

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
NOVEMBER 15, 2022 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

VACATION OF A PORTION OF EXISTING DRAINAGE EASEMENT

- *5. Resolution approving vacation of a portion of a platted drainage easement for property located at 1875 SE 78th Street, Runnells (J. Willier).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *6. Resolution approving Quit Claim Deed for vacant parcel located between 1427 64th Street, 1430 63rd Street and 6301 Colby Avenue, Windsor Heights (M. McGuire).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

- *7. Resolution approving Quit Claim Deed for vacant parcel located between 1484 NW 80th Street and 1479 NW 81st Street (J. Patterson).

8.

PUBLIC COMMENTS

PETITIONS

- *9. Petition to suspend taxes and special assessments for property at 1235 71st Street, Windsor Heights (J. Laktash).

RESOLUTIONS

10. Resolution approving MH/ID/DD Service Approvals and Authorizing Expenditures from the MHDS Services Fund.
- *11. Resolution approving the Integrated Home Health and Service Coordination Value-Based Incentive Payments.
- *12. Resolution approving the Allocation of Value-Based Incentive Payments to Community Living Service Providers.
- *13. Resolution Approving Submission to Iowa Department of Health and Human Services the Polk County Mental Health and Disability Services Region FY 21/22 Accrual Fund Balance Certification Statement.

- *14. Resolution suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for 1217 E. Jefferson (D. Johnson).
- *15. Resolution approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project (818, 822, and 874 NE Broadway Ave).
- *16. Resolution approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project (4575 E. 38th Street).
- *17. Resolution approving professional services agreement with ISG, Inc. (Fourmile Creek Watershed).
- 18. Resolution approving preliminary plat of Maxwell Estates Plat 1.
- 19. Resolution approving final plat of Forest Ridge Estates Plat 1.
- 20. Resolution approving final plat of Fleck Estates.
- *21. Resolution approving water main connection agreement for property at 6456 SE 55th Street (Herrick).
- *22. Resolution approving Agreement with Iowa DOT for the design and construction of the Hwy 141/ Hwy 415/NW 121st Street improvement project.
- 23. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for December 13, 2022, regarding certification of FY 22/23 Curb-It assessments.
- 24. Resolution reclassifying position within the Community, Family, and Youth Services Department.
- 25. Resolution reclassifying position within the Public Works Department.
- 26. Resolution reclassifying position within the Sheriff's Office.
- *27. Resolution approving Agreement with the Iowa Department of Justice for extension of the Polk County Victim Witness Coordinator program.
- 28. Resolution approving engagement of Ahlers Cooney P.C.
- 29. Resolution authorizing settlement of a workers' compensation claim (Schneider).
- *30. Resolution authorizing the Auditor's Office to publish Polk County Revenues, Expenditures and Changes in Fund Balances for year ended June 30, 2022 (and transmit annual financial report to the State of Iowa).
- 31. Resolution supporting the placement of signage dedicating the bridge over Beaver Creek/Interstate 35/ Interstate 80 as the "Richard G. Liewer Memorial Bridge."
- 32. Resolution approving various sponsorships.
- 33. Resolution appointing individuals to various boards and commissions.

- 34. Resolution approving First Amended Community Development Agreement with Dorothy's House, Inc. (SCKIC, Inc.).
- 35. Resolution approving Community Development Grant for Urban Dreams (501c3).
- 36. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 37. Request for abatement of taxes for 600 3rd Street SW, Altoona (Caring Hands Outreach Center, Inc.).
- 38. City of Pleasant Hill notice of public hearing on annexation moratorium and 28E agreement with City of Des Moines.
- *39. Notice of re-proposed annexation of unincorporated territory into the City of Altoona.
- 40. City of Ankeny notice of public hearing on voluntary annexation of certain territory adjacent to the northeast quadrant of Ankeny (requested by DRA Properties, LC).
- 41. Notice of postponed and rescheduled public hearing regarding City of Runnells voluntary annexation, including non-consenting owners.
- *42. City of Des Moines notice of consultation meeting on the Amendment to the Metro Center Urban Renewal Plan.

BUDGET ACTIONS

- 43. Memorandum of Budget Actions.

APPOINTMENTS

- 44. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

https://www.youtube.com/watch?v=7C_BYCuipko&list=PLlxG-mEK-FAVaJH-pZfzOGsrKFQR3MGNu&index=2

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Justin Willier, property owner of Lot 12 of Sunny Hills Estates Plat 2, addressed as 1875 SE 78th Street, Runnells, being located within section 12 of Township 78 North, Range 25 West of the 5th P.M. (Fourmile Township), Polk County, Iowa, have filed a petition in accordance with Section 354.23, Code of Iowa, to vacate a portion of an existing platted drainage easement, approximately 0.13 acres in size; and

WHEREAS, a drainage report and calculations, prepared by a licensed professional engineer, have been reviewed and approved by Polk County Public Works to vacate the requested portion of the platted drainage easement on the subject property; and

WHEREAS, a public hearing was held on November 15, 2022 as required by Section 354.23 of the Code of Iowa to vacate the requested portion of the platted drainage easement.

NOW, THEREFORE BE IT RESOLVED that the 0.13-acre portion of the platted drainage easement described and shown in Exhibit A is hereby vacated; and

BE IT FURTHER RESOLVED that Iowa Code Section 354.23 allows the vacating instrument to be used as the method of conveyance for the land recently vacated, and so let this Resolution serve to convey the 0.13-acre portion vacated in this case, and described in attached Exhibit A, to the petitioner Justin Willier; and

BE IT FURTHER RESOLVED that the Auditor's Office is directed to have this Resolution and attached Exhibit A recorded as the vacating instrument in accordance with Section 354.23, Code of Iowa.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: No cost to the County

#5

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 227-22 to vacate a portion of a platted drainage easement, and authorizing the Auditor to record the Resolution and vacating instrument. Subject property is located at 1875 SE 78th Street, Runnells.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: On November 1, 2022 the Board set the public hearing on this matter for November 15, 2022.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes. Public Works staff has reviewed and approved an engineered drainage report and calculations to vacate the requested portion of the drainage easement.

Background: The owners desire to gain additional use of their properties for existing and future structures to be located within the current easement area. Staff has reviewed the drainage report and calculations and concurs that the easement is not necessary to convey drainage, and vacation would not negatively impact adjoining properties.

Action Impact: Approval of the Resolution will vacate the requested portion of the existing drainage easement and direct the Auditor's Office to record the approved Resolution and Exhibit A – vacation instrument.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None.

94-483

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Martin T. McGuire to obtain this vacant parcel located between 1427 64 Street, 1430 63 Street and 6301 Colby Avenue, Windsor Heights, Iowa, legally described as:

-EX W 140F- LT 3 & -EX W 140F- S 25F LT 4 JARO

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Martin T. McGuire; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$100.00 to Real Estate Fund

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 228-22 approving a Quit Claim Deed to Martin T. McGuire, File #94-483 (Dist. 292 Parcel 00727-001-001) vacant parcel located between 1427 64 Street, 1430 63 Street and 6301 Colby Avenue, Windsor Heights, Iowa.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On November 1, 2022 the Board approved a resolution for a public hearing to convey this parcel to Martin T. McGuire.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

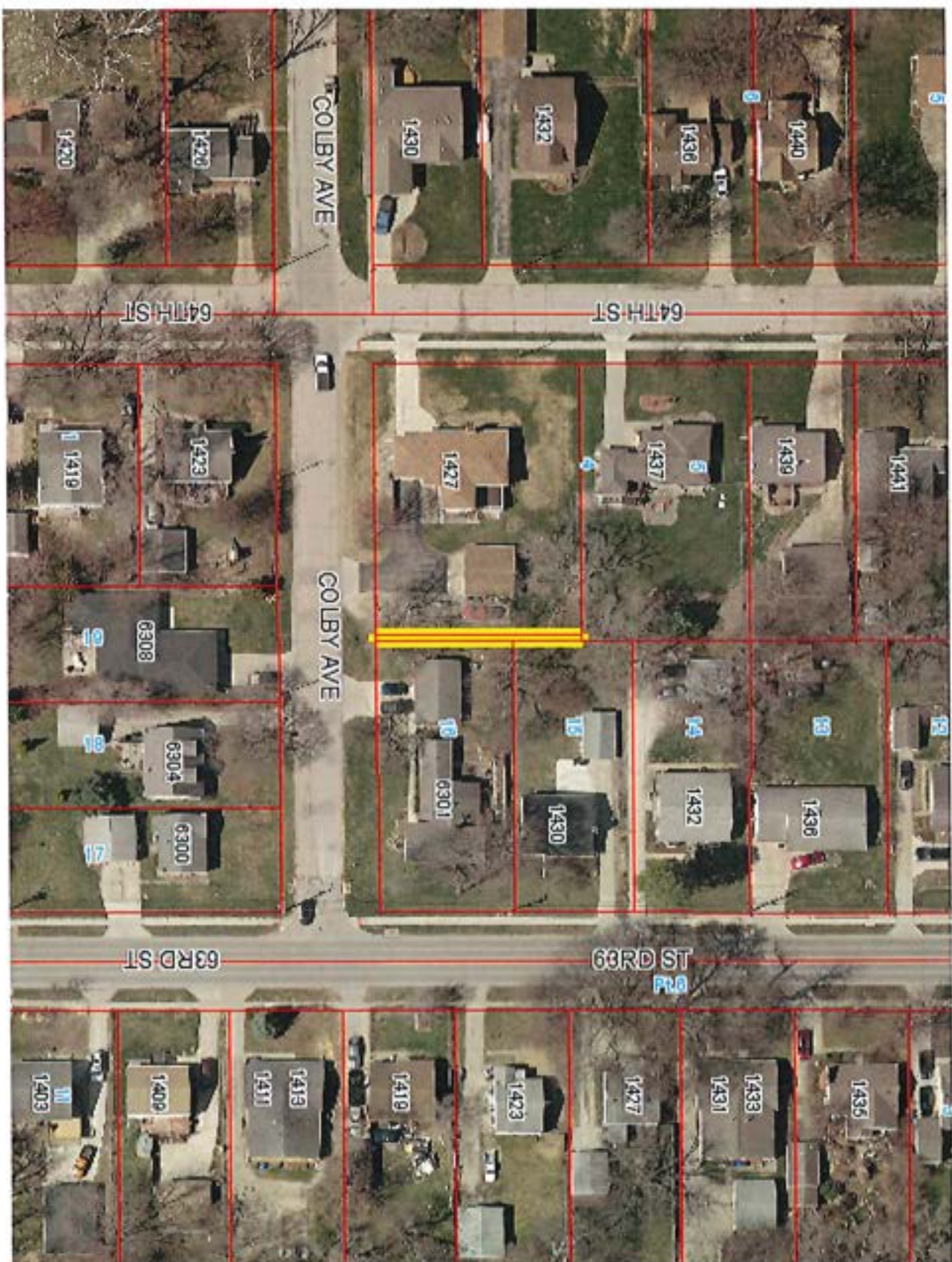
Background: Polk County received a proposal from Martin T. McGuire for a total of \$100.00 to purchase this parcel. Polk County received this parcel by Tax Deed in January of 1981. Property size is .007 acres. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Martin T. McGuire.

