

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
FEBRUARY 21, 2023 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List(s) as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

PERMITS

6. Ownership Update for Class "B" Retail Alcohol License for Tobacco Outlet Plus Grocery #506, 4923 Merle Hay Road, Des Moines.

PETITIONS

- *7. Petition to suspend taxes and special assessments and authorizing Chairperson to sign the Application for Redemption of Parcel for 300 E. Rose Avenue (J. Longerbone).

RESOLUTIONS

- *8. Resolution suspending taxes and special assessment for 4425 SE 16th Street (K. Harvey).
9. Resolution authorizing the Auditor's Office to publish notice of public hearing for March 7, 2023 on Disposal of County Interest in Real Estate (4 properties to City of Des Moines).
10. Resolution canceling special weed assessments (11000413002000 & 06000689002000).
- *11. Resolution approving Professional Services Agreement with Calhoun-Burns and Associates for design and development of construction plans for a rail retrofit (BR 1858 Bridge Deck Overlay and Rail Retrofit Project).
- *12. Resolution approving Professional Services Agreement with The Envision Group Inc. to fully incorporate the Iowa DOT drafting design standards into the division's drafting software and provide as needed drafting software support.
- *13. Resolution approving Professional Services Agreement with Snyder & Associates to provide traffic engineering support as requested.
- *14. Resolution approving Professional Services Agreement with Snyder & Associates to develop a traffic signal master plan.

- *15. Resolution approving Professional Services Agreement with Shuck-Britson to perform bridge inspections.
- *16. Resolution approving Professional Services Agreement with Shuck-Britson for design and development of construction plans for replacement of bridge (BR6633 – the NE 108th Street Bridge over Camp Creek Bridge Replacement Project).
- *17. Resolution approving Cooperative Public Services Agreement with City of Pleasant Hill (to mutually evaluate the 4-Mile Elementary School and SE 6th Ave & SE 68th Street intersection area traffic concerns) and a Professional Services Agreement with Snyder & Associates to conduct traffic study (for SE 6th Ave & SE 68th Street Intersection SE Polk Four Mile Elementary School Traffic Study Project).
- *18. Resolution approving water main connection agreement for property at 5706 SE 66th Place (Rench Services LLC).
- *19. Resolution approving amendment to grant agreement for the Water Infrastructure Grant with Iowa Finance Authority.
- *20. Resolution approving Development Agreement for construction of Creekview Wetland with the City of Ankeny and Rich Eychaner.
- *21. Resolution approving FY 23/24 General Wage Modification Memorandum of Understanding for AFSCME covered employees.
- 22. Resolution approving FY 23/24 General Increases for Non-Bargaining Unit Employees.
- *23. Resolution approving subgrant award agreement with National Association of VOCA Assistance Administrators to fund the 2023 Crime Victim’s Rights Week 5k run/walk/kids fun run expenses.
- 24. Resolution authorizing Human Resources to engage Jackson Physician Search for Medical Examiner Recruitment Services.
- 25. Resolution creating position within the Board of Supervisors Office.
- 26. Resolution reclassifying position within the Conservation Department.
- 27. Resolution creating position within the County Attorney’s Office.
- 28. Resolution creating position within the Medical Examiner’s Office.
- 29. Resolution creating positions (on-call) within the Sheriff’s Office.
- *30. Resolution approving amendment to agreement with Broadlawns Medical Center.

- *31. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 3125 SW 13th Place (Gracia).
- *32. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 3522 SW 12th Place (Kirkendall).
- *33. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 3630 E. 8th Street (Murrell).
- *34. Resolution authorizing the City of Des Moines the use of parking lot at River Place (2309 Euclid Ave) on May 20, 2023 (MEGA Scrub Day).
- 35. Resolution approving February 2023 manufactured home abatements.
- *36. Resolution approving release of lien and satisfaction of Agreement, First Amended Agreement and Second Amended Agreement for Loan, Lien and Repayments (Larry & Judi Greene).
- *37. Resolution approving 28E agreement with NDC (Neighborhood Development Corporation) for redevelopment of building at 2814 7th Avenue (former Cold Storage building).
- *38. Resolution approving agreement with City of Des Moines and Des Moines Parks and Recreation Foundation.
- *39. Resolution approving extension of contract with Robert Half for implementation of the CAD to CAD Project.
- *40. Resolution approving Community Development Grant for Children's Cancer Connection.
- 41. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *42. Request for reimbursement of real estate transfer tax paid in error (Legacy Bank).
- *43. Notice of Appraisal of Damages and Time for Appeal in the Matter of the Condemnation of Certain Rights in Land for the Hamilton Drain East System Storm Sewer Improvements-Phase 3 (7 Days Cash LLC, Sanders).
- *44. City Development Board Filing of Written Decision City of Bondurant voluntary annexation, including non-consenting owners, within urbanized area of Altoona and Mitchellville.
- *45. City Development Board Notice of Meeting City of Grimes voluntary annexation, including non-consenting owners, within urbanized area of Johnston and Urbandale.

- *46. City of Ankeny notice of consultation meeting concerning proposed Amendment No. 3 to the Amended and Restated 1991 City of Ankeny Urban Renewal Plan.
- *47. City of Des Moines notice of consultation meeting on proposed Upper East Village Urban Renewal Plan and proposed Airport Development Urban Renewal Plan.
- *48. City of West Des Moines notice of consultation meeting concerning proposed Amendment No. 13 to the Amended and Restated Mills Parkway Urban Renewal Plan.
- *49. City of Grimes meeting notice regarding amendment to the Grimes Urban Renewal Plan.

BUDGET ACTIONS

- 50. Memorandum of Budget Actions.

APPOINTMENTS

- 51. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. -- 5:00 p.m.
For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:

<https://www.polkcountyiowa.gov/board-of-supervisors/meeting-agendas-and-minutes/>

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Health and Human Services has delivered the attached State Tax Suspension eligibility notification(s) to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Health and Human Services establishes eligibility for suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

SUBMITTED BY



Eric Kool, Director
Community, Family, and Youth Services

FISCAL IMPACT:

If approved, Polk County would not receive \$1,324.00 in tax revenue which is apportioned between the city, the school district, and the county as provided by the law. Polk County has received \$0.00 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, school district and the county as provided by law.

#8

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate for the parcels legally described as:

LOT 23 BLK 3 INGLESIDE
LOT 168 CRAWFORD PLACE
LOT 12 WARREN PLACE
S 50F LOT 1 INGLE-WOLD

by assigning tax sale certificates of a parcels located in Des Moines, Iowa to the City of Des Moines, Iowa; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.


NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of March 7, 2023, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: none

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 28-23 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in four County held parcels legally described on the resolution and public notice.

Agenda Date: February 21, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Previous resolutions to assign County interest in tax sale properties to City of Des Moines

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal.

Background: Polk County received a proposal from City of Des Moines to acquire four tax sale properties. Polk County is working out an agreement with City of Des Moines to assign the tax sale certificates. The agreement will be approved as part of the public hearing to dispose of the Polk County interest on March 7, 2023.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 7th of March, 2023 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey Polk County's interest in real estate by assigning tax sale certificates of a parcels located in Des Moines, Iowa and legally described as:

LOT 23 BLK 3 INGLESIDE
LOT 168 CRAWFORD PLACE
LOT 12 WARREN PLACE
S 50F LOT 1 INGLE-WOLD

To City of Des Moines, Iowa. For additional information, contact Polk County Public Works, Real Estate Division at (515) 286-3705.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following properties:

Address	District/Parcel	Geo-Parcel	Certificate No.
1516 E 16TH ST DES MOINES	11000413002000	792436304026	00114522200
4124 E UNIVERSITY AVE DES MOINES	06000689002000	92333378019	00114535300

are requesting that the assessment for weed cutting be cancelled; and

WHEREAS, based on the review and investigation by the Polk County Weed Commissioner's office, these assessments were found to be cited incorrectly to the properties; and

WHEREAS, The Polk County Weed Commission recommends the requests for cancelation of the Weed Assessments be approved.

NOW, THEREFORE BE IT RESOLVED that the above referenced certifications be cancelled, including interest and fees and that the Polk County Auditor and Polk County Treasurer are directed to strike said assessments from the tax books of Polk County.

Approved this ____ day of _____, 2023.

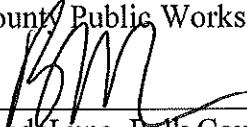
POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department



Bret VandLune, Polk County Weed Commissioner

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution WC-1-23 Request for cancellation of Special Weed Assessments.

Agenda Date: February 21, 2023

Contact Individual: Bret VandeLune, Weed Commissioner, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Certified Weed Assessment on December 13, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approve request for cancellation of special Weed Assessments

Comply with Policy: Yes

Background: Each year the County assesses property owners for destruction of noxious weeds pursuant to Chapter 317 and 331.384 of the *Code of Iowa*. Pursuant to Chapter 427.8, Code of Iowa, the property owner can petition the Board of Supervisors for cancellation of the assessment. The Polk County Weed Commissioner's Office makes a recommendation after investigating and reviewing the request. The Board of Supervisors then may grant or deny the request. The Weed Commission investigated these requests and found the assessments to be cited incorrectly to the properties.

Action Impact: Approval of the resolution approves the cancellation of the special Weed assessments.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the bridge on NE 112th St. over Indian Creek is planned to have a bridge deck overlay completed and the rail will be upgraded as a part of that project; and

WHEREAS, Polk County Public Works has requested a proposal from Calhoun-Burns and Associates, Inc. to create plans for the construction of the rail retrofit; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with the firm of Calhoun-Burns and Associates, Inc. to complete the engineering services specified for the BR1858 Bridge Deck Overlay and Rail Retrofit Project and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Calhoun-Burns and Associates, Inc. and administer the agreement on behalf of Polk County; and


BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE:

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 19-23 to approve a Professional Services Agreement with the firm of Calhoun-Burns and Associates, Inc. for the design and development of the construction plans for the rail retrofit in the BR1858 Bridge Deck Overlay and Rail Retrofit Project.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with the firm of Calhoun-Burns and Associates, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to Calhoun-Burns and Associates, Inc., and administer the agreement on behalf of Polk County, and authorize the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project.

