

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
FEBRUARY 13, 2024 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. BLACK HISTORY MONTH – FEBRUARY 2024

PUBLIC HEARING

GRANTING PERMANENT EASEMENT-DES MOINES WATER WORKS

- *6. Resolution approving disposal of county interest in real estate granting a permanent easement to Des Moines Water Works.

7. **PUBLIC COMMENTS**

PETITIONS

- *8. Petitions to suspend taxes and special assessments for the following:
W. Garvin 3614 E. 8th St
C. Morris 901 Laurel St

RESOLUTIONS

- *9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for February 27, 2024 to consider plans, specs, form of contract and estimated cost for the 2024 Batch and Build Project.
- *10. Resolution awarding contract to Holzworth Construction for the RCB Culvert New-Twin Box Project (No. BROS-C077(240)—8J77).
- *11. Resolution approving Cooperative Public Service Agreement with City of Runnells for the maintenance of roadways.
- *12. Resolution approving submittal of the FY 23-24 Revised Secondary Road Budget and Road Program to the Iowa DOT.
13. Resolution correcting funding source, for the Sponsored Research Agreement with Iowa State University, previously approved on January 16, 2024.

- *14. Resolution approving amendment to provider agreement with Community Support Advocates.
- *15. Resolution approving Professional Services Agreement with Dr. Tracy Thomas, Ph.D., ABPP.
- *16. Resolution approving Memorandum of Understanding with Central Iowa Community Services (CICS) Mental Health and Disability Services Region for crisis observation services.
- *17. Resolution approving agreement with Iowa Department of Health and Human Services (Iowa HHS) for Disease Intervention Specialist staff and Partner Services for Sexually Transmitted Infections.
- *18. Resolution approving agreement with Iowa HHS for Integrated HIV and Viral Hepatitis Testing.
- *19. Resolution approving Memorandum of Understanding with Iowa HHS for tuberculosis program funding.
- *20. Resolution approving agreement with The B Jr Company LLC to address lead hazard repairs at 2300 33rd Street (Mackey).
- *21. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 1500 E. 9th Street (Jacklin/Warsaw).
- *22. Resolution approving agreement with FAB Rehab to address lead hazard repairs at 3521 27th Street (Thara/Kimi).
- *23. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 805 Buchanan Street (Lehs, Yussuf & Khar).
- *24. Resolution approving agreement with FexSteve Limited to address lead hazard repairs at 2005 Nash Drive (Evans).
- *25. Resolution approving agreement with Richmond Construction to address lead hazard repairs at 1817 York Street (O'Connor).
- *26. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for February 27, 2024 on the authorization of the issuance of not to exceed \$7,500,000 General Obligation Bonds or Capital Loan Notes for (essential county purposes).
- *27. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for February 27, 2024 on the authorization of the issuance of not to exceed \$1,500,000 General Obligation Bonds or Capital Loan Notes (for essential county purposes).
- 28. Resolution deleting position within Community, Family and Youth Services Department.
- 29. Resolution creating side-by-side position within the Sheriff's Office.

30. Resolution approving the FY 24/25 County Compensation Board recommendations for Elected Officials.
31. Resolution approving recommendation of the Polk County Assessor for allowance of the Disabled Veteran Tax Credit.
32. Resolution approving recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.
33. Resolution approving recommendation of the Polk County Assessor for disallowance of the Homestead Tax Exemption.
- *34. Resolution approving financial institutions as depositories of Polk County funds.
35. Resolution appointing individuals to various boards and commissions.
36. Resolution approving Community Sponsorship awards.
37. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *38. Certificate of Organization, Polk County Agricultural Extension Council.
- *39. Requests to abate taxes for properties at 4845 Merle Hay Road and adjacent to the property (Anawim Housing).
- *40. City Development Board meeting notice City of West Des Moines voluntary annexation within urbanized area of the City of Cumming.

BUDGET ACTIONS

- *41. Memorandum of Budget Actions.

APPOINTMENTS

- *42. Memorandum of Appointments.