Fiscal Note: \$100.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$100.00			

Additional Fiscal Note Information (optional):



91-267

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County received a proposal from Judy E. Patterson to obtain this vacant parcel located between 1484 NW 80 Street and 1479 NW 81 Street, Clive, Iowa, legally described as:

E 3 1/2F W 191F LT 23 FISCHER ACRES

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Judy E. Patterson; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the attached Quit Claim Deed and authorizes the Chair of the Polk County Board of Supervisors to sign said Quit Claim Deed.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

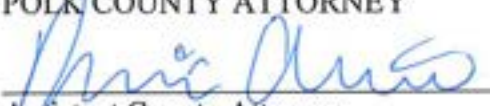
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$100.00 to Real Estate Fund

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 229-22 approving a Quit Claim Deed to Judy E. Patterson, File #91-267 (Dist. 291 Parcel 00095-000-000) vacant parcel located between 1484 NW 80 Street and 1479 NW 81 Street, Clive, Iowa.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: On November 1, 2022 the Board approved a resolution for a public hearing to convey this parcel to Judy E. Patterson.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from Judy E. Patterson for a total of \$100.00 to purchase this parcel. Polk County received this parcel by Tax Deed in July of 1976. Property size is .008 acres. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Judy E. Patterson.

Fiscal Note: \$100.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$100.00			

Additional Fiscal Note Information (optional):



RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

By _____

Angela Connolly

Chair, Polk County Board of Supervisors

Log #435

RECOMMENDED FOR APPROVAL:

Stephanie Schmidt

Stephanie Schmidt, Program Planner
POLK COUNTY HEALTH SERVICES, INC

Fiscal Impact \$24,101.26 from the MHDS Services Fund.

#10

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: _____

Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: November 15th, 2022

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
243-4545

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$ 24,101.26	\$0	N		
23/24	Y	\$ 0	\$0	N		

Additional Fiscal Note Information (optional): None

Memorandum of MH/ID/DD Service Approval
Polk County Service Appeal Board
Monday November 7th, 2022

Proposal #	Provider	Service	Units	Unit Type	Unit Rate	County Portion	Maximum Monthly Cost	Maximum Cost of Approval	Start Date	End Date
1	Woodward Community Based Services	Supported Community Living per Day 6329ad	31	Monthly	388.73	100%	\$ 12,050.63	\$ 24,101.26	10/10/2022	12/9/2022

\$ 24,101.26

FY23= \$ 24,101.26

FY24= \$ -

Submitted By: Stephanie Schmidt, Program Planner

Stephanie Schmidt

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region has the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department as the Region Administrator; and

WHEREAS, Polk County, Iowa has entered into agreements with service providers to implement the core mental health and disability services, including Individual Health Home and Service Coordination services, and as the Region Administrator, the Polk County, Iowa Behavioral Health and Disability Services Department implements the service agreements; and

WHEREAS, in its FY22/23 budget the Polk County Mental Health and Disability Services Region approved funds for Polk County, Iowa to enter into agreements with the following providers for Individual Health Home and Service Coordination services: Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services; and

WHEREAS, the service agreements contain a provision to provide value-based incentive payments in accordance with achievement of system goals; and

WHEREAS, the yearly evaluations of each provider were completed by an outside independent evaluator, and were reviewed by the Polk County Mental Health and Disability Services Region Governing Board; and

WHEREAS, the recommendation for a value-based incentive payment is based upon the number of participants served and the service provider's overall evaluation performance score; and

WHEREAS, the recommended value-based incentive payments are as follows:
Broadlawns Medical Center (73%) \$42,342.00; Community Support Advocates (78%) \$22,660.00; and Eyerly Ball Community Mental Health Services (69%) \$20,552.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the disbursement of the following value-based incentive payments: Broadlawns Medical Center (73%) \$42,342.00; Community Support Advocates (78%) \$22,660.00; and Eyerly Ball Community Mental Health Services (69%) \$20,552.00.

Approved this _____ day of _____, 2022.

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POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF934824C4429
Annie Uetz, Director
Behavioral Health and Disability Services

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: \$85,552.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Value-Based Incentive Payments to Integrated Health Home and Service Coordination Providers.

Agenda Date: November 15, 2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disabilities Department
286-3580

Previous Action taken by the Board: Service Agreements with Integrated Health Home and Service Coordination Providers were previously approved by Polk County Board of Supervisors.

Board/Commission Actions: On November 9, 2022 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes

Background: Polk County, Iowa has agreements with Broadlawns Medical Center, Community Support Advocates, and Eyerly Ball Community Mental Health Services to coordinate navigation and support individuals in recovery and ongoing community-based supports. The agreements require providers to report data monthly through a management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each fiscal year, an independent evaluation of the agencies is completed by the University of Iowa Law, Health Policy, and Disability Center to evaluate the participant outcomes achieved by each provider. Each provider earns value-based incentive payments based on the percentage of participants served and the overall evaluation performance score. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for each provider as set forth below:

Broadlawns Medical Center (73%) \$42,342.00;

Community Support Advocates (78%) \$22,660.00;

Eyerly Ball Community Mental Health Services (69%) \$20,552.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	n/a	\$85,552	\$0	N		
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region has the responsibility to pay for services to certain persons with mental illness, intellectual and/or developmental disabilities; and

WHEREAS, the Polk County Mental Health and Disability Services Region has designated the Polk County, Iowa Behavioral Health and Disability Services Department as the Region Administrator; and

WHEREAS, Polk County, Iowa has entered into agreements with service providers to implement the core mental health and disability services, including support for community living, and as the Region Administrator, the Polk County, Iowa Behavioral Health and Disability Services Department implements the service agreements; and

WHEREAS, in its FY 22/23 budget the Polk County Mental Health and Disability Services Region approved funds for Polk County, Iowa to enter into agreements with the following providers to serve approximately 1,400 participants in maintaining community-based living: Balance Autism, Behavioral Technologies, Broadlawns Medical Center, Candeo, ChildServe, Christian Opportunity Center, Easterseals, Eyerly Ball, H.O.P.E., Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae, Progress Industries, and Stepping Stone; and

WHEREAS, the service agreements contain a provision to provide value-based incentive payments in accordance with achievement of system goals; and

WHEREAS, the yearly evaluations of each provider were completed by an outside independent evaluator, and were reviewed by the Polk County Mental Health and Disability Services Region Governing Board; and

WHEREAS, the recommendation for a value-based incentive payment is based upon the number of participants served and the service provider's overall evaluation performance score; and

WHEREAS, the recommended value-based incentive payments are as follows:
Broadlawns Medical Center \$12,222.00, Candeo \$22,215.00, ChildServe \$20,212.00, Easterseals \$25,306.00, Eyerly Ball \$6,809.00, H.O.P.E. \$21,023.00, Link Associates \$25,912.00, Lutheran Services in Iowa \$14,235.00, Mainstream Living \$54,343.00, Mosaic \$51,023.00, Optimae \$34,888.00, and Progress Industries \$11,811.00.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the disbursement of the following value-based incentive payments: Broadlawns Medical Center \$12,222.00, Candeo \$22,215.00, ChildServe \$20,212.00, Easterseals \$25,306.00, Eyerly Ball \$6,809.00, H.O.P.E. \$21,023.00, Link Associates \$25,912.00, Lutheran Services in Iowa \$14,235.00,

#12

Mainstream Living \$54,343.00, Mosaic \$51,023.00, Optima \$34,888.00, and Progress Industries \$11,811.00.

Approved this _____ day of _____, 2022.

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF93452404429
Annie Uetz, Director
Behavioral Health and Disability Services

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: John P. Sarconi
Assistant County Attorney

FISCAL NOTE: \$300,000.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Value-Based Incentive Payments to Community Living Service Providers.

Agenda Date: November 15, 2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Service Agreements with Community Living Service Providers were previously approved by the Polk County Board of Supervisors

Board/Commission Actions: On November 9, 2022 the Polk County Mental Health and Disability Services Region Governing Board recommended to Polk County, Iowa that value-based incentive payments should be awarded based upon independent evaluations of the providers.

Comply with Policy: Yes

Background: Polk County, Iowa has agreements with sixteen service providers (Balance Autism, Broadlawns Medical Center, Candeo, ChildServe, Christian Opportunity Center, Crest, Easterseals, Eyerly Ball, H.O.P.E., Link Associates, Lutheran Services in Iowa, Mainstream Living, Mosaic, Optimae, Progress Industries, and Stepping Stone) to support approximately 1,400 individual participants for community-based supported living. The agreements require providers to report and monitor data through a management information system. Reported data is the foundation for measuring outcome achievement and system goals. At the end of each fiscal year, an independent evaluation of the agencies is completed by the University of Iowa Law, Health Policy, and Disability Center to evaluate the participant outcomes achieved by each provider. A provider can earn a value-based incentive payments based on the percentage of participants served, the overall evaluation performance score, and timeliness of data entry. The agreements require that distribution of the value-based incentive payments be approved by the Polk County Board of Supervisors.

Action Impact: Polk County, Iowa will distribute value-based incentive payments in accordance with the independent evaluation outcome scores for the providers as set forth below:

Broadlawns Medical Center \$12,222.00;

Candeo \$22,215.00;

ChildServe \$20,212.00;

Easterseals \$25,306.00;

Eyerly Ball \$6,809.00;

H.O.P.E. \$21,023.00;

Link Associates \$25,912.00;

Lutheran Services in Iowa \$14,235.00;

Mainstream Living \$54,343.00;

Mosaic \$51,023.00;

Optimae \$34,888.00;

Progress Industries \$11,811.00.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	n/a	\$300,000	\$0	N		
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.391(4)(b) requires each Mental Health and Disability Services Region to certify to the Iowa Department of Health and Human Services (Iowa HHS) on or before December 1, 2022, the amount of the Region's cash flow amount in the combined account at the conclusion of the most recently completed fiscal year; and

WHEREAS, Polk County, Iowa, through the Polk County Auditor's Office, has created a Statement of Revenues, Expenditures, and Changes in Fund Balances as the required audit report for the Polk County Mental Health and Disability Services Region for Fiscal Year 21/22; and

WHEREAS, the FY21/22 Accrual Fund Balance Certification Statement ("Statement") reflects an ending accrual fund balance of \$691,307.37.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the Statement, and directs the Polk County Mental Health and Disability Services Region CEO to submit the Statement to the Iowa Department of Health and Human Services on or before December 1, 2022, and authorizes the Chair of the Polk County Board of Supervisors to sign said Statement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF9345340C6429
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Department

APPROVED AS TO FORM:

#13

JOHN P. SARCONE
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: None.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving and Authorizing Submission to the Iowa Department of Health and Human Services of the Polk County Mental Health and Disability Services Region FY21/22 Accrual Fund Balance Certification Statement.

Agenda Date: 11/15/2022

Contact Individual: Annie Uetz, Director
Behavioral Health and Disabilities Department
286-3580

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board has reviewed the FY21/22 Annual Report and recommends its submission to Iowa HHS

Comply with Policy: Yes

Background: The Polk County Mental Health and Disability Services Region's FY21/22 ending fund balance was \$691,307.37. IAC 441.25.13(4), requires each region's governing board to certify and submit the fund balance amount. The Department of Health and Human Services has provided an Accrual Fund Balance Certification Statement to complete, approve, and submit prior to December 1.