Comply with Policy: Yes

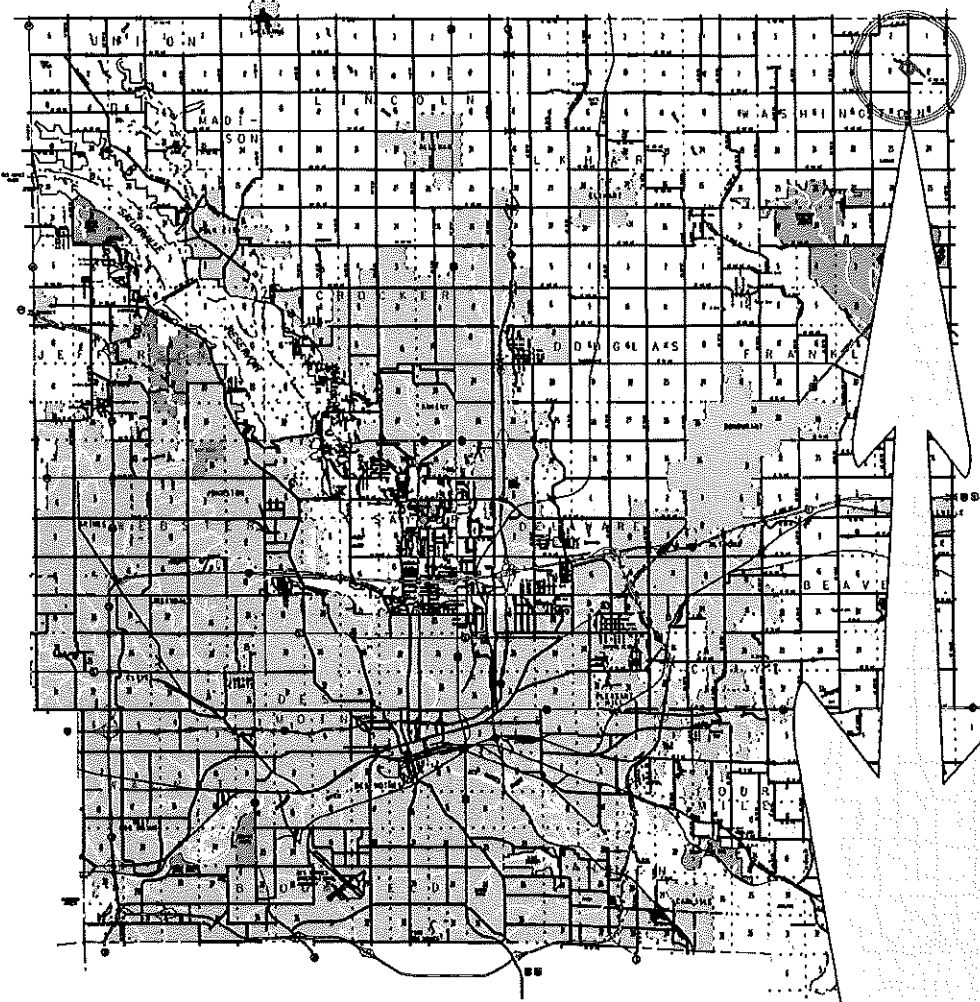
Background: This project includes a bridge deck overlay and replacement of the bridge rail. A Professional Services Agreement was then negotiated to begin the rail retrofit design of this portion of the project for a cost of \$11,750. Polk County Public Works Engineering staff to do survey, design, and administration of overall project.

Action Impact: Allows the project design and development to proceed.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$11,750	N	N		
23/24						

Additional Fiscal Note Information (optional):

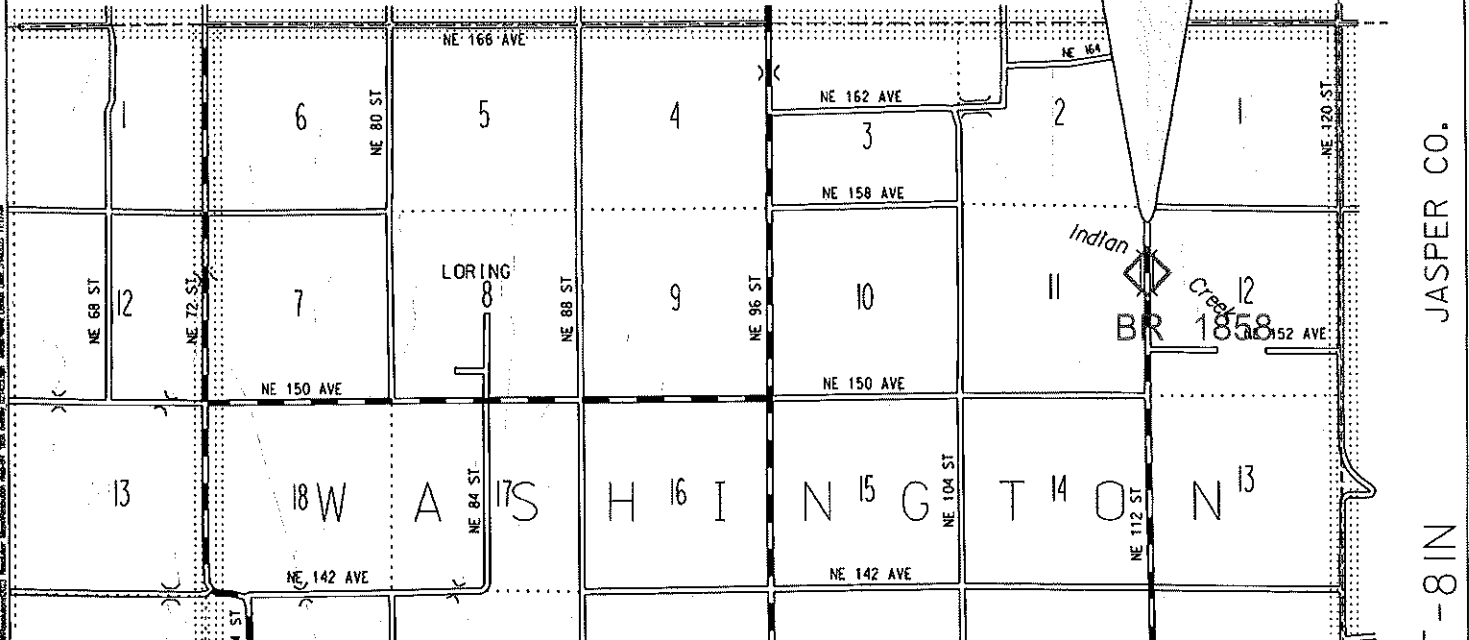


DO NOT SCALE



R-22W

Y CO.



JASPER CO.

-8 IN

RESOLUTION MAP
BR-8158 Bridge Deck Overlay - 112th Street

File Name: I:\B\Projects\8158\8158_Resolution.mxd Date: 10/25/2011 11:27:24 AM
 Project: 8158 Resolution
 Author: [unreadable]
 Title: 8158 Resolution

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Engineering Division needs to fully incorporate the Iowa DOT drafting design standards into the division's drafting software; and

WHEREAS, Polk County Public Works has requested a proposal from The Envision Group, Inc. to incorporate these standards and provide drafting support as needed; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with The Envision Group, Inc. to complete the engineering services specified and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to The Envision Group, Inc. and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$4,440 for integrating/configuring for IDOT standards and \$5,550 for as needed computer aided drafting software support.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 20-23 to approve a Professional Services Agreement with The Envision Group, Inc. to fully incorporate the Iowa DOT drafting design standards into the division's drafting software and provide as needed drafting software support.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with The Envision Group, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to The Envision Group, Inc., and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: This project includes fully incorporating the Iowa DOT drafting design standards into the division's drafting software and as needed hourly drafting software support.

Action Impact: Allows project design and development to continue.

Fiscal Note: \$4,440 for integrating/configuring for IDOT standards and \$5,550 for as needed computer aided drafting software support.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$10,000	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Engineering Division does not staff a traffic engineer and on occasion needs traffic engineering support; and

WHEREAS, Polk County Public Works has requested a proposal from Snyder & Associates, Inc. to provide as needed traffic engineering services; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with Snyder & Associates, Inc. to complete the engineering services specified and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Snyder & Associates, Inc. and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$15,000 for traffic engineering support as requested.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 21-23 to approve a Professional Services Agreement with Snyder & Associates, Inc. to provide traffic engineering support as requested.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with Snyder & Associates, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to Snyder & Associates, Inc., and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: The Polk County Public Works Engineering Division does not staff a traffic engineer and on occasion needs traffic engineering support.

Action Impact: Allows project design and development to continue and supports existing traffic safety infrastructure maintenance.

Fiscal Note: \$15,000 for traffic engineering support as requested.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$15,000	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Public Works Engineering Division needs to develop a traffic signal master plan; and

WHEREAS, Polk County Public Works has requested a proposal from Snyder & Associates, Inc. to develop a traffic signal master plan; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with Snyder & Associates, Inc. to complete the engineering services specified and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

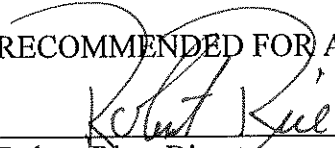
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Snyder & Associates, Inc. and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$34,700 for a traffic signal master plan.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 22-23 to approve a Professional Services Agreement with Snyder & Associates, Inc. to develop a traffic signal master plan.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with Snyder & Associates, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to Snyder & Associates, Inc., and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: The number of signalized intersections Polk County is responsible for will be increasing from 11 to 27, therefore the Polk County Public Works Department needs to develop a traffic signal master plan to inventory and develop a maintenance plan for the 27 traffic signalized intersections either currently controlled by the county, under construction or planned to be constructed with road projects, or to be transferred from the Iowa DOT.

Action Impact: Supports existing traffic signal maintenance and planning for improvements to ensure a positive level of service for users.

Fiscal Note: \$34,700 for a traffic signal master plan.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$34,700	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Public Works Department needs to perform annual bridge inspections; and

WHEREAS, Polk County Public Works has requested a proposal from Shuck-Britson, Inc. to perform bridge inspections; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with Shuck-Britson, Inc. to complete the engineering services specified and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

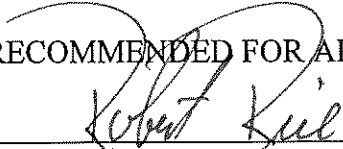
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Shuck-Britson, Inc. and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: \$42,615 for bridge inspection services.

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 23-23 to approve a Professional Services Agreement with Shuck-Britson, Inc. to perform bridge inspections.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with Shuck-Britson, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to Snyder & Associates, Inc., and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: The Federal Highway Administration (FHWA) requires inspection of all public bridges by the local agency. The county has 136 bridges that fall under the requirements for inspection and status reporting to the Iowa DOT through their Structure Inventory and Inspection Management System (SIIMS) system. Shuck-Britson, under this agreement, will perform the required inspections and make the necessary updates to SIIMS.

Action Impact: Supports existing traffic signal maintenance and planning for improvements to ensure a positive level of service for users.

Fiscal Note: \$42,615 for bridge inspection services.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$42,615	N	N		
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the bridge on NE 108th Street over Camp Creek is planned to be replaced;
and

WHEREAS, Polk County Public Works has requested a proposal from Shuck-Britson, Inc. to create plans for the construction of the replacement bridge; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the Professional Services Agreement with the firm of Shuck-Britson, Inc. to complete the engineering services specified for the NE 108th Street Bridge over Camp Creek Bridge Replacement Project (BR6633) and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to Shuck-Britson, Inc. and administer the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Bridge design costs of \$102,388 to be paid by Polk County Public Works

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 24-23 to approve a Professional Services Agreement with the firm of Shuck-Britson, Inc. for the design and development of the construction plans for the replacement of BR6633 – the NE 108th Street Bridge over Camp Creek Bridge Replacement Project.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Professional Services Agreement with the firm of Shuck-Britson, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to Shuck-Britson, Inc., and administer the agreement on behalf of Polk County, and authorize the Public Works Department to negotiate for and acquire easement(s), real property, and Right(s) of Entry needed to construct the project.