ADJOURNMENT

**Asterisk denotes attachments to items are on file in the Auditor's Office, 111 Court Avenue, Des Moines, 515-286-3080
Monday through Friday, 8:00 a.m. – 5:00 p.m. For the full text of Resolutions, visit our website at:
<https://www.polkcountyia.gov/auditor/administration/>*

Live stream the Board of Supervisors meeting at:
<https://www.youtube.com/watch?v=xr0zOS1jPA8>

County of Polk

POLK COUNTY

Board of Supervisors PROCLAMATION

Whereas, Black History Month, also known as African American History Month, is a celebration of the contributions and achievements of African Americans and a time for recognizing their central role in U.S. history; and

Whereas, the celebration of Black History Month traces back to 1915, when Dr. Carter G. Woodson and minister Jesse E. Moorland founded the Association for the Study of African American Life and History (ASALH), an organization dedicated to researching and promoting achievements by Black Americans and other peoples of African descent; and

Whereas, in 1926, Dr. Woodson and ASALH sponsored the first Black History week, choosing the second week of February to coincide with the birthdays of Abraham Lincoln and Frederick Douglass; and

Whereas, the Civil Rights Movement and a growing awareness of Black identity in the late 1960s helped evolve Black History week into a month- long celebration; and

Whereas, in 1976, President Gerald Ford issued the first African-American History Month proclamation, calling upon the public to celebrate this observance each February and since that time, U.S. presidents have issued proclamations to pay tribute to African Americans and endorsed a specific theme; and

Whereas, this year's theme, "African Americans and the Arts," sheds light on the pivotal role African American artists have played in preserving history, fostering community memory, and empowering individuals through their artistic expressions; and

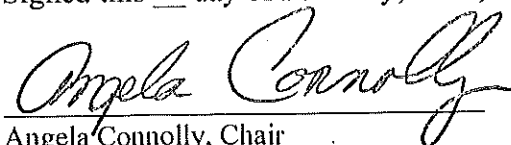
Whereas, Polk County honors the contributions, sacrifices, and accomplishments of African Americans in the community and throughout the history of the nation; and

Now, Therefore, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim **February 2024** to be:

Black History Month

in Polk County, Iowa and encourage all residents to observe this month by participating in programs, partnerships, activities, and events taking place throughout the area to celebrate Black history.

Signed this ___ day of February, 2024, in Des Moines, Iowa.



Angela Connolly, Chair

POLK COUNTY BOARD OF SUPERVISORS

#5

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on August 1, 1989, Polk County, Iowa granted the Des Moines Water Works a permanent easement ("Original Easement") for purposes of constructing and operating a pumping station, storage tanks, water main and appurtenances under, over, through and across Polk County owned property located at parcel 270/00281-004-000, locally known as 5885 NE 14th Street, Des Moines, Iowa ("the Property"); and

WHEREAS, Des Moines Water Works has requested the Original Easement be expanded by 4.47 acres on the Property for the purpose of operating a pumping station, storage tank, Aquifer Storage and Recovery (ASR) facility, see the attached easement exhibit for more information; and

WHEREAS, the Polk County Public Works Department has reviewed the proposed additional easement and concurs with the additional grant of easement; and

WHEREAS, pursuant to Iowa Code Section 331.361, when disposing of an interest in real property, Polk County is required to set forth the proposal in a resolution and publish notice of the time and place of a public hearing on the proposal; and

WHEREAS, notice was published and a public hearing was scheduled for February 13, 2024, regarding the grant of additional easement.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves a grant of an additional 4.47 acres of permanent easement to Des Moines Water Works under, over, through and across the Property and authorizes the chairperson of the Polk County Board of Supervisors to sign the easement agreement on behalf of Polk County, Iowa; and


BE IT FURTHER RESOLVED that the Polk County Auditor is directed to have the easement agreement and easement plats filed for record.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandLune, Director
Polk County Public Works Department

#6

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

Item Type & Title: Resolution No. 32-24 to hold a public hearing for and approve the disposal of county interest in real estate, specifically, a grant of permanent easement to Des Moines Water Works.

Agenda Date: February 13, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705.

Previous Action taken by the Board: Notice was published and public hearing was set on January 30, 2024 by resolution 21-24 regarding granting additional easement to Des Moines Water Works.

Board/Commission Actions: N/A

Action Requested (Recommended): Hold public hearing and grant permanent easement to Des Moines Water Works.

