk County, Iowa to be assessed for the cost of cutting weeds.

That you and each of you are hereby notified that in accordance with the provisions of statute a schedule of that proposed assessments for these costs are on file in the office of the Weed Commissioner at the Polk County Public Works Department, 5885 NE 14 Street, Des Moines, Iowa 50313.

That you are further notified that the Board of Supervisors of Polk County, Iowa, will meet at 9:30 am on the 13th day of December, 2022, at the Polk County Administration Building, 111 Court Avenue, Room 120, Des Moines, Iowa, at which time the matter of confirmation of assessment of these costs shall come on for hearing and the same may be increased, diminished, annulled or affirmed, without further notice. That unless you appear at said time and place and show cause, if any there be, why said costs should not be assessed, same will be fixed and taxed against the real estate so described in the schedule of weed assessments.

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County operates a Weatherization Program to assist low-income households in Polk County; and

WHEREAS, the County receives funding from the State of Iowa to fund this program; and

WHEREAS, grant monies are available through the Polk County Housing Trust Fund (PCHTF) to help fund, repair and maintenance programs for low-income families; and

WHEREAS, staff is recommending that the County apply for \$200,000 from the PCHTF for January 1, 2023 to December 31, 2023; and

WHEREAS, these funds will be combined with State of Iowa funds to assist in completing approximately 200 weatherization projects over the next year.

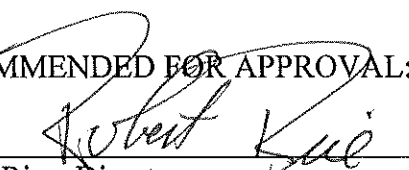
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Grant Application to the Polk County Housing Trust Fund (PCHTF), and authorizes Public Works Director to sign the application.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

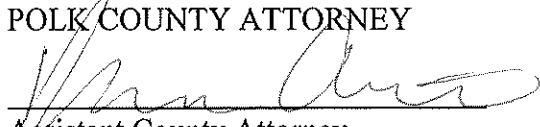
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Impact: Revenue \$100,000; Expenses \$100,000 during FY 22.
Revenue \$100,000; Expenses \$100,000 during FY 23.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Res. No. 221-22 to approve the Grant Application to the Polk County Housing Trust Fund (PCHTF) for the Polk County Weatherization Program.

Agenda Date: November 1, 2022

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: Previous Grant Application

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves submittal of Grant Application to Polk County Housing Trust Fund (PCHTF) for the Weatherization Program and authorizes the Director of Public Works to sign the Grant Application

Comply with Policy: Yes

Background: Polk County operates a Weatherization Program to assist low-income households in Polk County. Grant monies are available through the Polk County Housing Trust Fund (PCHTF) to help fund, repair and maintenance programs for low-income families. Staff is recommending that the County apply for \$200,000 from the PCHTF for January 1, 2023 to December 31, 2023 to be combined with State of Iowa funds in order to complete approximately 200 weatherization projects over the next year.

Action Impact: The Polk County Board of Supervisors approves the Grant Application to the Polk County Housing Trust Fund (PCHTF) and authorizes the Public Works Director to sign said Grant Application.

Fiscal Note: Revenue \$100,000; Expenses \$100,000 during FY 22
Revenue \$100,000; Expenses \$100,000 during FY 23

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipat ed Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
2022	Y	\$100,000	\$100,000	N		
2023	Y	\$100,000	\$100,000	N		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County operates an Emergency Home Repair Program to assist low-income homeowners in Polk County; and

WHEREAS, the County has requested outside funds in the past to augment the County's contribution to this program; and

WHEREAS, grant monies are available through the Polk County Housing Trust Fund (PCHTF) to help fund, repair and maintenance programs for low income families; and

WHEREAS, staff is recommending that the County apply for an additional \$225,000 from the PCHTF for January 1, 2023 to December 31, 2023; and

WHEREAS, these funds will be combined with County funds in order to complete approximately 180 emergency repair requests over the next year.

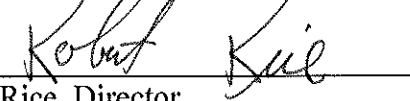
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Grant Application to the Polk County Housing Trust Fund, and authorizes the Public Works Director to sign the application.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARONE
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Impact: Revenue \$112,500; Expenses \$225,000 during FY 22
Revenue \$112,500; Expenses \$225,000 during FY 23

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Res. No. 212-22 to approve the Grant Application to the Polk County Housing Trust Fund (PCHTF) for the Polk County's Emergency Home Repair Program.

Agenda Date: November 1, 2022

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 286-3726

Previous Action taken by the Board: Previous Grant Application

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution approves submittal of the Grant Application to Polk County Housing Trust Fund (PCHTF) for Emergency Home Repair Program and authorizes the Director of Public Works to sign Grant Application.

Comply with Policy: Yes

Background: Polk County operates an Emergency Home Repair Program to assist low-income homeowners in Polk County and has historically requested outside funds to augment the County's contribution to this program. Grant monies are available through the Polk County Housing Trust Fund (PCHTF) to help fund, repair and maintenance programs for low-income families. Public Works currently has an approved grant with the PCHTF and staff is recommending that the County apply for an additional \$225,000 from the PCHTF for January 1, 2023 to December 31, 2023 to be combined with County funds in order to complete approximately 180 emergency repair requests during the next year.

Action Impact: The Polk County Board of Supervisors approves the Grant Application to the Polk County Housing Trust Fund (PCHTF) and authorizes the Public Works Director to sign said Grant Application.

Fiscal Note: Revenue \$112,500; Expenses \$225,000 during FY 22
Revenue \$112,500; Expenses \$225,000 during FY 23

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
2022	Y	\$225,000	\$112,500	Y		
2023	Y	\$225,000	\$112,500	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolutions be adopted:

WHEREAS, the Polk County Public Works Department, Housing Services Section, on behalf of the Polk County Board of Supervisors, has successfully administered housing programs with various organizations; and

WHEREAS, the IMPACT Community Action Partnership again desires to enter into an agreement with the Polk County Board of Supervisors for the field administration of Energy Crisis Intervention Payments(ECIP) funds to coordinate heating unit repair and/or replacements by the Housing Services Section of the Public Works Department:

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves this agreement and authorizes the Public Works Director and Chair of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa; and

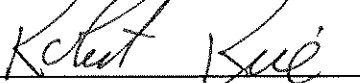
BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the agreement and the Public Works Director to sign any amendments and/or necessary documents to fulfill the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Revenue of \$40,000 from IMPACT Community Action Partnership
and offset by \$38,000 of expenditures.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 218-22 approving agreement with IMPACT Community Action Partnership.

Agenda Date: November 1, 2022

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works Department, 515-286-3726

Previous Action taken by the Board: 2021 agreement was approved.

Board/Commission Actions: NA

Action Requested (Recommended): Approve agreement with IMPACT Community Action Partnership.

Comply with Policy: Yes

Background: Polk County operates various housing programs to make the homes of low-income residents more energy efficient and makes emergency repairs to homes. Previously, Polk County has assisted IMPACT Community Action Agency with various efforts. IMPACT has again expressed a desire for the Housing Services Section of the Public Works Department to assist with the field administration of their ECIP program. The Housing Services Section will assist by coordinating the evaluation, bidding, and inspection portions of heating unit repair and/or replacement within the program.

Action Impact: The proposed resolution will approve the agreement with IMPACT Community Action Partnership and authorizes the Public Works Director and Chair to sign the agreement. In addition, authorizes the Public Works Department to administer the agreement and the Public Works Director to sign any further documents to fulfill the agreement.

