

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MARCH 7, 2023 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

5. Resolution assigning tax sale certificates to the City of Des Moines to promote housing (1617-22nd, 29 Hartford Avenue, 1603 Clark Street, 1700-13th Street).

6.

PUBLIC COMMENTS

PERMITS

7. Renewal application for Class “C” Retail Alcohol License for Stan’s Pt 2, 4275 NW 2nd Street.
8. Renewal application for Class “B” Retail Alcohol License for Git-N-Go #25, 4224 NW 2nd Street.

RESOLUTIONS

9. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund (\$69,565.02).
10. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund (\$124,252.17).
11. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for March 21, 2023 on Disposal of County Interest in Real Estate (parcels located beside 807 SE 6th Street and 807 SE 6th Street).
12. Resolution approving expenditure of \$7,500 provided to the County by the Iowa Agricultural Water Alliance.
- *13. Resolution approving sanitary sewer extension agreement with The Reserve at Rock Creek LLC.
- *14. Resolution approving sanitary sewer connection agreement for property at 5809 NE 3rd Street (Christenson).
- *15. Resolution approving release of lien on 8854 NW 16th Street, Ankeny (Sapp).

16. Resolution approving Final Plat of Altoona Homes Plat 1 (minor subdivision).
17. Resolution approving Final Plat of Forest Ridge Estates Plat 2.
18. Resolution approving Final Plat of Schmidt's Acres.
19. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 21, 2023 regarding proposed land sale to Iowa DOT (land in Berwick along Interstate 80).
20. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 21, 2023 regarding conservation easement for the Trails End Mitigation Bank (granted to Iowa Natural Heritage Foundation).
- *21. Resolution approving Fifth Amended Agreement with IMPACT (Community Action Partnership) to disburse U.S. Treasury Department Emergency Rent Assistance Program funds.
- *22. Resolution approving Memorandum of Understanding with Simpson College for Sexual Assault Response Advocate (SARA) Program services.
- *23. Resolution approving agreement with FAB Rehab for lead hazard repairs at 3115 SW 13th Place (Messerschmidt).
- *24. Resolution approving agreement with Fexsteve Limited for lead hazard repairs at 1113 Broad Street (Boysel).
- *25. Resolution approving Memorandum of Understanding with Iowa Health and Human Services for tuberculosis program funding.
- *26. Resolution approving contract with Iowa Health and Human Services for Disease Intervention Specialist staff and Partner Services for sexually transmitted infections.
- *27. Resolution approving amendment to agreement for assignment of tax sale certificates (with Greater Des Moines Habitat for Humanity).
28. Resolution approving hourly rate increase for court appointed attorneys representing individuals in various legal proceedings (guardianships, conservatorships, guardian ad litem, mental health and substance abuse commitments, child custody investigators/child and family reporters).
- *29. Resolution authorizing settlement of a workers' compensation claim (C. Patrick).
- *30. Resolution approving Principal Service Agreement Amendment.
31. Resolution reclassifying position within the Treasurer's Office.

32. Resolution approving recommendation of Polk County Assessor for cancellation of the Disabled Veteran Tax Credit.
33. Resolution approving recommendation of Polk County Assessor for disallowances of the Homestead Tax Credit.
- *34. Resolution approving Temporary Access Agreement and Purchase Agreement (Wells Fargo parking lot).
- *35. Resolution approving agreements with Neighborhood Finance Corporation for Polk County funding (down payment assistance program and owner occupied major repair program).
- *36. Resolution approving Community Development Grant to Des Moines Arts Festival, Inc.
- *37. Resolution approving Community Development Grant for Southeast Polk Education Foundation Inc (fiscal agent for Four Mile Elementary School).
38. Resolution approving Community Betterment Grant awards.

REPORTS

39. Polk County Treasurer Semi-Annual Report, January 1 – June 30, 2022.

COMMUNICATIONS

40. Notices (2) that the Polk County Board of Supervisors will meet as a Canvassing Board on March 14 and March 21, 2023 to canvass votes cast for the Special Election held on March 7, 2023 for the cities of Granger, Urbandale and Madrid Community School District.
41. City of Bondurant meeting notice concerning 100% voluntary annexation application within an urbanized area of another city (Mitchellville).
42. City of Clive Urban Renewal Area Amendment meeting notice.

BUDGET ACTIONS

43. Memorandum of Budget Actions.

APPOINTMENTS

44. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue,
Des Moines, 515-286-3080 Monday through Friday, 8:00 a.m. – 5:00 p.m.*

For the full text of Resolutions, visit our website at: <https://www.polkcountyiowa.gov/auditor/administration/>

Live stream the Board of Supervisors meeting at:
<https://www.polkcountyiowa.gov/board-of-supervisors/meeting-agendas-and-minutes/>

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County is the owner of tax sale certificates of purchase for the properties below:

Legal Descriptions	Address	Tax Certificate Number
LOT 23 BLK 3 INGLESIDE	1617 22 nd Street	2016-5008C
LOT 168 CRAWFORD PLACE	29 Hartford Avenue	2013-2383
LOT 12 WARREN PLACE	1603 Clark Street	2014-2407
S 50F LOT 1 INGLE-WOLD	1700 13 th Street	2014-2397

; and

WHEREAS, the City of Des Moines desires to take ownership of the lots and subsequently transfer the deeds to a developer who will renovate/redevelop the properties for residential use; and

WHEREAS, the City of Des Moines has requested for Polk County to enter into an agreement (attached) to assign the tax sale certificates; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of interest in real estate; and

WHEREAS, the City of Des Moines has requested that the certificates of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificates to promote housing, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

NOW, THEREFORE BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificates for these properties to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the tax sales, and to waive the transaction fees; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by the Polk County Board of Supervisors and the Chair is authorized to sign the agreement on behalf of the Polk County Board of Supervisors.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#5

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 36-23 to Assign Polk County's Tax Sale Certificates to the City of Des Moines to promote housing— 1617 22nd Street, 29 Hartford Avenue, 1603 Clark Street, and 1700 13th Street

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Approve Agreement for the Assignment of tax sale certificate for 1617 22nd Street, 29 Hartford Avenue, 1603 Clark Street, and 1700 13th Street

Comply with Policy: Yes

Background: Polk County received a proposal from the City of Des Moines to assign four tax sale properties. The City has requested that Polk County enter into the agreement. The agreement assigns the tax sale certificates to the City and allows them to undertake the process to obtain deeds to the parcels. Once the properties are obtained, allows the properties to be rehabilitated or redeveloped for residential use. The City of Des Moines approved the agreement on February 20, 2023. Roll Call Number 23-0232.

Action Impact: Approval of the resolution will assign Polk County's tax sale certificates to the City of Des Moines and authorize the Chair to sign the agreement.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

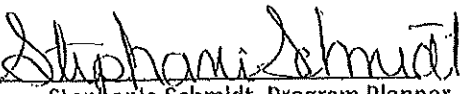
Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

By _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

Log #438

RECOMMENDED FOR APPROVAL:

By: 
Stephanie Schmidt, Program Planner
Polk County Behavioral Health and Disability Services

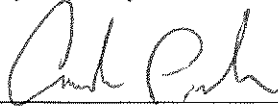
FISCAL IMPACT: \$ 69,565.02 from the MHDS Services Fund.

#9

APPROVED AS TO FORM:

Kimberly Graham

Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: March 7th, 2023

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
286-3581

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment Is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$ 69,565.02	\$0	N		
23/24	Y	\$ 0	\$0	N		

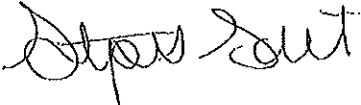
Additional Fiscal Note Information (optional): None

Memorandum of MH/ID/DD Service Approval
 Polk County Service Appeal Board

Proposal	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval
1	Ability United, LLC	Support Services- SCL per day	1/23/2023	1/31/2023	31	Monthly	\$ 230.81	100%	\$ 2,077.29	
1	Ability United, LLC	Support Services- SCL per day	2/1/2023	3/31/2023	31	Monthly	\$ 230.81	100%	\$ 7,155.11	\$ 16,387.51
2	Insight Partnership Group LLC	Support Services - SCL per day U9 H2016	2/7/2023	2/28/2023	31	Monthly	\$405.25	100%	\$ 8,915.50	
2	Insight Partnership Group LLC	Support Services - SCL per day U9 H2016	3/31/2023	3/31/2023	31	Monthly	\$405.25	100%	\$ 12,562.75	\$ 21,478.25
3	Hillcrest Family Services	Health Home Coordination	2/1/2023	3/31/2023	1	Monthly	\$ 199.09	100%	\$ 199.09	\$ 398.18

FY23- \$ 38,263.94
 FY24- \$ -

Submitted By: Stephanie Schmidt, Program Planner

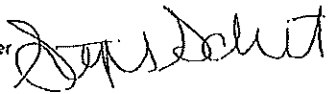


Service Appeal Board Report
 Monday January 9th, 2023

Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval
1R	MGMC	Sub-Acute	6/2/2022	6/9/2022	0	Approved Period	\$ 400.00	100%	\$ 3,200.00	\$ 3,200.00
2R	MGMC	Sub-Acute	7/13/2022	7/16/2022	3	Approved Period	\$ 400.00	100%	\$ 1,200.00	\$ 1,200.00
3R	MGMC	Sub-Acute	6/21/2022	6/26/2022	8	Approved Period	\$ 400.00	100%	\$ 3,200.00	\$ 3,200.00
4R	MGMC	Sub-Acute	5/17/2022	5/31/2022	15	Approved Period	\$ 400.00	100%	\$ 6,000.00	\$ 6,000.00
5R	MGMC	Sub-Acute	7/10/2022	7/19/2022	10	Approved Period	\$ 400.00	100%	\$ 4,000.00	\$ 4,000.00
6R	MGMC	Sub-Acute	7/20/2022	7/20/2022	1	Approved Period	\$ 350.00	100%	\$ 350.00	\$ 350.00
7R	Hillcrest Family Services	Community Based Setting RCF - Maintenance Only	1/1/2023	12/31/2023	31	Monthly	\$ 35.89	100%	\$ 1,112.59	\$ 13,351.08

Summary for Client (MHT) \$ 17,950.00
 Summary for Proposal Type \$ 13,351.08
 Grand Total \$ 31,301.08

Submitted By: Stephanie Schmidt, Program Planner



RESOLUTION

Moved by _____

Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, Polk County, Iowa hereby approves the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

Approved this ____ day of _____, 202~~2~~.

POLK COUNTY, IOWA

By _____
Tom Hockensmith, Chair
Polk County Board of Supervisors

Log #437

RECOMMENDED FOR APPROVAL:

By: Stephanie Schmidt
Stephanie Schmidt, Program Planner

Polk County Behavioral Health and Disability Services

Fiscal Impact \$ 124,252.17 from the MHDS Services Fund.