Comply with Policy: Yes.

Background: Des Moines Water Works currently holds a permanent easement to operate a pumping station, storage tank, Aquifer Storage and Recovery (ASR) facility on certain real property owned by Polk County immediately to the north of the Polk County Sheriff's Office. The Polk County owned property is parcel 270/00281-004-000. Des Moines Water Works is seeking additional permanent easement of 4.47 acres for the same purpose at the same location.

Action Impact: Sets Public Hearing.

Fiscal Note: None

Fiscal Year	Budgeted (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	NA	NA			

Additional Fiscal Note Information (optional):

Res. No. 34-24
February 13, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, by Resolution 104-21, dated August 3, 2021, Polk County, Iowa approved a funding agreement for the design, engineering and construction of agricultural tile treatment practices, now known as the Batch and Build Project ("the Project"); and

WHEREAS, the Project was developed to work with agricultural landowners to improve water quality by treating tile drainage systems; and

WHEREAS, the Project will group together the construction of 35 saturated buffers and 14 bioreactors ("the Construction"); and

WHEREAS, the estimated cost of the Construction is greater than the adjusted bid threshold in Iowa Code Section 26.3; and

WHEREAS, pursuant to Iowa Code Section 26.12, Polk County is required to hold a public hearing and approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project prior to entering into a contract; and

WHEREAS, Polk County, Iowa is required to set the aforementioned public hearing not less than four and no more than twenty days prior to the date of the hearing.

NOW, THEREFORE BE IT RESOLVED that a public hearing is set for February 27, 2024 at 9:30 a.m. in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to approve the proposed plans, specifications, form of contract and estimated cost of the public improvements to be constructed pursuant to the Project; and


BE IT FURTHER RESOLVED that the Polk County Auditor's Office is hereby directed to publish notice of said public hearing not less than four and no more than twenty days prior to the date of the hearing.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:




Bret VandeLune, Director
Polk County Public Works Department

#9

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

FISCAL NOTE: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 34-24 to establish a public hearing to consider plans, specifications, form of contract, and estimated cost for the 2024 Batch and Build Project.

Agenda Date: February 13, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 104-21 on August 3, 2021 approving 28E Fiscal Agent Agreement.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution establishes a public hearing pursuant to Iowa Code Section 26.12 to consider proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the 2024 Batch and Build Project prior to entering into a contract responsive to a public bid.

Comply with Policy: Yes- complies with Iowa Code Chapter 26.

Background: The Polk County has continued to partner with agricultural landowners to install saturated buffers and bioreactors to improve water quality. The 2024 Batch and Build Project will be the third round of project installations completed by Polk County.

Action Impact: Approval of resolution allows Polk County to publish notice of public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	NA	NA			

Additional Fiscal Note Information (optional):

PUBLIC HEARING NOTICE
2024 BATCH AND BUILD PROJECT

Polk County, Iowa previously approved funding for the 2024 Batch and Build Project ("the Project"). The Project includes the installation of 35 saturated buffers and 14 bioreactors across Polk, Dallas, and Boone Counties. Polk County, Iowa has determined an estimated cost of the public improvements to be constructed pursuant to the Project. Furthermore, Polk County has developed plans and specifications and a form of contract for the Project.

The location of the public improvements being constructed pursuant to the Project are:

Project Site Name	Outlet(s)	Location
Winterhof	RW-1, RW-2, RW-3	Dallas County Parcel ID's 0134200003 0134200002 0134200001
Stebbins	LS-1, LS-2, LS-5, LS-6, LS-7, LS-9, LS-10, LS-11, LS-15, LS-16, LS-17	Dallas County Parcel ID's 0135100001 0135100003 0135100004 0135200002 0135200005
Wise	TW-1, TW-2	Polk County Parcel 14000128002007
DeVries	DeVries-1, DeVries-2, DeVries-3, DeVries-4	Polk County Parcel 16000786024015
Gulling	Gulling-3	Polk County Parcel 16000257001000
Voyek	Voyek-1, Voyek-4	Polk County Parcels 21000101009000 21000101008000
Polk County	PCC-1	Polk County Parcel 30000474001000
Potter	Potter-10, Potter-11, Potter E-1, Potter E-2	Polk County Parcels 16000302003000 16000313000000
Wendt	Wendt-1, Wendt-2	Polk County Parcel 14000351000000
Dollison Family	DFLPI1, DFLPI2, DFLPI3	NE ¼, SE ¼, Sec. 34 Township 82N Range 25W Boone County
Driscoll	TJD1	SE ¼, SW ¼ Sec. 35 Township 82N Range 25W Boone County
Drake, Ternus	DWD1	NE1/4, NW1/4 Sec. 17 T82N R25W Boone County
Carlson	RC1	SE1/4, SW1/4 Sec. 19 T82N R25W Boone County
Sawyer	SLT1	SW1/4, SE1/4 Sec. 17 T82N R25W Boone County
Jensen	PEJ1, PEJ2	NW ¼, NE ¼ Sec. 30, Township 82N Range 25W Boone County
CBAS	CBAS1	NE ¼, SW ¼, Sec. 19 Township 82N Range 25W Boone County
Rinker	RL11, RL12	E ½, SE ¼, Sec. 10 Township 82N Range 25W Boone County
Drake	DRD2	SE ¼, SE ¼ Sec. 4 Township 81N Range 25W Polk county

Pursuant to Iowa Code Section 26.12, a Public Hearing on the proposed plans, specifications, form of contract and estimated cost of the public improvements to be completed pursuant to the Project will be held at the location and time below:

February 27, 2024 – 9:30 a.m.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.

This Notice is given by authority of Polk County, Iowa.

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the following project is included in the approved 2023/24 Polk County Five (5) Year (2023-2028) Farm-To-Market and Secondary Road Capital Improvements Program:

BROS-C077(240)--8J-77 RCB Culvert New – Twin Box on SE 48th Ave

WHEREAS, this project was publicly let for bids and included in the January 17, 2024 Iowa Department of Transportation letting with the following results:

Project BROS-C077(240)--8J-77:

Holzworth Construction	\$574,020.70;
Iowa Bridge and Culvert, L.C.	\$592,930.74;
Gus Construction Co., Inc.	\$598,753.02;
Herberger Construction Company, Inc.	\$741,119.67;
Jenco Construction, Inc.	\$744,140.65; and

WHEREAS, it is the recommendation of the Public Works Department to accept the bid from Holzworth Construction, Inc. in the amount of \$574,020.70 for Project No. BROS-C077(240)--8J-77; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa does accept the bid and herein awards this project to Holzworth Construction in the amount of five hundred seventy four thousand twenty dollars and 70/100's (\$574,020.70) for Project No. BROS-C077(240)--8J-77; and

BE IT FURTHER RESOLVED Polk County, Iowa approves the terms of the contract with Holzworth Construction, adopts the contract and authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County through the Iowa Department of Transportation's Doc Express project administration system; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to administer the terms of the contract, temporarily close certain project roadways as necessary to facilitate construction, and approve amendments or change orders to this Agreement on behalf of Polk County.


Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

#10

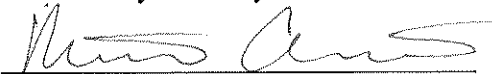
RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL IMPACT: All construction costs to be funded using Federal Aid HBP Funds previously awarded to Polk County for this project.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 30-24 to award contracts for Project No. BROS-C077(240)--8J-77, RCB Culvert New – Twin Box to Holzworth Construction.

Agenda Date: February 13, 2024

Contact Individual: Rachel Conrad, P. E., Assistant County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: Resolution 79-23 approved the Iowa Department of Transportation Funding Agreement for the BR9150 Bridge Replacement project.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bids and awards the project to Holzworth Construction, approves the terms of the contract, adopts the contract, authorizes temporary closure of roadways, authorizes the Director of Public Works to electronically sign the contract and bond on behalf of Polk County through the Iowa DOT's Doc Express system, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

Background: Project No. BROS-C077(240)--8J-77 is included in the approved 2023/24 Polk County Five (5) Year (2023-2028) Farm-To-Market and Secondary Road Capital Improvements Program and was publicly let for bids on the January 17, 2024 Iowa Department of Transportation letting with Holzworth Construction submitting the most responsive and responsible bid for the project. It is the recommendation of the Public Works Department to accept the bid from Holzworth Construction.