Comply with Policy: Yes

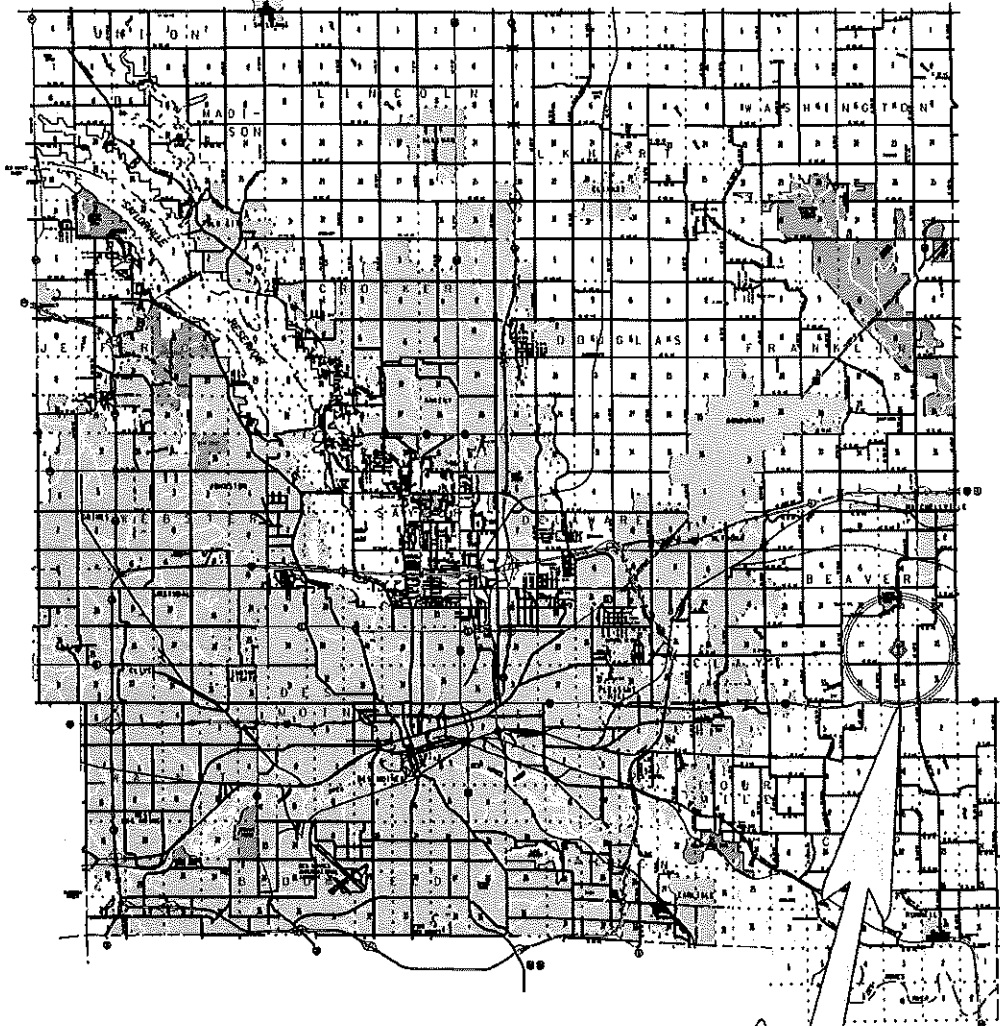
Background: This project removes and replaces BR6633 on NE 108th Street over Camp Creek. A Professional Services Agreement was negotiated to begin the design of the project for a cost of \$102,388. Polk County Public Works Engineering staff to provide inspection and administration of overall project.

Action Impact: Allows the project design and development to proceed.

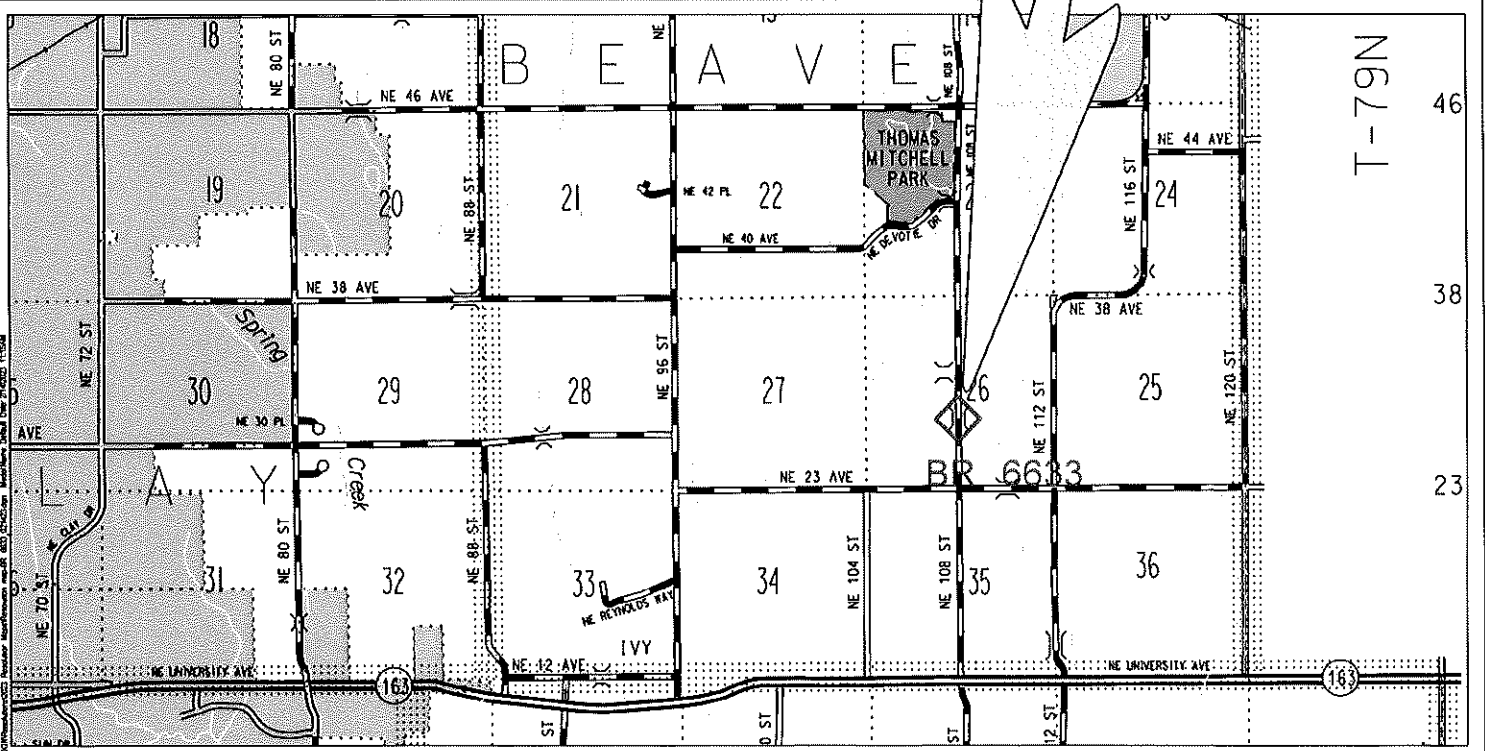
Fiscal Note: Bridge design costs of \$102,388 to be paid by Polk County Public Works

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$102,388	N	N		
23/24						

Additional Fiscal Note Information (optional):



DO NOT SCALE



RESOLUTION MAP
BR-6633 - NE 108th Street

File Name: S:\GIS\Projects\MapServer\BR-6633\MapServer\BR-6633.mxd, MapServer, Date: 2/1/2003, 11:59AM
Printed by: BDC

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, the City of Pleasant Hill and Polk County have determined that doing a traffic study to evaluate the 4-Mile Elementary School and SE 6th Ave & SE 68th St Intersection area would benefit the citizens of Pleasant Hill and Polk County and is of mutual advantage to both parties; and

WHEREAS, an "Agreement for Cooperative Public Services" has been negotiated between representatives of the City of Pleasant Hill and Polk County for conducting said traffic study and the responsibilities of each party; and

WHEREAS, Polk County Public Works has requested a proposal from Snyder & Associates, Inc. to complete said traffic study; and

WHEREAS, Polk County Public Works has reviewed the Professional Services Agreement and recommends approval.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreements, adopts the agreements, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County; and

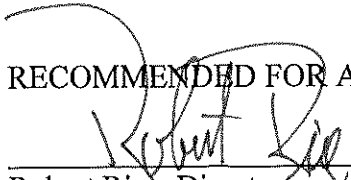
BE IT FURTHER RESOLVED that the Public Works Department is directed to return a copy of the signed agreements to the City of Pleasant Hill and to Snyder & Associates, Inc., and hereby authorize the Public Works Director to administer the agreements on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

#17

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Costs of up to \$25,000 for the traffic study are to be shared equally between Polk County and Pleasant Hill.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 25-23 to approve a Cooperative Public Service Agreement with the City of Pleasant Hill to mutually evaluate the 4-Mile Elementary School and SE 6th Ave & SE 68th St Intersection area traffic concerns and a Professional Services Agreement with the firm of Snyder & Associates, Inc. to conduct said traffic study for the SE 6th Ave & SE 68th St Intersection SE Polk Four Mile Elementary School Traffic Study Project.

Agenda Date: February 21, 2023

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Cooperative Public Service Agreement with the City of Pleasant Hill and the Professional Services Agreement with the firm of Snyder & Associates, Inc., authorize the Chair of the Polk County Board of Supervisors to execute the agreements on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreements to the City of Pleasant Hill and Snyder & Associates, Inc., and administer the agreements on behalf of Polk County.

Comply with Policy: Yes

Background: This project includes Project Administration and Management for the traffic study in the 4-Mile Elementary School and SE 6th Ave & SE 68th St Intersection area.

Action Impact: Allows the project traffic study to proceed.

Fiscal Note: Costs of up to \$25,000 for this project to be shared equally by Pleasant Hill and Polk County.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	NA	\$12,500	N	N		
23/24						