#10

APPROVED AS TO FORM:

Kimberly Graham

Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: none

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: March 7th, 2023

Contact Individual: Stephanie Schmidt
Polk County Mental Health and Disability Services Region
286-3581

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Governing Board in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summary outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	Y	\$124,252.17	\$0	N		
23/24	Y	\$ 7300.80	\$0	N		

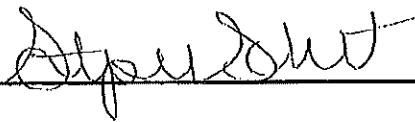
Additional Fiscal Note Information (optional): None

Memorandum of MH/ID/DD Service Approval
Polk County Service Appeal Board

Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval
1	Pride Group - Pringhar	Community Based Setting RCF - Daily	11/30/2022	11/30/2022	1	Approved Period	\$ 80.52	100%	\$ 80.52	\$ 80.52
1	Pride Group - Pringhar	Community Based Setting RCF - Daily	12/1/2022	6/30/2023	31	Monthly	\$ 80.52	100%	\$ 2,496.12	\$ 17,472.84
2	Ability United, LLC	Supported Community Living per Day-32329	12/9/2022	1/31/2023	31	Monthly	\$ 405.25	100%	\$ 12,562.75	
3	Woodward Community Based Services	Supported Community Living per Day-32329	12/1/2022	2/28/2023	31	Monthly	\$ 388.73	100%	\$ 12,050.63	\$ 36,151.89
3	Woodward Community Based Services	Supported Community Living per Day-32329	11/28/2022	11/30/2022	3	Approved Period	\$ 388.73	100%	\$ 1,166.19	\$ 1,166.19
4	Next Step Counseling	Supported Community Living per Day-32329	12/1/2022	11/30/2023	10	Monthly	\$ 121.68	75%	\$ 912.60	\$ 10,951.10
5	HILLCREST FAMILY SERVICES	Comm Based Settings (6+ Beds) - RCF/PMI per Day- 64316 County 82722: RCF- PMI Daily Service & Maint 9- Bed Dubuque co 1:5 Staffing	12/5/2022	12/31/2022	27	Approved Period	\$ 193.58	100%	\$ 5,226.66	\$ 5,226.66
6	Next Step Counseling	Support Services - Supported Community Living per Day- 32329 County 84624: 3229a Home Based Hab - Recovery Transitional	11/1/2022	10/31/2023	15	Monthly	\$ 121.68	100%	\$ 1,825.20	\$ 21,902.40
7	Peace Tree	HAB Services	1/1/2023	1/31/2023	31	Monthly	\$ 405.25	100%	\$ 12,562.75	\$ 12,562.75
8	Next Step Counseling Services	Support Services - Supported Community Living per Day- 32329 County 84624: 3229a Home Based Hab - Recovery Transitional	12/1/2022	9/31/2023	31	Monthly	\$ 121.68	100%	\$ 3,772.08	\$ 15,088.32
9	Connect America	Personal Emergency Response System (PERS) - One time Installation fee	1/1/2023	1/31/2023	1	Approved	\$ 45.00	100%	\$ 45.00	\$ 45.00
9	Connect America	Personal Emergency Response System (PERS) - Monthly on-going monitoring	1/1/2023	12/31/2023	1	Monthly	\$ 33.70	100%	\$ 33.70	\$ 404.40

FY23= \$ 121,052.17
FY24= \$7,800.80

Submitted By: Stephanie Schmidt, Program Planner

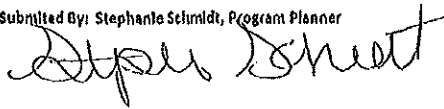


**Service Appeal Board Report
Monday January 9th, 2023**

Proposal #	Provider	Service	Start Date	End Date	Units	Unit Type	Unit Rate	Region Portion	Maximum Monthly Cost	Maximum Cost of Approval
1R	MGMC	Sub-Acute	6/18/2022	6/19/2022	2	Approved Period	\$ 400.00	100%	\$ 800.00	\$ 800.00
2R	MGMC	Sub-Acute	8/10/2022	8/15/2022	6	Approved Period	\$ 400.00	100%	\$ 2,400.00	\$ 2,400.00

Summary for Client (MHT) \$ 3,200.00
 Summary for Proposal Type
 Grand Total \$ 3,200.00

Submitted By: Stephanie Schmidt, Program Planner



109-222
2000-2609

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate of parcels located beside 807 SE 6th Street and 807 SE 6th Street, Des Moines, Iowa and legally described as:

LOT 5 BLK 65 TOWN OF DE MOINE
N 1/2 LOT 4 BLK 65 TOWN OF DE MOINE

To R.M. Madden Construction, Inc., for a total of \$14,000.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.


NOW, THEREFORE BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of March 21, 2023, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: \$14,000.00 to Real Estate Fund

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 30-23 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File 2000-2609 and 109-222, parcels located beside 807 SE 6th Street and 807 SE 6th Street to R.M. Madden Construction, Inc., District 40 Parcel 01555-000-000 and Parcel 01553-000-000.

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from R.M. Madden Construction, Inc. for a total of \$14,000.00 to purchase these parcels. The County received these parcels by tax deed in December of 2003 and June of 1995. Property sizes are 56' x 150' and 28' x 150'.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23			\$14,000.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 21st of March, 2023 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate of parcels located beside 807 SE 6th Street and 807 SE 6th Street, Des Moines, Iowa and described as:

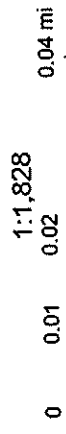
LOT 5 BLK 65 TOWN OF DE MOINE
N 1/2 LOT 4 BLK 65 TOWN OF DE MOINE

To R.M. Madden Construction, Inc. a total of \$14,000.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

30-23 Map



2/23/2023, 1:41:00 PM



Auditor's Office, Polk County, Iowa, Esri Community Maps Contributors, City of Des Moines, IA, Des Moines Area Regional GIS, Iowa DNR, © Public Works, Polk County, Iowa
For internal reference use only.

RESOLUTION

Moved by _____, Seconded by _____ that he following Resolution be adopted:

WHEREAS, in 2020 Polk County developed the Polk County Saturated Buffer Project;
and

WHEREAS, the Iowa Agricultural Water Alliance provided \$7,500 to Polk County to develop promotional materials for the Saturated Buffer Project; and

WHEREAS, Polk County Public Works staff decided to delay the development of promotional materials until the project had been successfully implemented; and

WHEREAS, after two years the Polk County Saturated Buffer Project has implemented over 100 structures; and

WHEREAS, Polk County Public Works is planning the developement of materials to promote and expand the Saturated Buffer Project.

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors has reviewed the funding; and


BE IT FURTHER RESOLVED Polk County Board of Supervisors approves Polk County Public Works Department to expend the funding in the effort to promote the Saturated Buffer Project

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Note: Costs are offset by funds received from the Iowa Agriculture Water Alliance in a previous fiscal year.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 37-23 to approve expenditure of \$7,500 provided to the County by the Iowa Agricultural Water Alliance

Agenda Date: March 7, 2023

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Approval to expend funding provided by Iowa Agricultural Water Alliance on outreach and educational materials to promote agricultural water quality projects.

Comply with Policy: Yes

Background: In 2020, the Iowa Agricultural Water Alliance provided \$7,500 to Polk County to promote the Polk County Saturated Buffer Project. The County determined it was best to delay expending funding until project was fully developed.

Action Impact: Action approves the Public Works Department to expend funding on promotional materials for the saturated buffer project.

Fiscal Note: Costs are offset by funds received from the Iowa Agriculture Water Alliance in a previous fiscal year.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	\$7,500		N	50266320.77440	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Reserve at Rock Creek LLC, desires to extend the Polk County sanitary sewer system to provide public sanitary sewer service to their property described as:

See attached EXHIBIT A for the full legal description

in accordance with the attached Sanitary Sewer Extension Agreement between Polk County and The Reserve at Rock Creek LLC; and

WHEREAS, THE RESERVE AT ROCK CREEK LLC have paid the sanitary sewer usage fee in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Extension Agreement between Polk County and The Reserve at Rock Creek LLC and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement; and


BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 38-23 approving a sanitary sewer extension agreement with The Reserve at Rock Creek LLC for the extension of the county sanitary sewer to serve their subdivision in Crocker Township that will be known as The Reserve at Rock Creek.

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Extension of the public sanitary sewer is needed to serve the subdivision in Crocker Township.

Action Impact: Approves conditions whereby property owner will extend county sanitary sewer to serve the residential development and the county will assume ownership of the sewer.

Action Requested: Approve a sanitary sewer extension agreement with The Reserve at Rock Creek LLC.

Fiscal Note: Developer will pay the cost of the sewer extension in accordance with the county water and sewer extension policy. Polk County does not incur costs for the permanent sanitary sewer easement.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Timothy and Chelsea Christenson desire a connection to the Polk County sanitary sewer system to obtain sewer service for the property described as:

- LOT 1 IN HOBSON'S CHOICE, AN OFFICIAL PLAT, IN POLK COUNTY, IOWA;

in accordance with the attached Sanitary Sewer Connection Agreement between Polk County and Timothy and Chelsea Christenson; and

WHEREAS, Timothy and Chelsea Christenson desire to pay the sanitary sewer connection fee over a 10-year period in accordance with the County Water and Sewer Policy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached Sanitary Sewer Connection Agreement between Polk County and Timothy and Chelsea Christenson and authorizes the Chair of the Polk County Board of Supervisors to sign said agreement; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Robert Rice
Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

Kimberly Graham
Assistant County Attorney

14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 31-23 approving a sanitary sewer connection agreement with Timothy and Chelsea Christenson for sewer connection to the Polk County Sanitary Sewer System to serve their property at 5809 NE 3rd St.

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works Department, 286-2290

Background: Owner desires connection to Polk County Sanitary Sewer System to facilitate a home remodel that would impact their septic system.

Action Impact: Provides sewer service to the property at 5809 NE 3rd St and facilitates payment over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Action Requested: Approve a sanitary sewer connection agreement with Timothy and Chelsea Christenson.

Fiscal Note: Fee of \$12,500.00 plus 3.0% interest to be reimbursed to Economic Development Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N/A	1444.88	Y		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County entered into a Sanitary Sewer Extension Agreement with Robert and Lois Sapp for property described as: Lot 2 Addison Estates in Polk County, Iowa, locally known as 8854 NW 16 St., Ankeny, Iowa; and

WHEREAS, the Sanitary Sewer Extension Agreement provided for repayment of the acreage fees, frontage fees and connection fees by installment over a nine-year period of time; and

WHEREAS, in accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$13,500; and

WHEREAS, Robert & Lois Sapp have satisfied the requirements of the lien recorded July 26, 2012, in book 14366 page 204-208 against the property located at 8854 NW 16 St., Ankeny, Iowa.

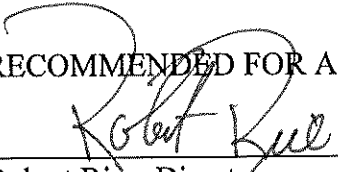
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa releases the lien on 8854 NW 16 St., Ankeny, Iowa authorizes the Chair of the Polk County Board of Supervisors to sign the attached release, and requests the Polk County Auditor's Office to record this release.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR ACTION:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 32-23 to approve the release of a lien on 8854 NW 16 St., Ankeny, IA 50023

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: Yes

Board/Commission Actions: Board approved Sanitary Sewer Extension Agreement on May 29, 2012

Action Requested (Recommended): Approve the release of lien on property located 8854 NW 16 St., Ankeny, IA 50023

Comply with Policy: Yes

Background: Polk County entered into a Sanitary Sewer Extension Agreement with Robert and Lois Sapp for property located at 8854 NW 16 St., Ankeny, IA, on May 29, 2012. The Sanitary Sewer Extension Agreement provided for repayment of the acreage fees, frontage fees and connection fees by installment over a nine-year period of time. In accordance with the Polk County Water and Sewer Policy, a lien was placed on the property in the amount of \$13,500.00. The property owner has satisfied the requirements of the Sanitary Sewer Extension Agreement.