Action Impact: Resolution allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

Fiscal Note: All construction costs to be funded using Federal Aid HBP Funds previously awarded to Polk County for this project.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	N	N/A	N/A	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to their mutual advantage; and

WHEREAS, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Runnells for routine and major maintenance of roadways.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached agreement with the City of Runnells, adopts the agreement, and authorizes the Chair of the Polk County Board of Supervisors to execute the agreement on behalf of Polk County, Iowa; and

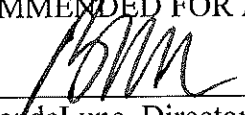
BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Runnells and administer the agreement on behalf of Polk County.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors


RECOMMENDED FOR APPROVAL:



Bret VaudeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney



Assistant County Attorney

FISCAL NOTE: None

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 31-24 to approve a Cooperative Public Service Agreement with the City of Runnells for the maintenance of roadways.

Agenda Date: February 13, 2024

Contact Individual: Aaron Putnam, P.E., County Engineer, Polk County Public Works Department, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approves the terms of the attached agreement, adopts the agreement, and authorizes the Chair to execute the agreement on behalf of Polk County. Directs the Public Works Department return a copy of the signed agreement to the City of Runnells and administer the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: It has been the ongoing practice of this department to enter into Cooperative Service Agreements with local governments or agencies for the routine and major maintenance of Joint jurisdictional roadways in an effort to provide more efficient services for the general public. The Public Works Department has developed an "Agreement for Cooperate Services" with the City of Runnells for routine and major maintenance of roadways.

Action Impact: The resolution establishes the responsibilities of each jurisdiction for the maintenance of certain roadways as per the terms of the Cooperative Services Agreement.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	N	N	N		
24/25						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, it has become necessary to submit a revision to the Iowa Department of Transportation Budget and Supplemental Construction Program to the Iowa Department of Transportation due to additions, deletions, and changes, since the FY23-24 Iowa Department of Transportation Budget and Five-Year Road Construction Program were formally adopted on April 4, 2023.


NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the amendment and authorizes the Chair of the Polk County Board of Supervisors to sign the revised FY23-24 Iowa Department of Transportation Budget and Supplemental Construction Program and directs the Public Works Department to submit same to the Iowa Department of Transportation.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

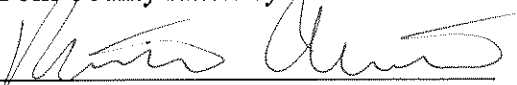
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 33-24 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the FY23-24 Revised Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: February 13, 2024

Contact Individual: Aaron Putnam, PE, County Engineer, Polk County Public Works Department, 286-3705

Background: The FY23-24 Secondary Road Budget and Road Program were adopted in April 2023. This revision uses the Iowa Department of Transportation format to show the County revisions to the FY23-24 Budget adopted on April 4, 2023.

Action Impact: The resolution directs the Public Works Department to submit the Revised Budget and Road Program to the Iowa Department of Transportation.

Action Requested: Approve resolution and sign the Secondary Road Budget Revision and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

Res. No. 35-24
February 13, 2024

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on January 16, 2024, by Resolution 19-24, Polk County, Iowa approved a three-year Sponsored Research Agreement between Polk County, Iowa and Iowa State University ("the Agreement") to work with agricultural landowners to develop methods for improving water quality through education and outreach; and

WHEREAS, Resolution 19-24 incorrectly identified the funding source for the Agreement to be the American Rescue Plan Act funding; and

WHEREAS, the funding source for the Agreement is actually the Polk County General Fund.


NOW, THEREFORE BE IT RESOLVED that Resolution 19-24, passed on January 16, 2024 approving the Agreement, is corrected to show the funding source as the Polk County General Fund.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

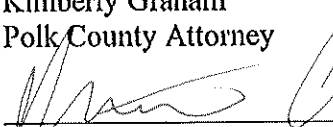
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Bret VandeLune, Director
Polk County Public Works Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney


Assistant County Attorney

FISCAL NOTE: None

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 35-24 correcting the funding source for Sponsored Research Agreement between Polk County, Iowa and Iowa State University.