Fiscal Note: \$40,000 from IMPACT Community Action Partnership with \$38,000 in expenditures.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$38,000	\$40,000	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Lana and Kyle Bishop desire connection to water main constructed through an agreement by Polk County and the City of Carlisle for Avon Lake residents to be maintained by the City of Carlisle for the property described as:

- LOTS 7, 8, 9 AND 10 IN BLOCK "C" IN AVONDALE, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Water Main Connection Agreement between Polk County and Lana and Kyle Bishop; and

WHEREAS, Lana and Kyle Bishop desire to pay the water main connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Water Main Connection Agreement between Polk County and Lana and Kyle Bishop and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

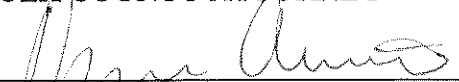
~~RECOMMENDED FOR APPROVAL:~~



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 217-22 approving a water main connection agreement with Lana and Kyle Bishop for water connection to the Avon Lake water project to serve their property at 5689 SE Robbie Rd.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Owner desires voluntary connection to Avon Lake water project. The project was constructed through an agreement by Polk County and the City of Carlisle. The public water mains will be maintained by the City of Carlisle.

Action Impact: Provides water main service to the property at 5689 SE Robbie Rd and facilitates payment over a 10-year period as permitted by the Polk County Water and Sewer Policy

Action Requested: Approve a water main connection agreement with Lana and Kyle Bishop.

Fiscal Note: Fee of \$5000.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	577.95	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Navigator Pipeline is planning to build a pipeline across northeast Polk County as part of the Heartland Navigator Greenway Pipeline System; and

WHEREAS, Iowa Code Section 479B.20 mandates that the County Board of Supervisors cause an on-site inspection of lands disturbed by a pipeline by a licensed professional engineer for compliance with that section; and

WHEREAS, Polk County desires to contract with a licensed professional engineer for the purposes of the Iowa Code 479B.20 inspection with the reasonable costs of the inspection to be paid by the pipeline company; and

WHEREAS, the Polk County Public Works Department has requested and received a Professional Services Agreement from the firm of Snyder & Associates to perform inspection services at an hourly rate.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with the firm of Snyder & Associates to complete the engineering services specified for this project, adopts the agreement, designates Snyder and Associates as its licensed professional engineer for purposes of Iowa Code Sections 479B.20 and 479.29 and 199 Iowa Administrative Code Chapter 9, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

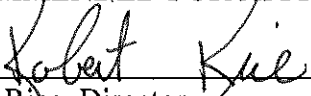
BE IT FURTHER RESOLVED that the Public Works Department shall return a copy of the signed agreement to Snyder & Associates, administer the agreement on behalf of Polk County, and provide notice of the designation of Snyder and Associates as Polk County's licensed professional engineer to the Iowa Utilities Board.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 208-22 to approve a professional services agreement with Snyder & Associates for professional engineering services needed for the Heartland Navigator Greenway Pipeline Project.

Agenda Date: November 1, 2022

Contact Individual: Aaron Putnam, P. E., County Engineer, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Resolution approves the terms of the Professional Services Agreement with the firm of Snyder & Associates, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, directs the Public Works Department to return a copy of the signed agreement to Snyder & Associates and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: Navigator Pipeline is planning to build a pipeline across northeast Polk County as part of the Heartland Navigator Greenway Pipeline System and Iowa Code Chapter 479B Hazardous Liquid Pipelines and Storage Facilities Section 20 Land Restoration Standards mandates that the County Board of Supervisors cause an on-site inspection for compliance with that section. Polk County desires to contract with a licensed professional engineer for the purposes of the inspection with the reasonable costs of the inspection to be paid by the pipeline company. Polk County Public Works Department has requested and received a Professional Services Agreement from the firm of Snyder & Associates to perform inspection services at an hourly rate.

Action Impact: Resolution allows Public Works to proceed with development of this project.

Fiscal Note: Costs of the inspection to be paid by the pipeline company.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N/A	N		
23/24						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired by use of eminent domain a small portion of the property, Parcel 77, located at 2890 NE 46th Avenue, Des Moines; and

WHEREAS, the Condemnation Commission assessed the damage value of the permanent and temporary easement at \$13,080.00.

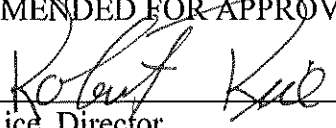
NOW, THEREFORE BE IT RESOLVED that the cost and award are approved by Polk County, Iowa and authorize the Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$13,080.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 222-22 approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: November 1, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the cost and ward of the eminent domain acquisition and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easement through use of eminent domain for a small portion of the property, Parcel 77, located at 2890 NE 46th Avenue, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$13,080.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of a \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, funding to construct this project includes the use of Traffic Safety Improvement Program (TSIP) funding that Polk County was awarded by the Iowa Department of Transportation on December 14, 2021; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 2023-TS-004 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, adopts the Agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa; and


BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed Agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

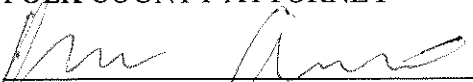
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: TSIP grant funds shall not exceed \$500,000.

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 211-22 to approve Iowa DOT Agreement for use of TSIP Grant funds for the NE Broadway Avenue Improvements Project.

Agenda Date: November 1, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of agreement for the NE Broadway Avenue Improvement Project, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Funding to construct this project includes the use of Traffic Safety Improvement Program (TSIP) funding that Polk County was awarded by the Iowa Department of Transportation on December 14, 2021. The Iowa Department of Transportation has provided Polk County with Agreement No. 2023-TS-004 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the agreement allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: TSIP grant funds shall not exceed \$500,000.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of a \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, funding to construct this project includes the use of County-State Traffic Engineering Program (C-STEP) funding that Polk County was awarded by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-22-CSTEP-008 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, adopts the Agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa; and

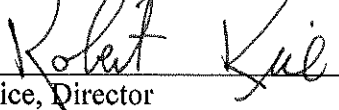
BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed Agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: C-STEP grant funds shall not exceed \$200,000.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 209-22 to approve Iowa DOT Agreement for use of C-STEP Grant funds for the NE Broadway Avenue Improvements Project.

Agenda Date: November 1, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of agreement for the NE Broadway Avenue Improvement Project, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Funding to construct this project includes the use of County-State Traffic Engineering Program (C-STEP) funding that Polk County was awarded by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-22-CSTEP-008 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the agreement allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: C-STEP grant funds shall not exceed \$200,000.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of a \$25 million BUILD grant; and

WHEREAS, the NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program; and

WHEREAS, funding to construct this project includes the use of County-State Traffic Engineering Program (C-STEP) funding that Polk County was awarded by the Iowa Department of Transportation; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 1-22-CSTEP-012 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, adopts the Agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the Agreement on behalf of Polk County, Iowa; and

BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed Agreement to the Iowa Department of Transportation and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: C-STEP grant funds shall not exceed \$200,000.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 210-22 to approve Iowa DOT Agreement for use of C-STEP Grant funds for the NE Broadway Avenue Improvements Project.

Agenda Date: November 1, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 515-286-3705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of agreement for the NE Broadway Avenue Improvement Project, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa.

Comply with Policy: Yes

Background: On September 15, 2020, Polk County was informed that the NE Broadway Avenue Improvements Project was selected by the US Secretary of Transportation for award of \$25 million BUILD grant. The NE Broadway Avenue Improvements Project from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-year Capital Improvement Program. Funding to construct this project includes the use of County-State Traffic Engineering Program (C-STEP) funding that Polk County was awarded by the Iowa Department of Transportation. The Iowa Department of Transportation has provided Polk County with Agreement No. 1-22-CSTEP-012 to formalize the funding requirements and project development responsibilities of each agency as part of this project.

Action Impact: Resolution approves the terms of the agreement allows the development of the NE Broadway Avenue Improvements project to proceed.