Action Impact: Approving this Resolution authorizes the release of the lien on the property at 8854 NW 16 St., Ankeny, IA 50023.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		N/A	N/A			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 17, Township 79 North, Range 22 West of the 5th P.M. (Clay Township), Polk County, Iowa, wish to subdivide and plat their land into a minor subdivision final plat known as Altoona Homes Plat 1; and

WHEREAS, the minor subdivision final plat proposes one (1) lot and one (1) outlot on approximately 39.65 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed the minor subdivision final plat and recommends that it be approved.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the minor subdivision final plat of Altoona Homes Plat 1 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

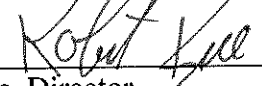
- Sewer Service: Individual Septic System
- Water Service: Des Moines Water Works
- Zoning: "AT" Agricultural Transition District
- Platted by: Donald C. Timmins LC (property owners)
- Surveyor: Associated Engineering Company of Iowa
- Location: 8761 NE 50th Avenue; Located at the Southwest corner of the intersection of NE 50th Avenue and NE 88th Street.
- Township: Clay

Approved this _____ day of _____, 2023

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 33-23 approving Altoona Homes Plat 1, a minor subdivision final plat.

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290

Previous Action taken by the Board: None. Minor subdivision preliminary plats are reviewed administratively.

Board/Commission Actions: None. Minor subdivision plats do not require review and recommendation by the Zoning Commission.

Action Requested (Recommended): Approval of the Altoona Homes Plat 1 Final Plat.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances, and has been reviewed and recommended for approval by the Public Works Department.

Background: The Plat proposes one (1) lot and one (1) outlot on approximately 39.65 acres of land that is zoned "AT" Agricultural Transition District. The proposed subdivision is located in the N ½ of the SW ¼ of Section 17, Township 79 North, Range 22 West of the 5th P.M. (Clay Township). Lot 1 of the proposed subdivision will be approximately 1.98 acres in area, and is proposed to contain a single family residential dwelling. Outlot X is proposed to be 37.89 acres and area and will be maintained as permanent open space. The corporate boundaries of the City of Altoona, City of Bondurant, and City of Mitchellville are all within 2-miles of the proposed subdivision. The City of Altoona and City of Mitchellville provided approval of the plat, and the City of Bondurant waived their right to review the plat. The subject property is served by Des Moines Water Works and an individual on-site septic system.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Altoona Homes Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) lot and one (1) outlot on approximately 39.65 acres of land zoned "AT" Agricultural Transition District. The proposed subdivision is located in the N ½ of the SW ¼ of Section 17, Township 79 North, Range 22 West of the 5th P.M. (Clay Township).

SEWER: Individual Septic System

WATER: Des Moines Water Works

TOWNSHIP: Clay

OWNER/DEVELOPER: Donald C. Timmins LC

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owner of land located in Section 17, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wishes to subdivide and plat their land into a major subdivision final plat known as Forest Ridge Estates Plat 2; and

WHEREAS, the major subdivision final plat proposes four (4) single-family residential lots and one (1) street lot on approximately 4.57 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with no members absent, to approve the major subdivision preliminary plat of Forest Ridge Estates on March 23, 2021; and

WHEREAS, the Polk County Public Works Department inspected the subdivision construction and improvements under the Subdivision Inspection Agreement with the owner/developer, with said agreement stating that Polk County will accept the proposed roadways, including the storm sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the new public roadways, storm sewer systems and all associated appurtenances have been inspected by Polk County Public Works and deemed satisfactorily completed as this time, including all required documentation; and

WHEREAS, the subdivision road right-of-way, Street Lot 'A' (NW 41st Court), is to be dedicated and deeded to Polk County for roadway purposes; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends the following traffic control conditions be established:

- 1) "NO PARKING" conditions be placed on both sides of NW 41st Court

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Forest Ridge Estates Plat 2 and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Quirk Investments, LLC (owner/developer)
Engineer:	Snyder & Associates, Inc.
Location:	Southwest corner of NW Polk City Drive (Hwy 415) and NW 98 th Avenue; extension of existing roadway of NW 41 st Court
Township:	Crocker


Approved this _____ day of _____, 2023.

17

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 34-23 approving the Final Plat of Forest Ridge Estates Plat 2

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: The Board of Supervisors unanimously approved the Preliminary Plat on March 23, 2021.

Board/Commission Actions: None. The Zoning Commission does not review/recommend on final plats. They previously voted 3-3 on the preliminary plat.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 4 single-family residential lots and one (1) street lot on approximately 4.57 acres of land zoned "RR" Rural Residential District. Plat 1 was approved/recorded in November 2022 and created 11 single-family lots adjacent to the north. The overall development utilizes the cluster option, allowing smaller lots in exchange for the provision of 25% open space. Open space and storm water detention for Plat 2 is provided on Outlot X of Plat 1. The lots are served by Des Moines Water Works and private septic systems.

At this time, all subdivision and public improvements have been completed and inspected by Polk County, including all required documentation, under the approved Subdivision Inspection Agreement for this development.

Action Impact: Approval of the Final Plat allows for its recording and creation and transfer of lots, including dedication of public right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Forest Ridge Estates Plat 2
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes four (4) single-family residential lots on approximately 4.57 acres zoned "RR" Rural Residential District.

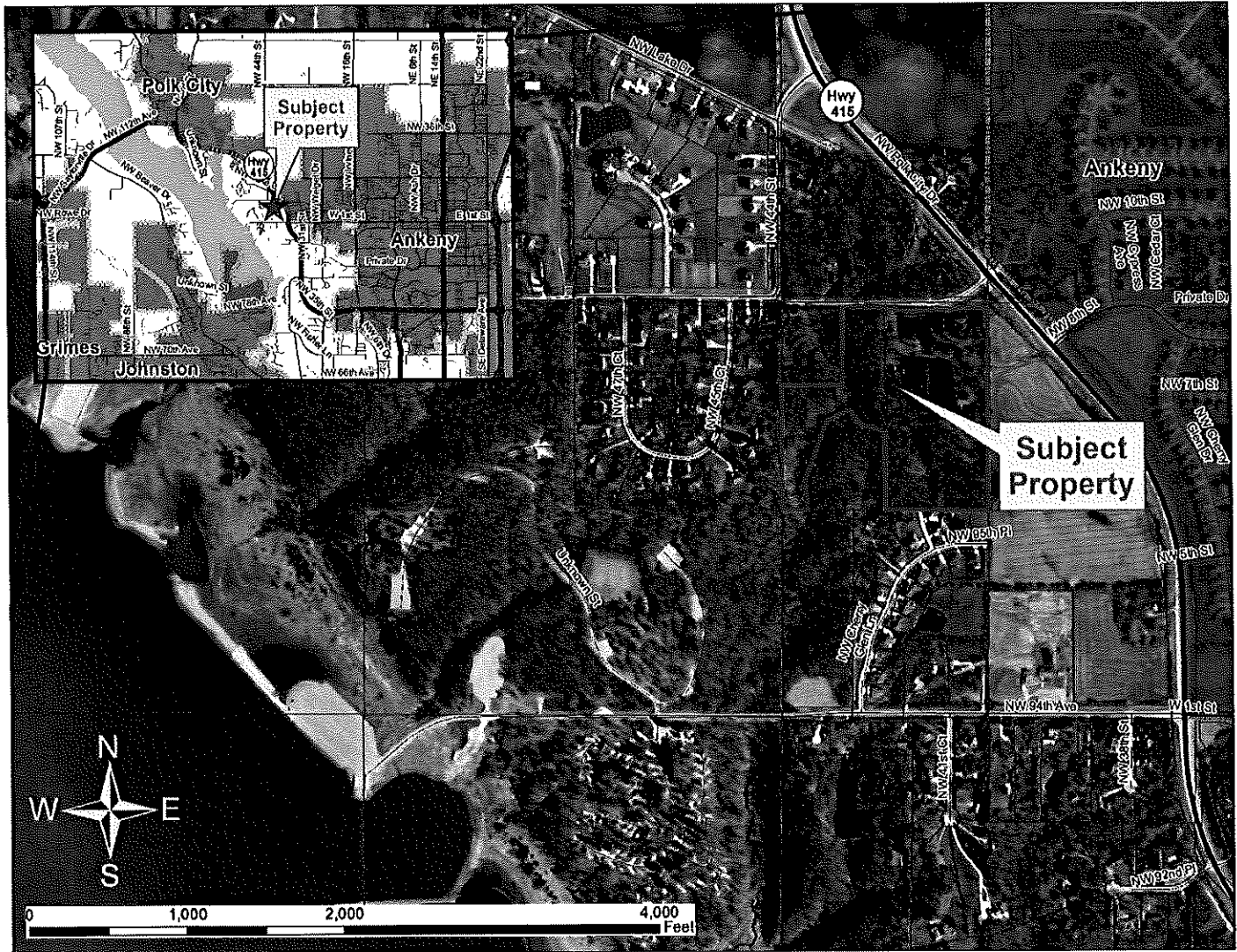
SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Crocker

OWNER & DEVELOPER: Quirk Investments, LLC
(owner/developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the owners of land located in Section 14, Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Schmidt's Acres; and

WHEREAS, the major subdivision final plat proposes one (1) single-family residential lot and one (1) outlot on approximately 6.86 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors voted unanimously, with no members absent, to approve the major subdivision preliminary plat of Schmidt's Acres on December 13, 2022; and

WHEREAS, the Polk County Public Works Department reviewed the major subdivision final plat and recommends that it be approved

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the major subdivision final plat of Schmidt's Acres and authorizes the Chair of the Polk County Board of Supervisors to sign the Resolution.

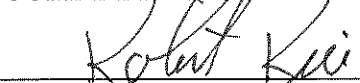
- Sewer Service: Individual Septic System
- Water Service: Des Moines Water Works
- Zoning: "LDR" Low Density Residential District
- Platted by: Randy J. Freel Living Trust (owner/developer)
- Engineer: Cooper Crawford & Associates, LLC
- Location: Located approximately 627-feet west of the intersection of NE 52nd Avenue and NE 14th Street
- Township: Saylor

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY



Assistant County Attorney

FISCAL NOTE: No cost to the County

18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 35-23 approving the Final Plat of Schmidt's Acres.

Agenda Date: March 7, 2023

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works Department, 286-2290.

Previous Action taken by the Board: None

Board/Commission Actions: On December 3, 2023 the Polk County Board of Supervisors voted five (5) to zero (0) to approve the Preliminary Plat of Schmidt's Acres in accordance with staff's recommendation for approval. The Polk County Zoning Commission met on November 28, 2022 and voted six (6) in favor, on a motion to recommend approval of the Preliminary Plat of Schmidt's Acres, in accordance with staff's recommendation for approval.

Action Requested (Recommended): Approval

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes one (1) single-family residential lot and one (1) outlot on approximately 6.86 acres of land that is zoned "LDR" Low Density Residential District. The subject subdivision is located in the Northeast Quarter of Section 14, Township 79 North, Range 24 West (Saylor Township), Polk County, Iowa. Lot 1 of the proposed subdivision will be approximately 2.67 acres in area and is proposed to contain single family dwelling. Outlot Z contains the remaining 4.18 acres, and does not have frontage or the ability to extend roadways or utilities necessary for further development. It is anticipated Outlot Z will remain as unbuildable open space.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23	N	N	N	N		

Additional Fiscal Note Information (optional): None

Schmidt's Acres
Major Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) single-family residential lot and one (1) outlot on approximately 6.86 acres zoned "LDR" Low Density Residential District. The subject property is located approximately 627-foot west of the intersection of NE 52nd Avenue and NE 14th Street, within the NE ¼ of Section 14, Saylor Township.