Action Impact: Approval and submission of the Polk County Mental Health and Disability Services Region FY21/22 Accrual Fund Balance Certification Statement will keep the Polk County Mental Health and Disabilities Services Region in compliance with the law and the Iowa HHS regulations.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	NA				N		
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, when a resident is eligible for state-determined property tax suspension, the county may also redeem taxes that have previously been sold a tax sale, in order to prevent a resident from losing their property of residence to a tax sale certificate holder; and

the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

WHEREAS, the petitioner requests the Board, pursuant to Section 447.9 of the Iowa Code, to order the Polk County Auditor to redeem said real estate from the holder(s) of a certificate(s) of purchase of said real estate by payment by Polk County to said holder (s), the amount necessary to redeem under Iowa Code Section 447.1. That the real estate be redeemed by Polk County in the amount of \$1,230.00

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By: _____
Chairperson

SUBMITTED BY:



Eric Kool, Director
Polk County Department of
Community, Family, and Youth Services

Fiscal Impact:

If approved, Polk County would not receive \$3,475.00 in tax revenue which is apportioned between the city, the school district and the county as provided by law. Polk County has received \$0.00 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, the school district, and county as prescribed by law.

#14

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired by use of eminent domain a small portion of the property, Parcels 28, 29, and 30, located at 818, 822, and 874 NE Broadway Avenue, Des Moines; and

WHEREAS, the Condemnation Commission assessed the damage value of the permanent and temporary easement at \$23,500.00.

NOW, THEREFORE BE IT RESOLVED that the cost and award are approved by Polk County, Iowa and authorize the Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

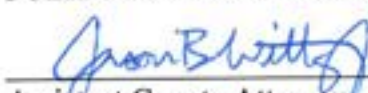
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$23,500.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 230-22 approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: November 15, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the cost and award of the eminent domain acquisition and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easements through use of eminent domain for the property, Parcels 28, 29, and 30, located at 818, 822, 874 NE Broadway Avenue, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$23,500.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the NE Broadway Avenue Improvements Project, from Hwy 415 to NE Hubbell Avenue is included in the current Public Works 5-Year Capital Improvement Program; and

WHEREAS, Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction; and

WHEREAS, to facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the Polk County Attorney's Office have acquired by use of eminent domain a small portion of the property, Parcel 163, located at 4575 E. 38 Street, Des Moines; and

WHEREAS, the Condemnation Commission assessed the damage value of the permanent and temporary easement at \$10,000.00.

NOW, THEREFORE BE IT RESOLVED that the cost and award are approved by Polk County, Iowa and authorize the Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL IMPACT:

Total Costs of \$10,000.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 232-22 approving acquisition through condemnation of permanent and temporary easement for the construction of the NE Broadway Avenue Improvements Project.

Agenda Date: November 15, 2022

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 138-20, dated November 3, 2020, authorized the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project and maintain and operate public infrastructure after construction.

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the cost and award of the eminent domain acquisition and authorize the Polk County Public Works Department to issue a warrant or check from the Polk County Farm-To-Market account administered by the Iowa Department of Transportation to the titleholder of the property.

Comply with Policy: Yes

Background: To facilitate the construction of the NE Broadway Avenue Improvements project, the Public Works Department and the County Attorney's Office acquired the easement through use of eminent domain for a small portion of the property, Parcel 163, located at 4575 E. 38 Street, Des Moines.

Action Impact: Allows development and construction of the NE Broadway Avenue Improvements Project to continue.

Fiscal Note: Costs of \$10,000.00 to be paid from the Polk County Farm-To-Market account administered by the Iowa DOT.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	NA	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Fourmile Creek is a priority watershed for Polk County for the improvement of water quality and reduction of flooding; and

WHEREAS, several landowners in the upstream reaches of the Fourmile Creek watershed have been working with Polk County Public Works water resources staff to determine opportunities to install practices to improve the watershed; and

WHEREAS, the engineering services are required to determine applicable practices, costs, and benefits of working on these properties; and

WHEREAS, Polk County selected ISG, Inc, to investigate sites for water resources practices and concept level engineering; and

WHEREAS, ISG, Inc. has provided a scope of work and professional services agreement to complete necessary engineering work.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement and authorizes the Chair of the Polk County Board of Supervisors to executed the agreement on behalf of Polk County; and


BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to ISG, Inc. and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Funding will be tracked and managed through the Public Works Economic Development Fund

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 233-22 to approve Agreement for Professional Services.

Agenda Date: November 15, 2022

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of agreement and authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the agreement to ISG, Inc.

Comply with Policy: Yes

Background: Polk County Public Works is seeking engineering services to complete a concept and feasibility for detention basin structures in the Fourmile Creek Watershed.

Action Impact: Action approves this Agreement between the County and ISG, Inc.

Fiscal Note: Funding will be tracked and managed through the Public Works Economic Development Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$13,200		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 27, Township 79 North, Range 22 West of the 5th P.M. (Beaver Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision preliminary plat known as Maxwell Estates Plat 1; and

WHEREAS, the major subdivision preliminary plat proposes one (1) single-family residential lot and one (1) outlot on 38.57 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the following subdivision ordinance requirements: 1) No residential block shall be longer than one thousand three hundred and twenty (1,320) feet or twelve (12) times the minimum lot width for the district, whichever is less, unless the Zoning Commission approves a longer distance in a Neighborhood Access Plan; and

WHEREAS, the Polk County Zoning Commission on September 26, 2022 voted 5-0, with one (1) absence and one (1) vacancy, on a motion to recommend approval of the preliminary subdivision plat to the Board of Supervisors, in accordance with staff's recommendation for approval.

NOW, THEREFORE BE IT RESOLVED that the major subdivision preliminary plat of Maxwell Estates Plat 1 is hereby approved.

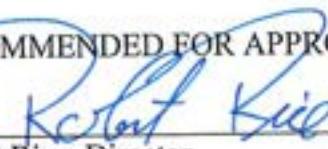
Sewer Service:	Individual septic systems
Water Service:	Des Moines Water Works
Zoning:	"AG" Agricultural District
Platted by:	Verna H. Bowie (Property Owner)
Engineer:	Civil Design Advantage
Location:	Approximately one-quarter (1/4) mile north of the intersection of NE 96 th Street and NE 27 th Avenue.
Township:	Beaver

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: No cost to the County

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 235-22 approving the Preliminary Plat of Maxwell Estates Plat 1.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on September 26, 2022 and voted five (5) in favor and one (1) absence and one (1) vacancy on a motion to recommend approval of the Preliminary Plat of Maxwell Estates Plat 1, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, pending approval of the one (1) waiver request.

Background: The Plat proposes one (1) single-family residential lot and one (1) outlot and on approximately 38.57 acres of land that is zoned "AG" Agricultural District. The subject subdivision is located in the Northwest Quarter of Section 27, Township 79 North, Range 22 West (Beaver Township), Polk County, Iowa. Lot 1 of the proposed subdivision will be approximately 2.00 acres in area, with Outlot Z containing the remaining 36.05 acres of land and being designated as permanent open space. Lot 1 and Outlot Z will both maintain frontage onto NE 96th Street. The proposed Subdivision Waiver will allow a residential block to exceed 1,320 feet in length without the dedication of a new public roadway, which due to the site topography and prior development patterns would be impractical.

Action Impact: Approval of the Preliminary Plat allows for preparation and submittal of a final plat, as there are no required improvements. The final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Maxwell Estates Plat 1
Major Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single-family residential lot and one (1) outlot on approximately 38.57 acres zoned "AG" Agricultural District. The subject property is located approximately 1,100-feet north of the intersection of NE 96th Street and NE 27th Avenue, within the NW ¼ of Section 27, Beaver Township.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

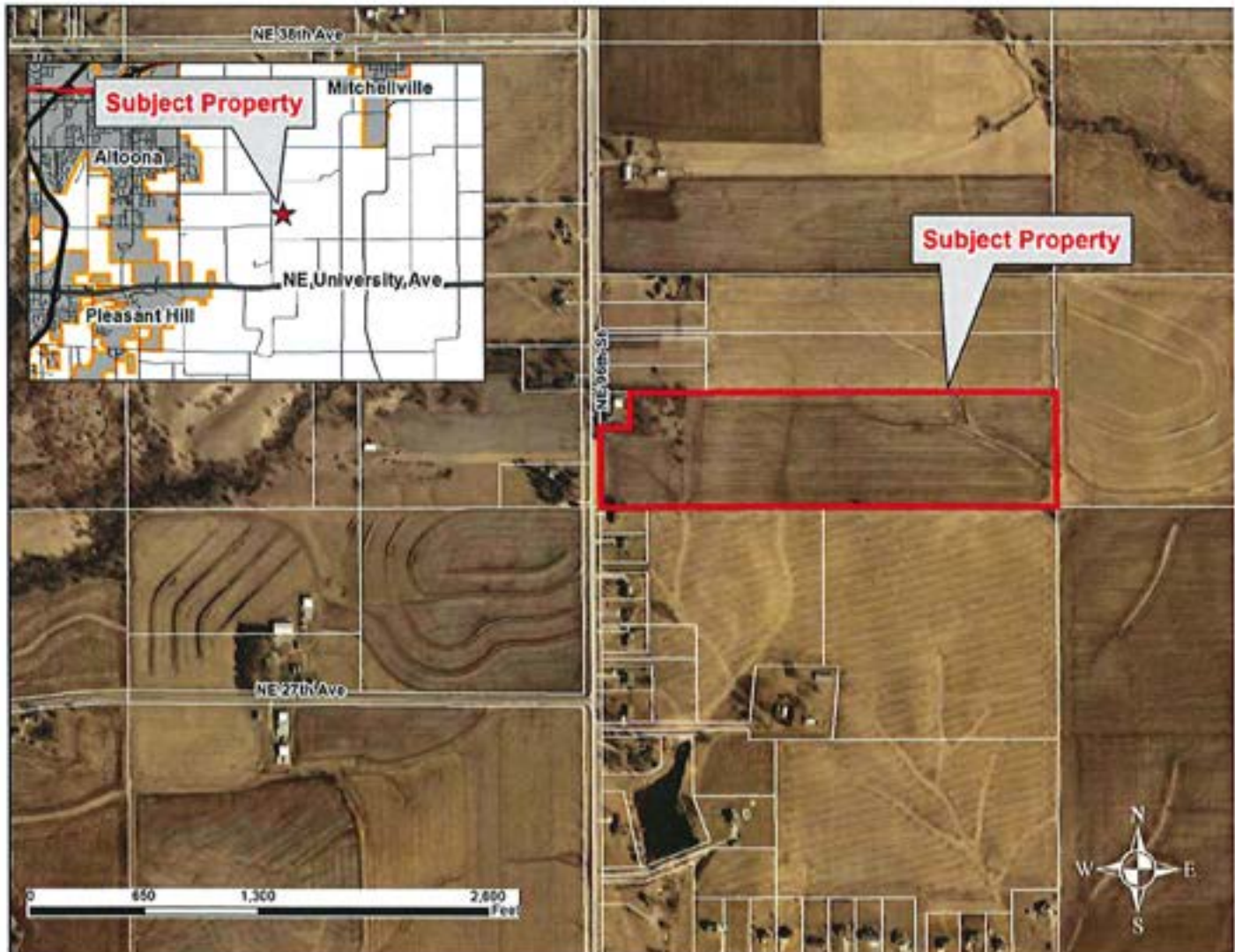
TOWNSHIP: Beaver

OWNER & DEVELOPER:

Verna H. Bowie (Owner)

James Maxwell (Developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 17, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Forest Ridge Estates Plat 1; and

WHEREAS, the major subdivision final plat proposes 11 single-family residential lots, one (1) outlot and two (2) street lots on approximately 26.93 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with no members absent, to approve the major subdivision preliminary plat of Forest Ridge Estates on March 23, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with the owner/developer, with said agreement stating that Polk County will accept the proposed roadways, including the storm sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadways, storm sewer systems and all associated appurtenances have been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the subdivision road right-of-way, Street Lot 'A' (NW 98th Avenue) and Street Lot 'B' (NW 40th Court), are to be dedicated and deeded to Polk County for roadway purposes; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends the following traffic control conditions be established:

- 1) A "25 mph" speed limit on NW 40th Court; and
- 2) A "STOP" condition be placed on NW 40th Court at the intersection with NW 98th Avenue; and
- 3) "NO PARKING" conditions be placed on both sides of NW 40th Court

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Forest Ridge Estates Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Forest Ridge Estates Partners, LLC / Tom Davies (owner/developer)
Engineer:	Snyder & Associates, Inc.
Location:	4200 NW 98 th Avenue, Polk City, Southwest corner of NW Polk City Drive (Hwy 415) and NW 98 th Avenue
Township:	Crocker

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 224-22 approving the Final Plat of Forest Ridge Estates Plat 1.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on March 23, 2021.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously voted 3-3 on the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 11 single-family residential lots, one (1) outlot and two (2) street lots on approximately 26.93 acres of land zoned "RR" Rural Residential District. The developer is utilizing the cluster development option, allowing smaller lots in exchange for the provision of 25% open space. The open space is contained on the outlot. Five of the lots are approximately one-half (½) acre in size, and the other six lots are between 1.36 acres and 4.82 acres in size. Woodland protection easements provide protection for existing woodlands. The property will be served by Des Moines Water Works and private septic systems.