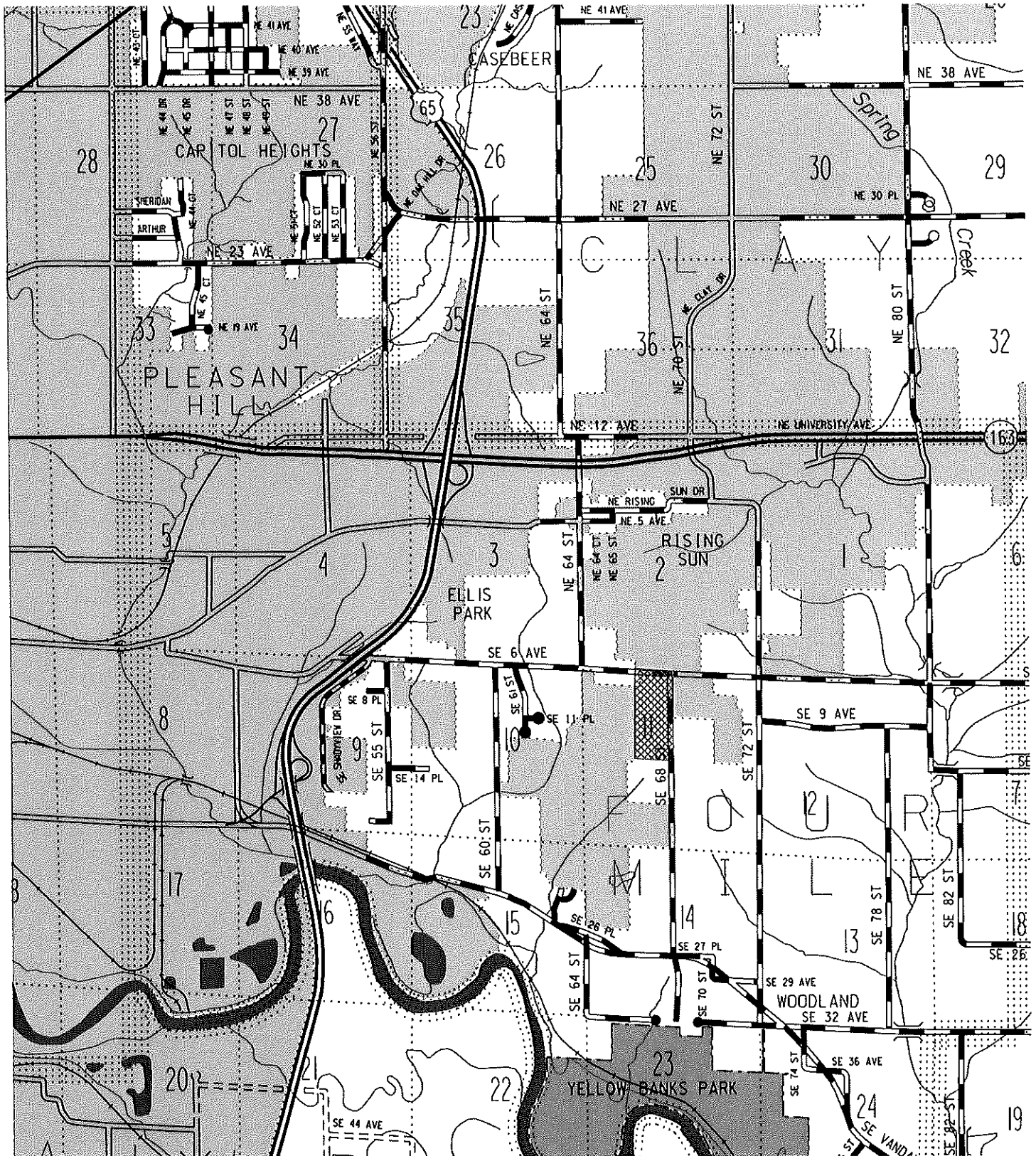
Additional Fiscal Note Information (optional):



ATTACHMENT "E"



PROPOSED LOCATION



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Rench Services LLC desires connection to water main constructed through an agreement by Polk County and the City of Carlisle for Avon Lake residents to be maintained by the City of Carlisle for the property described as:

- LOTS 3 AND 4 IN BLOCK "C" IN LAKE AVON, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Water Main Connection Agreement between Polk County and Rench Services LLC; and

WHEREAS, Rench Services LLC desires to pay the water main connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Water Main Connection Agreement between Polk County and Rench Services LLC and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement; and

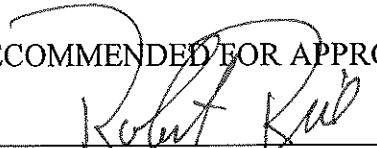
BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Fee of \$5000.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 26-23 approving a water main connection agreement with Rench Services LLC for water connection to the Avon Lake water project to serve their property at 5706 SE 66th Pl.

Agenda Date: February 21, 2023

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Owner desires voluntary connection to Avon Lake water project. The project was constructed through an agreement by Polk County and the City of Carlisle. The public water mains will be maintained by the City of Carlisle.

Action Impact: Provides water main service to the property at 5706 SE 66th Pl and facilitates payment over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Action Requested: Approve a water main connection agreement with Rench Services LLC.

Fiscal Note: Fee of \$5000.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	577.95	Y		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County approved grant agreement with the Iowa Finance Authority on April, 26, 2022 for the construction of the Creekview Wetland; and

WHEREAS, the Iowa Finance Authority has provided an amended agreement to comply with additional information provided through the American Rescue Plan funding.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa has reviewed the proposed amended Agreement; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached agreement and authorizes the Chair of the Polk County Board of Supervisors to executed the agreement on behalf of Polk County; and

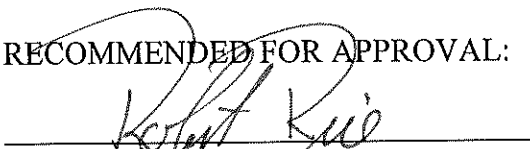
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the Iowa Finance Authority and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: Funding will be tracked and managed through the Public Works Economic Development Fund

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 27-23 to approve amendment to Grant Agreement for the Water Infrastructure Grant between the Iowa Finance Authority and Polk County.

Agenda Date: February 21, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Agreement was approved on April 26, 2022.

Board/Commission Actions: None

Action Requested (Recommended): Approve the amended terms of the Contract, authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to cooperating partner.

Comply with Policy: Yes

Background: The Iowa Finance Authority has awarded funding to Polk County to construct a wetland to improve water quality and reduce flooding in the Fourmile Creek watershed.

Action Impact: Action approves the Chair to sign the contract, Public Works to implement the contract, and allows Polk County to construct a wetland.

Fiscal Note: This expense will be paid and tracked through the economic development fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N		\$500,000	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County is a member of the Fourmile Creek Watershed Management Authority and is actively working to identify opportunities to improve water quality and reduce flooding; and

WHEREAS, Polk County identified a wetland that provides significant watershed benefits and has pursued grant funding to assist with construction of the project; and

WHEREAS, the Iowa Finance Authority has awarded Polk County \$500,000 through the Water Infrastructure Fund Grant Program for construction costs; and

WHEREAS, the Iowa Department of Agriculture and Land Stewardship has awarded Polk County \$250,000 for construction costs; and

WHEREAS, Polk County has allocated \$650,000 of American Rescue Plan Act funding toward wetland costs; and

WHEREAS, Polk County will utilize funding to design, permit, and construct the wetland; and

WHEREAS, Rich Eychaner will be donating land to the City of Ankeny, accepting wetland spoils, and providing \$80,000 to Polk County to assist with spreading spoils on adjacent properties; and

WHEREAS, the City of Ankeny will own the wetland and perform future operations and maintenance.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors has reviewed the proposed Agreement; and

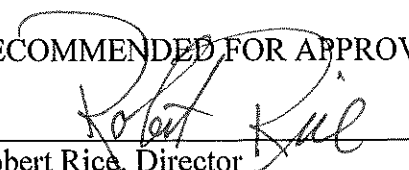
BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the attached Agreement between Polk County, Iowa, Rich Eychaner and the City of Ankeny and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

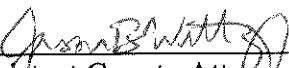


Robert Rice, Director
Polk County Public Works Department

20

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 29-23 to approve Development Agreement for the construction of the Creekview Wetland with the City of Ankeny and Rich Eychaner

Agenda Date: February 21, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Res. No. 67-22 on 4/26/22 approving IDALS Funding
Res. No. 66-22 on 4/26/22 approving IFA Funding
Resolution approving ARPA funding

Board/Commission Actions: N/A

Action Requested (Recommended): Approve the terms of the Contract, authorize the Chair to execute the agreement on behalf of Polk County, direct the Public Works Department to return a copy of the signed agreement to cooperating partners.

Comply with Policy: Yes

Background: Polk County has collaborated with Rich Eychaner and the City of Ankeny to construct a stormwater wetland in the Fourmile Creek watershed. Eychaner will be donating the land, Polk County will construct the wetland, and Ankeny will own and maintain.

Action Impact: Action approves the Chair to sign the contract, Public Works to implement the contract, and allows Polk County to construct a wetland for water quality and flood control.

Fiscal Note: Polk County has previously approved funding commitments from the Iowa Finance Authority, Iowa Department of Agriculture and Land Stewardship, and the American Rescue Plan Act.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						
23/24	N		\$80,000	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on March 8, 2022, the Board of Supervisors approved the terms of the 2022-2027 Collective Bargaining Agreement (the "Agreement") between Polk County and AFSCME Local 1868; and

WHEREAS, the Agreement contemplated a four percent (4%) general wage increase effective at the beginning of the pay period including July 1, 2023; and

WHEREAS, during deliberations for the FY23/24 budget, the Board of Supervisors discussed increasing the AFSCME general wage increase percentage to five percent (5%) to match increases contemplated for non-bargaining and Teamsters-covered employees; and

WHEREAS, in accordance with this discussion, Human Resources prepared a Memorandum of Understanding with AFSCME Local 1868, subject to approval by the Board of Supervisors, to effectuate the contemplate general wage adjustment from 4% to 5% for July 1, 2023.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Memorandum of Understanding and directs the County Auditor and Director of Human Resources to take all necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munnas
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY23/24 budget

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve FY23/24 General Wage Modification Memorandum of Understanding for AFSCME-Covered Employees

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: Approval of 2022-2027 Collective Bargaining Agreement between Polk County and AFSCME Local 1868 on March 8, 2022.

Action Requested (Recommended): Approve modification of the scheduled general wage increase from 4% to 5% for FY23/24 in accordance with the Memorandum of Understanding attached to the Resolution.

Comply with Policy: Yes

Background: AFSCME-covered employees are scheduled to receive a 4% general wage increase in accordance with the 2022-2027 Collective Bargaining Agreement at the beginning of the pay period including July 1, 2023. During budget deliberations, the Board of Supervisors discussed increasing the percentage to 5% to match increases contemplated for non-bargaining employees and Teamsters-covered employees. In accordance with this discussion, Human Resources prepared a Memorandum of Understanding with AFSCME Local 1868, subject to approval by the Board of Supervisors, to effectuate the contemplate adjustment to 5%.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Costs incorporated in the FY23/24 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, during budget deliberations the Board of Supervisors approved extending a 5% base salary increase effective the start of the pay period including July 1, 2023, to Department Heads, Management/Supervisory, and Excluded employees, but excluding Polk County Elected Officials and First and Second Deputies of Elected Officials appointed and compensated under Sections 331.903 and 331.904 of the Code of Iowa.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above recommendation and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marwood
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY23/24 budget

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: FY23/24 General Increases for Non-Bargaining Unit Employees

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Approval of a 5% general increase effective the start of the pay period of 7/1/2023 for Department Heads, Management/Supervisory, and Excluded non-bargaining unit employees, excluding Elected Officials and their Appointed Deputies.

Comply with Policy: Yes

Background: During budget deliberations, the Board of Supervisors agreed upon a 5% general increase for department heads, managers, supervisors, and excluded non-bargaining unit employees for FY23/24.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Costs incorporated in the FY23/24 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa and the National Association of VOCA Assistance Administrators have agreed to terms contained in the attached Sub grant Award Agreement for The Victim’s Rights Week 5k and kid’s fun run/walk event that is being held on Saturday, April 29, 2023, and

WHEREAS, the agreement provides that the National Association of VOCA Assistance Administrators will award \$4,999 for the 2023 Victim’s Rights Week 5k and kid’s fun run/walk expenditures, per agreement terms herein.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2022.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Jeff Edgar, Director
Polk County Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Grant award revenue of \$4,999.00.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Subgrant Award Agreement with the National Association of VOCA Assistance Administrators to fund the 2023 Crime Victim’s Rights Week 5k run/walk and kid’s fun run expenses.

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The National Association of VOCA Assistance Administrators and Polk County, Iowa desire to enter-into in a Subgrant Award Agreement for Polk County, Iowa to be awarded grant funds for the promotional expenses to implement the 2023 Crime Victim’s Rights Week 5k walk/run and kid’s fun run event. A multidepartment team has planned the event to bring awareness to the experiences and voices of survivors of crime in the Polk County community. On April 29, 2023, the walk/run will be held in conjunction with a resource fair and family-friendly celebration of survivors to bring awareness to the experiences and needs of survivors in our community.