SEWER: Individual Septic Systems

WATER: Des Moines Water Works

TOWNSHIP: Saylor

OWNER & DEVELOPER: Randy J Freel Living Trust
(owner/developer)

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Conservation currently owns 0.64 acres of land in Berwick along Interstate 80. Legal description as follows:

A parcel of land partly in the NW¼ of the NE¼ and partly in the NE¼ of the NE¼ and two parcels of land in the NE¼ of the NE¼ all in Section 17, Township 79 North, Range 23 West of the 5th Principal Meridian, Polk County, Iowa

Parcel "A"

Commencing at the SE Corner of the SW¼ of the NE¼ of said Section 17; thence N00°14'44"E, 2033.83 feet on the east line of the W½ of the NE¼ to the existing northerly right of way line of Interstate Route No. 80, the Point of Beginning; thence S80°31'39"W, 282.34 feet on said existing northerly right of way line; thence N63°02'30"E, 40.82 feet; thence N85°11'22"E, 150.90 feet to said existing northerly right of way line; thence N72°05'18"E, 146.04 feet; thence S84°44'14"E, 80.23 feet to said existing northerly right of way line; thence S80°04'20"W, 129.05 feet on said existing northerly right of way line, to the Point of Beginning, containing 0.08 acre.

Parcel "B"

Commencing at the NE Corner of said Section 17; thence S89°33'50"W, 782.00 feet on the north line of the NE¼ of the NE¼ of said Section 17; thence S00°26'10"E, 165.97 feet to the existing westerly right of way line of NE 38th Street, the Point of Beginning; thence S49°44'04"E, 123.12 feet on said existing westerly right of way line; thence S26°03'34"E, 265.00 feet on said existing westerly right of way line to the existing northerly right of way line of Interstate Route No. 80; thence S80°04'20"W, 455.50 feet on said existing northerly right of way line; thence N58°33'26"E, 37.34 feet; thence N78°56'26"E, 33.00 feet; thence N74°51'18"E, 182.46 feet; thence N85°39'02"E, 154.06 feet; thence N19°12'12"W, 79.90 feet; thence N18°04'28"W, 115.12 feet; thence N36°36'11"W, 157.09 feet to the Point of Beginning, containing 0.43 acres.

Parcel "C"

Commencing at the NE Corner of said Section 17; thence S89°33'50"W, 450.90 feet on the north line of the NE¼ of the NE¼ of said Section 17; thence S10°59'00"E, 321.11 feet to the Point of Beginning; thence continuing S10°59'00"E, 143.06 feet to the intersection of the existing northerly right of way line of Interstate Route No. 80 and the existing easterly right of way line of NE 38th Street; thence N26°03'34"W, 300.00 feet on said existing easterly right of way line; thence S39°00'20"E, 166.09 feet to the Point of Beginning, containing 0.13 acre.

WHEREAS, the Iowa Department of Transportation would like to purchase this land and hold a temporary construction easement on the Gay Lea Wilson trail for two years while they completes improvements to Interstate 80.

WHEREAS, the Polk County Conservation Board, at its February 8, 2023 meeting, approved a motion to proceed with this transaction.

WHEREAS, it is necessary to hold a public hearing on the proposed land sale, the Board of Supervisors hereby schedules the public hearing for 9:30 AM on March 21, 2023.

#19

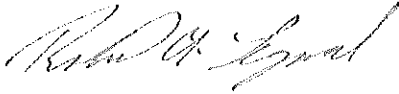
NOW, THEREFORE BE IT RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chairperson

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation Board

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant Polk County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Set public hearing for the sale of Polk County land to the Iowa Department of Transportation.

Agenda Date: 03/07/2023

Contact Individual: Richard Leopold, Polk County Conservation Board Director

Previous Action taken by the Board: None

Board/Commission Actions: That the Board of Supervisors set a public hearing for the sale of Polk County land to the Iowa Department of Transportation, on behalf of Polk County Conservation.

Comply with Policy: N/A

Background: The Iowa Department of Transportation (DOT) reached out to Polk County Conservation (PCC) staff about a land purchase necessary for their scheduled improvements to Interstate 80. They are interested in purchasing 0.64 acres of PCC land near the Gay Lea Wilson Trail in Berwick and a temporary construction easement across the trail for two years. They commissioned an appraisal of the land, and have determined that the 0.64 acres and temporary easement result in a value of \$6,500 to be paid to PCC for the transaction. PCC staff and Conservation Board are supportive of this sale of land for DOT highway improvements.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24	N			\$6,500.00	N		
24/25							

Additional Fiscal Note Information (optional):

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on March 21, 2023 at 9:30 AM at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, IA, 50309, regarding a Polk County land sale to the Iowa Department of Transportation. Legal descriptions of the parcels as follows:

A parcel of land partly in the NW¼ of the NE¼ and partly in the NE¼ of the NE¼ and two parcels of land in the NE¼ of the NE¼ all in Section 17, Township 79 North, Range 23 West of the 5th Principal Meridian, Polk County, Iowa; more particularly described as follows:

Parcel "A"

Commencing at the SE Corner of the SW¼ of the NE¼ of said Section 17; thence N00°14'44"E, 2033.83 feet on the east line of the W½ of the NE¼ to the existing northerly right of way line of Interstate Route No. 80, the Point of Beginning; thence S80°31'39"W, 282.34 feet on said existing northerly right of way line; thence N63°02'30"E, 40.82 feet; thence N85°11'22"E, 150.90 feet to said existing northerly right of way line; thence N72°05'18"E, 146.04 feet; thence S84°44'14"E, 80.23 feet to said existing northerly right of way line; thence S80°04'20"W, 129.05 feet on said existing northerly right of way line, to the Point of Beginning, containing 0.08 acre.

Parcel "B"

Commencing at the NE Corner of said Section 17; thence S89°33'50"W, 782.00 feet on the north line of the NE¼ of the NE¼ of said Section 17; thence S00°26'10"E, 165.97 feet to the existing westerly right of way line of NE 38th Street, the Point of Beginning; thence S49°44'04"E, 123.12 feet on said existing westerly right of way line; thence S26°03'34"E, 265.00 feet on said existing westerly right of way line to the existing northerly right of way line of Interstate Route No. 80; thence S80°04'20"W, 455.50 feet on said existing northerly right of way line; thence N58°33'26"E, 37.34 feet; thence N78°56'26"E, 33.00 feet; thence N74°51'18"E, 182.46 feet; thence N85°39'02"E, 154.06 feet; thence N19°12'12"W, 79.90 feet; thence N18°04'28"W, 115.12 feet; thence N36°36'11"W, 157.09 feet to the Point of Beginning, containing 0.43 acres.

Parcel "C"

Commencing at the NE Corner of said Section 17; thence S89°33'50"W, 450.90 feet on the north line of the NE¼ of the NE¼ of said Section 17; thence S10°59'00"E, 321.11 feet to the Point of Beginning; thence continuing S10°59'00"E, 143.06 feet to the intersection of the existing northerly right of way line of Interstate Route No. 80 and the existing easterly right of way line of NE 38th Street; thence N26°03'34"W, 300.00 feet on said existing easterly right of way line; thence S39°00'20"E, 166.09 feet to the Point of Beginning, containing 0.13 acre.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County Conservation is developing the Trails End Mitigation Bank, a wetland mitigation bank near Berwick, Iowa.

WHEREAS, the agency which regulates the approval of mitigation banks – the Army Corps of Engineers – requires that a deed of conservation easement be granted for bank land to an outside entity.

WHEREAS, the Polk County Conservation Board, at its February 13, 2019 meeting, approved a motion to initiate the mitigation bank planning process, which includes the process of granting a deed of conservation easement.

WHEREAS, the Iowa Natural Heritage Foundation has been selected to hold the deed of conservation easement for the Trail End Mitigation Bank and provide site monitoring services.

WHEREAS, as it is necessary to hold a public hearing on the proposed deed of easement, the Board of Supervisors hereby schedules the public hearing for 9:30 AM on March 21, 2023.

NOW, THEREFORE BE IT RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation Board

Tom Hockensmith
Chairperson

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant Polk County Attorney

FISCAL NOTE:

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Set public hearing for approval and signing of a deed of conservation easement for the Trails End Mitigation Bank, to be granted to the Iowa Natural Heritage Foundation.

Agenda Date: 03/07/2023

Contact Individual: Richard Leopold, Polk County Conservation Board Director

Previous Action taken by the Board: None

Board/Commission Actions: That the Board of Supervisors set a public hearing for the approval and signing of a deed of conservation easement for the Trails End Mitigation Bank, to be granted to the Iowa Natural Heritage Foundation (INHF).

Comply with Policy: N/A

Background: Polk County Conservation is in the process of developing a wetland mitigation bank near Berwick, Iowa. The process of developing a wetland mitigation bank is regulated by the Army Corps of Engineers. As such, it is required that a deed of conservation easement on land in the bank be granted to an outside entity. The easement insures the protection and preservation of the purposes of the land, as a mitigation bank, in perpetuity. Polk County Conservation has entered into an agreement with the Iowa Natural Heritage Foundation (INHF) to be the holder of the deed of conservation easement for the Trails End Mitigation Bank. INHF personnel have approved and signed the easement documents. Once the Board of Supervisors Chairperson signs the easement agreement, it will complete the process of easement approval.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23							
23/24	N		\$20,000		N		
24/25							

Additional Fiscal Note Information (optional): The expense covers creation of easement documents and periodic monitoring services provided by INHF, as required by the Army Corps of Engineers, in perpetuity.

NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on March 21, 2023 at 9:30 AM at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, IA, 50309, regarding the granting of a deed of a conservation easement on lands that are part of the Trails End Mitigation Bank to the Iowa Natural Heritage Foundation.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on February 16, 2021 an Agreement was entered into between Polk County, Iowa and IMPACT Community Action Partnership (IMPACT) for the administration and distribution of funds from the U.S. Department of Treasury Emergency Rent Assistance Program (ERAP) to provide rent and utility assistance to low income qualifying Polk County residents; and

WHEREAS, on May 4, 2021, the First Amended Agreement was entered into to modify the scope of service for the remaining term of the Agreement; and

WHEREAS, on June 15, 2021, the Second Amended Agreement was entered into to further modify the scope of service for the remaining terms of the Agreement; and

WHEREAS, on August 31, 2021, the Third Amended Agreement was entered into to further modify the scope of service for the remaining terms of the Agreement; and

WHEREAS, on March 8, 2022, the Fourth Amended Agreement was entered into, to further modify the scope of service for the remaining terms of the Agreement; and

WHEREAS, Polk County, Iowa has received an additional allocation from the U.S. Department of Treasury of ERA2 in the amount of \$27,845,178.46, which bring the new total of ERA1 and ER2 funds to \$107,645,906.96; and

WHEREAS, after 75% of ERA2 funds are obligated for eviction prevention activities, the remaining 25% may be used for development, rehabilitation and preservation of affordable housing; and

WHEREAS, \$19,249,396.47 of the newest ERA2 allocation will be obligated in a Fifth Amended Agreement with IMPACT for eviction prevention activities, while \$8,595,781.99 will be earmarked for affordable housing; and

WHEREAS, this Fifth Amended Agreement with IMPACT shall become effective upon signing and shall expire on December 31, 2025.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Fifth Amended Agreement with IMPACT Community Action Partnership and authorizes the Chair of the Polk County Board of Supervisors to sign said Fifth Amended Agreement on behalf of Polk County, Iowa.

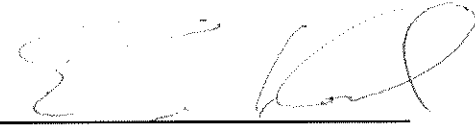
#21

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

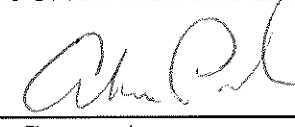
RECOMMENDED FOR APPROVAL:

By: 

Eric Kool, Director
Community, Family, and Youth Services Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 

Assistant County Attorney

FISCAL NOTE: U.S. Department of Treasury ERA2 funds of \$27,845,178.46

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Fifth Amended Agreement with IMPACT Community Action Partnership to disburse U.S. Treasury Department Emergency Rent Assistance Program funds.