At this time, all subdivision and public improvements have been completed and inspected by Polk County, including all required documentation, under the approved Subdivision Inspection Agreement for this development.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of lots, including dedication of public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Forest Ridge Estates Plat 1
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes 11 single-family residential lots on approximately 26.93 acres zoned "RR" Rural Residential District.

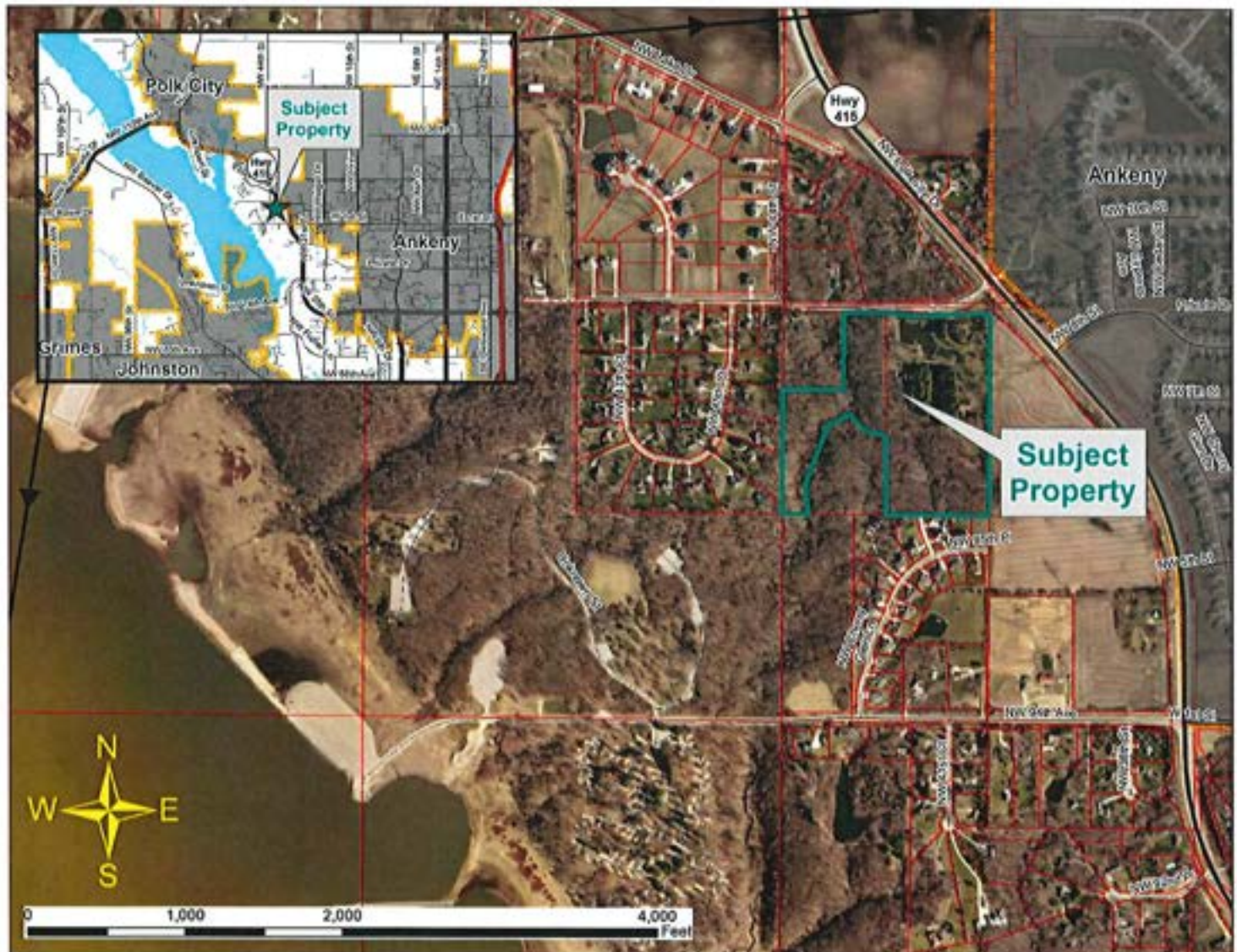
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER & DEVELOPER: Forest Ridge Estates Partners, LLC / Tom Davies (owner/developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 23, Township 79 North, Range 23 West of the 5th P.M. (Clay Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Fleck Estates; and

WHEREAS, the major subdivision final plat proposes one (1) single-family residential lot and one (1) street lot on approximately 15.57 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with no members absent, to approve the major subdivision preliminary plat of Fleck Estates on October 12, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with the owner/developer, with said agreement stating that Polk County will accept the proposed roadway cul-de-sac extension of NE Casebeer Drive upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadway improvement and associated grading work has been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the subdivision road right-of-way, Lot 'A' (NE Casebeer Drive), is to be dedicated and deeded to Polk County for roadway purposes.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Fleck Estates and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic System
Water Service:	City of Altoona
Zoning:	"RR" Rural Residential District
Platted by:	Jarod & Amy Fleck (owners/developers)
Engineer:	Cooper Crawford & Associates, LLC
Location:	Southern terminus of NE Casebeer Drive, being approximately one (1) mile south of the intersection of 8 th St SW and 17 th St SW within City of Altoona; future address – 3944 NE Casebeer Dr
Township:	Clay

Approved this _____ day of _____, 2022

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 225-22 approving the Final Plat of Fleck Estates.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on October 12, 2021.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously recommended approval of the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes one (1) single-family residential lot and one (1) street lot on approximately 15.57 acres of land zoned "RR" Rural Residential District. Lot 1 will create a development right for a future single-family residence with access onto NE Casebeer Drive. The owners have completed the required cul-de-sac roadway extension of NE Casebeer Drive to create an accessible turnaround. They have also completed the required private driveway grading/improvements to provide access to the buildable portion of the property at a minimum of 1-foot above the base flood elevation. The property will be served by City of Altoona water, and a private septic system.

Action Impact: Approval of the Final Plat allows for its recording and creation/transfer of Lot 1, and dedication of the public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Fleck Estates
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single-family residential lot on approximately 15.57 acres zoned "RR" Rural Residential District.

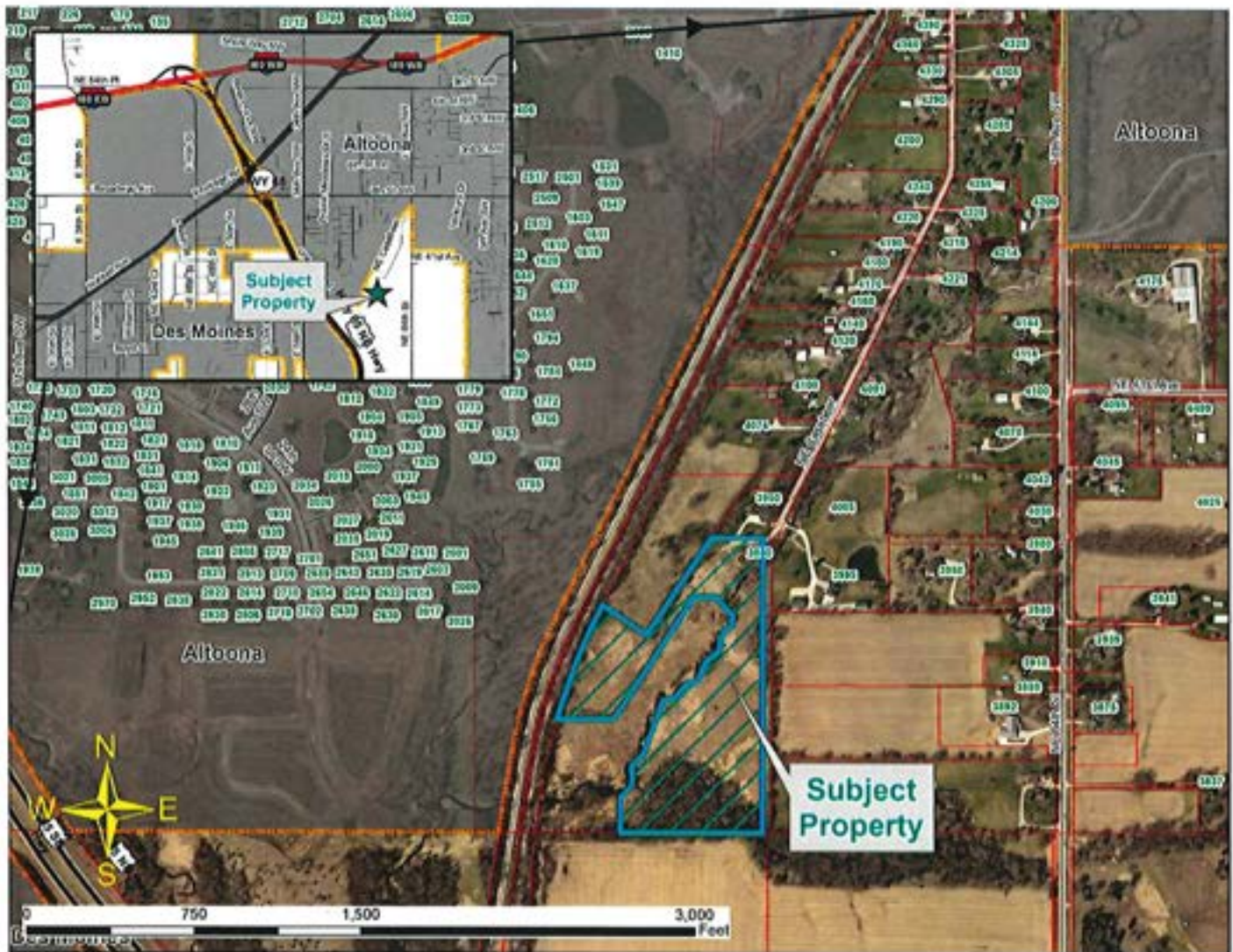
SEWER: Private Septic System

WATER: City of Altoona

TOWNSHIP: Clay

OWNER & DEVELOPER: Jarod and Amy Fleck

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Ruth and Richard Herrick desire connection to water main constructed through an agreement by Polk County and the City of Carlisle for Avon Lake residents to be maintained by the City of Carlisle for the property described as:

- LOTS 24, 25, 26, AND 27 OF AVON VILLAS ADDITION, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Water Main Connection Agreement between Polk County and Ruth and Richard Herrick; and

WHEREAS, Ruth and Richard Herrick desire to pay the water main connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Water Main Connection Agreement between Polk County and Ruth and Richard Herrick and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement; and

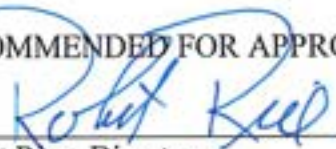
BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 226-22 approving a water main connection agreement with Ruth and Richard Herrick for water connection to the Avon Lake water project to serve their property at 6465 SE 55th St.