Action Impact: Approval of the Subgrant Award Agreement will allow the Polk County multidepartment planning team to receive reimbursement from the National Association of VOCA Assistance Administrators for funds used to implement this event.

Fiscal Note: The estimated revenue is \$4,999.00 for FY22/23.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y			\$4,999.00	Y		10129005
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on December 16, 2022, the Polk County Medical Examiner position became vacant; and

WHEREAS, Human Resources has been actively recruiting for Medical Examiner candidates; and

WHEREAS, due to the lack of qualified candidates and the specialty involved with this position and recruitment, Human Resources recommends engaging a search firm experienced in recruiting and placing physicians; and

WHEREAS, Jackson Physician Search is a firm specializing in the recruitment and placement of physicians, and Human Resources recommends engaging the firm to provide such services to Polk County.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa authorizes Human Resources to engage Jackson Physician Search to provide Medical Examiner recruitment services and directs the Director of Human Resources to take all necessary steps to implement this resolution, and further authorizes the Director of Human Resources to sign any necessary document in furtherance of this Resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney
By: Ralph Marantz
Assistant County Attorney

FISCAL NOTE: Costs are anticipated to be a maximum of \$35,000.

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Authorizing Human Resources to Engage Jackson Physician Search for Medical Examiner Recruitment Services

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: None.

Action Requested (Recommended): Authorize Human Resources to engage Jackson Physician Search for Medical Examiner recruitment services.

Comply with Policy: Yes

Background: Human Resources has been actively recruiting for Medical Examiner candidates; however, due to the lack of qualified candidates to date and the specialty involved in this recruitment, Human Resources recommends engaging a firm experienced in recruiting and placing physicians.

Action Impact: Authorizes Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Costs incorporated in the FY23/24 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24			\$35,000				

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the water quality is a top priority for the Board of Supervisors, and

WHEREAS, a large scale study is needed to determine types and sources of pollution in multiple waterways in Polk County, and

WHEREAS, the County Administrator is proposing a position to lead the Central Iowa Source Water Research Assessment (CISWRA) project for an estimated time period of two years, and

WHEREAS, the Human Resources Department conducted a job analysis of the proposed position, and

WHEREAS, the Human Resources Department is recommending the following position modification:

- Create one (1) temporary CISWRA Project Lead position, Excluded grade 25, range \$97,543-\$128,582, for a period not to exceed two (2) years.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Musasco
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$34,877 for FY22/23, \$158,073 for FY23/24, and \$128,797 for FY24/25. Funding will be reimbursed through the American Rescue Plan Act.

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Board of Supervisors' Office

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) temporary CISWRA Project Lead position, Excluded grade 25, range \$97,543-\$128,582, for a period not to exceed two (2) years.

Comply with Policy: Yes

Background: To continue efforts of water quality initiatives in Polk County, a large scale study is needed to determine types and sources of pollution in multiple waterways. The County Administrator is proposing a position to lead the Central Iowa Source Water Research Assessment (CISWRA) for an estimated project period of two years. The Human Resources Department conducted a job analysis of the proposed position and is recommending the position modification.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$34,877 for FY22/23, \$158,073 for FY23/24, and \$128,797 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$34,877		Y	10109000	
23/24	Y	0	\$158,073		Y	10109000	
24/25	Y	0	\$128,797		Y	10109000	

Additional Fiscal Note Information (optional): Funding will be reimbursed through the American Rescue Plan Act.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Deputy Director of Conservation requested a review of the Park Planner position, and

WHEREAS, the Human Resources Department conducted a thorough job analysis of the position, and

WHEREAS, the Human Resources Department is recommending the following position modification:

- Reclassify one (1) Park Planner position, Excluded grade 17, range \$67,050-\$88,102, to one (1) Park Planner position, Excluded grade 21, range \$80,825-\$106,356.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeffrey Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph M. M... J
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$1,847 for FY22/23, \$7,953 for FY23/24, and \$13,262 for FY24/25.

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Conservation Department

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Park Planner position, Excluded grade 17, range \$67,050-\$88,102, to one (1) Park Planner position, Excluded grade 21, range \$80,825-\$106,356.

Comply with Policy: Yes

Background: The Deputy Director of Conservation requested a review of the Park Planner position. Human Resources Department conducted a thorough job analysis of the position and recommends the position modification.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$1,847 for FY22/23, \$7,953 for FY23/24, and \$13,262 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	0	\$1,847		Y	10466101	
23/24	Y	0	\$7,953		Y	10466101	
24/25	Y	0	\$13,262		Y	10466101	

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Attorney and County Administrator have reviewed the operations and current volume of work of the Office of the Polk County Attorney - Civil Division, and

WHEREAS, based on that review, the County Attorney requests the creation of a temporary Assistant County Attorney position for an initial term not to exceed fifty-two (52) weeks with the option to extend the term for an additional six (6) months at the discretion of the County Administrator, and

WHEREAS, the County Attorney is requesting the following position modification:

- Create one (1) temporary Assistant County Attorney position, AFSCME grade ATTY, range \$89,891-\$154,602, for a period not to exceed fifty-two (52) weeks.

WHEREAS, the based on the review, Polk County desires to create one (1) temporary Assistant County Attorney position, as described, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this Resolution and further authorized the Director of Human Resources to sign any necessary document in furtherance of this Resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murray
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$46,843 for FY22/23 and \$93,561 for FY23/24.

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the County Attorney’s Office

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) temporary Assistant County Attorney position, AFSCME grade ATTY, range \$89,891-\$154,602, for a period not to exceed fifty-two (52) weeks with the option to extend the term for an additional six (6) months at the discretion of the County Administrator.

Comply with Policy: Yes

Background: The County Attorney and County Administrator have reviewed the operations and current volume of work of the Office of the Polk County Attorney - Civil Division and are requesting the creation of a temporary Assistant County Attorney position for a period not to exceed fifty-two (52) weeks.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$46,843 for FY22/23 and \$93,561 for FY23/24.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$46,843		Y	10059000	
23/24	Y	1	\$93,561		Y	10059000	
24/25	N	0	\$0		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Administrator has conducted a review of operations within the Medical Examiner’s Office, and

WHEREAS, the County Administrator is recommending an additional position to support additional workload and improve operational efficiency, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Create one (1) Lead Medicolegal Death Investigator position, AFSCME grade 22, range \$73,609-\$96,605.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murawski
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$28,184 for FY22/23, \$126,179 for FY23/24, and \$134,654 for FY24/25.

#28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Medical Examiner’s Office

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) Lead Medicolegal Death Investigator position, AFSCME grade 22, range \$73,609-\$96,605.

Comply with Policy: Yes

Background: The County Administrator has conducted a review of operations within the Medical Examiner’s Office and is recommending an additional Lead Medicolegal Death Investigator position to support additional workload and improve operational efficiency.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Estimated cost is \$28,184 for FY22/23, \$126,179 for FY23/24, and \$134,654 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	1	\$28,184		Y	10471110	
23/24	N	0	\$126,179		N		
24/25	N	0	\$134,654		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the County Administrator has conducted a review of operations within the Medical Examiner’s Office, and

WHEREAS, phlebotomy services are no longer conducted by the Medicolegal Death Investigator classification, and

WHEREAS, the Sheriff’s Office is requesting the creation of a classification to perform phlebotomy services, as they are necessary for law enforcement investigations, and

WHEREAS, the proposed classification will be compensated through a contracted fee based agreement, and

WHEREAS, the Sheriff’s Office is requesting the following position modifications:

- Create on-call pool of Phlebotomist positions.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modifications and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munsco
Assistant County Attorney

FISCAL NOTE: The estimated cost is \$31,200 per FY for FY22/23, FY23/24, and FY24/25. Staff expenses will be offset by invoicing external jurisdictions for services.

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Sheriff's Office

Agenda Date: February 21, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create on-call pool of Phlebotomist positions.

Comply with Policy: Yes

Background: The County Administrator has conducted a review of operations within the Medical Examiner's Office. Phlebotomy services are no longer conducted by the Medicolegal Death Investigator classification, however are necessary for law enforcement investigations. As such, the Sheriff's Office is requesting the creation of a Phlebotomist classification in an on-call capacity to perform phlebotomy services. The proposed classification will be compensated through a contracted fee based agreement.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost is \$31,200 per fiscal year for FY22/23, FY23/24, and FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y	N/A	\$31,200		Y	10041001	
23/24	Y	N/A	\$31,200		Y	10041001	
24/25	Y	N/A	\$31,200		Y	10041001	

Additional Fiscal Note Information (optional): Staff expenses will be offset by invoicing external jurisdictions for services.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, effective July 1, 2022, Polk County, Iowa, with cooperation from the Polk County Mental Health and Disability Services Region, entered into a Provider Agreement with Broadlawns Medical Center, which expires June 30, 2025; and

WHEREAS, the rate included in that Provider Agreement was incorrect as to the payment for the Regular Intensity Integrated Services; and

WHEREAS, Polk County, Iowa and Broadlawns Medical Center desire to amend their original Provider Agreement to reflect the correct rate of \$888.74 effective July 1, 2022; and

WHEREAS, the Polk County Mental Health and Disability Services Region shall continue to administer the Provider Agreement and oversee services to certain persons with mental illness and intellectual and/or developmental disabilities; and

WHEREAS, the total amount of services purchased through this Amended Provider Agreement would increase 1.8% from \$4,809,702 to \$4,894,134; and

WHEREAS, funds are available in the Polk County Mental Health and Disability Services Region Budget for FY22/23 to provide this level of service.

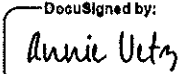
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Broadlawns Medical Center to correct the rate for Regular Intensity Integrated Services for FY22/23 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

By: _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


By:  _____
DocuSigned by:
Annie Vetz
88AF93452464428...

#30

Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

**KIMBERLY GRAHAM
POLK COUNTY ATTORNEY**

By: 
Assistant County Attorney

FISCAL NOTE: increase 1.8% from \$4,809,702 to \$4,894,134

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving an Amendment to an Agreement with Broadlawns Medical Center.

Agenda Date: February 21, 2023

Contact Individual: Annie Uetz, Director, Polk County Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an Agreement with Broadlawns Medical Center for Integrated Services for eligible individuals in the Mental Health and Disability Services system. The Agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: The Polk County Mental Health and Disability Services Region Governing Board will review the Amended Agreement to correct the rate for Regular Intensity Integrated Services effective July 1, 2022.

Comply with Policy: Yes

Background: This action is required for the Polk County Board of Supervisors approve and sign the Amended Agreement with Broadlawns Medical Center to reflect the correct rate for Regular Intensity Integrated Services. Funds are available in the Polk County Mental Health and Disability Services Region Budget for FY22/23 to provide this level of service. Polk County has been paying the correct rate of \$888.74 rate since July 1, 2018.

Action Impact: The total amount for this Agreement will increase 1.8% from \$4,809,702 to \$4,894,134.