Agenda Date: March 7, 2023

Contact Individual: Eric N. Kool, Director
Community, Family and Youth Services
(515) 323-5261

Previous Action taken by the Board: Original Agreement approved by the Board on February 16, 2021; First Amended Agreement approved by the Board on May 4, 2021; Second Amended Agreement approved by the Board on June 15, 2021; Third Amended Agreement approved by the Board August 31, 2021; Fourth Amended Agreement approved by the Board March 8, 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Beginning in February 2021, Polk County has received Emergency Rent Assistance (ERA) funds from the U.S. Department of Treasury, including two voluntary reallocations from the State of Iowa. IMPACT Community Action Partnership (IMPACT) has worked with Polk County since February 2021 to distribute those funds consistent with the goals of reducing community spread of COVID-19 and helping lower income residents struggling with housing stability due to financial hardships they have experienced during the pandemic

Polk County has recently been awarded \$27,845,178.46 of reallocated ERA2 funds. This Fifth Amended Agreement is to provide IMPACT \$19,249,396.47 of those additional funds to continue assessing eligibility and distributing assistance consistent with Treasury rules. This Fifth Amended Agreement shall become effective upon signing and shall expire on December 31, 2025. These additional funds bring the new total amount of ERA1 and ERA2 funds assisting qualifying low-income Polk County residents with emergency rental assistance, as administered by IMPACT since FY 21/22 to \$99,050,123.87.

Action Impact: Approval of this Fifth Amended Agreement will allow IMPACT to distribute emergency rent and utility assistance to qualifying low-income Polk County residents.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2021/2023	N	\$99,050,123.87	\$99,050,123.87	N	1010-9031-74020	1010-9031-52492

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County, Iowa Department of Community, Family and Youth Services and Simpson College desire to enter into a Memorandum of Understanding to provide Crisis and Advocacy Services training and supervision to student volunteers at Simpson College; and,

WHEREAS, Polk County, Iowa Crisis and Advocacy staff shall train and supervise members of the Simpson College Sexual Assault Response Advocate (SARA) Program and its individual Sexual Assault Response Advocates, known as SARA Volunteers; and,

WHEREAS, Polk County Crisis and Advocacy Services employs staff with the expertise to provide training and supervision of SARA Volunteers as required by the Iowa Code; and,

WHEREAS, the services described in the attached Memorandum of Understanding shall be provided by Polk County, Iowa to Simpson College at no cost; and,

WHEREAS, this Memorandum of Understanding shall be effective through the 2026-27 academic year.

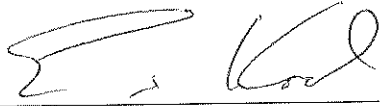
NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding, with Simpson College for Advocacy Training and Supervision Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Eric Kool, Director
Community, Family and Youth Services Department

#22

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: \$600 per year for cell phone

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding between Polk County and Simpson College for Sexual Assault Response Advocate (SARA) Program services.

Agenda Date: March 7th, 2023

Contact Individual: Joyce Webb, Program Administrator 286-2113

Previous Action taken by the Board: A similar Memorandum of Understanding was approved by the Board on May 15, 2018.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County, Iowa and Simpson College desire to work together to provide peer-based intervention to fellow Simpson students in crisis. Polk County Crisis and Advocacy (CAS) staff will train and supervise Simpson students in the area of crisis and advocacy services. The Simpson College Sexual Assault Response Advocate (SARA) program and its student advocates (SARA Volunteers) will provide direct crisis intervention outreach to student victims in a confidential manner in accordance with the Iowa Code Section 915.20A - Victim Counselor Privilege. SARA Volunteers shall be accessible 24 hours per day during the in-session school year, excluding breaks and holidays. This MOU shall be in effect until the end of the 2026-27 academic year.

Action Impact: Approval of this MOU will allow for Simpson College to have student volunteers who are trained in peer-based direct crisis intervention and outreach for student victims.

Fiscal Note: The cost of this program is minimal. Polk County has agreed to pay for the monthly fee of a cell phone to be used by the SARA Volunteers for responding to calls for services.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	0	\$600.00	0	N	1023.3402.76190	
23/24	N	0	\$600.00	0	N		
24/25	N	0	\$600.00	0	N		

Fiscal	New	# of New	Anticipated	Anticipated	Budget	If Amendment is Required,	
25/26	N	0	\$600.00	0	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3115 SW 13th Place, Des Moines, Iowa 50315; and

WHEREAS, bids were received by 2:00PM on 1/31/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$37,902.00
Richmond Construction	\$40,850.00
FexSteve Limited Company	\$44,450.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$37,902.00**; and

WHEREAS, FAB Rehab, Carol Messerschmidt and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$37,902.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#23

Tom Hockensmith
Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: [Signature]
Assistant County Attorney

FISCAL NOTE: FY 22/23 revenue	\$24,150
FY 22/23 expenses	\$37,902

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3115 SW 13th Place, Des Moines, Iowa 50315

Agenda Date: March 7, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Carol Messerschmidt owns a property at **3115 SW 13th Place, Des Moines, Iowa 50315**. Ms. Messerschmidt has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior. Bids were publicly opened on **January 31, 2023**. The following bids were received:

FAB Rehab	\$37,902.00
Richmond Construction	\$40,850.00
FexSteve Limited Company	\$44,450.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$37,902.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$19,000	\$19,000	N	10223018.77440.01	10223018.52440
2022-23	Y	\$5,150	\$5,150	N	10223018.77440.05	10223018.52440
2022-23	Y	\$13,752	\$	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development (“HUD”) to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County’s Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1113 Broad Street, Des Moines, Iowa 50315; and

WHEREAS, bids were received by 2:00PM on 1/31/2023; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$47,925.00
FAB Rehab	\$50,900.00
Richmond Construction	\$57,000.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$47,925.00**; and

WHEREAS, FexSteve Limited Company, Joyce Boysel and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$47,925.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1113 Broad Street, Des Moines, Iowa 50315

Agenda Date: March 7, 2023

Contact Individual: Mandy Penning, 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes. Lead poisoning prevention is a priority for Healthy Polk, Polk County Health Department and Polk County, Iowa.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Joyce Boysel owns a property at **1113 Broad Street, Des Moines, Iowa 50315**. Ms. Boysel has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 31, 2023**. The following bids were received:

FexSteve Limited Company	\$47,925.00
FAB Rehab	\$50,900.00
Richmond Construction	\$57,000.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$47,925.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2022-23	Y	\$19,925	\$19,925	N	10223018.77440.01	10223018.52440
2022-23	Y	\$0	\$0	N	10223018.77440.05	10223018.52440
2022-23	Y	\$28,000	\$28,000	N	10223017.77490.04	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County, Iowa; and

WHEREAS, Polk County, Iowa engages in prevention and treatment activities related to Tuberculosis through the Polk County Health Department providing Direct Observed Therapy to individuals with suspected or confirmed cases of Tuberculosis; and

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds of \$925 to Polk County, Iowa for continuation of the Polk County Tuberculosis Detection and Prevention Program for the term January 1, 2023 through December 31, 2023; and

WHEREAS, Iowa HHS and Polk County, Iowa desire to execute a Memorandum of Understanding to establish the terms of the disbursement of the allocated funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding, MOU-2023-TB77, with the Iowa Department of Health and Human Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

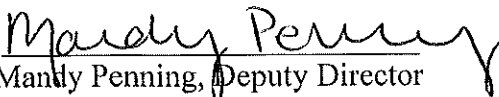
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this grant award Memorandum of Understanding, MOU-2023-TB77.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

#25

By: 
Assistant County Attorney

FISCAL NOTE: 2023 Revenue/Expenses: \$925.00.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding (MOU) with Iowa Health and Human Services for Tuberculosis Program funding

Agenda Date: March 7th, 2023

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: None

Board/Commission Actions: None

Comply with Policy: Yes

Background: Iowa Health and Human Services provides funding to cover some of the costs related to prevention of Tuberculosis in Polk County. The initial amount awarded for the contract year January 1, 2023 through December 31, 2023 is \$925.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary TB cases.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N		\$925	\$925	N	10223011.74290	10223011.52290
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds, in Contract # 588CY3ST11, to Polk County, Iowa to support disease intervention activities for HIV and other sexually transmitted infections; and

WHEREAS, these funds will continue to fully support the salaries of three full time Public Health Investigators and help fund one Lead Public Health Investigator; and

WHEREAS, the contract amount for this third year of the project period is for \$324,389.00 for the term of January 1, 2023 through December 31, 2023; and

WHEREAS, additional funding is expected annually for the remainder of the project period, which expires on December 31, 2025.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Iowa HHS for DIS and Partner Services for Sexually Transmitted Infections, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

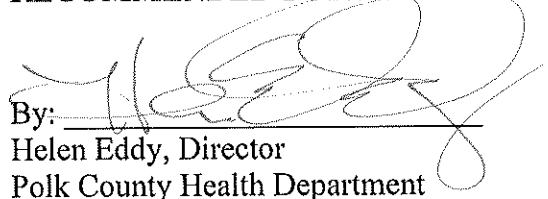
NOW, THEREFORE BE IT FURTHER RESOLVED That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or its distribution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

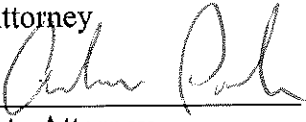
RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

26

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: January-December 2023 \$324,389.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract # 588CY3ST11 with the Iowa Department of Health and Human Services (HHS) for Disease Intervention Specialist staff and Partner Services for Sexually Transmitted Infections.

Agenda Date: March 7, 2023

Contact Individual: Mandy Penning, Deputy Director, Polk County Health Dept., 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar contract for the first year of the project period, in 2021, and a First Amended contract and contract for the second year of the project period in 2022.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Iowa Department of Health and Human Services (Iowa HHS) has made funding available to Polk County to hire and support three additional Disease Intervention Specialist staff (aka Public Health Investigators) and help support some of the salary for one Lead Public Health Investigator, to help decrease the sexually transmitted disease burden in Polk County. The contract amount for this third year of the project period is for \$324,389 for the term of January 1, 2023 through December 31, 2023. Funding is expected to be added yearly for the remainder of the project period which runs through December 31, 2025.

Action Impact: Polk County will see a decrease in which the rate of sexually transmitted infections are spread.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	0	\$162,194.50	\$162,194.50	N	10223011.74212	10223011.5248
23/24	N	0	\$162,194.50	\$162,194.50	N	10223011.74212	10223011.5248
24/25							

Additional Fiscal Note Information (optional): Total Federal funding \$324,389

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on January 24, 2023, Polk County and Greater Des Moines Habitat for Humanity entered into an Agreement for Assignment of Tax Sale Certificates (“The Agreement”); and

WHEREAS, the Polk County Attorney’s Office and Greater Des Moines Habitat for Humanity understand that Paragraph 5 of the Agreement should be amended to more accurately reflect the understanding of the parties to the Agreement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Amendment to the Agreement For Assignment of Tax Sale Certificates with Greater Des Moines Habitat for Humanity and authorizes the Chairperson of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA


Chairperson

RECOMMENDED FOR APPROVAL

&

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE:

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to the Agreement for Assignment of Tax Sale Certificates (with Greater Des Moines Habitat for Humanity)

Agenda Date: 3/7/2023

Contact Individual: Dominic Anania, Polk County Attorney's Office, 515-286-2039

Board/Commission Actions: 1/24/2023 the BOS approved the Agreement for Assignment of Tax Sale Certificates.