Fiscal Note: C-STEP grant funds shall not exceed \$200,000.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	NA			
23/24						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is included in the approved 2022/2023 Polk County Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program:

HDP-C077(227)--6B-77 HMA pavement – grade and replace on NE Broadway Avenue

WHEREAS, this project was publicly let for bids and included in the October 18, 2022 Iowa Department of Transportation letting with the following results:

Project HDP-C077(227)--6B-77:

REILLY CONSTRUCTION CO., INC.	\$53,769,000.00
HENTGES, S.M. & SONS, INC.	\$55,132,868.84
ELDER CORPORATION	\$56,240,000.00
C.J. MOYNA & SONS, LLC &	\$61,334,347.51; and
PROGRESSIVE STRUCTURES, LLC, JV	

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from Reilly Construction Company, Inc. in the amount of \$53,769,000.00 for Project No. HDP-C077(227)--6B-77; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to Reilly Construction Company, Inc. in the amount of Fifty Three Million Seven Hundred Sixty-nine Thousand Dollars and 00/100's (\$53,769,000.00) for Project No. HDP-C077(227)--6B-77; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the contract with Reilly Construction Company, Inc., adopts the contract and authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County through the Iowa Department of Transportation's Doc Express project administration system; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 223-22 to award contracts for Project No. HDP-C077(227)--6B-77, HMA pavement – grade and replace on NE Broadway Avenue to Reilly Construction Company, Inc.

Agenda Date: November 1, 2022

Contact Individual: Aaron Putnam, P. E., County Engineer, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Resolution accepts the bids and awards the project to Reilly Construction Company, Inc., approves the terms of the contract, adopts the contract, authorizes temporary closure of roadways, authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County through the Iowa DOT's Doc Express system, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Project No. HDP-C077(227)--6B-77 are included in the approved 2022/2023 Polk County Five (5) Year (2022-2027) Farm-To-Market and Secondary Road Capital Improvements Program and were publicly let for bids in the October 18, 2022 Iowa Department of Transportation letting with Reilly Construction Company, Inc. submitting the most responsive and responsible bid for the project. It is the recommendation of the Public Works Department to accept the bid from Reilly Construction Company, Inc.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

Fiscal Note: All costs to be funded using Build, RISE, C-STEP, U-STEP, TSIP, FM Funds previously awarded to Polk County for this project, Polk County, DMWW, City of Des Moines, and Sanitary Sewer Utility funds.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	N/A	N/A	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 26, Township 81 North, Range 22 West of the 5th P.M. (Washington Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Fox Hill Plat 1; and

WHEREAS, the minor subdivision final plat proposes three (3) lots and one (1) outlot on approximately 114.17 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Fox Hill Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Iowa Regional Utility Association
Zoning:	"AG" Agricultural District
Platted by:	Richard and Martha Kimberley (property owners)
Surveyor:	Campbell Engineering & Surveying, Inc.
Location:	Located approximately one-quarter mile west of the intersection of NE 134 th Avenue and NE 112 th Street; and southwest of the unincorporated village of Farrar.
Township:	Washington

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

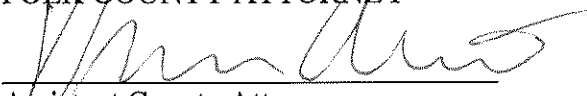
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: No cost to the County

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 219-22 approving Fox Hill Plat 1, a minor subdivision final plat.

Agenda Date: November 1, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Fox Hill Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes three (3) building lots and one (1) outlot on approximately 114.17 acres of land that is zoned "AG" Agricultural District. The proposed subdivision is located in the Northeast ¼ of Section 26, Township 81 North, Range 22 West of the 5th P.M. (Washington Township). The subject property is located southwest of the unincorporated village of Farrar, west of the intersection of NE 134th Avenue and NE 112th Street. Lot 1 is proposed to be 2.42 acres in area, Lot 2 is proposed to be 2.52 acres in area, Lot 3 is proposed to be 2.67 acres in area, and the remaining 102.37-acres being identified as Outlot X and being utilized as permanent open space. Lot 1, Lot 2, and Lot 3 are currently undeveloped and are intended for future single-family residential construction. The properties are served by an Iowa Regional Utility Association water main and will utilize individual on-site septic systems.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Fox Hill Plat 1
Minor Subdivision Final Plat

PLAT INFORMATION: This subdivision plat proposes three (3) building lots and one (1) outlot on approximately 114.17 acres of land zoned "AG" Agricultural District. The proposed subdivision is located in the NE ¼ of Section 26, Township 81 North, Range 22 West of the 5th P.M. (Washington Township).

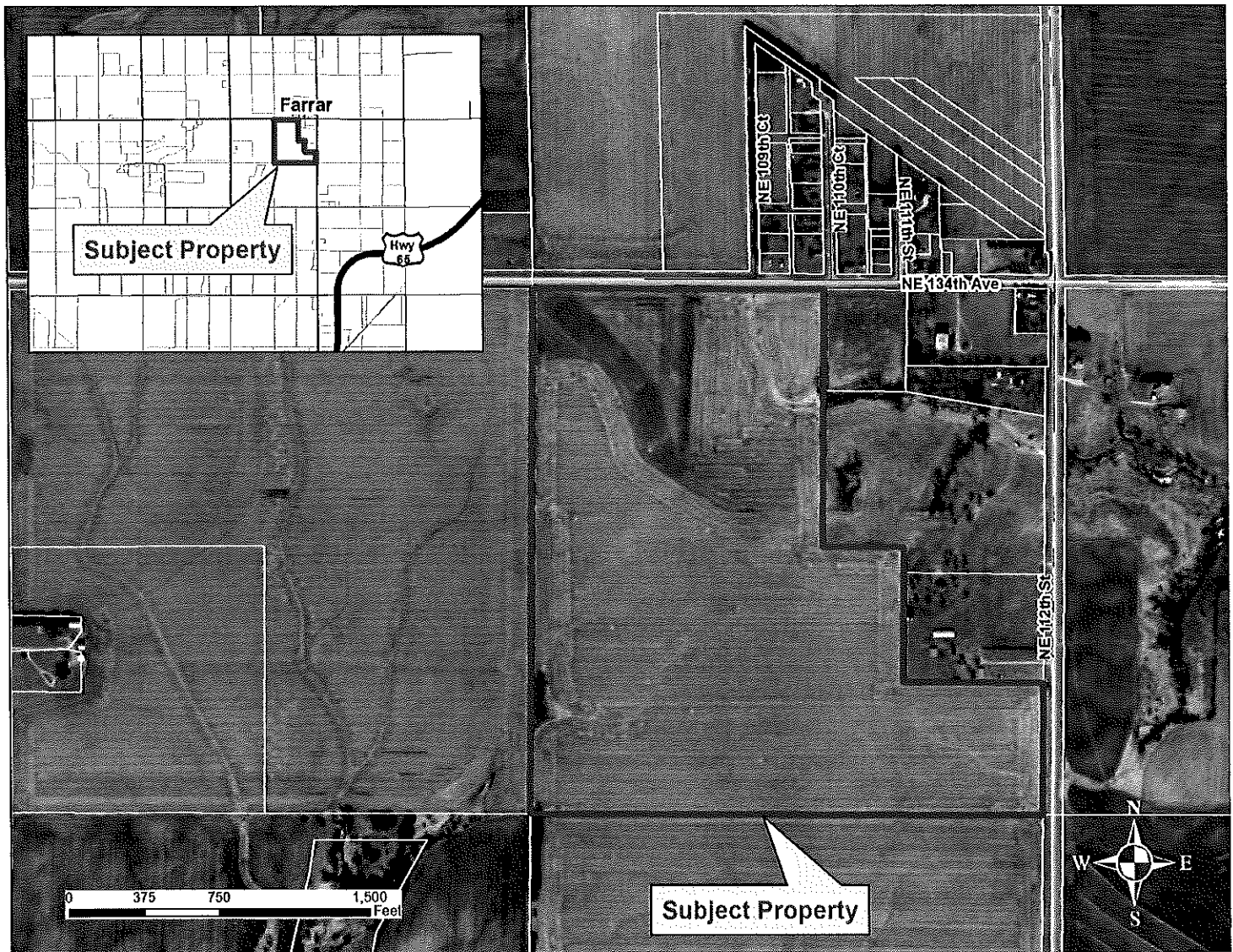
SEWER: Individual Septic Systems

WATER: Iowa Regional Utility Association

TOWNSHIP: Washington

OWNERS: Martha L. Kimberley and Richard Kimberley

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on May 17, 2022 an Agreement was entered into between Polk County, Iowa and the State of Iowa Department of Human Services to administer Polk County Decategorization funds and to coordinate Juvenile Pre-Arrest Diversion Activities in Polk County; and,