Agenda Date: November 15, 2022

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Owner desires voluntary connection to Avon Lake water project. The project was constructed through an agreement by Polk County and the City of Carlisle. The public water mains will be maintained by the City of Carlisle.

Action Impact: Provides water main service to the property at 6465 SE 55th St and facilitates payment over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Action Requested: Approve a water main connection agreement with Ruth and Richard Herrick.

Fiscal Note: Fee of \$5,000.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	577.95	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2012, the Public Works Department completed a traffic safety project at the intersection of NW 121st Street and IA Highway 141 due to several injury accidents that had occurred in the previous five years; and

WHEREAS, since 2012, the Public Works Department and the Iowa Department of Transportation have continued to monitor the accidents that have occurred at this intersection to determine what, if any, additional improvements should be made; and

WHEREAS, the Iowa Department of Transportation completed a traffic study to review various alternatives to improve the long term traffic safety of the NW 121st Street/IA Hwy 141 intersection, including a review of the IA Hwy 141 and IA Hwy 415 Interchange; and

WHEREAS, the Iowa Department of Transportation has provided Polk County with Agreement No. 2022-16-117 to formalize the funding and development responsibilities of each agency to complete the design and construction of the improvements necessitated from the Iowa Department of Transportation traffic study with an estimated cost to Polk County of \$1,570,000.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Iowa Department of Transportation Agreement No. 2022-16-117 for the design and construction of the NW 121st Street/IA Hwy 141 improvement project, adopts the agreement and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED Polk County, Iowa authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County; and


BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the Iowa Department of Transportation and the Polk County Conservation Board for their execution and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2022.

POLK COUNTY; IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

#22

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY


Assistant County Attorney

FISCAL IMPACT:

Total estimated design and construction costs \$1,570,000.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 231-22 to approve Iowa DOT Agreement No. 2022-16-117 for the design and construction of the Hwy 141/Hwy 415/NW 121st Street improvement project.

Agenda Date: November 15, 2022

Contact Individual: Aaron Putnam, County Engineer, Polk County Public Works Department, 875-5500

Previous Action taken by the Board: Resolution No. 55-17 to approve the traffic study for Hwy 141/Hwy 415/NW 121st Street.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves and adopts Iowa Dept. Of Transportation Agreement No. 2022-16-117, authorizes the Iowa Department of Transportation to design and construct the Hwy 141/Hwy 415/NW 121st Street improvement project with an estimated cost to Polk County of \$1,570,000, and authorizes the Public Works Department to administer the Agreement on behalf of Polk County.

Comply with Policy: Yes

Background: In 2012, the Public Works Department completed a traffic safety project at the intersection of NW 121st Street and IA Highway 141 due to several injury accidents that had occurred in the previous five years. Since then, the Public Works Department and the Iowa Department of Transportation have continued to monitor the accidents that have occurred at this intersection to determine what, if any, additional improvements should be made. The Iowa Department of Transportation completed a traffic study to review various alternatives to improve the long term traffic safety of the NW 121st Street/IA Hwy 141 intersection, including a review of the IA Hwy 141 and IA Hwy 415 Interchange. The Iowa DOT has provided Polk County with Agreement No. 2022-16-117 to formalize the funding and development responsibilities of each agency to complete the design and construction of the improvements with an estimated cost of \$1,570,000.

Action Impact: Resolution approves the terms of the Iowa Department of Transportation Agreement No. 2022-16-117 and allows the project development to proceed.

Fiscal Note: All costs to be funded out of the secondary road budget and will be included in the updated 5 year plan.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	Y	N/A	N		
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by the Residential Recycling Ordinance adopted April 16, 2002, and amended July 1, 2009, the Polk County Board of Supervisors directed that an annual service fee be collected from all eligible households in unincorporated Polk County by either Des Moines Water Works or Polk County; and

WHEREAS, the Polk County Board of Supervisors adopted the service fee and service area for the 2022/23 program year on May 17, 2022; and

WHEREAS, Polk County sent invoices to eligible households on July 6, 2022 and late notices on September 6, 2022; and

WHEREAS, Polk County has determined 172 eligible recycling households for FY 22/23 are delinquent pursuant to the Residential Recycling Ordinance; and

WHEREAS, after expiration of the designated collection period which expired on November 8, 2022, Polk County may proceed with assessment of each property for the delinquent amount(s) and certification of the delinquent household(s) list to the County Treasurer to impose lien on such household(s) in the amount of the unpaid bills and administrative expenses in accordance with Iowa Code §331.465.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors hereby set the public hearing to certify the Curb-It Assessments for December 13, 2022; and

BE IT FURTHER RESOLVED that the County Auditor is directed to publish the attached Notice of Assessment for the Assessment Hearing to be held by the Board of Supervisors on December 13, 2022 at 9:30 a.m.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVE AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$9,326.43 in income from assessments.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 234-22 Notice of Public Hearing setting Assessment Amount for Curb-It Recycling Program and direct the County Auditor to publish a notice of public hearing to certify the FY 22/23 Curb-It assessments.

Agenda Date: November 15, 2022

Contact Individual: Bret Vandelune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Board of Supervisors set annual service area and collection fees on May 17, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Set Public Hearing for delinquent Curb-It fees for FY 22/23

Comply with Policy: Yes

Background: The Polk County Board of Supervisors adopted Chapter 30 of the Polk County code of Ordinances- Residential Recycling (Curb-It) on April 16, 2002, and amended July 1, 2009. With the adoption of the ordinance the Polk County Board of Supervisors directed that an annual service fee be collected from all eligible households in unincorporated Polk County by either Des Moines Water Works or Polk County. Polk County sent invoices to eligible households on July 6, 2022, and late notices on September 6, 2022. The Public Works Department has determined that 172 eligible households remain delinquent in their Curb-it fees. The Residential Recycling ordinance provides after expiration of the designated collection period which expired on November 8, 2022. Polk County may proceed with assessment of each property for the delinquent amount(s) and certification of the delinquent household(s) list to the County Treasurer to impose lien on such household(s) in the amount of the unpaid bills and administrative expenses in accordance with Iowa Code §331.465.

Action Impact: The resolution authorizes the Polk County Auditor to publish the notice of public hearing of Curb -It Assessments.

Fiscal Note: \$9,326.43 in income from assessments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	\$9,326.43			

Additional Fiscal Note Information (optional):

NOTICE OF ASSESSMENT AND PUBLIC HEARING
FOR THE CURB-IT RECYCLING PROGRAM FY 22/23

Notice is hereby given to all interested persons that an Assessment Schedule for Curb-It Recycling for FY 22/23 has been placed on file with the County Auditor. The Assessment Schedule contains the list of delinquent properties including, the amount of the unpaid bill to be assessed, the parcel number, and the name of the owner of each property to be assessed.

An Assessment Hearing will be held by the Board of Supervisors on December 13, 2022 at 9:30 a.m. in the Board Room of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. All persons are invited to attend and those assessed may show cause why their assessments should be confirmed, annulled, or diminished. The meeting room is accessible for persons with disabilities.

Assessments shall be delinquent if not paid in full on or before close of business on December 12, 2022. Delinquent assessments shall be collected as property taxes.

Payments for and questions about the Curb-It Assessment Schedule can be submitted to Polk County Public Works, 5885 NE 14th Street, Des Moines, Iowa 50313 Phone (515) 286-3705

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Community, Youth, and Family Services requested a review of the Decategorization Supervisor classification based on the nature and type of work performed, and

WHEREAS, the Human Resources Department conducted a thorough job analysis of the Decategorization Supervisor classification, and

WHEREAS, the Human Resources Department is recommending the following position modification:

- Reclassify one (1) Decategorization Supervisor, Management grade 19, range \$73,598-\$96,795, to one (1) Decategorization Supervisor, Management grade 20, range \$77,132-\$101,445.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Murandy
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$2,808 for FY22/23, \$4,921 for FY23/24, and \$5,323 for FY24/25. The Community, Family, and Youth Services Department has the funds to cover the estimated costs.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Community, Family, and Youth Services Department

Agenda Date: November 15, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Decategorization Supervisor, Management grade 19, range \$73,598-\$96,795, to one (1) Decategorization Supervisor, Management grade 20, range \$77,132-\$101,445.

Comply with Policy: Yes

Background: The Director of Community, Family, and Youth Services requested a review of the Decategorization Supervisor classification based on the nature and type of work performed. The Human Resources Department conducted a thorough job analysis and is recommending the position modification as outlined.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$2,808 for FY22/23, \$4,921 for FY23/24, and \$5,323 for FY24/25. The Community, Family, and Youth Services Department has the funds to cover the estimated costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N		\$2,808				
23/24	N		\$4,921				
24/25	N		\$5,323				

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Public Works has reviewed the operations of the Administrative Division, and

WHEREAS, the Administrative Services Supervisor position will become vacant November 19, 2022, and

WHEREAS, the Director recommends restructuring in order to increase operational efficiency, and

WHEREAS, the Director of Public Works, in coordination with Human Resources, recommends the following position modification:

- Reclassify one (1) Administrative Services Supervisor, Management grade 25, range \$97,543-\$128,582, to one (1) Administrative Supervisor, Management grade 17, range \$67,050-\$88,102, upon vacancy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Murawski Jr.
Assistant County Attorney

FISCAL NOTE: The estimated cost savings is \$21,757 for FY22/23, \$42,485 for FY23/24, and \$45,962 for FY24/25.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Public Works Department

Agenda Date: November 15, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: 10/22/2019

Action Requested (Recommended): Reclassify one (1) Administrative Services Supervisor, Management grade 25, range \$97,543-\$128,582, to one (1) Administrative Supervisor, Management grade 17, range \$67,050-\$88,102, upon vacancy.

Comply with Policy: Yes

Background: The Administrative Services Supervisor position in the Administrative Division in the Public Works Department will become vacant November 19, 2022. The Director of Public Works reviewed the operations of the Administrative Division and is recommending restructuring in order to increase operational efficiency.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost savings is \$21,757 for FY22/23, \$42,485 for FY23/24, and \$45,962 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required, Expense Account Code Revenue Account Code	
22/23	N		-\$21,757				
23/24	N		-\$42,485				
24/25	N		-\$45,962				

Additional Fiscal Note Information (optional): Cost savings as a result of this resolution will be forfeited from the department to the general fund.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Sheriff's Office has reviewed the operations of the Jail Division, and

WHEREAS, the Human Resources Department conducted a thorough review of a vacant Administrative Services Specialist position in the Jail Division, and

WHEREAS, the Human Resources Department is recommending the following position modification:

- Reclassify one (1) Administrative Services Specialist, Excluded grade 15, range \$61,107-\$80,216, to one (1) Administrative Services Analyst, Excluded grade 17, range \$67,050-\$88,102.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$4,262 for FY22/23, \$8,409 for FY23/24, and \$9,096 for FY24/25.