Fiscal Note:

Fiscal Year	Budgeted ? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$4,894,134	\$0	Y	100444030. 84032.329.4 496i	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3125 SW 13th Place, Des Moines, Iowa 50315; and

WHEREAS, bids were received by 2:00PM on 1/31/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$29,860.00
FexSteve Limited Company	\$34,350.00
Richmond Construction	\$38,900.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$29,860.00**; and

WHEREAS, FAB Rehab, Edward Gracia and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$29,860.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#31

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$21,075
FY 22/23 expenses	\$29,860

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3125 SW 13th Place, Des Moines, Iowa 50315

Agenda Date: February 21, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Edward Gracia owns a property at **3125 SW 13th Place, Des Moines, Iowa 50315**. Mr. Gracia has 2 children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 31, 2023**. The following bids were received:

FAB Rehab	\$29,860.00
FexSteve Limited Company	\$34,350.00
Richmond Construction	\$38,900.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$29,860.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$18,000	\$18,000	N	10223018.77440.01	10223018.52440
2022-23	Y	\$3,075	\$3,075	N	10223018.77440.05	10223018.52440
2022-23	Y	\$8,785	\$0	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3522 SW 12th Place, Des Moines, Iowa 50315; and

WHEREAS, bids were received by 2:00PM on 1/31/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$43,350.00
FAB Rehab	\$45,950.00
Richmond Construction	\$51,200.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$43,350.00**; and

WHEREAS, FexSteve Limited Company, Hannah and Nicholas Kirkendall and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$43,350.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#32

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$19,350.00
FY 22/23 expenses	\$43,350.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3522 SW 12th Place, Des Moines, Iowa 50315

Agenda Date: February 21, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Hannah and Nicholas Kirkendall own a property at **3522 SW 12th Place, Des Moines, Iowa 50315**. Mr. and Mrs. Kirkendall have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 31, 2023**. The following bids were received:

FexSteve Limited Company	\$43,350.00
FAB Rehab	\$45,950.00
Richmond Construction	\$51,200.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$43,350.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$19,350	\$19,350	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$24,000	\$24,000	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3630 E. 8th Street, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 1/24/2023; publicly opened and read by the Polk County General Services Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$15,800.00
FAB Rehab	\$18,399.00
FexSteve Limited Company	\$19,600.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$15,800.00**; and

WHEREAS, Richmond Construction, James and Shawna Murrell, and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$15,800.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#33

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kim Graham
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$15,800.00
FY 22/23 expenses	\$15,800.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3630 E. 8th Street, Des Moines, Iowa 50316

Agenda Date: February 21, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

James and Shawna Murrell own a property at **3630 E. 8th Street, Des Moines, Iowa 50316**. Mr. and Mrs. Murrell have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 24, 2023**. The following bids were received:

Richmond Construction	\$15,800.00
FAB Rehab	\$18,399.00
FexSteve Limited Company	\$19,600.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$15,800.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$15,800	\$15,800	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$0	\$0	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the City of Des Moines provides city residents the opportunity to dispose of yard waste and debris through the MEGA Scrub Day program; and

WHEREAS, the City of Des Moines is requesting the use of the County owned parking lot located at River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, for the one (1) day event; and

WHEREAS, Polk County has attached an Agreement authorizing the use of the parking lot to the City of Des Moines on Saturday, May 20, 2023; and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with the City of Des Moines for use of the River Place parking lot during MEGA Scrub Day, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

22/23-010

RECOMMENDED FOR APPROVAL:

By: 
Scott Ourth, Director
General Services

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: No fiscal impact to the County.

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the City of Des Moines use of County owned parking lot, River Place, 2309 Euclid Avenue, Des Moines, Iowa 50310, during MEGA Scrub Day on May 20, 2023.

Agenda Date: February 21, 2023

Contact Individual: Scott Ourth, Director of General Services
286-3129

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy:

Background: The City of Des Moines holds annual MEGA Scrub Day events throughout Des Moines that allows City residents to dispose of yard waste and debris. This program has used the River Place parking lot for more than 10 years and the City wishes to continue use through the attached parking agreement.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the mobile homes on the attached list have been destroyed, dismantled, or removed from their mobile home park or from Polk County; and

WHEREAS, Polk County, Iowa or private buyers may be holding tax sale certificates to some of the mobile homes on the attached list; and

WHEREAS, Iowa Code Section 435.25(3) requires the abatement of taxes when mobile homes have been removed from the County where the taxes are owing or where the treasurer determines that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa, having been informed by the Polk County Treasurer that it is administratively impractical to pursue collection of certain taxes, interest, and costs related to the mobile homes referenced in the attached parcel list, hereby abates all taxes, together with all late interest, costs and fees on those mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that the Polk County Treasurer is directed to strike from the tax books the reference to the mobile homes referenced in the attached parcel list; and

BE IT FURTHER RESOLVED that with reference to all mobile homes on the attached list, any private tax sale buyers and the Polk County Public Works Real Estate Division are directed to return the tax sale certificates to the Polk County Treasurer to be cancelled.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary Wells
Mary Wells, Polk County Treasurer
Polk County Treasurer's Office

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: February 2023 Manufactured Home Abatement

Agenda Date: 2/21/2023

Contact Individual: Kyle Rice
Chief Executive Officer
Polk County Treasurer

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or residing in the State of Iowa.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Additional Fiscal Note Information (optional): Abate Taxes - \$25,038.00, Cancel Tax Sales - \$7,617.00

February 2023 MH Abatement				
<u>Parcel Number</u>	<u>Tax Sale Year</u>	<u>Buyer</u>	<u>TS Amount</u>	<u>Tax and Late Interest</u>
6604N			\$	201.00
NEB69A25298			\$	327.00
0539950779D			\$	292.00
A73176			\$	201.00
MDC376007IN			\$	103.00
010P10452			\$	74.00
14678			\$	75.00
191165			\$	327.00
0430222N	2009		\$ 1,269.00	4,751.00
14917			\$	187.00
2021081C5558	2011		\$ 1,440.00	3,549.00
39A21018	2015		\$ 1,004.00	2,491.00
3630MH	2012		\$ 870.00	2,651.00
48853	2012		\$ 1,518.00	3,523.00
KSDH05B17F40781A	2008		\$ 1,516.00	6,107.00
GJ081301			\$	179.00
			\$ 7,617.00	25,038.00
		Total:	\$	32,655.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on September 4, 2018, Polk County, Iowa entered into an Agreement For Loan, Lien and Repayment (the Agreement) with William and Sue Stevens and Larry and Judi Greene; and,

WHEREAS, the Agreement was filed at Book 17066, Pages 59-64 in the Polk County Recorder's Office; and,

WHEREAS, pursuant to the Agreement, Polk County, Iowa has a lien against the property of Larry and Judi Greene to secure the loan made to them; and,

WHEREAS, the property encumbered by Polk County's lien as it relates to Larry and Judi Greene is described as Lot 17 Alleman Country Estates Plat NO. 3; District/Parcel 252/0003-033-117; Locally known as 820 NE 134th Avenue, Alleman, IA 50007; and,

WHEREAS, on April 27, 2021, Polk County, Iowa and Larry and Judi Greene entered into a First Amended Agreement For Loan, Lien and Repayment (First Amended Agreement); and,

WHEREAS, the First Amended Agreement was filed at Book 18500, Pages 874-887 in the Polk County Recorder's Office; and,

WHEREAS, on January 24, 2023, Polk County, Iowa and Larry and Judi Greene entered into a Second Amended Agreement For Loan, Lien and Repayment (Second Amended Agreement); and,

WHEREAS, the Second Amended Agreement was filed at Book 19382, Pages 775-800 in the Polk County Recorder's Office; and,

WHEREAS, as of February 8, 2023, Larry and Judi Greene have paid \$27,250 to Polk County, Iowa, satisfying the terms of the Agreement, First Amended Agreement, and Second Amended Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa acknowledges that Larry and Judi Greene have satisfied the terms of the Agreement, First Amended Agreement, and Second Amended Agreement by repaying the loan in the amount of \$27,250 and authorizes the Chairperson of the Polk County Board of Supervisors to sign the Release of Lien and Satisfaction of Agreement, First Amended Agreement and Second Amended Agreement for Loan, Lien and Repayment on behalf of Polk County, Iowa.

BE IT FURTHER RESOLVED the Polk County Auditor's Office is directed to record the Release of Lien and Satisfaction of Agreement, First Amended Agreement and Second Amended Agreement for Loan, Lien and Repayment in the Polk County Recorder's Office.

#36

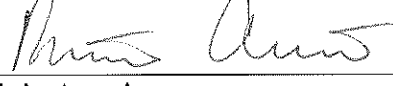
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chairperson

RECOMMENDED FOR APPROVAL & APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Dominic Anania
Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Release of lien and satisfaction of Agreement, First Amended Agreement, and Second Amended Agreement for Loan, Lien, and Repayment.

Agenda Date: February 21, 2023

Contact Individual: Dominic Anania, Polk County Attorney's Office, 515-286-2039

Board/Commission Actions: NA

Action Requested (Recommended): Resolution authorizes the chairperson of the BOS to sign a release and satisfaction of a loan agreement Polk County previously entered into with Larry and Judi Greene. Larry and Judi Greene have paid off their loan in the amount of \$27,250. The resolution authorizes the Polk County Auditor's Office to file the signed Release and Satisfaction with the Polk County Recorder's Office.

Comply with Policy: Yes

Background: See above.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, Polk County originally entered into a 28E Agreement to establish the creation of the Neighborhood Development Corporation on September 8, 1998 to plan, coordinate and implement public and private redevelopment efforts within the Chartered and Designated neighborhoods as approved by the City of Des Moines City Council in the City of Des Moines, Iowa which was extended in October 2015 to July 2018; and,

WHEREAS, the Neighborhood Development Corporation wishes to conduct redevelopment efforts at the former Cold Storage building at 2714 7th Avenue in Des Moines.

WHEREAS, the Polk County Board of Supervisors will contribute \$500,000 to the Neighborhood Development Corporation for the redevelopment efforts at 2714 7th Avenue in Des Moines.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached 28E agreement with Neighborhood Development Corporation for funding to redevelop the former Cold Storage building at 2714 7th Ave in Des Moines.

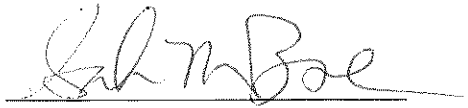
Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

#37

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$500,000

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: 28E Agreement with the Neighborhood Development Corporation for redevelopment of the former Cold Storage building at 2814 7th Ave.

Agenda Date: February 21, 2023

Contact Individual: Sarah Boese, 286-3895

Previous Action taken by the Board: December 5, 2017

Board/Commission Actions: none

Action Requested (Recommended): Approval

Comply with Policy:

Background: The Neighborhood Development Corporation was created in 1998 to address housing and revitalization in neighborhoods in the City of Des Moines. NDC and the City of Des Moines have identified a redevelopment opportunity at the former Cold Storage building at 2814 7th Ave, which is in an area that is experiencing revitalization efforts.