WHEREAS, the Agreement includes reimbursement from the State of Iowa to Polk County, Iowa for expenses of these Decategorization services; and,

WHEREAS, the budget increase for fiscal year 22/23 as reflected in this Second Amended Agreement is needed based on additional information regarding personnel benefits expenses; and,

WHEREAS, the budget adjustment is net neutral, as all expenses initially paid by Polk County for this Second Amended Agreement are subsequently reimbursed to Polk County by the State of Iowa.

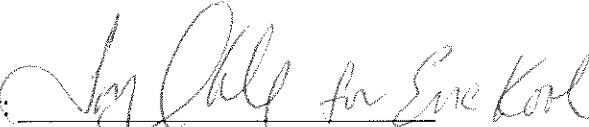
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Second Amended Agreement with the State of Iowa Department of Human Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Second Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family, and Youth Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Second Amended Agreement between Polk County, Iowa and the State of Iowa Department of Human Services to administer Polk County Decategorization and Juvenile Pre-Arrest Diversion initiative activities.

Agenda Date: November 1, 2022

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
515-323-5261

Previous Action taken by the Board: The initial Agreement was approved May 17, 2022.
A First Amended Agreement was approved on August 30, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Decategorization, including coordination of Juvenile Pre-Arrest Diversion activities, was added to the Department of Community, Family and Youth Services in May 2022. All expenses related to these services are available for reimbursement from the State of Iowa Department of Human Services. This Second Amended Agreement is sought to increase the Contract compensation to Polk County for the period of time from 5/17/22 to 6/30/23 from an original amount of \$136,155.00 to an updated amount of \$141,855.00. The compensation increase in the fiscal year 22/23 is sought due to personnel benefits expenses.

Action Impact:

Fiscal Note: None. The increased budget will be fully covered by reimbursement from the State of Iowa.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Department of Community, Family and Youth Services operates Polk County Crisis and Advocacy Services (CAS); and,

WHEREAS, counselors at Polk County CAS have received specialized training in the Why Try Program which provides hands on strategies and resources to support youth who have experienced trauma; and,

WHEREAS, Orchard Place, a psychiatric residential treatment center for children desires to offer Why Try Programming to their residents; and,

WHEREAS, Polk County CAS and Orchard Place desire to enter into a Memorandum of Understanding to provide these services to Orchard Place residents at no cost; and,

WHEREAS, a Business Associate Agreement is required for these services in order to comply with the Health Insurance Portability and Accountability Act, 45 CFR 164.308(b) and 164.504(e); and,

WHEREAS, the Memorandum of Understanding shall automatically renew every 12 months unless terminated as set forth in the Memorandum.

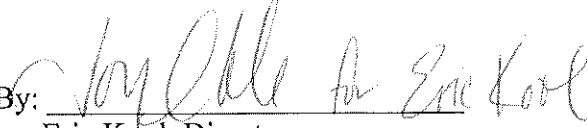
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding and Business Associate Agreement with Orchard Place for Why Try Programming, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family and Youth Services

#28

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding and Business Associate Agreement between Polk County, Iowa and Orchard Place for Why Try Programming.

Agenda Date: November 1, 2022

Contact Individual: Catherine Reaman-Gerdes, Polk County Crisis and Advocacy Services Supervisor (515) 286-2031

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (CAS) employs counselors who have received specialized training in the Why Try Program. The Why Try Program is a strength-based approach to help overcome challenges for youth who have experienced trauma and have emotional and behavioral problems. The Orchard Place Residential Campus is a highly respected residential treatment program for youth in need of intensive mental health services. Polk County CAS and Orchard Place desire to enter into a Memorandum of Understanding for Polk County CAS counselors to provide no-cost Why Try Programming to the youth in the residential program. This MOU will automatically renew annually. A Business Associate Agreement is required for these services in order to comply with the Health Insurance Portability and Accountability Act, 45 CFR 164.308(b) and 45 CFR 164.504(e).

Action Impact: Approval of this Memorandum of Understanding will allow Polk County Crisis and Advocacy Services to partner with a local agency to provide no-cost programming to youth.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			NO COST				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Department of Community, Family and Youth Services, through its Family Enrichment Center (FEC) program, provides comprehensive case management and family support services for up to 224 families; and

WHEREAS, Polk County, Iowa receives funding for the FEC program from Federal funds that are distributed by the State of Iowa Department of Human Rights; and

WHEREAS, the Division of Community Action Agencies through the Iowa Department of Human Rights has awarded \$1,050,478 in Family Development and Self-Sufficiency (FaDSS)/Temporary Assistance for Needy Families (TANF) funding to the FEC for fiscal year 2022-2023; and

WHEREAS, the Iowa Department of Human Rights and Polk County, Iowa desire to enter into Agreement #FaDSS-23-20 for the provision of funds to support the FaDSS/TANF programs administered by the Polk County, Iowa Family Enrichment Center; and

WHEREAS, Agreement #FaDSS-23-20 shall commence on July 1, 2022 and shall expire on June 30, 2023.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement #FaDSS-23-20, with the Iowa Department of Human Rights for the Family Development and Self-Sufficiency Program, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Community, Family, and Youth Services Department, or his designee, be authorized to initiate the electronic signing process, and to execute any and all documents in furtherance of this Agreement or distribution. Upon entry of an electronic signature the Board Chair shall receive an electronic signature notice.

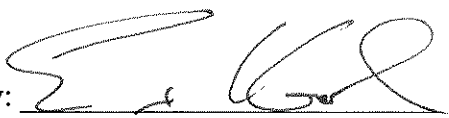
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:

#29

By: 
Eric Kool, Director
Polk County Community, Family, and Youth Services Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement between Polk County, Iowa and the Iowa Department of Human Rights for funding to provide Family Development and Self-Sufficiency (FaDSS) case management services for families receiving public assistance

Agenda Date: November 1, 2022

Contact Individual: Doug Stodgel, Program Administrator. 515-286-3407

Previous Action taken by the Board: Approval of a similar agreement on 08-24-2021

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Pursuant to a Request for Proposals from the Department of Human Rights, Division of Community Action Agencies, Polk County, Iowa has been awarded Family Development and Self-Sufficiency grant funding to provide services for 224 families in Polk County, Iowa that receive public assistance or that otherwise meet eligibility requirements based upon their poverty level income and barriers to economic stability and mobility.