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Sheriff's Office

Agenda Date: November 15, 2022

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Administrative Services Specialist, Excluded grade 15, range \$61,107-\$80,216, to one (1) Administrative Services Analyst, Excluded grade 17, range \$67,050-\$88,102.

Comply with Policy: Yes

Background: Human Resources Department conducted a thorough review of a vacant Administrative Services Specialist position in the Jail Division of the Sheriff's Office and is recommending a reclassification based on the nature of work performed.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$4,262 for FY22/23, \$8,409 for FY23/24, and \$9,096 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$4,262		Y	10041051	
23/24	N	0	\$8,409		N		
24/25	N	0	\$9,096		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, in 2016 the Office of the Polk County Attorney entered into an Agreement with the Iowa Department of Justice to provide personnel to perform work for the program or project entitled "Polk County Victim Witness Coordinator"; and

WHEREAS, the Office of the Polk County Attorney has provided personnel to perform the work and wishes to continue to provide personnel to perform the work for the program; and

WHEREAS, the parties agree to continue the Agreement for the period of October 1, 2019 through September 30, 2022 with the budget period and period of performance being October 1, 2022 through September 30, 2023; and

WHEREAS, the parties have negotiated the terms of the new Agreement to include and continue the provision of these services whereby the Iowa Department of Justice provides a grant of \$55,469.00 for actual costs incurred and the Program will provide a minimum match of \$0.00.

NOW THEREFORE BE IT RESOLVED that Polk County approves the terms of said Agreement, with the Iowa Department of Justice to provide personnel to perform work for the program or project entitled "Polk County Victim Witness Coordinator", and authorizes the Polk County Attorney, or his designee to execute and sign the Agreement and any other document in furtherance of the Agreement, on behalf of Polk County.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Polk County Board of Supervisors
Chairperson

RECOMMENDED FOR APPROVAL
AND APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Anticipated Revenue: \$55,469.00

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between the Iowa Department of Justice and the Polk County Attorney's Office for the extension of the Polk County Victim Witness Coordinator program

Agenda Date: November 15, 2022

Contact Individual: Ralph E. Marasco, Jr.
Assistant County Attorney
286-3331

Previous Action taken by the Board: Approval extension for the 2022/2023 Fiscal year

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: In 2016 the Polk County Attorney's Office entered into an Agreement with the Iowa Department of Justice to provide personnel for the program entitled "*Polk County Victim Witness Coordinator*" with the Iowa Department of Justice providing funding from a prime grant awarded to the Department and the Program providing a minimum in matching funds. The parties desire to continue the Agreement, with the Iowa Department of Justice providing \$55,469.00.00 in funds and the Program providing a minimum of \$0.00 for the fiscal year 2022/2023.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23				\$55,469.00			
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on August 25, 2022, Plaintiff, Sarah Boese, filed a Petition at Law and Jury Demand against Defendants Supervisor Matt McCoy and Polk County, Iowa; and

WHEREAS, on August 30, 2022, Plaintiff filed an Amended Petition at Law and Jury Demand against Defendants; and

WHEREAS, on October 27, 2022, Plaintiff filed a Motion to Amend Petition and Second Amended Petition against Defendants; and

WHEREAS, the Office of the Polk County Attorney has been representing Polk County, Iowa in this civil proceeding; however due to Plaintiff's filing of the Second Amended Petition, the Office of the Polk County Attorney has determined that the County Attorney and the Assistant County Attorneys are disqualified because of a conflict of interest from performing their duties in this civil proceeding; and

WHEREAS, the Office of the Polk County Attorney advises the Polk County Board of Supervisors to appoint an attorney to act as County Attorney in this civil proceeding; and

WHEREAS, the Board of Supervisors desires to appoint Ahlers Cooney P.C. to act as County Attorney in this civil proceeding.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the engagement of Ahlers Cooney P.C. and authorizes the Chair of the Polk County Board of Supervisors to sign attached letter of retention on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

and APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: Ralph E. Marasco, Jr.
Ralph E. Marasco, Jr.
Assistant County Attorney

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving engagement of Ahlers Cooney P.C.

Agenda Date: 11/15/2022

Contact Individual: Ralph E. Marasco, Jr.

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Office of the Polk County Attorney has been representing Polk County, Iowa in the civil proceeding Boese v. Matt McCoy and Polk Count, Iowa; however due to Plaintiff's filing of the Second Amended Petition, the Office of the Polk County Attorney has determined that the County Attorney and the Assistant County Attorneys are disqualified because of a conflict of interest from performing their duties in this civil proceeding.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Kevin Schneider, is an employee of Polk County, Iowa; and

WHEREAS, Kevin Schneider had a workers' compensation claim for injuries alleged to have been sustained during the course of his employment; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in the agreements to be filed with the County Auditor; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$40,000.00 to be approved by the Iowa Worker's Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa, approves the settlements of \$40,000.00 workers' compensation claim and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:

/s/ *Brandi Dittmer*
Brandi Dittmer

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of a workers' compensation claim.

Agenda Date: 11/15/2022

Contact Individual: Matt Grotnes/Brandi Dittmer

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Kevin Schneider had a workers' compensation claim for injuries alleged to have been sustained during the course of his employment. Polk County Risk Management is recommending a settlement of \$40,000.00 to be approved by the Iowa Worker's Compensation Commissioner. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$40,000.00 for the compromise settlement of his claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			\$40,000.00				
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Section 331.403(1) of the Code of Iowa requires that a cash basis statement of revenues, expenditures and changes in fund balances and comparison with budgeted amounts for the year ended June 30, 2022 be published no later than December 1st, and

WHEREAS, the same section of the Code of Iowa also requires that an accrual basis annual financial report for the year ended June 30, 2022 be prepared and transmitted to the State of Iowa no later than December 1st, and

WHEREAS, under the State Administrative Rules set forth by the County Finance Committee, the preparation of such financial reports is the responsibility of the Board of Supervisors, as assisted by other County officials.

NOW, THEREFORE, BE IT RESOLVED that the cash basis statement of Polk County Revenues, Expenditures and Changes in Fund Balances for the year ended June 30, 2022 as on file in the County Auditor's Office, is hereby approved for publication and the County Auditor is directed to publish the statement (Form F638-R) in one of the official newspapers of the County.

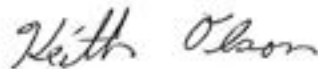
BE IT FURTHER RESOLVED THAT the accounting policies, estimates and assumptions selected by the County Auditor's Central Accounting Division and used as the basis for preparation of the accrual basis financial report are hereby approved.

BE IT FURTHER RESOLVED that the County Auditor is hereby authorized to complete the preparation of the accrual basis annual financial report and transmit the appropriate forms to the State of Iowa by December 1, 2022.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Keith Olson, Central Accounting Manager

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving publication of cash basis statement of Polk County Revenues, Expenditures and Changes in Fund Balances for year ended June 30, 2022 and authorizing preparation and transmittal of accrual basis annual financial report forms to the State of Iowa by December 1, 2022.

Agenda Date: November 15, 2022

Contact Individual: **Name and Title:** Keith Olson, Central Accounting Manager
 Department: Auditor
 Phone: 3418
 E-mail: Keith.Olson@polkcountyiowa.gov

Background: Code of Iowa requires Board of Supervisors to approve, transmit and publish annual financial report forms no later than December 1st of each year.

Action Impact: Enables County to comply with Code of Iowa, including publishing cash basis annual financial report form in an official newspaper.

Fiscal Note: No fiscal impact.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, Richard G. Liewer resided at 4625 Northwest Beaver Drive, and grew up spending time exploring the area where Northwest Beaver Drive now crosses Interstate 80 and Interstate 35, as well as Beaver Creek; and,

WHEREAS, Richard G. Liewer attended and graduated from Dowling Catholic High School in 1965, and then attended Drake University until 1967; and,

WHEREAS, Richard G. Liewer was drafted, attended training as an Indirect Fire Specialist, was assigned to the 9th Infantry Division, 4th Battalion, 39th Infantry Regiment; and,

WHEREAS Richard G. Liewer served in the Dinh Tuong Province of the Republic of Vietnam in the Mekong Delta region and was reported as Killed in Action on July 14, 1968 by enemy indirect fire, rockets and mortars; and

WHEREAS, members of the Richard G. Liewer American Legion Post 728, Department of Iowa, by a vote, support and request the State of Iowa, County of Polk, to name the bridge at Northwest Beaver Drive and Interstate 80 and Interstate 35 the Richard G. Liewer Memorial Bridge; and,

WHEREAS, the Polk County Board of Supervisors desire to recognize Richard G. Liewer by dedicating the Northwest Beaver Drive bridge in his name; and,

WHEREAS, in accordance with Iowa Code 131.10(3) the Iowa Department of Transportation offers a memorial bridge sign designation program; and,

WHEREAS, the bridge to be designated is identified on Iowa DOT Open Data as Bridge Point 407816, NBI6 I 35 I 80 Beaver Creek, NBI7 Nw Beaver Drive, NBI8 1.0 mi E of JCT IA 28.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa support the placement of signage designating the bridge over Beaver Creek and Interstate 30/Interstate 80 as the "Richard G. Liewer Memorial Bridge".

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution supporting the placement of signage dedicating the bridge over Beaver Creek/Interstate 35/Interstate 80 as the "Richard G. Liewer Memorial Bridge."

Agenda Date: November 15, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Richard G. Liewer resided near Beaver Drive, attended Dowling Catholic High School and Drake University. He was drafted, served and killed in the Vietnam War.

Action Impact: Supports the designation of memorial bridge

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors have supported initiatives and events that promote economic development, health, education and culture in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to sponsor various events for local non-profit organizations.

NOW, THEREFORE BE IT FURTHER RESOLVED that Polk County, Iowa approves and authorizes funding of the attached sponsorship requests.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Polk County Board of Supervisors

FISCAL NOTE: FY22/23 - \$24,000 from gaming

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving various sponsorships.

Agenda Date: November 15, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: October 18, 2022
Board/Commission Actions: N/A

Action Requested (Recommended): Approve funding.

Comply with Policy: Yes

Background: Polk County has a long-standing commitment to funding economic development, health, education and cultural initiatives and events that benefit the residents and businesses of Polk County. This resolution authorizes the expenditure of \$24,000 of gaming revenue to sponsor various non-profit events in 2022.