Action Impact: Approval of the terms of the attached agreement to provide funding to the Neighborhood Development Corporation for redevelopment of the former Cold Storage building at 2814 7th Ave in Des Moines.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$500,000				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that

the following Resolution be adopted:

WHEREAS, Polk County routinely partners with the City of Des Moines on parks and recreation projects; and,

WHEREAS, the City of Des Moines is undertaking a \$18,000,000 renovation of the former Grubb YMCA at 1611 11th Street and 1600 9th Street in Des Moines; and,

WHEREAS, the Northside Area Community Recreation Center will serve the public purpose of providing a facility for children and families to recreate and access critical community services; and

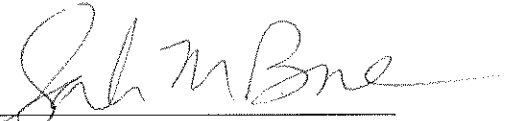
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with the City of Des Moines and the Des Moines Parks and Recreation Foundation.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$500,000

#38

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreement with the City of Des Moines and the Des Moines Parks & Recreation Foundation.

Agenda Date: February 21, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Polk County has partnered with the City of Des Moines on numerous parks and recreation projects. Polk County has included funding in the FY23/24 to assist with the renovation of the Grubb YMCA in the vicinity of 1611 11th Street and 1600 9th Street in Des Moines.

Action Impact: Approving funding agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$500,000		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Polk County, Iowa has been actively engaged, and will benefit from, the development of a Central hub that will allow all of the public safety answering points serving the residents of Polk County to have direct communication and share data received through 911 and other calls requiring public safety response. It will allow disparate computer aided dispatch (CAD) systems to share data, validate resources, and allow nearest unit dispatch. This system will reduce call times and provide the opportunity to allow seamless dispatch of resources without degradation of information to police, fire, EMS and other agencies required for emergency response. This project requires the tracking and follow through on multiple vendor contracts and interagency agreements. A consultant was used over the previous year to assist in the development and management of these contracts and agreements; and,

WHEREAS, an existing State of Iowa contract was used to identify and select an acceptable agency to provide this resource in 2022 which was paid for through other grant resources; and,

WHEREAS, Robert Half International, Inc. has entered into the current agreement with Polk County Emergency Management and has provided the existing project manager whose contract is able to be extended to fill these duties.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Robert Half Technology and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

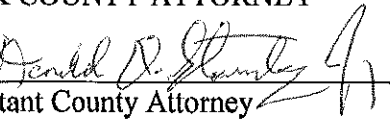
Chairperson

RECOMMENDED FOR APPROVAL:

A. J. Mumm
AJ Mumm, Director
Polk County Emergency Management

39

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23 \$187,200

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Extension of contract with Robert Half for implementation of the CAD to CAD project.

Agenda Date: February 21, 2023

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: None
Board/Commission Actions: N/A

Action Requested (Recommended): Approve agreement

Comply with Policy: Yes

Background: Polk County, Iowa has been actively engaged, and will benefit from, the development of a Central hub that will allow all of the public safety answering points to have direct communication and share data received through 911 and other calls requiring public safety response. It will allow disparate computer aided dispatch (CAD) systems servicing residents of Polk County, Iowa to share data, validate resources, and allow nearest unit dispatch. This system will reduce call times and provide the opportunity to allow seamless dispatch of resources without degradation of information to police, fire, EMS and other agencies required for emergency response. This project requires the tracking and follow through on multiple vendor contracts and interagency agreements. A consultant was used over the previous year, paid to assist in the development and management of these contracts and agreements. This will allow an extension of the existing project manager contract providing oversight of the CAD to CAD/CAD improvement project. The term of this agreement will be 12 months beginning on approximately February 15th, 2023 and the cost is not to exceed \$187,200.

Action Impact: Approve agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$187,200			20109037	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Children’s Cancer Connection, Inc. is a 501(c)(3) non-profit dedicated to connecting Iowa families affected by childhood cancer providing opportunities that encourage relationships and strengthen communities; and,

WHEREAS, Children’s Cancer Connection, Inc. has applied for a Polk County Community Development Grant to assist with a renovation project located at 5671 Greendale Road, Johnston, Polk County, Iowa. The renovation project will focus on a memorial garden, ADA compliant bathroom remodel, kitchen updates and an outdoor ADA compliant playground; and,

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the Children’s Cancer Connection, Inc. to award grant funds for the renovation project that will provide safe programming services for children and their families; and,

WHEREAS, the grant award will serve the public purpose by providing a safe and accessible environment for children and their families to utilize indoor and outdoor space for recreational activities, bonding and programming services. Children’s Cancer Connection, Inc. provides over 60 programs and this project will allow them to expand services to families affected by childhood cancer. The outdoor space will be available to the public after programming hours; and,

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant funds shall only be used for the approved renovation project, which will include a memorial garden, ADA bathroom remodel, kitchen updates and an outdoor ADA compliant outdoor area; and,

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$75,000.00 to Children’s Cancer Connection, Inc. and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

#40

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator, Board of Supervisors Office

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

POLK COUNTY ATTORNEY

By: [Signature]
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$75,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Development Grant for Children’s Cancer Connection, Inc. a 501(c)(3) non-profit organization.

Agenda Date: February 21, 2023

Contact Individual: Lisa Moody-Tunks, Grant Administrator
 Polk County Board of Supervisors
 515-286-2272

Previous Action taken by the Board: Prior Community Betterment Grant Award May 31, 2022 for \$3,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Children’s Cancer Connection, Inc. is a non-profit organization dedicated to connecting Iowa families affected by childhood cancer and providing opportunities that encourage relationships and strengthen community. Children’s Cancer Connection, Inc. applied for a Community Development Grant for a renovation project located at 5671 Greendale Road, Johnston, Polk County, Iowa. The renovation project will focus on a memorial garden, bathroom remodel for ADA compliance, kitchen updates and outdoor ADA playground.

The project will serve the public purpose by providing a safe and accessible environment for children and their families to utilize indoor and outdoor space for recreation activity, bonding and programming services. Children’s Cancer Connection, Inc. provides over 60 programs and this project will allow them to expand services to families affected by childhood cancer. The park will be available for public use outside of programming hours.

Action Impact: The adoption of this resolution will award \$75,000.00 of gaming revenue to Children’s Cancer Connection, Inc. and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards shall be paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	Y		\$75,000.00		N	4010932.79410	
23/24							

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

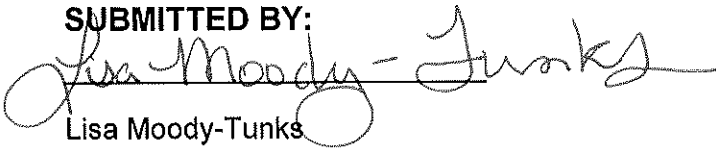
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$16,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:


Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$16,000.00 from the Community Betterment fund, FY 22-23

#41

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: February 21, 2023

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-February 7, 2023 for \$4,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$16,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$16,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
February 21, 2023

Hip-Hope Inc.	\$7,000.00
Homes of Oakridge Human Services, Inc. fiscal agent for Refugee Alliance of Central Iowa	\$5,000.00
Iowa Health Foundation d/b/a Blank Children's Hospital and fiscal agent for Iowa Alliance for Drug Endangered Children	\$4,000.00
TOTAL	\$16,000.00



JULIE M. HAGGERTY
POLK COUNTY RECORDER
REGISTRAR OF VITAL RECORDS

February 13, 2023

Polk County Board of Supervisors
Tom Hockensmith, Chair
Polk County Administration Building
Room 350
111 Court Avenue
Des Moines, Iowa 50309

Re: Refund for Recording Fees, Legacy Bank

Dear Supervisor Hockensmith,

On September 29, 2022, two (2) identical deeds were submitted to our office via electronic submission by Legacy Bank in Clive, Iowa. One was recorded in Book 19280 Page 521 and the other in Book 19280 Page 555. Transfer tax of \$255.00 was paid on both transactions, when it should have only been paid once. The Iowa Department of Revenue has reimbursed Legacy Bank \$211.18 for its portion (82.75%) of the tax paid.

Our office has verified the error and attached our documentation to this request for refund. The county portion of the refund is: \$44.02 (17.25%).

I am requesting that you approve payment of \$44.02 for overpayment of transfer tax to:

Legacy Bank
Attn: Kim Groh
12901 University Avenue
Clive, Iowa 50325

Please call me if you have any questions regarding this transaction at x3160.

Thank you,

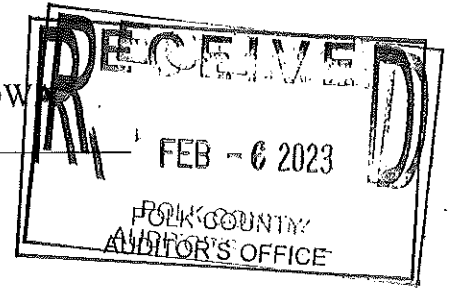
A handwritten signature in cursive script that reads "Julie M. Haggerty".

Julie M. Haggerty
Polk County Recorder

Attachment: 4pp

#2/2

IN THE SHERIFF'S OFFICE OF POLK COUNTY, IOWA



IN THE MATTER OF THE CONDEMNATION OF CERTAIN RIGHTS IN LAND FOR THE HAMILTON DRAIN EAST SYSTEM STORM SEWER IMPROVEMENTS—PHASE 3 (7 Days Cash, LLC (Contract Seller) and Marcus A. Sanders and Justin W. Sanders (Contract Buyer); 716 East Douglas Avenue, Des Moines, Iowa 50316),

by the

CITY OF DES MOINES, IOWA,
IA077011A

Applicant.

NOTICE OF APPRAISEMENT OF DAMAGES AND TIME FOR APPEAL

TO:

Titleholders:

7 Days Cash, LLC (Contract Seller; Book 19196, Page 916)
c/o Law Offices of Charles W. Hendricks, P.C.
1454 30th Street, Suite 202, West Des Moines, Iowa 50266

Marcus A. Sanders, aka Marcus Anthony Sanders, and Justin W. Sanders, a married couple (Contract Buyer; Book 19196, Page 916)
716 East Douglas Avenue, Des Moines, Iowa 50316

Lienholders, Encumbrancers, Leaseholders, and Interested Parties:

State of Iowa (Judgment Holder against Marcus Anthony Sanders; AGCR335077 and FECR335075)
c/o Iowa Attorney General
1305 E. Walnut Street, Des Moines, IA 50319

Taxing Authority:

Polk County, Iowa, c/o Polk County Auditor, Polk County Administration Building, 111 Court Avenue, Room 230, Des Moines, IA 50309

LEGAL DESCRIPTION:

Permanent Easement- 082-P1

THE NORTH 34.00 FEET, LOT 6, BLOCK 6, HOFFMAN PLACE, AN

#43

OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA, CONTAINING (2,040 SQUARE FEET) 0.05 ACRES MORE OR LESS.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

Temporary Construction Easement- 082-T1

THE SOUTH 20.00' OF THE NORTH 54.00 FEET, LOT 6, BLOCK 6, HOFFMAN PLACE, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA. CONTAINING (1,200 SQUARE FEET) 0.03 ACRES MORE OR LESS.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

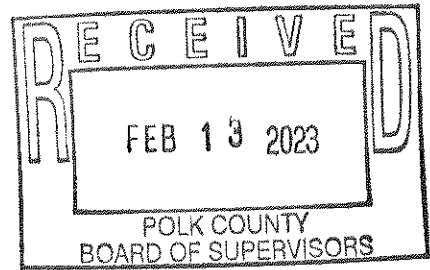
PROPERTY ADDRESS: 716 East Douglas Avenue, Des Moines, Iowa 50316

(If broken down by property type (permanent easement and temporary construction easement interest), or by property interest (owner, tenant/lessee, other), please so state:)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL AWARD \$ 10,050.00

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that the duly appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to Section 6B.18 of the Code of Iowa, any interested party may, within thirty days from the date of mailing the notice of the appraisal of damages, appeal to the district court by filing notice of appeal with the district court of the county in which the real estate is located and by giving written notice to the sheriff that the appeal has been taken.