Action Impact: Approval of this Agreement will allow the Polk County Community, Family, and Youth Service Department, through the Family Enrichment Center, to continue providing case management services to low income families striving for self-sufficiency. These services have been offered for more than 30 years through the Family Enrichment Center.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	None	1,828,027	1,050,478	Y	1023-3115.71000	1023-3115.52480
23/24							
24/25							

Additional Fiscal Note Information (optional): Anticipated expenses include salaries and benefits, allowable administrative costs and third party payments (basic and special needs assistance)

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2510 E. Tiffin Avenue, Des Moines, Iowa 50317; and

WHEREAS, bids were received by 2:00PM on 10/18/2022; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$5,800.00
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FAB Rehab	\$6,650.00
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WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$5,800.00**; and

WHEREAS, FexSteve Limited Company, Esther Mator and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$5,800.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly

#30

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Andrea Gunk
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$5,800
FY 22/23 expenses	\$5,800

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2510 E. Tiffin Avenue, Des Moines, Iowa 50317

Agenda Date: November 1, 2022

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Esther Mator owns a property at **2510 E. Tiffin Avenue, Des Moines, Iowa 50317**. Mrs. Tiffin has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **October 18, 2022**. The following bids were received:

FexSteve Limited Company	\$5,800.00
FAB Rehab	\$6,650.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$5,800.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$550	\$550	N	10223018.77440.01	10223018.52440
2022-23	Y	\$5,250	\$5,250	N	10223018.77440.05	10223018.52440

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, Polk County, Iowa acting by and through the Polk County Sheriff's Office trains personnel to perform a variety of job specific functions to enhance its service to the people of Polk County; and

WHEREAS, MdE, Inc., is an industry leader in software and training solutions for public safety personnel and offers training opportunities via webinar; and

WHEREAS, the Polk County Sheriff's Office would like to participate in the MdE, Inc., training webinar regarding the Ace Employee management system and record this webinar for future PCSO personnel, as described in the attached Agreement.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with MdE, Inc., and authorizes the Polk County Sheriff to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Frank Marasco, Chief Financial Officer, PCSO
8:16 am, Oct 26, 2022

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: None

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MdE, Inc., Agreement

Agenda Date: 11/01/2022

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Sheriff's Office trains its personnel to perform a variety of job specific functions to enhance its overall service to the people of Polk County. MdE, Inc., assists public safety departments across the nation through its software products specifically designed to meet the needs and face the challenges of public safety employees.

Action Impact: The Polk County Sheriff's Office will participate in the MdE, Inc., training webinar regarding the Ace Employee management system and record this webinar for future PCSO personnel, as described in the attached Agreement.

Fiscal Note: No financial impact.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Conservation has reviewed the pay rates for all permanent part-time and seasonal staff within the Division and will be bringing forward new rate increases through the upcoming '23-24 Decision Package.

WHEREAS, the Director is proposing one permanent part-time Clerk position pay rate be increased immediately at no net loss fiscal impact to the County due to the importance of retaining this key front-facing position within our department that handles critical daily operations.

WHEREAS, the Director has \$23,426 allocated for this position within the current fiscal year budget.

WHEREAS, the Director of Conservation is requesting the following pay rate modifications

- Increase one (1) part-time Clerk position pay rate from \$12.75 to \$17 hourly (<25 hours per week) for the remainder of this fiscal year. This results in a \$2,280.31 savings to the County during this current fiscal year.
- At the conclusion of this fiscal year, this position will return to (<30 hour part-time) status at the \$17 hourly rate.

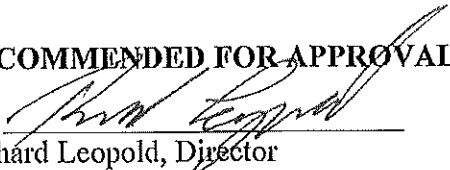
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the above pay rate increase, and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

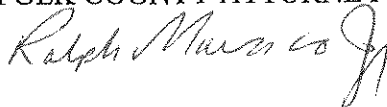
Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Richard Leopold, Director
Polk County Conservation

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving hourly pay increase for one part-time Clerk position within the Conservation Department.

Agenda Date: November 1, 2022

Contact Individual: Richard Leopold, Conservation Director

Previous Action taken by the Board: None

Board/Commission Action Requested:

Increase one (1) part-time Clerk position pay rate from \$12.75 to \$17 hourly (<25 hours per week) for the remainder of this fiscal year. At the conclusion of this fiscal year, this position with return to (< 30 hours part-time) status at \$17 per hour.

Comply with Policy: Yes

Background: The Director of Conservation has reviewed the pay rates for all permanent part-time and seasonal staff within the Division and will be bringing forward new rate increases through the upcoming '23-24 Decision Package. Prior to that, Conservation is requesting one immediate increase at no net loss fiscal impact to the County due to the importance of retaining this key front-facing position within our department that handles critical daily operations.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$21,145.69 for current FY (\$23,426 is allocated); \$25,636 for FY23/24, and \$26,013 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N		\$0		N		
23/24	N		\$2,210				
24/25	N		\$2,587				

Additional Fiscal Note Information (optional):

*Due to the decrease in weekly hours through the remainder of this FY, this action results in zero net loss to the County.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Conservation has reviewed the operations of Sleepy Hollow, and

WHEREAS, the Director is proposing to create one permanent part-time position to assist in the daily operations of Sleepy Hollow, and

WHEREAS, the Director of Conservation is requesting the following position modifications

- Create one (1) part-time Conservation Laborer – Construction position, \$19.00-\$20.00 hourly (<30 hours per week).

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Muesco
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$23,166 for FY23/24, \$44,289 for FY24/25, and \$44,289 for FY24/25.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Conservation Department

Agenda Date: November 1, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) part-time Conservation Laborer – Construction position, \$19.00-\$20.00 hourly (<30 hours per week).

Comply with Policy: Yes

Background: The Director of Conservation reviewed the operations of Sleepy Hollow and is requesting an additional position to assist in daily operations.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$23,166 for FY22/23, \$44,289 for FY23/24, and \$44,289 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$23,166		Y		
23/24	N	1	\$44,289		N		
24/25	N	1	\$44,289		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Public Works has reviewed the operations of the Air Quality Division and is requesting to reclassify one part-time Air Permit Engineer position, and

WHEREAS, the position was previously created in June of 2022 due to increases in Title V Operating Permit and construction permit applications, and

WHEREAS, the Director indicates there is continued additional workload in collecting and assessing air quality data, permitting sources of air emissions, and monitoring air quality standards, and

WHEREAS, the Director of Public Works is requesting the following position modification:

- Reclassify one (1) Air Permit Engineer position, AFSCME grade 26, range \$88,663-\$116,607, from part-time (>30 hours per week) to full time.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Munnick
Assistant County Attorney

FISCAL NOTE: Estimated cost is \$16,337 for FY22/23, \$26,121 for FY23/24, and \$28,146 for FY24/25. Public Works Air Quality Division has the funds to cover the estimated costs.

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Public Works Department

Agenda Date: November 1, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 6/21/2022

Action Requested (Recommended): Reclassify one (1) Air Permit Engineer position, AFSCME grade 26, range \$88,663-\$116,607, from part-time (>30 hours per week) to full time.

Comply with Policy: Yes

Background: The Director of Public Works reviewed the operations of the Air Quality Division and is requesting to reclassify one part-time Air Permit Engineer position. This position was previously created in June 2022 due to increases in Title V Operating Permit and construction permit applications. The Director of Public Works indicates there is continued additional workload in collecting and assessing air quality data, permitting sources of air emissions, and monitoring air quality standards.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$16,337 for FY22/23, \$26,121 for FY23/24, and \$28,146 for FY24/25. Public Works Air Quality Division has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	0	\$16,337		N		
23/24	N	0	\$26,121		N		
24/25	N	0	\$28,146		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Sheriff is requesting a temporary Field Support Specialist position due to an extended leave of absence of an employee, and

WHEREAS, the Sheriff indicates the temporary position is needed to continue the current level of serve and will continue until the employee returns to work or terminates employment, and

WHEREAS, the Sheriff is requesting the following position modification:

- Create one (1) temporary Field Support Specialist position, AFSCME grade 18, range \$61,198-\$80,148.