Action Impact: Authorize funding in the amount of \$24,000 from gaming revenue to various organizations.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$24,000				

Additional Fiscal Note Information (optional):

Polk County Sponsorships – November 15, 2022

Joppa	\$4,000
Iowa Congolese Organization and Center for Healing	\$7,500
Animal Rescue League of Iowa	\$7,500
Bravo	\$5,000
TOTAL	\$24,000

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Prairie Meadows Board of Directors John F. Mauro	11/15/2025
Board of Adjustment Kurt Bailey	1/2/2028
Zoning Commission Kurt Bailey	1/2/2025

POLK COUNTY

Angela Connolly, Chair

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY22/23 #
Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: November 15, 2022

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
20/21						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, an Agreement for a Community Development Grant Award was executed between Polk County, Iowa and SCKIC, Inc. d/b/a Dorothy's House, Inc. on October 18, 2022; and

WHEREAS, Polk County, Iowa intends to directly pay for the material and labor costs related to the transitional housing renovation project of SCKIC, Inc. d/b/a Dorothy's House, Inc.; and,

WHEREAS, Polk County, Iowa and SCKIC, Inc. d/b/a Dorothy's House, Inc. agree to amend the original Agreement to set forth that Polk County, Iowa will pay two vendors (Bell Brothers Heating and Air Conditioning, LLC. for \$89,044.00 (j-51180) and Gilcrest/Jewett Lumber Company, LLC. for \$10,956.00 (253060)) directly for the material and labor costs related to the transitional housing renovation project; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached First Amended Agreement and authorizes the Chair of the Polk County Board of Supervisors to sign said First Amended Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

#34

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a First Amended Agreement between Polk County, Iowa and SCKIC, Inc. d/b/a Dorothy's House, Inc.

Agenda Date: November 15, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant award October 18, 2022 for \$100,000.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: An Agreement was executed between Polk County, Iowa and SCKIC, Inc. d/b/a Dorothy's House, Inc. on October 18, 2022. SCKIC, Inc. d/b/a Dorothy's House, Inc. was awarded \$100,000.00 of a Polk County, Iowa Community Development Grant to assist with the renovations to a property which will provide a safe structure and functional home to support the recovery of survivors. The First Amended Agreement changes the identified vendors that Polk County, Iowa shall directly pay as a Community Development Grant Award. The identified vendors (Bell Brothers Heating & Air Conditioning, LLC. for \$89,044.00 and Gilcrest/Jewett Lumber Company, LLC. for \$10,956.00) will be paid directly for the material and labor costs related to the transitional housing renovation project.

Action Impact: Passage of this resolution will authorize the Chair to sign attached First Amended Agreement.

Fiscal Note: Community Development Grant Awards shall be paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$100,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Urban Dreams is a 501(c)(3) non-profit that is dedicated to serving individuals, groups, other non-profits, and government agencies in the areas of mental health, substance abuse, education, and public safety; and,

WHEREAS, Urban Dreams applied for a Polk County Community Development Grant to assist with the renovation of facilities within the new Wellmark Urban Dreams Community Center located at 1615 2nd Avenue, Des Moines, Polk County, Iowa.; and,

WHEREAS, the Wellmark Urban Dreams Community Center will provide classrooms, conference rooms, a food pantry, a station E-sports lab with virtual reality stations, a golf simulator, and other cutting-edge technology to support Des Moines Public Schools and residents of Polk County, Iowa; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement for a Community Development Grant Award with Urban Dreams to award grant funds to assist with the renovations and development of the Center; and,

WHEREAS, the grant award will serve the public purpose by providing better access to mental health, substance abuse, education, recreation, nutrition, and public safety services for Polk County, Iowa residents; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the material and labor costs related to the renovations of the restrooms at the new Wellmark Urban Dreams Community Center; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for a Community Development Grant Award in the amount of \$100,000.00 to Urban Dreams for the material and labor costs related to the renovation project for the Wellmark Urban Dreams Community Center and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2022.

POLK COUNTY, IOWA

Angela Connolly
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 

Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

JOHN P. SARCONI
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$100,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for a Community Development Grant Award between Polk County, Iowa and Urban Dreams, a 501(c)(3) non-profit organization.

Agenda Date: November 15, 2022

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Prior Community Development Grant award February 19, 2018 for \$49,989.00.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Urban Dreams is dedicated to serving people, community, groups, non-profits and government agencies in the areas of mental health, substance abuse, education, and public safety. Urban Dreams applied for a Community Development Grant to renovate a recently purchased building located at 1615 2nd Avenue, Des Moines, Polk County, Iowa. The project will focus on renovating facilities within the new Wellmark Urban Dreams Community Center, a Center that will offer community access for mental health, substance abuse, recreation, nutrition, and public safety services. The Center is also designed to provide classrooms, conference rooms, a food pantry, a station E-sports labs with virtual reality stations, a golf simulator, and other cutting-edge technology to support Des Moines Public School students and residents of Polk County, Iowa.

Action Impact: The adoption of this resolution will award \$100,000.00 of gaming revenue to Urban Dreams and authorizes the Chair to sign attached Agreement.

Fiscal Note: Community Development Grant Awards shall be paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$100,000.00		N	4010932.79410	
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.


WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$4,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$4,000.00 from the Community Betterment fund, FY 22-23

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: November 15, 2022

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-October 18, 2022 for \$6,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$4,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$4,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
November 15, 2022

Street Collective	\$4,000.00
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TOTAL	\$4,000.00
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To the Honorable Board of Supervisors, Polk County, Iowa:

Gentlemen: The undersigned is the owner of the following property.....

600 3rd Street SW, Altoona, IA 50009

which was assessed for the year 2022, in dist. No. 171 at \$ 1,604,400.00 assessed value.

I hereby ask that the taxes on \$ 1,604,400.00 assessed value be refunded or cancelled on account of erroneous assessment as follows: Caring Hands Outreach Center, Inc. is a non-profit organization whose primary outreach is to provide food, clothing, and household items to the underserved and underprivileged persons of Southeast Polk County. A non-profit and charitable organization's property tax exemption request was filed in April of 2022. The undersigned requests a complete abatement of the taxes owed so that more funds will be available for the purpose of providing services for the people in our service area.



Caring Hands Outreach Center, Inc., by
Ned Looney, CEO

(Name)

600 3rd Street SW, Altoona, IA 50009
(Address)

STATE OF IOWA, POLK COUNTY, ss:

Subscribed and sworn to before me, by Ned Looney, CEO
this 24th day of October 2022



SUSAN C. SCHULTZ
Commission Number 826209
MY COMMISSION EXPIRES
JULY 30, 2023



Susan C. Schultz
NOTARY PUBLIC

**NOTICE OF PUBLIC HEARING ON EXECUTION OF AMENDED AND
RENEWED ANNEXATION MORATORIUM AGREEMENT AND 28E
AGREEMENT WITH THE CITY OF DES MOINES, IOWA**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF PLEASANT HILL, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF EXECUTION OF AMENDED AND RENEWED ANNEXATION MORATORIUM AGREEMENT AND 28E AGREEMENT WITH THE CITY OF DES MOINES, IOWA, UNDER THE PROVISIONS OF IOWA CODE SECTION 368.4.

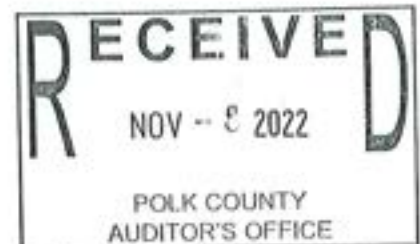
YOU ARE HEREBY NOTIFIED that the City of Pleasant Hill, Iowa and the City of Des Moines, Iowa desire to enter into an amended and renewed Annexation Moratorium Agreement and 28E Agreement. The Agreement sets out each party's right to exercise its extraterritorial jurisdiction to review subdivision plats and plats of survey on its side of the line of demarcation, so that each city would review only those subdivision plats and plats of survey of land located within their planned future growth areas. The line of demarcation is:

Beginning at the point of intersection of the East corporate line of the City of Des Moines and the North right-of-way line of Iowa Highway 163 (also known as E. University Avenue); thence North along the East corporate line of the City of Des Moines to the centerline of N.E. 23rd Avenue (also known as Easton Blvd); thence easterly along the centerline of N.E. 23rd Avenue to the centerline of N.E. Oak Hill Drive; thence northeasterly along the centerline of N.E. Oak Hill Drive to the centerline of N.E. 27th Avenue (also known as E Sheridan Ave); thence east on the centerline of N.E. 27th Avenue to the centerline of N.E. 64th Street, being the point of terminus.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that a hearing before City Council of Pleasant Hill, Iowa on the above described action has been set to commence on the 13th day of December 2022, at 6:00 P.M. in the City Council Chambers, 5160 Maple Drive, Pleasant Hill, Iowa, at which time and place any person wishing to speak for or against said action will be given the opportunity to be heard.



Sara Kurovski, Mayor



FRANK SMITH LAW OFFICE

4215 Hubbell Avenue
Des Moines, Iowa 50317
Phone: (515) 265-6210
Fax: (515) 265-4584
Email: franksmith@franksmithlawoffice.com

Frank Murray Smith
Attorney and Counselor at Law



November 7, 2022

Angela Connolly
Chairperson of the Board
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Robert Brownell
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Tom Hockensmith
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Steve Van Oort
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

Matt McCoy
Board of Supervisors
County Administration Building
111 Court Avenue, Room #300
Des Moines, IA 50309

CenturyLink, Inc.
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

MidAmerican Electric
MidAmerican Fiber
MidAmerican Gas
MidAmerican Energy Company
666 Grand Ave., P.O. Box 657
Des Moines, IA 50309

MidAmerican Electric
MidAmerican Fiber
MidAmerican Gas
MidAmerican Energy Company
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Mediacom Communications Corp.
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Unite Private Networks, LLC
c/o Cogency Global, Inc.
Registered Agent
400 Locust Street, Suite 400
Des Moines, IA 50309

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Altoona Public Utilities
c/o Daniel Scott
900 Venbury Drive, Suite A
Altoona, IA 50009

Altoona City Council
Altoona City Hall
900 Venbury Drive, Suite A
Altoona, IA 50009

Des Moines Area M.P.O.
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, IA 50309

Polk County Public Works
5885 NE 14th Street
Des Moines, IA 50313

Des Moines City Council
c/o City Clerk
Des Moines City Hall, 1st Floor
400 Robert D. Ray Dr.
Des Moines, IA 50309

Des Moines Water Works
a/k/a Southeast Polk Rural Water District
2201 George Flagg Parkway
Des Moines, IA 50321

Aureon Network Services
c/o Curtis Bell
Registered Agent
7760 Office Plaza Drive South
West Des Moines, IA 50266

MI-Fiber, LLC
c/o Mitchell Baily
Registered Agent
600 NW Church Street
Leon, IA 50144

Saga Communications of Iowa LLC
c/o CT Corporation System
Registered Agent
400 E. Court Avenue
Des Moines, IA 50309

Pleasant Hill City Council
c/o City Clerk
5160 Maple Drive, Suite A
Pleasant Hill, IA 50327

Re: Notice re Proposed Annexation of Unincorporated Territory in Polk County into the City of Altoona, Iowa and of Public Hearing

Dear All:

I represent the City of Altoona, Iowa, in regard to the above referenced matter. Pursuant to Iowa Code §368.7 you are hereby notified that the City of Altoona will conduct a public hearing regarding the proposed annexation of territory to the City of Altoona as hereinafter described. Said public hearing will be held at 6:30 p.m. on December 5, 2022, at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, IA 50009.

Enclosed are copies of the following documents regarding the proposed annexation, to wit:

Enclosed are copies of the following documents regarding the proposed annexation, to wit:

1. Copies of the Voluntary Annexation Applications that will be considered at the above referenced public hearing. These documents are marked Exhibit 1.

2. A map of the annexation territory showing its general relationship to Altoona and the surrounding communities. This document is marked as Exhibit 2.
3. A more localized map showing the proposed annexation territory and identifying the consenting property owners and the property they own and the non-consenting property owners and the property they own. This document is marked as Exhibit 3.
4. The legal descriptions of the properties owned by [a] the consenting and [b] the non-consenting property owners and [c] also a description of the public right of way located in the territory proposed for annexation. This document is marked as Exhibit 4.
5. A copy of the Notice of Public Hearing scheduling a public hearing on this matter for December 5, 2022 at 6:30 p.m. at the Altoona City Hall, 900 Venbury Drive, Suite A, Altoona, Iowa. This document is marked as Exhibit 5.