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF)	
BONDURANT VOLUNTARY ANNEXATION)	NO. NC23-01 / BONDURANT
INCLUDING NON-CONSENTING OWNERS)	
WITHIN THE URBANIZED AREA OF THE)	FILING OF WRITTEN DECISION
CITIES OF ALTOONA AND MITCHELLVILLE)	

TO: Cities of Bondurant, Altoona and Mitchellville, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Affected Public Utilities and Parties of Record

You and each of you are hereby notified that the City Development Board has approved the annexation of territory to the City of Bondurant under City Development Board Case File No. NC23-01.

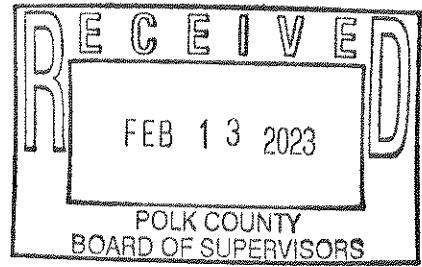
Please find enclosed the Findings of Fact, Conclusions of Law, Determination, and Final Order by the City Development Board approving the annexation. An appeal of the Board's decision may be filed within 30-days of the date of the enclosed Order.

If no appeal is filed within 30-days of the date of this Order, the City Development Board will file with the Iowa Secretary of State and record with the Polk County Recorder to complete this annexation.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

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CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF GRIMES) NO. NC23-04 / GRIMES
VOLUNTARY ANNEXATION INCLUDING)
NON-CONSENTING OWNERS WITHIN THE) NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF) VOLUNTARY ANNEXATION
JOHNSTON AND URBANDALE)

TO: Cities of Grimes, Johnston and Urbandale, Polk County Board of Supervisors,
Polk County Attorney, Dallas County Board of Supervisors, Dallas County Attorney,
Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa
Department of Transportation, Public Utilities, Property Owners and Interested Persons

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on March 8, 2023, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

To participate in this meeting via Teams Webinar, go to <https://akaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date.

Should you have questions regarding this notice, please call 515/348-6196.

CITY DEVELOPMENT BOARD

Matt Rasmussen, Administrator
City Development Board

NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF ANKENY, STATE OF IOWA AND ALL AFFECTED TAXING ENTITIES CONCERNING THE PROPOSED AMENDMENT NO. 3 TO THE AMENDED AND RESTATED 1991 CITY OF ANKENY URBAN RENEWAL PLAN FOR THE CITY OF ANKENY, STATE OF IOWA

The City of Ankeny, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, as amended, commencing at 10:00 A.M. on February 15, 2023, at the City Hall, 410 West First Street, Ankeny, Iowa concerning a proposed Amendment No. 3 to the Amended and Restated 1991 City of Ankeny Urban Renewal Plan for the 1991 City of Ankeny Urban Renewal Area, a copy of which is attached hereto.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in the Amendment.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The Economic Development Director, or his delegate, as the designated representative of the City of Ankeny, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed Amendment No. 3 to the Amended and Restated 1991 City of Ankeny Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the City Council of the City of Ankeny, State of Iowa, as provided by Section 403.5, Code of Iowa, as amended.

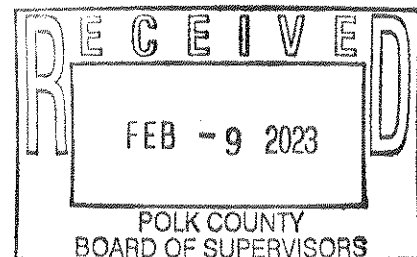
Dated this 6th day of February, 2023.

DocuSigned by:
Michelle Yuska
7E497EC83C484A9

City Clerk, City of Ankeny, State of Iowa

(End of Notice)

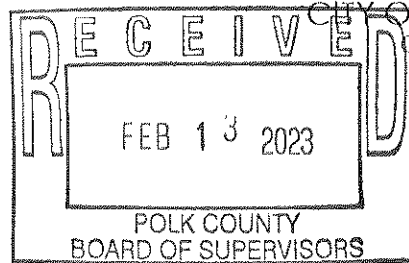
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#46

February 7, 2023

Chair
Polk County Board of Supervisors
Room 300
111 Court Avenue
Des Moines, IA 50309



Re: Consultation Meeting on the proposed Upper East Village Urban Renewal Plan, and the proposed Airport Development Urban Renewal Plan – City of Des Moines

Dear Board Chair,

The City of Des Moines is proposing two new Urban Renewal Plans: Upper East Village Urban Renewal Plan; and the Airport Development Urban Renewal Plan.

The purpose of the Upper East Village Urban Renewal Plan is to encourage and assist with the removal and redevelopment of blighted, obsolete, and underutilized properties within the urban renewal area for medium to high-density housing and, under certain circumstances, mixed-use development with medium to high density housing. The plan consists of 35 parcels.

The proposed plan boundary includes approximately 22 acres, 42 tax parcels, and is generally located east of the Des Moines River on the south side of Interstate 235. It is bound by East 6th Street to the west, East 13th Street to the east, Interstate 235 on the north, and Des Moines Street to the south.

The purpose of the Airport Development Urban Renewal Plan is to facilitate the development and redevelopment of commercial, mixed-use and light industrial uses, to create and retain jobs in the City of Des Moines, and to increase the overall tax base. This Plan is intended to guide the development of the Urban Renewal Area and to activate new economic investment leading to increased taxable valuation.

This Urban Renewal Area consists of approximately 4,696 acres and is generally located along the boundary of the City of Des Moines corporate boundary to the west, south to County Line Road/Echo Valley Drive, east along Fleur Drive including commercial portions to the east of Fleur Drive, and north to include the commercial portions north of Park Avenue.

The consultation meeting has been set for:

Wednesday, February 15, 2023 at 11am

Zoom Link: <https://zoom.us/join>

Meeting ID: 834 5809 9168

Passcode: 895236

Dial by your location

+1 312 626 6799

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You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following the consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on March 6 at 5:00 p.m. in the Council Chambers at 400 Robert D Ray Drive. At that time, the City Council will consider the proposed amendment to the urban renewal plan and all comments, recommendations and responses regarding the amendments.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Sanders", with a long horizontal flourish extending to the right.

Scott Sanders
City Manager

Enclosures:

- Upper East Village Renewal Plan Notice of Public Hearing and Urban Renewal Plan Draft
- Airport Development Renewal Plan Notice of Public Hearing and Urban Renewal Plan Draft

NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF WEST DES MOINES, STATE OF IOWA AND ALL AFFECTED TAXING ENTITIES CONCERNING THE PROPOSED AMENDMENT NO. 13 TO THE AMENDED AND RESTATED MILLS PARKWAY URBAN RENEWAL PLAN FOR THE CITY OF WEST DES MOINES, STATE OF IOWA

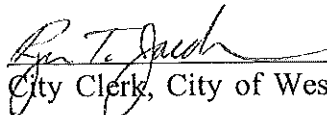
The City of West Des Moines, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1), Code of Iowa, as amended, commencing at 11:00 A.M. on February 15, 2023, in the Boardroom, City Hall, 4200 Mills Civic Parkway, West Des Moines, Iowa concerning a proposed Amendment No. 13 to the Amended and Restated Mills Parkway Urban Renewal Plan for the Mills Parkway Urban Renewal Area, a copy of which is attached hereto. The consultation meeting will also be accessible virtually, at <https://tinyurl.com/56s9vzk8>.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the Urban Renewal Area, and the duration of any bond issuance included in the Amendment.

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The Business Development Coordinator, or his delegate, as the designated representative of the City of West Des Moines, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed Amendment No. 13 to the Amended and Restated Mills Parkway Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

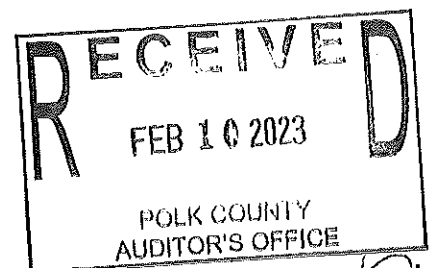
This notice is given by order of the City Council of the City of West Des Moines, State of Iowa, as provided by Section 403.5, Code of Iowa, as amended.

Dated this 6th day of February, 2023.



City Clerk, City of West Des Moines, State of Iowa

(End of Notice)



#48

CITY OF GRIMES, IOWA
URBAN RENEWAL PLAN AMENDMENT
GRIMES URBAN RENEWAL AREA

March, 2023

The Urban Renewal Plan (the "Plan") for the Grimes Urban Renewal Area (the "Urban Renewal Area") is being amended for the purposes of (i) updating the description of the City's Sports Complex Development Project and (ii) identifying new urban renewal projects to be undertaken within the Urban Renewal Area.

1) Update Description of the Sports Complex and Hope Entertainment District Development Project (previously known as Sports Complex Development Project). The description of the Sports Complex and Hope Entertainment District Development Project (previously known as the Sports Complex Development Project) approved in the September, 2020 Amendment to the Plan, is hereby updated, as follows

Name of Project: Sports Complex and Hope Entertainment District Development Project (previously known as the Sports Complex Development Project)

Date of Council Approval of Project: September 22, 2020 and updated March 14, 2023

Sports Complex Development Project:

Description of Project and Project Site: The City will undertake the construction of a fifty-acre synthetic turf multi-sport complex, including soccer and baseball fields; parking facilities; concession and restroom facilities; a maintenance building; and other related amenities (the "Sports Complex Project"). The City will also undertake the construction of certain public infrastructure improvements necessary to support the development, construction and operation of the Sports Complex Project. The Sports Complex Project will be situated on certain real property lying west of Highway 141 and north of Hy-Vee (the "Sports Complex Property").

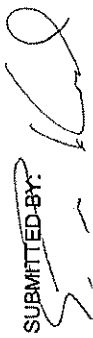
Description of Properties to be Acquired in Connection with Project: The City will acquire easement territory and rights-of-way as are necessary to successfully undertake the Sports Complex Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Sports Complex Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligation will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Sports Complex Project will not exceed \$23,000,000, plus any interest expense incurred by the City on any borrowing undertaken for the Sports Complex Project.

#419

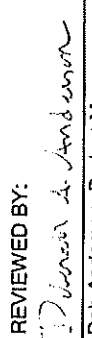
POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 22/23 BUDGET

FUND	OFFICE/DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP.	PROPOSED APPROP.	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION
1	010 Board	9031 Emergency Protective Measures	52492 Dept of Treasury	-	27,845,178	27,845,178		
1	010 Board	9031 Emergency Protective Measures	77492.03 Nonprofit Assistance	-	19,249,397	-	19,249,397	Increases revenue estimates and expenditure appropriation to pass through \$19.2M of Emergency Rent Assistance Program funding from the US Dept of Treasury to IMPACT. Remainder to be expended at a later date.
				NET BALANCE INCREASE / (DECREASE)			8,595,781	

SUBMITTED BY: 
Eric Kool, CFYS Director

2-15-2023
Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY: 
Deb Anderson, Budget Manager

2/21/2023
Date

POLK COUNTY BOARD OF SUPERVISORS:
Chair

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