NOW, THEREFORE, BE IT RESOLVED that the Polk County, Iowa hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Jeff Edgar

Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: *Ralph M. M...*
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation. Estimated cost is \$20,534 for FY22/23. The Sheriff's Office has the funds to cover the estimated cost.

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Sheriff's Office

Agenda Date: November 1, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) temporary Field Support Specialist position, AFSCME grade 18, range \$61,198-\$80,148.

Comply with Policy: Yes

Background: The incumbent of one Field Support Specialist position (#2228) in the Sheriff's Office is currently on an extended leave of absence. The Sheriff is requesting a temporary position to continue the current level of service. This temporary position will continue until the employee returns to work or terminates employment.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation. Estimated cost is \$20,534 for FY22/23. The Sheriff's Office has the funds to cover the estimated cost.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$20,534		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Polk County Human Resources Department recommends Health Gauge Wellness Solutions provide preventative well-being services to County employees, and

WHEREAS, Polk County and Health Gauge Wellness Solutions have negotiated the attached Agreement reflecting the terms and conditions agreed to by the parties.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached Agreement, with Health Gauge Wellness Solutions for employee well-being Services/Goods, and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____ 2022

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Jeffrey Edgar, Interim Director
Polk County Human Resources

APPROVED AS TO FORM:

John P. Sarcone
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Costs are
incorporated in the FY 22/23 budget.

#36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Agreement with Health Gauge Wellness Solutions

Agenda Date: November 1, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Approval of the attached Service Agreement with Health Gauge Wellness Solutions.

Comply with Policy: Yes

Background: In an effort to increase benefit offerings, improve employee health and decrease health plan costs, the Department of Human Resources implemented the Employee Wellness Program in 2015. In an effort to expand the program, increase employee participation, and lower health plan costs, the Department of Human Resources desires to secure the services of Health Gauge Wellness Solutions.

Action Impact: Approval of the service agreement with Health Gauge Wellness Solutions.

Fiscal Note: Costs are incorporated in the FY 22/23 budget.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y			Y		
23/24	N			Y		
24/25	N					

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Oakview Group (OVG) for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all capital expenses at the Iowa Events Center; and,

WHEREAS, the Iowa Hall of Pride space at the Iowa Events Center will be vacated in the spring of 2023; and,

WHEREAS, OVG has identified the need for additional convention space; and,

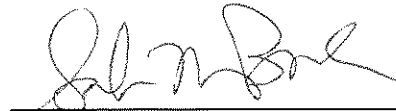
WHEREAS, OVG is responsible for all capital project management.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby authorizes OVG to engage in pre-construction services for renovation of the Iowa Hall of Pride.

POLK COUNTY, IOWA

Chair

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY22/23
Fiscal Impact: TBD

#37

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Oakview Group (OVG) to engage in pre-construction services for the renovation of the Iowa Hall of Pride space at the Iowa Events Center.

Agenda Date: Nov 1, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with OVG to manage Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center. Under this agreement, Polk County is responsible for all capital expenses and OVG is responsible for project management.

Action Impact: The passage of this resolution authorizes pre-construction expenses.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipat ed Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			TBD		N	2950950100.76760	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, on November 15, 2011, the Polk County Board of Supervisors entered into an agreement for professional services with an independent contractor to provide professional services and coordinate the efforts of the Criminal Justice Coordinating Council (CJCC); and,

WHEREAS, in 2022 the independent contractor retired and the CJCC is without dedicated staff; and,

WHEREAS, the CJCC has identified the need to engage in an assessment and strategic planning regarding the structure and goals of the CJCC; and,

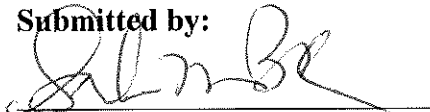
WHEREAS, Kristy Danford has extensive experience in building and staffing CJCCs across the country.

NOW THEREFORE BE IT RESOLVED that Polk County Board hereby approves and authorizes the expenditure of up to \$25,000 for Kristy Danford to complete the work in the attached scope of work.

POLK COUNTY

Chair

Submitted by:



Sarah Boese
Deputy County Administrator

Approved as to form:



Assistant Polk County Attorney

Fiscal Impact: Expenditure of up to \$25,000 in FY22/23 from the Misc. Professional/Technical Services Fund

#38

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving an agreement between Polk County and Kristy Danford for professional services related to the Criminal Justice Coordinating Council.

Agenda Date: Nov 1, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Board of Supervisors have convened the Criminal Justice Coordinating Council since 2008 with the assistance of a part-time consultant. Upon retirement of the consultant, the CJCC desires to conduct an outside assessment of the structure and goals of the CJCC.

Action Impact: The passage of this resolution approves the agreement between Polk County and Kristy Danford for professional services for 2022.

Fiscal Note:.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			\$25,000			10109000.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the parking lot adjacent to the Polk County owned Cherry St and Wagner lots is currently owned by Wells Fargo; and,


WHEREAS, Polk County wishes to purchase this lot.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the attached Letter of Intent.

POLK COUNTY, IOWA

Chairperson

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:



Assistant County Attorney

FY 22/23 – FY 24/25
Fiscal Note:

#39

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Letter of Intent to purchase parking lot.

Agenda Date: Nov 1, 2022

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Letter of Intent.

Comply with Policy: Yes

Background: Polk County wishes to purchase a parking lot owned by Wells Fargo that is adjacent to the currently Polk County owned Cherry St and Wagner lots.

Action Impact: Approves Letter of Intent.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, there are currently three companies planning construction of carbon sequestration pipelines that will cross a total of 70 counties in Iowa;

WHEREAS, the Iowa State Association of Counties (ISAC) and Iowa State Association of County Supervisors have been requested to contract for an analysis that will allow for the development of procedures and standards to assist in the mitigation of soil compaction caused by utility construction; and,

WHEREAS, the outcome of the results will assist in developing inspection standards for utility construction activities; and,

WHEREAS, findings may be incorporated into state regulations for minimizing soil compaction and protection of agricultural lands; and,

WHEREAS, ISAC has requested the voluntary contribution of \$600 from each county to offset the cost of the analysis.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves funding of \$600 to the Iowa State Association of Counties to assist with research.

Approved this _____ day of _____, 2021.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

#40

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving funding to the Iowa State Association of Counties (ISAC) to contract for an independent analysis of various environmental impacts of proposed utility construction.

Agenda Date: Nov 1, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: ISA and Iowa State Association of County Supervisors have been requested to contract for an analysis that will allow for the development of procedures and standards to assist in the mitigation of soil compaction on agricultural lands caused by utility construction. The findings of the analysis will benefit agricultural landowners in all future utility construction activities. ISAC has requested a voluntary \$600 contribution from all Iowa counties.

Action Impact: The passage of this resolution approves funding of \$600 to the Iowa State Association of Counties..

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
21/22	Y		\$600		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Project IOWA, Inc., is a 501(c)(3) non-profit that facilitates transformation that connects people to their purpose and provides career guidance to obtain meaningful and stable employment; and,

WHEREAS, Project IOWA, Inc., requested a Polk County Community Development Grant to assist with technology upgrades which include equipment, software, and support services. Funding is also requested for marketing and recruiting resources to offer in-person and virtual career readiness classes to Polk County residents; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Project IOWA, Inc. to award grant funds to enhance Project IOWA's programming and services for employment opportunities; and,

WHEREAS, the grant award will serve the public purpose by providing access to career readiness and for developing digital literacy skills necessary to gain employment with a livable wage which leads to building capacity for higher paying employment; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the purchase of technology equipment, marketing, and recruitment materials; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$94,866.00 to Project IOWA, Inc. for the purchase of new technology equipment and recruitment materials to better serve Polk County residents with obtaining skills for employment with a livable wage and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

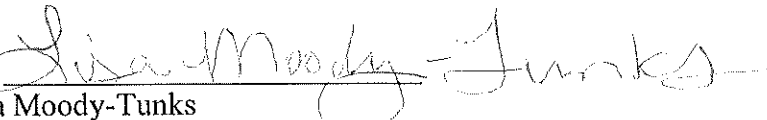
Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

#41

RECOMMENDED FOR APPROVAL:

By: 
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$94,866.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Project IOWA, Inc. a 501(c)(3) non-profit organization. The grant's funding will be directed towards technology upgrades and recruiting materials to better serve Polk County residents by increasing digital employment skills.