Should you have any questions regarding any of the foregoing you are advised to consult with your attorney.

Thank you for your attention to this matter.

Sincerely,



Frank Murray Smith

FMS\cld

Enclosures

All sent via certified mail on November 7, 2022.

**NOTICE OF PUBLIC HEARING ON APPLICATIONS
FOR A VOLUNTARY NON-URBANIZED ANNEXATION OF CERTAIN TERRITORY
ADJACENT TO THE NORTHEAST QUADRANT OF ANKENY REQUESTED BY DRA
PROPERTIES, LC**



TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that applications for annexation have been made and are under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

PART OF THE EAST 44 ACRES, LYING EAST OF INTERSTATE NO. 35, OF THE S 1/2 OF THE SW 1/4 OF SECTION 7, TOWNSHIP 80 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT PARCEL "B" (RECORDED IN BOOK 7242, PAGES 378-379). [Owner(s): DRA Properties, LC],

AND

THE WEST 45 ACRES OF THE S 1/2 OF THE SE 1/4 OF SECTION 7, TOWNSHIP 80 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, EXCEPT THAT PART PLATTED IN NURSERY DRIVE ESTATES PLATS NO. 1 AND NO. 2; SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD. [Owner(s): DRA Properties, LC],

AND

OUTLOT Y, NURSERY DRIVE ESTATES PLAT NO. 1 EXCEPT PARCEL "A" FILED BY PLAT OF SURVEY NOVEMBER 14, 2003 IN BOOK 10265 PAGE 844, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): DRA Properties, LC],

AND

PARCEL "A" OF PLAT OF SURVEY FILED NOVEMBER 14, 2003 IN BOOK 10265, PAGE 844 BEING A PORTION OF OUTLOT "Y" IN NURSERY DRIVE ESTATES PLAT NO. 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): DRA Properties, LC]

LAYMAN'S DESCRIPTION:

Approximately 62.43 acres (+/-) of land adjacent to the northeast quadrant of Ankeny and generally located east of I-35, north of NE 102nd Avenue (NE 18th Street) and west of NE 29th Street (NE Four Mile Drive).

YOU ARE FURTHER NOTIFIED that the applications for annexation for the above properties are on file with the City of Ankeny City Clerk at 410 West First Street, Ankeny, IA 50023 and may be viewed during normal business hours from 8 AM to 5 PM Monday through Friday.

YOU ARE FURTHER NOTIFIED that Section 368.7, Code of Iowa, provides that cities may, in connection with an application for voluntary annexation, annex up to 20% of the total of the property to be annexed from non-consenting owners in order to avoid the creation of islands or to create more uniform boundaries. The titleholders to the properties described above, have filed applications pursuant to Section 368.7 and the City has determined, in conjunction with the application, to exercise its authority to annex additional territory from non-consenting owners in order to avoid the creation of islands or to create a more uniform boundary. The following described property is additional territory to be annexed from non-consenting property owners:

LEGAL DESCRIPTION:

LOT 1 IN NURSERY DRIVE ESTATES PLAT 1, AN OFFICIAL PLAT IN POLK COUNTY, IOWA. [Owner(s): William M. & Bobbi J. Rieck Revocable Trust],

AND

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LOT 2 IN NURSERY DRIVE ESTATES PLAT NO. 1, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA. [Owner(s): Judith A. Vogel Family Trust & Martin K. Vogel Family Trust],

AND

LOT 3 IN NURSERY DRIVE ESTATES PLAT 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): Jesse E. & Lacey J. Baldwin],

AND

LOT 4 IN NURSERY DRIVE ESTATES PLAT NO. 1, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA. [Owner(s): Wallace D. & Lana M. Shea],

AND

LOT 5 IN NURSERY DRIVE ESTATES PLAT NO. 1, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): Ryan & Laura Parker],

AND

LOT 1 IN NURSERY DRIVE ESTATES PLAT NO. 2, AN OFFICIAL PLAT IN POLK COUNTY, IOWA. [Owner(s): Brett & Jessica Snyder],

AND

LOT 2 IN NURSERY DRIVE ESTATES PLAT NO. 2, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA. [Owner(s): Richard J & Julie R Day]

AND

OUTLOT D OF GREENWOOD ACRES PLAT 2, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA AND PART OF THE EAST 44 ACRES OF THE S1/2 OF THE SW1/4 OF SECTION 7, TOWNSHIP 80 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, AND DESCRIBED AS COMMENCING AT THE S1/4 CORNER OF SAID SECTION 7; THENCE S89°57'00"W, 575.0 FEET ALONG THE SOUTH LINE OF THE SW1/4 OF SAID SECTION 7 TO THE POINT OF BEGINNING; THENCE CONTINUING S89°57'00"W, 311.0 FEET TO THE POINT OF INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF NE 102ND AVENUE; THENCE CONTINUING S89°57'00"W, 374.3 FEET ALONG SAID SOUTH LINE OF THE SW1/4 TO THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF INTERSTATE NO. 35, SAID POINT BEING 145 FEET NORMALLY DISTANT SOUTHEASTERLY FROM CENTERLINE OF INTERSTATE NO. 35; THENCE N22°31'00"E, 232.8 FEET (RECORDED AS 233.8 FEET) ALONG THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF INTERSTATE NO. 35 TO A POINT WHICH IS 160 FEET NORMALLY DISTANT SOUTHEASTERLY FROM CENTERLINE OF SAID INTERSTATE NO. 35; THENCE N12°12'15"E, 202.2 FEET (RECORDED 201.3 FEET) ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE TO A POINT WHICH IS 137 FEET NORMALLY DISTANT SOUTHEASTERLY FROM CENTERLINE OF SAID INTERSTATE NO. 35; THENCE S83°31' 15" E, 446.4 FEET; THENCE S16°54'00"E, 343.5 FEET TO THE NORTH RIGHT-OF-WAY LINE OF NE 102ND AVENUE; THENCE CONTINUING S16°54'00"E, 34.5 FEET TO THE POINT OF BEGINNING, EXCEPT 0.19 ACRES OF EXISTING RIGHT-OF-WAY FOR NE 102ND AVENUE; THEREFORE, CONTAINING 4.74" ACRES. [Owner(s): Scott G. & Suzanne Campbell]

LAYMAN'S DESCRIPTION:

Approximately 12.38 (+/-) acres of land adjacent to petitioning parcels.

WHEREAS, Section 368.5, Code of Iowa, provides that cities may, in connection with an annexation, annex property owned by the State of Iowa and County. The annexation includes any and all Polk County road right-of-way to the centerline of the adjacent road.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that a hearing before City Council on the above described Application for Annexation has been set to commence on the **21st** day of **November**, 2022, at 5:30 P.M., in the Ankeny City Council Chambers, 1250 SW District Drive, Second Floor, Ankeny, Iowa, at which time and place any person wishing to speak for or against said Application will be given the opportunity to be heard. Written public

comments may also be sent to the City Clerk's Office, 410 W First Street, Ankeny, Iowa by 5:00 p.m. on Friday, November 18th, 2022.

YOU ARE FURTHER NOTIFIED that a copy of said Applications are on file in the Ankeny City Clerk's office, and may be examined by any interested person during regular business hours.

DATED this 17th day of October 2022.

CITY OF ANKENY, IOWA


Michelle Yuska, City Clerk

Published in the Des Moines Register on the 28th day of October, 2022.



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF)	CASE NUMBER: NC22-38 / RUNNELLS
RUNNELLS VOLUNTARY ANNEXATION)	
INCLUDING NON-CONSENTING OWNERS)	<u>NOTICE OF POSTPONEMENT OF PUBLIC</u>
)	<u>HEARING AND RESCHEDULED NOTICE OF</u>
)	<u>PUBLIC HEARING</u>

TO: City of Runnells, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons

You and each of you are hereby notified that due to not having at least four Board members available to participate, the City Development Board will need to postpone the public hearing for NC22-38, Runnells, which was scheduled for 1:30 p.m. on November 9, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. It is now rescheduled for 1:30 p.m. on December 14, 2022, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa.

This proposal contains some territory without the consent of the owner. Such proposals require approval of 4/5's of the City Development Board after a public hearing. You are invited to attend this hearing to present evidence for or against the proposed annexation.

To participate in the public hearing via Teams Webinar, go to <https://akaioawa.us/cdb>. You will be required to register before receiving the link to join the public hearing.

If you have any questions or wish further clarification, please contact me at (515) 348-6196.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

#41

October 25, 2022

Chair
Polk County Board of Supervisors
Room 300
111 Court Avenue
Des Moines, IA 50309



Re: Consultation Meeting on the Amendment to the Metro Center Urban Renewal Plan – City of Des Moines

Dear Board Chair,

The purpose of this 31st Amendment to the Urban Renewal Plan for the Metro Center Urban Renewal Area is to:

- Approve the provision of financial assistance from tax increment revenues in the Metro Center Urban Renewal Area for the employment, job creation/retention assistance, redevelopment, renovation and/or improvement of:
 - Indigo Dawn, LLC, 1601 6th Avenue, 4,700-square-foot mixed-use development
 - 106 SW 7th Street, LLC, 106 SW 7th Street and 113 SW 8th Street, 4-story office 46,800-square-foot office building and 2-story, 19,500-square-foot commercial building;
 - ONESPEED DSM, L.L.C., 303 Scott Avenue, 9,500-square-foot commercial building;
 - Ashworth Development LLC, 1714 6th Avenue, 4-story, 32-unit mixed-use project
 - EMC Stairway Agreement, 701 Walnut, stairway for future urban parkand to include these new projects and material amendments to existing projects and updated text for other previously-approved projects in the amended and updated Appendix C --Approved Economic Development and Redevelopment Activities.
- Update the Financial Condition Report to reflect the new project and material amendment to existing projects incorporated in Appendices C and D.
- Amend and update Appendix D – Approved Public Improvement, Street and Parking Projects to provide a listing of projects scheduled for funding from tax increment revenues in the Metro Center Urban Renewal Area during the fiscal years that are set out in the City Capital Improvement Program (2021/22 – 2025/26) and including the 1200 Locust Street acquisition and 13th Street and Mulberry Street Parking Structure.
- Amend and update Appendix E - Analysis of Alternative Development Options and Funding to Use of Tax Increment Revenues for Public Buildings including the potential purchase of the privately constructed parking structure in the vicinity of 1200 Locust Street.

#42

The consultation meeting has been set for:

Tuesday, November 8, 2022 at 10:00am

Zoom Link: : <https://zoom.us/join>

Meeting ID: 833 4262 4330

Passcode: 520630

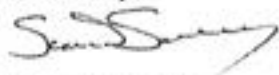
Dial by your location

+1 312 626 6799 US (Chicago)

You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following the consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on November 7 at 5:00 p.m. in the Council Chambers at 400 Robert D Ray Drive. At that time, the City Council will consider the proposed amendments to the urban renewal plans and all comments, recommendations and responses regarding the proposed new plan and amendments.

Sincerely,



Scott Sanders
City Manager

Enclosures:

- Metro Center Urban Renewal Plan Notice of Public Hearing and Urban Renewal Plan Thirty-First Amendment Draft