Action Requested (Recommended): Resolution approves the terms of the Amendment to the Agreement for Assignment of Tax Sale Certificates with Habitat for Humanity. The amendment clarifies the repayment obligations of the County should the taxpayer redeem the property.

Comply with Policy: Yes

Background: See above.

Action Impact: No further impact.

Fiscal Note: N/A

RESOLUTION NO. _____

MOVED by _____ SECONDED By _____ that the following Resolution be adopted:

WHEREAS, the Iowa Legislature recently amended Iowa Code section 815.7, increasing the reasonable compensation for appointments of court attorneys made on or after July 1, 2022, for all cases not involving felony criminal charges, from \$66.00 per hour to \$68.00 per hour.

WHEREAS, court appointed attorneys have now submitted fee claims payable by Polk County, which were incurred following July 1, 2022.

WHEREAS, it is in the best interests of Polk County to amend its comprehensive court appointed attorney fee schedule, in situations where the County may be held responsible for these costs, to be consistent with the updated version of Iowa Code section 815.7.


WHEREAS, the state guidelines for attorney fee limitations for most type of court appointments include a fee limit of three hundred dollars (\$300.00), unless the Court authorizes the attorney to exceed that threshold amount.

NOW, THEREFORE, BE IT RESOLVED, the reasonable compensation for court appointed attorneys shall be increased from \$66.00 per hour to \$68.00 per hour, subject to a maximum of three hundred dollars (\$300.00) in cases where the County is responsible for payment. Additional compensation at the rate of \$68.00 per hour may be paid for the court appointment only if the Court has granted a Motion to Exceed the Guidelines prior to submission of the invoice for payment by Polk County. This resolution becomes effective upon its approval.

POLK COUNTY, IOWA

Tom Hockensmith, Chairperson
Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Jamie Fitzgerald,
Polk County Auditor

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Jason B. Wittgraf
Assistant County Attorney

28

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of resolution establishing hourly rates for court appointed attorneys for guardianships, conservatorships, court visitors (guardian ad litem), mental health and substance abuse commitments, and child custody investigators/child and family reporters.

Agenda Date: March 7, 2023

Contact Individual: Jamie Fitzgerald, County Auditor

Previous Action Taken by the Board: The Board previously affirmed a \$66.00 hourly rate for court appointed attorneys representing individuals in the above-described types of legal proceedings, most recently on August 17, 2021.

Board/Commission Actions: Polk County may be obligated to pay these court appointed attorney fees pursuant to a court order in cases where the parties are indigent.

Action Requested (Recommended): Approval

Comply with Policy: This action is necessary to pay hourly court appointed attorney fees in accordance with applicable Iowa Code sections (see, for example, Sections 229.8, 232.141, 331.424, 598.12B, and 815.7) and to help establish uniform and consistent hourly rates for these types of court cases.

Background: The Iowa legislature recently amended Iowa Code section 815.7 to provide that reasonable compensation for appointments of court attorneys made on or after July 1, 2022, shall be calculated on the basis of \$68.00 per hour, for cases not involving felony criminal charges. Polk County has now begun to receive judicial orders regarding payment to court appointed attorneys under the new law. To be consistent with state law and to avoid possible confusion, it is necessary to increase the hourly rate from \$66.00 to \$68.00.

Action Impact: This resolution represents a small increase in the hourly rate for court appointed attorney fees associated with guardianships, conservatorships, court visitors (guardian ad litem), mental health and substance abuse commitments, child custody investigators and child and family reporters.

Fiscal Note: There will be a relatively small increase in the amount of court appointed attorney fees paid by Polk County. Currently, there is a maximum attorney fee claim amount of \$200.00 (\$66.00 per hour x 3 hours) unless a Judge approves an order to exceed the guideline amount. Due to the hourly rate increase from \$66.00 to \$68.00, and to be consistent with the Iowa Administrative Code related to attorney fee limitations, the maximum attorney fee claim amount would now increase from \$200.00 to \$300.00, unless a Judge authorizes a greater amount.

Polk County Auditor Court Appointed Fee Schedule

Resolution # _____

Court Appointed Fee Schedule	
Types of Court Appointment	Attorney Fees
Probate and Juvenile – Guardianships and Conservatorships	\$68.00 per hour
Court Visitor (Guardian ad litem)	\$68.00 per hour
Mental Health and Substance Abuse Commitments	\$68.00 per hour
Child Custody Investigators and Child and Family Reporters	\$68.00 per hour
Notes: (1) This attorney fee schedule is subject to a maximum of \$300.00 per case unless the Court were to grant a motion to exceed these guidelines.	
Effective Date: March 7, 2023	

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Chance Patrick is an employee of Polk County, Iowa; and

WHEREAS, Mr. Patrick has a workers' compensation claim for injures alleged to have been sustained on December 2, 2020 during the course of his employment; and

WHEREAS, both parties desire to settle all potential outstanding issues between them on the terms and conditions stated in an Agreement for Settlement to be filed with the County Auditor and the Iowa Workers' Compensation Commission; and

WHEREAS, Polk County Risk Management is recommending a settlement of \$236,267.50 to be approved by the Iowa Worker's Compensation Commissioner; and

WHEREAS, it is in the best interest of the public that the claims be resolved without the expense and risk of continued litigation; and

NOW THEREFORE BE IT RESOLVED, that Polk County, Iowa, approves the settlement of Chance Patrick's workers' compensation claim and authorizes the Chairperson of the Polk County Board of Supervisors to sign said agreement on behalf of Polk County, Iowa.

Approved this ____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith
Chair, Polk County Board of Supervisors

**RECOMMENDED FOR APPROVAL
APPROVED AS TO FORM**

Kimberly Graham
Polk County Attorney

By: /s/ Meghan L. Gavin
Meghan L. Gavin
Assistant County Attorney

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing settlement of a workers' compensation claim.

Agenda Date: March 7, 2023

Contact Individual: Meghan Gavin
Assistant County Attorney
286-3314

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Chance Patrick has been employed by Polk County since 2008. While performing his duties with Polk County Conservation, he sustained injuries to his right eye and sequela. It is in the best interests of Polk County to settle these matters to reduce the risk of a workers' compensation commission award at hearing. Polk County will pay \$236,267.50 for an Agreement for Settlement to resolve the claim.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23			\$236,267.50				
23/24							
24/25							

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, The Polk County Board of Supervisors provides a Deferred Compensation Retirement program for Polk County employees in accordance with Iowa Code section 331.324(1)(m) and §509A.12, and

WHEREAS, June 26, 2012, the Polk County Board of Supervisors approved all service agreements and documents to execute the implementation of Principal Financial Group, as the recordkeeping and investment provider for both the 457(b) Employee Contribution and 401(a) Employer Match plans, and

WHEREAS, Principal Financial Group is updating the Data Security language within the service agreement and the Deferred Compensation Committee has reviewed and recommends adoption of the service amendments for both the 457(b) Employee Contribution and 401(a) Employer Match plans, and

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement, with Principal Financial Group, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE IT BE FURTHER RESOLVED the Director of Human Resources be authorized to execute any and all documents in furtherance of this Resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith , Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Department of Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph M...
Assistant County Attorney

FISCAL NOTE: N/A

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Principal Service Agreement Amendment

Agenda Date: March 07, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: By resolution dated 06/26/2012 approved service agreements and documents with Principal Financial Group as the recordkeeping and investment provider for both plans of the Deferred Compensation Program.

Action Requested (Recommended): Approval to amend the Principal Service Agreement for both the 457(b) Employee Contribution Plan and the 401(a) Employer Match Plan.

Comply with Policy: N/A

Background: Principal continually reviews and enhances their data security for both plan sponsors and employees. The attached amendment adds language to outline how plan participants can authorize the disclosure of their retirement plan data to third-party aggregators.

Action Impact: Approval of attached service agreement amendments with Principal for the 457(b) Employee Contribution Plan and the 401(a) Employer Match Plan.

Fiscal Note: N/A

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N		N/A		N		
23/24	N		N/A		N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Administrative Services Specialist position will become vacant March 11, 2023, and

WHEREAS, the Human Resources Department conducted a thorough job analysis of the position, and

WHEREAS, the Human Resources Department is recommending the following position modification:

- Reclassify one (1) Administrative Services Specialist position, Excluded grade 15, range \$61,107-\$80,216, to one (1) Administrative Assistant position, Excluded grade 13 range \$55,713-\$73,044, upon vacancy.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney
By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: The estimated cost savings is \$1,658 for FY22/23, \$5,441 for FY23/24, and \$8,234 for FY24/25. Cost savings as a result of this resolution will be forfeited from the office to the general fund.

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Treasurer’s Office

Agenda Date: March 7, 2023

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Reclassify one (1) Administrative Services Specialist position, Excluded grade 15, range \$61,107-\$80,216, to one (1) Administrative Assistant position, Excluded grade 13 range \$55,713-\$73,044, upon vacancy.

Comply with Policy: Yes

Background: The Administrative Services Specialist position will become vacant March 11, 2023. The Human Resources Department conducted a thorough job analysis of the position and is recommending the reclassification.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The estimated cost savings is \$1,658 for FY22/23, \$5,441 for FY23/24, and \$8,234 for FY24/25.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N	0			N		
23/24	N	0			N		
24/25	N	0			N		

Additional Fiscal Note Information (optional): Cost savings as a result of this resolution will be forfeited from the office to the general fund.

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.15, providing for the Disabled Veteran Tax Credit; and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, once allowed by the Board of Supervisors, the property owner must continue to satisfy the statutory criteria. If the property owner no longer satisfies the statutory criteria, the Credit should be cancelled; and

WHEREAS, for taxable year 2022, payable in 2023 and 2024, there is one parcel that no longer qualifies for the Credit based upon application of statutory criteria and the Polk County Assessor recommends the Credit be cancelled on the parcel noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED by Polk County, Iowa, that the recommendation of the Polk County Assessor regarding the cancellation of the one Disabled Veteran Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the claimant that was disallowed the specific statutory reason for disallowance.

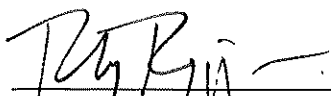
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

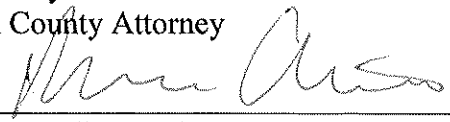


Randy Ripperger
Polk County Assessor

#32

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for cancellation of the Disabled Veteran Tax Credit.

Agenda Date: March 7, 2023

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Disabled Veteran Tax Credit under Iowa Code 425.15 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. Once allowed by the Board of Supervisors, the property owner must continue to satisfy the statutory criteria. If the property owner no longer satisfies the statutory criteria, the Credit should be cancelled. For taxable year 2022, payable in 2023 and 2024, the Assessor has identified one parcel that no longer qualifies for the Credit based upon application of statutory criteria. The Assessor recommends the Credit on the one parcel noted on the attached sheet be cancelled.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for cancellation of the Disabled Veterans Tax Credit on one parcel.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N				N		

**Board of Supervisors' 03/07/2023 meeting
Disabled Veteran Tax Credit**

Recommendation to disallow

District/Parcel Name
311/00264-000-000 Destiny D A Pankonen

Reason for Disallowance Recommendation

Property is a rental per Shane wit the VA Office

Cancel for AY:
2022

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 2 such parcels for the taxable years noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED, that the recommendation of the Polk County Assessor regarding disallowances for the Homestead Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the claimant that was disallowed the specific statutory reason for disallowance.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.


BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate the disallowance information to the Iowa Department of Revenue.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

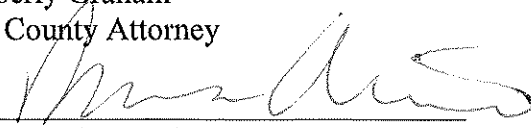


Randy Ripperger
Polk County Assessor

#33

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Agenda Date: March 7, 2023

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have improperly been receiving the credit. The Polk County Assessor recommends the credit be disallowed for 2 such parcels for the taxable years noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
22/23	N				N		

**Board of Supervisors' 03/07/2023 meeting
Homestead Tax Credit**

Recommendations to disallow

<u>District/Parcel</u>	<u>Name</u>
270/02460-001-000	Grace A. Scott
050/03087-000-000	Hoa N. Hguyen

Reason for Disallowance Recommendation

Daughter reported her mom passed away in 2012
Home has been a rental since 2007 per DM Water Works

Cancel for AY:
2013 thru 2022
2008 thru 2022

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the parking lot adjacent to the Polk County owned Cherry St and Wagner lots is currently owned by Wells Fargo; and,

WHEREAS, Polk County wishes to purchase this lot in order to consolidate adjacent properties into one parcel and provide additional parking for the operation of the courts; and,

WHEREAS, Terracon Consultants, Inc. have conducted a phase I environmental and plan to conduct a phase II environmental assessment and a Temporary Access Agreement is required by Wells Fargo.

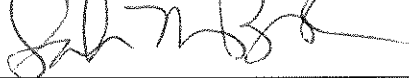
NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa hereby approves the attached Temporary Access Agreement and Purchase Agreement.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY22/23

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Temporary Access Agreement and Purchase Agreement.

Agenda Date: March 7, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board: November 1, 2022

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of Temporary Access Agreement and Purchase Agreement.

Comply with Policy: Yes

Background: Polk County wishes to purchase a parking lot owned by Wells Fargo that is adjacent to the currently Polk County owned Cherry St and Wagner lots. The Temporary Access Agreement will allow for Terracon to conduct phase II environmental testing. The Purchase Agreement outlines the terms of the sale.

Action Impact: Approves Temporary Access Agreement and Purchase Agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Board of Supervisors underwent a planning process driven by the receipt of American Rescue Plan Act funds that has included stakeholder and public input to determine how to ensure the funds are spent with maximum long-term impact on our community; and,

WHEREAS, the Board of Supervisors have identified four priority areas of work that include affordable housing, water quality, economic well-being and mental health; and

WHEREAS, Neighborhood Finance Corporation will establish two programs that will serve the public purpose of increasing home ownership and improving the quality of housing available in Polk County; and,

WHEREAS, the attached agreement outlines the terms of the funding contribution; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the attached funding agreement with Neighborhood Finance Corporation to establish a down payment assistance program and an owner occupied major repair program in Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA


Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Deputy County Administrator

APPROVED AS TO FORM:
KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: 
Assistant County Attorney

FISCAL NOTE: FY23/24 \$11,000,000

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to approve agreements with Neighborhood Finance Corporation for Polk County funding.

Agenda Date: March 7, 2023

Contact Individual: Sarah Boese
286-3895

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Requesting funding.

Comply with Policy: Yes

Background: Neighborhood Finance Corporation will establish two housing programs to promote affordable housing in Polk County: a down payment assistance program and major owner occupied repair assistance program.

Action Impact: Approving funding to Neighborhood Finance Corporation.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipate d Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$11,000,000		N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Des Moines Arts Festival, Inc. is a 501(c)(3) non-profit organization that impacts lives through the arts; and

WHEREAS, Des Moines Art Festival, Inc. has applied for a Polk County Community Development Grant for the Des Moines Arts Festival which will be held on June 23rd- through June 25th, 2023 at Western Gateway Park, Des Moines, Polk County, Iowa; and

WHEREAS, the Des Moines Art Festival is one of the most prestigious arts and culture events that attracts over 200,000 people annually, and of which proceeds benefit many local non-profit organizations and the sustainability of the Festival; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with the Des Moines Arts Festival, Inc. to award grant funds to participate as a Platinum level sponsor for the 2023 Arts Festival; and

WHEREAS, the Des Moines Arts Festival serves a public purpose by providing a free-to-attend three day festival which includes educational programming that attracts thousands of people to Central Iowa. The festival is a large-scale event open to all demographics. The Arts Festival has created access and opportunity for all people to participate in arts and culture; and

WHEREAS, pursuant to the Agreement for a Community Development Grant Award, the grant shall only be used for costs related to the Des Moines Arts Festival; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement and the award of a Community Development Grant in the amount of \$65,000.00 to Des Moines Arts Festival, Inc., and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#36

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Chad Runk
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$65,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to Des Moines Arts Festival, Inc. a 501c3 non-profit organization.

Agenda Date: March 7, 2023

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Award-April 12, 2022 for \$65,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County has a long-standing commitment to fund economic development, cultural initiatives and events that benefit the residents and businesses of Polk County. Des Moines Arts Festival, Inc. has applied for a Community Development Grant to assist with the 2023 Arts Festival and requested Polk County, Iowa be a Platinum Sponsor of the event.

The Des Moines Arts Festival serves a public purpose by providing a free-to-attend three day festival which includes educational programming that attracts thousands of people to Central Iowa. The festival is a large-scale event open to all demographics. The Art Festival has created access and opportunity for all people to participate in arts and culture.

Action Impact: The adoption of this resolution will award \$65,000.00 of gaming revenue to Des Moines Arts Festival, Inc. and authorizes the Chair to sign attached agreement.

Fiscal Note: Community Development Grant Awards paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget Amendment Required? (Y/N)	If Amendment is Required,	
			Expense	Revenue		Expense Account Code	Revenue Account Code
22/23	Y		\$65,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Southeast Polk Education Foundation Inc. is a 501(c)(3) non-profit and the fiscal agent for Four Mile Elementary School. Four Mile Elementary School is dedicated to providing a safe environment for education, exercise and activities for all their students; and

WHEREAS, Southeast Polk Education Foundation Inc., fiscal agent for Four Mile Elementary School, is requesting a Community Development Grant to assist with an improvement project that will include a new playground structure and surface; and

WHEREAS, the improvement project will provide better accessibility for students with special needs and provide a safe place for all children to exercise and play; and

WHEREAS, Polk County, Iowa desires to enter into an Agreement with Southeast Polk Education Foundation Inc., fiscal agent for Four Mile Elementary School, to award grant funds for the playground improvement project located at 670 SE 68th St., Pleasant Hill, Polk County, Iowa; and

WHEREAS, the grant award will serve the public purpose by providing a safe and accessible outdoor space for recreational and educational activities; and

WHEREAS, pursuant to the Grant Agreement for a Community Development Grant Award, the grant funds shall only be used for the approved project, which includes the materials and labor cost for the new playground; and

WHEREAS, the grant funds shall be sourced only from available gaming revenue funds and not from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement for a Community Development Grant Award in the amount of \$75,000.00 to the Southeast Polk Education Foundation Inc., fiscal agent for Four Mile Elementary School, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2023.

POLK COUNTY, IOWA

Tom Hockensmith, Chair
Polk County Board of Supervisors

#37

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Chloe Park
Assistant County Attorney

FISCAL NOTE: Community Development Grant Fund \$75,000.00 FY22/23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Southeast Polk Education Foundation, Inc., fiscal agent for Four Mile Elementary School.

Agenda Date: March 7, 2023

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant approved on March 29, 2022 for \$75,000.00 to Southeast Polk Education Foundation, Inc., fiscal agent for Runnells Elementary School.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of a \$75,000.00 Community Development Grant to Southeast Polk Education, Inc., fiscal agent for Four Mile Elementary School.

Comply with Policy:

Background: Southeast Polk Education Foundation Inc., fiscal agent for Four Mile Elementary School is requesting a Community Development Grant to assist with an improvement project at Four Mile Elementary School playground located at 670 SE 68th St., Pleasant Hill, Polk County, Iowa. The project will focus on playground improvements to include a new playground structure and surface. The improvement project will serve a public purpose by providing an accessible outdoor space for recreational and educational activities for the students at Four Mile Elementary School.

Action Impact: The adoption of this resolution will award \$75,000.00 of gaming revenue to Southeast Polk Education Foundation, Inc., fiscal agent for Four Mile Elementary School, and authorizes the Chair to sign the attached agreement.

Fiscal Note: Community Development Grant Awards paid exclusively with gaming revenue.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget	If Amendment is Required,	
			Expense	Revenue	Amendment Required? (Y/N)	Expense Account Code	Revenue Account Code
22/23	Y		\$75,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 22-23 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

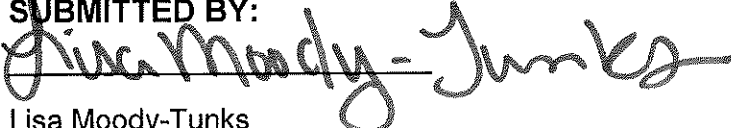
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$78,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$78,500.00 from the Community Betterment fund, FY 22-23

#38

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: March 7, 2023

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-February 21, 2023 for \$16,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY22-23 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$78,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
22/23		\$78,500.00		N		40109033.79410

Additional Fiscal Note Information (optional):

**Community Betterment Grant Awards
March 7, 2023**

Ankeny Basketball Club, Inc. fiscal agent for Ankeny After Prom	\$10,000.00
Bondurant Farrar Education Foundation fiscal agent for Bondurant High School After Prom	\$3,000.00
Build Lincoln Higher Booster Club fiscal agent for Lincoln High School After Prom/Senior Celebration	\$5,000.00
Des Moines North High School (North High School Post Prom)	\$5,000.00
Friendly Son's of St. Patrick of Central Iowa	\$8,000.00
Hoover Meredith Booster Club fiscal agent Hoover High School Post Prom Committee	\$5,000.00
Johnston Booster Club fiscal agent for Johnston High After Prom Committee	\$5,000.00
North Polk Community Schools Foundation fiscal agent for North Polk Post Prom	\$3,500.00
Rotary Club of Ankeny	\$5,000.00
Saydel Eagles Athletic Booster Club fiscal agent for Saydel Events d/b/a Saydel After Prom	\$5,000.00
Scarlet Pride, Inc. fiscal agent for East High Post Prom	\$5,000.00
Southeast Polk High School fiscal agent for Southeast Polk Community School Post Prom Committee	\$5,000.00
Theodore Roosevelt High School PTA	\$5,000.00
Urbandale Post Prom	\$4,000.00
West Des Moines Community Schools Foundation fiscal agent for The Valley After Prom	\$5,000.00
TOTAL	\$78,500.00