Agenda Date: November 1, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Development Grant award September 17, 2019 for \$40,000.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Project IOWA, Inc. facilitates transformation that connects people to their purpose and provides career guidance to obtain employment with a livable wage. Project IOWA, Inc. requested a Community Development Grant to assist with technology upgrades, recruitment, and marketing materials. This project will enhance programming and services that Project IOWA, Inc. provides to Polk County residents. It will also offer access to developing digital skills for better employment opportunities.

The project will serve the public purpose by providing Polk County residents with technology equipment, training, recruitment materials and access to virtual career readiness classes to improve technical skills for employment opportunities.

Action Impact: The adoption of this resolution will award \$94,866.00 of gaming revenue to Project IOWA, Inc. and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards shall be paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$94,866.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors
From: John Chiodo, Elections Manager *gc*
Date: October 29, 2022
Subject: Canvass – Polk County General Election

The Polk County Board of Supervisors will convene as a Canvassing Board on November 15, 2022 at 9:45 A.M. The location will be the Supervisor's Board Room located on the first floor of the Polk County Building at 111 Court Avenue, Des Moines, Iowa.

This will be the canvass of the votes cast for the Polk County General Election held on November 8, 2022.

#4/2

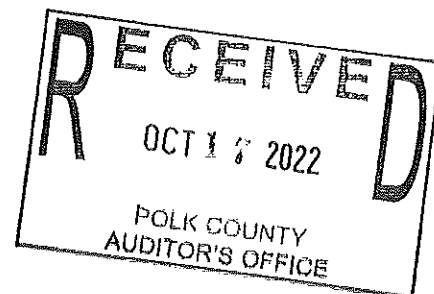


DATE: October 14, 2022

TO: Board of Supervisors
c/o Polk County Auditor
Polk County Administration Bldg
111 Court Ave. RM 230
Des Moines, Iowa 50309

FROM: City Council
City of Altoona, Iowa

RE: Altoona Urban Renewal Area Amendment



The City of Altoona is in the process of expanding its Altoona Urban Renewal Area, and amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for November 4, 2022, at 3:00 o'clock p.m. at the Altoona City Hall in Altoona. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

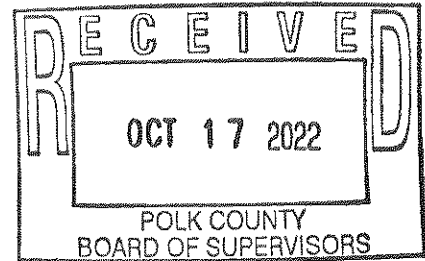
The City Council will also hold a public hearing on this urban renewal plan amendment at 6:30 o'clock p.m. on November 21, 2022, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 967-5136 if you have questions.

Enclosure

#4/3

CITY OF POLK CITY



DATE: October 10, 2022

TO: Board of Supervisors, Polk County
Superintendent, North Polk Community School District

FROM: City Council
City of Polk City, Iowa

RE: Polk City Area II Urban Renewal Area Amendment

The City of Polk City is in the process of amending the urban renewal plan for the Polk City Area II Urban Renewal Area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for October 26 2022, at 2 o'clock p.m. at the City Hall in Polk City. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on this urban renewal plan amendment at 6 o'clock p.m. on November 14, 2022, and a copy of the notice of hearing is enclosed for your information.

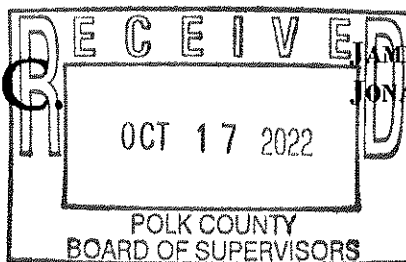
Please call our City Manager at (515) 984-6233 if you have questions.

Enclosure

#44



**THORNTON
& COY, P.L.L.C.**



**JAMES W. THORNTON
JONATHAN A. COY**

October 14, 2022

Angela Connolly
Chairperson of the Board
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Robert Brownell
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Tom Hockensmith
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Steve Van Oort
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

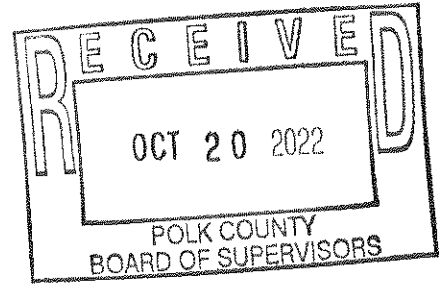
Matt McCoy
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Jamie Fitzgerald
Polk County Auditor
County Administration Building
111 Court Avenue, Room #230
Des Moines, IA 50309

RE: Updated Proposed Annexation of Unincorporated Territory in Polk County into the City of Alleman, Iowa

Dear Board of Supervisors:

This mailing is a follow-up to the City of Alleman's mailing of April 25, 2022 and its mailing of June 15, 2022 regarding proposed annexation plans. Since those two mailings, the City of Ankeny has annexed several of the properties that the City of Alleman had intended to annex. Therefore, an updated annexation map is enclosed, along with an updated legal description of consenting and nonconsenting landowners as shown in the enclosed notice of public hearing on the annexation.



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ALTOONA)	NO. NC22-37 / ALTOONA
VOLUNTARY ANNEXATION WITHIN THE)	
URBANIZED AREA OF THE CITIES OF)	FILING OF WRITTEN DECISION
BONDURANT, ANKENY AND DES MOINES)	

TO: Cities of Altoona, Bondurant, Ankeny and Des Moines, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Altoona under City Development Board Case File No. NC22-37.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

**NOTICE OF A PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF ANKENY, IOWA,
TO CONSIDER THE VOLUNTARY URBANIZED ANNEXATION OF CERTAIN TERRITORY
OWNED BY NGR, INC.**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF SECTION 368.7, CODE OF IOWA.

NOTICE IS HEREBY GIVEN that an application for annexation has been made by the titleholders, and is under consideration by the City of Ankeny, Iowa, for the following territory being legally described as follows:

LEGAL DESCRIPTION:

The Northwest Fractional Quarter of the Northwest Fractional Quarter (NW f. 1/4 NW f. 1/4) of Section Five (5); also all of the Northeast Fractional Quarter of the Northwest Fractional Quarter (NE f. 1/4 NW f. 1/4) of Section Five (5), except ten (10) acres in the Northeast Corner thereof (being a tract 40 rods square) and also except the South 20.65 acres of the East 35.65 acres of the said Northeast Fractional Quarter of the Northwest Fractional Quarter (NE f. 1/4 NW f. 1/4) of said Section Five (5), all being in Township Seventy-nine (79), North of Range Twenty-three (23), West of 5th P.M., Polk County, Iowa

EXCEPTING

The North 780 feet of the following described property:

The Northwest Fractional Quarter of the Northwest Fractional Quarter (NW f. 1/4 NW f. 1/4) of Section Five (5); also all of the Northeast Fractional Quarter of the Northwest Fractional Quarter (NE f. 1/4 NW f. 1/4) of Section Five (5), except ten (10) acres in the Northeast Corner thereof (being a tract 40 rods square) and also except the South 20.65 acres of the East 35.65 acres of said Northeast Fractional Quarter of the Northwest Fractional Quarter (NE f. 1/4 NW f. 1/4) of said Section Five (5), all being in Township Seventy-nine (79), North of Range Twenty-three (23), West of the 5th P.M., Polk County, Iowa.

The annexation also includes any and all County road right-of-way to the centerline of the adjacent road.

LAYMAN'S DESCRIPTION:

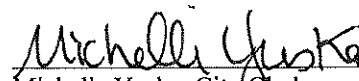
Approximately 32.40 acres (+/-) of land contiguous to the southeast quadrant of the
Ankeny corporate limits, generally located east of SE Four Mile Drive and ¾-mile north of SE
Corporate Woods Drive.

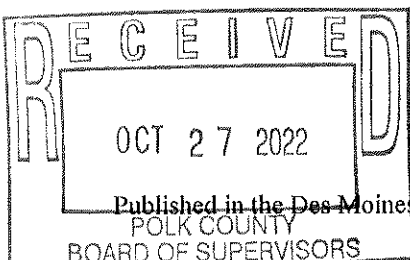
NOTICE IS FURTHER GIVEN that said application for annexation of the above-described territory is on file with the City Clerk at 410 W 1st Street, Ankeny, IA 50023, and may be viewed during normal business hours from 8:00 a.m. to 5:00 p.m. Monday through Friday.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that the City Council will meet at 5:30 p.m. on the 21st day of November, 2022, in the Ankeny City Council Chambers, 1250 SW District Drive, Second Floor, Ankeny, Iowa, to consider said application for annexation, at which time and place all citizens and all parties in interest shall have the opportunity to be heard.

PASSED AND APPROVED this 17th day of October, 2022.

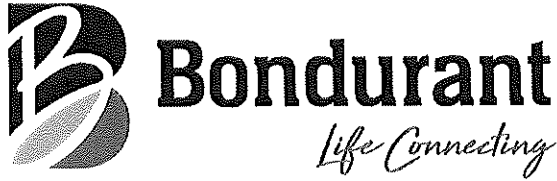
CITY OF ANKENY, IOWA


Michelle Yuska, City Clerk



Published in the Des Moines Register on the 28th day of October, 2022.

#47

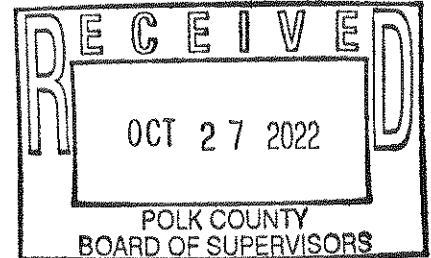


200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037
Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: info@cityofbondurant.com
Website: www.cityofbondurant.com

October 26, 2022

Polk County Administration Building
Attn: Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309



Re: Notice of Annexation Consultation – Bondurant Annexation

Dear Polk County Board of Supervisors:

The City of Bondurant is processing an 80/20 voluntary annexation under Section 368.7.1 of the Iowa Code to create more uniform boundaries and to avoid creating islands of unincorporated land surrounded entirely by city limits. This annexation is situated within two miles of the City of Altoona's and the City of Mitchellville's existing city limits. This annexation area is located within the following Townships: Beaver, Clay, and Franklin. Enclosed please find the following: consenting annexation petitions (**Exhibit 1**), annexation maps (**Exhibits 2 & 3**), and annexation legal descriptions (**Exhibit 4**).

As required by Section 368.7.1.b.1 of the Iowa Code, this is a notice that the City of Bondurant will host an annexation consultation at 2:30 p.m. on Tuesday, November 1, 2022 in the Council Chambers of the Bondurant City Center at 200 2nd Street NE in Bondurant, Iowa. The Polk County Board of Supervisors may designate a member(s) to attend this consultation.

It is anticipated that the City Council of the City of Bondurant will hold a public hearing at 6:00 p.m. on Monday, December 19, 2022, during their regularly scheduled meeting in Council Chambers of the Bondurant City Center at 200 2nd Street NE, to consider the annexation request.

For questions on the annexation application, I can be reached at (515) 630-6985 or at planning@cityofbondurant.com.

Thank you.

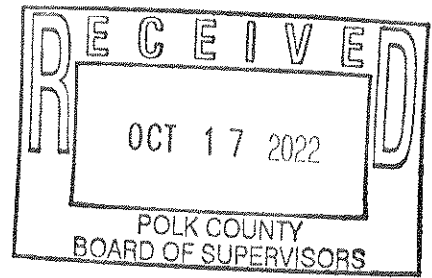
Sincerely,

A handwritten signature in cursive script that reads 'Maggie Murray'.

Maggie Murray, AICP
Planning & Community Development Director

Enclosures

#4/8



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ELKHART)	NO. UA22-41 / ELKHART
VOLUNTARY ANNEXATION WITHIN THE)	
URBANIZED AREA OF THE CITY OF ANKENY)	FILING OF WRITTEN DECISION

TO: Cities of Elkhart and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities, and Parties of Record.

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Elkhart under City Development Board Case File No. UA22-41.

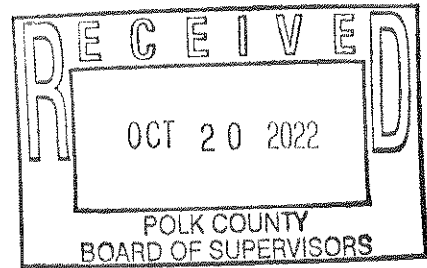
Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

#49



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF PLEASANT HILL VOLUNTARY ANNEXATION WITHIN THE URBANIZED AREA OF THE CITIES OF ALTOONA AND DES MOINES)	NO. NC22-34 / PLEASANT HILL
)	FILING OF WRITTEN DECISION
)	

TO: Cities of Pleasant Hill, Altoona and Des Moines, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record.

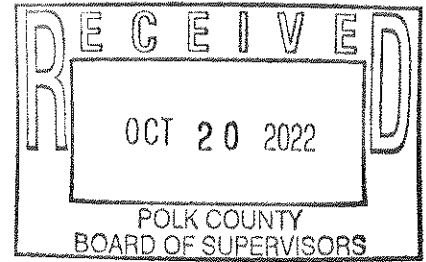
You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Pleasant Hill under City Development Board Case File No. NC22-34.

Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF POLK CITY)	NO. UA22-40 / POLK CITY
VOLUNTARY ANNEXATION WITHIN THE)	NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITY OF ANKENY)	<u>AMENDED</u> VOLUNTARY ANNEXATION
)	WITHIN AN URBANIZED AREA

TO: Cities of Polk City and Ankeny, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities


You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on November 9, 2022 at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board, in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

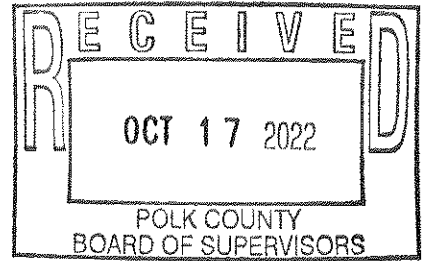
Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board

#51



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF
RUNNELLS VOLUNTARY ANNEXATION
INCLUDING NON-CONSENTING OWNERS

CASE NUMBER: NC22-38 / RUNNELLS
NOTICE OF PUBLIC HEARING

TO: City of Runnells, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, hold a public hearing on the above captioned matter. The public hearing is scheduled for 1:30 p.m. on November 9, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa.

This proposal contains some territory without the consent of the owner. Such proposals require approval of 4/5's of the City Development Board after a public hearing. You are invited to attend this hearing to present evidence for or against the proposed annexation.

To participate in the public hearing via Teams Webinar, go to <https://akaioawa.us/cdb>. You will be required to register before receiving the link to join the public hearing.

If you have any questions or wish further clarification, please contact me at (515) 348-6196.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board