POLK COUNTY TREASURER SEMI-ANNUAL REPORT January 1 - June 30, 2022

FUND	TREASURER'S/ AUDITOR'S			TREASURER'S/ AUDITOR'S		FUND
	01/01/22	RECEIPTS	DISBURSEMENTS	06/30/22		
001 GENERAL BASIC	33,521,010.69	160,589,816.19	158,385,278.95	35,725,547.93		001
002 GENERAL SUPPLEMENTAL	81,605,977.58	44,023,198.56	32,591,103.70	93,038,072.44		002
003 GENERAL SELF-INSURANCE RESERVE	(2,460,339.43)	4,780,351.44	2,242,179.41	77,832.60		003
004 COMMUNITY BETTERMENT	(3,261,813.34)	8,316,859.26	5,055,045.92	-		004
005 ECONOMIC DEVELOPMENT	(7,554,298.67)	19,345,139.50	9,393,411.03	2,397,429.80		005
006 CONSERVATION SPECIAL	240,645.99	267,772.61	99,910.90	408,507.70		006
007 GIMS/POLK COUNTY	686,201.51	-	-	686,201.51		007
010 MH/MR/DD SERVICES	12,516,491.01	9,999,032.29	19,921,364.95	2,594,158.35		010
011 RURAL SERVICES BASIC	6,721,781.47	4,613,545.46	8,371,185.50	2,964,141.43		011
012 RURAL SERVICES SUPPLEMENTAL	1,286,222.71	705,764.15	620,694.05	1,371,292.81		012
013 FORFEITED PROPERTY-SHERIFF/STATE	190,541.80	10,405.66	3,000.00	197,947.46		013
014 FORFEITED PROPERTY-SHERIFF/FEDERAL	351,126.64	100,420.72	26,999.00	424,548.36		014
015 FORFEITED PROPERTY-CO. ATTORNEY	180,594.28	36,729.95	54,239.83	163,084.40		015
018 CO ATTORNEY COLLECTION INCENTIVE	633,709.53	156,474.08	238,084.06	552,099.55		018
020 SECONDARY ROAD	(2,382,833.97)	11,869,300.39	7,336,385.83	2,150,080.59		020
021 CO RECORDER RECORDS MGMT.	361,126.34	48,412.84	53,222.95	356,316.23		021
024 TOWNSHIP FIRE PROTECTION	8,118.25	503,264.17	507,082.93	4,299.49		024
026 REAP	448,815.42	911.89	146,154.30	303,573.01		026
028 CONTINGENCY RESERVE FUND	11,889,746.00	372,007.00	-	12,261,753.00		028
030 AUTOMATED TRAFFIC ENFORCEMENT	1,846.11	1,483.60	3,329.71	-		030
031 MITIGATION BANK - CONSERVATION	424,719.06	-	4,105.22	420,613.84		031
032 AMERICAN RESCUE PLAN ACT	43,388,801.86	47,618,372.25	28,273,347.65	62,733,826.46		032
033 TAX INCREMENT FINANCING	467,567.01	597,271.83	1,006,981.40	57,877.44		033
034 DRAINAGE/WATER DISTRICTS	247,600.09	894.97	-	248,495.06		034
044 HAMILTON DRAIN DEBT SERVICE	1,247.00	-	1,247.00	-		044
046 DEBT SERVICE	10,013,316.74	16,761,689.72	24,065,739.88	2,709,266.58		046
051 CONSERVATION WATER & LAND IMPROVE	3,167,913.22	28,435,441.10	2,407,690.94	29,195,663.38		051
052 JUSTICE CENTER ANNEX CAPITAL PROJ.	4,808,264.91	1,308,658.90	4,506,818.83	1,610,104.98		052
055 CAPITAL IMPROVEMENTS PROJECTS	(5,575,004.09)	11,706,109.70	4,895,634.60	1,235,471.01		055
281 AIR QUALITY	286,308.11	827,256.53	654,782.81	458,781.83		281
284 SANITARY TREATMENT WORKS	8,652,346.34	3,217,703.75	1,922,308.67	9,947,741.42		284
285 PRAIRIE MEADOWS	12,363,581.39	19,564,311.25	21,236,892.56	10,691,000.08		285
286 JESTER PARK GOLF COURSE	160,531.56	301,534.01	408,264.30	53,801.27		286
287 HAMILTON URBAN DRAIN DISTRICT	278,184.27	137,074.95	16,732.48	398,526.74		287
288 EMPLOYEE INSURANCE	14,063,198.96	16,167,124.86	15,612,190.88	14,618,132.94		288
291 RISK MGMT INTERNAL SERVICE	5,000,000.00	-	-	5,000,000.00		291
295 IOWA EVENT CENTER	5,596,668.63	53,243,395.07	51,114,861.04	7,725,202.66		295
297 URBAN SEWER	1,126,428.88	135,803.44	350,250.00	911,982.32		297
299 IOWA TAX AND TAGS	287,926.57	158,852.54	299,777.78	147,001.33		299
300 TRUST & AGENCY - TREASURER	22,310,355.06	573,307,381.17	576,035,587.39	19,582,148.84		300
301 TRUST & AGENCY - TRUST FUNDS HELD	139,049.03	582,261.35	605,076.42	116,233.96		301
305 COUNTY ASSESSOR EXPENSE	3,345,688.15	2,654,611.42	3,509,427.38	2,490,872.19		305
344 RECORDER'S E-COMMERCE CLEARING	10.38	47,819.57	47,829.95	-		344
345 RECORDER'S REVOLVING	850,837.88	7,468,636.68	7,520,963.29	798,511.27		345
346 E911 SERVICE	3,854,312.43	1,577,548.59	1,121,854.83	4,310,006.19		346
351 EMERGENCY MANAGEMENT	(4,603,909.10)	5,812,033.60	751,848.14	456,276.36		351
356 DEFERRED COMPENSATION	-	318.97	318.97	-		356
363 SEIZED FUNDS - UNFORFEITED	476,647.77	267,924.16	281,236.43	463,335.50		363
364 MINE TASK FORCE	453,271.12	180,220.13	130,256.45	503,234.80		364
365 IOWA WORKFORCE DEVELOPMENT	463,883.39	871,546.17	1,019,546.17	315,883.39		365
TOTALS	267,034,416.54	1,058,692,686.44	992,850,224.48	332,876,878.50		

Mary L Wells 2023

I, MARY L. WELLS, TREASURER OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THE REPORT GIVEN HEREIN IS A CORRECT SUMMARY OF THE BUSINESS TRANSACTED BY ME AS SAID TREASURER DURING THE PERIOD THEREIN SPECIFIED.

Mary L Wells
 MARY L. WELLS, POLK COUNTY TREASURER
 DES MOINES, IOWA

March 2 2023

I, JAMIE FITZGERALD, AUDITOR OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THIS REPORT CORRECTLY SHOWS, BY THE ACCOUNTS IN MY OFFICE, THE CONDITION OF THE FUNDS IN THE HANDS OF MARY L. WELLS, TREASURER OF SAID COUNTY, AT THE CLOSE OF BUSINESS ON JUNE 30, 2022.

Jamie Fitzgerald
 JAMIE FITZGERALD, POLK COUNTY AUDITOR
 DES MOINES, IOWA

#39



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors
From: John Chiodo
Date: March 2, 2023
Subject: Canvass – Special Election held on March 7, 2023 – 1st Tier

The Polk County Board of Supervisors will need to convene as a Canvassing Board on March 14, 2023, at 9:30 AM. The location will be the Supervisor's Board Room located on the first floor of the Polk County Building at 111 Court Avenue.

This will be the 1st tier canvass of the votes cast for the Special Election held on March 7, 2023 for the Cities of Granger, Urbandale and the Madrid Community School District.

#40



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

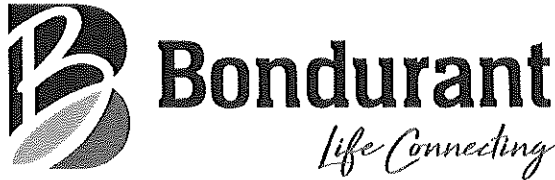
JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVENUE
(515) 286-3079

To: Polk County Board of Supervisors
From: John Chiodo
Date: March 2, 2023
Subject: Canvass – Special Election held on March 7, 2023 – 2nd Tier

The Polk County Board of Supervisors will need to convene as a Canvassing Board on March 21, 2023, at 9:45 AM. The location will be the Supervisor's Board Room located on the first floor of the Polk County Building at 111 Court Avenue.

This will be the 2nd tier canvass of the votes cast for the Special Election held on March 7, 2023 for the City of Urbandale.

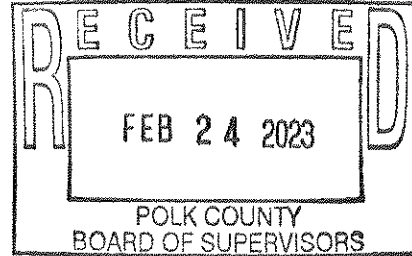


200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037
Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: info@cityofbondurant.com
Website: www.cityofbondurant.com

February 22, 2023

Polk County Administration Building
Attn: Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, IA 50309



Re: Notice of 100% Voluntary Annexation Application within an Urbanized Area of Another City (Mitchellville)

Dear Polk County Board of Supervisors:

The City of Bondurant is in receipt of the enclosed 100% voluntary annexation request for annexation of 100.00 acres of land located within two miles of Mitchellville's existing city limits. Enclosed please find the voluntary annexation petitions and maps.

As required by the Iowa Code, notice is hereby given to the Polk County Board of Supervisors that the City Council of the City of Bondurant will hold a public hearing at 6:00 p.m. on Monday, March 20, 2023, during their regularly scheduled meeting at the Bondurant City Center at 200 2nd Street NE, Bondurant, Iowa, to consider this proposed annexation.

Persons may express their opinion on the proposed annexation at the time and place of the public hearing. Opinions in writing must be submitted on or before the time of the public hearing to Shelby Hagan, City Clerk, at 200 2nd Street NE, POB 37, Bondurant, IA 50035. Upon conclusion of the public hearing, City Council will take action on the annexation request.

For questions on the annexation being considered, I can be reached at (515) 630-6985 or at planning@cityofbondurant.com.

Thank you.

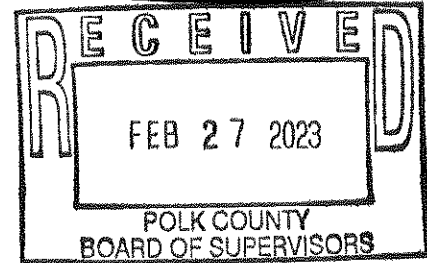
Sincerely,

A handwritten signature in cursive script that reads 'Maggie Murray'.

Maggie Murray
Planning & Community Development Director

Enclosures

41



DATE: February 24, 2023

TO: Board of Supervisors, Dallas County
Board of Supervisors, Polk County
Superintendent, West Des Moines Community School District
Superintendent, Waukee Community School District

FROM: City Council
City of Clive, Iowa

RE: Clive Urban Renewal Area Amendment

The City of Clive is in the process of expanding its Clive Urban Renewal Area, and amending the urban renewal plan for the area and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for March 8, 2023, at 1:00 p.m. to be hosted via Zoom at <https://us06web.zoom.us/j/81313739517>. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City Council will also hold a public hearing on this urban renewal plan amendment at 6:00 p.m. on March 23, 2023, and a copy of the notice of hearing is enclosed for your information.

Please call our Director of Administrative Services at (515) 223-6220 if you have questions.

Enclosure

#42

POLK COUNTY MEMORANDUM OF BUDGET ACTIONS - FY 22/23 BUDGET

FUND	OFFICE/DEPARTMENT	SUB-ACTIVITY	OBJECT/REVENUE CODE	CURRENT APPROP.	PROPOSED APPROP.	REVENUE VARIANCE	EXPENSE VARIANCE	EXPLANATION
55	027 General Services	0220 Contingency 99-99	78760 Asset repair/replacement	264,714	405,138	-	140,424	Emergency sewer line repairs and replacement floor drains in kitchen - Polk County Jail
NET BALANCE INCREASE / (DECREASE)							(140,424)	

SUBMITTED BY:

Scott Ourth

2/21/2023

Date

Moved by _____ Seconded by _____ that the following Resolution be adopted:
 BE IT RESOLVED that the appropriation actions outlined above are approved.

REVIEWED BY:

Deborah A. Anderson

Deb Anderson, Budget Manager

3/7/2023

Date

POLK COUNTY BOARD OF SUPERVISORS:

Chair

#43