Agenda Date: February 13, 2024

Contact Individual: John Swanson, Water Resources Planner, Polk County Public Works Department, 875-5880

Previous Action taken by the Board: Resolution 19-24 on January 16, 2024 approving Sponsored Research Agreement between Polk County, Iowa and Iowa State University.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution corrects the funding source for the Agreement.

Comply with Policy: Yes

Background: On January 16, 2024, by Resolution 19-24, Polk County, Iowa approved a three-year Sponsored Research Agreement between Polk County, Iowa and Iowa State University ("the Agreement") to work with agricultural landowners to develop methods for improving water quality through education and outreach. Resolution 19-24 incorrectly identified the funding source for the Agreement to be the American Rescue Plan Act funding. The funding source for the Agreement is actually the Polk County General Fund.

Action Impact: Correct the record.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24	NA	NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, administers agreements with service providers; and

WHEREAS, effective July 1, 2022, Polk County, Iowa entered into a Provider Agreement with Community Support Advocates, which expires June 30, 2025; and

WHEREAS, Polk County, Iowa and Community Support Advocates wish to amend their Agreement to include Outpatient Competency Restoration and Enhanced Community Living services; and

WHEREAS, the Attachment A to that Provider Agreement establishes the services of the Agreement shall be amended and substituted to include Outpatient Competency Restoration and Enhanced Community Living services; and

WHEREAS, the Attachment B rates for service reimbursement shall be amended and substituted to include rates for Outpatient Competency Restoration and Enhanced Community Living services; and

WHEREAS, the total amount of services purchased through this Amended Agreement shall increase 20.2% from \$3,299,598 to \$3,966,018; and

WHEREAS, sufficient funds are available in the Polk County Mental Health and Disability Services Region Budget for FY23/24 and FY24/25 to provide these levels of services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Amended Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the Amended Agreement with Community Support Advocates for FY 23/24 and FY 24/25 and authorizes the Chair of the Polk County Board of Supervisors to sign said Amended Agreement.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

#14

RECOMMENDED FOR APPROVAL:

DocuSigned by:
By: Annie Uetz
99AF634524C4429...
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY23/24 increase 20.2% from \$3,299,598 to \$3,966,018

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Amendment to Provider Agreement with Community Support Advocates.

Agenda Date: February 13, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: Polk County, Iowa has an Agreement with the above listed provider. The Agreement is administered by the Polk County Mental Health and Disability Services Region.

Board/Commission Actions: Recommendation of approval by the Polk County Mental Health and Disability Regional Governing Board.

Comply with Policy: Yes

Background: Community Support Advocates responded to RFP 216R-2324 and won the bid to provide Outpatient Competency Restoration Services (OCR). OCR services include the provision of Enhanced Living Supports. Approval of this Amended Agreement amends and substitutes Attachments A and B to reflect the additional services purchased of OCR and Community Living Supports. OCR is a core service to be provided in an Iowa Mental Health and Disability Services Region.

Action Impact: The total amount of services purchased through this Amended Provider Agreement will increase 20.2% from \$3,299,598 to \$3,966,018 and sufficient funds are in the FY23/24 and FY24/25 budget to provide this level of service.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$3,966,018	\$106,400	N	100444040.84046.398	100444040.84046.398
24/25	Y	0	\$3,766,018	\$319,199	N	100444040.84046.398	100444040.84046.398

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, administers agreements with service providers; and

WHEREAS, BHDS has been charged to implement statewide Outpatient Competency Restoration programming; and

WHEREAS, BHDS seeks highly qualified training for all service providers; and

WHEREAS, Tracy Thomas, Ph.D., ABPP possesses institutional knowledge and experience from having served as a statewide Competency Restoration Provider; and

WHEREAS, Polk County, Iowa desires access to Dr. Thomas' knowledge and experience and desires to establish a training and consulting relationship with Dr. Thomas to provide services, as defined below, as needed by BHDS and other program service providers.

WHEREAS, Attachment A establishes the services of the Agreement; and

WHEREAS, the total cost of services purchased through this Agreement is \$30,000; and

WHEREAS, sufficient funds are available in the Polk County Mental Health and Disability Services Region Budget for FY24/25 to provide these services; and

WHEREAS, the Polk County Mental Health and Disability Services Region Governing Board recommends approval of this Agreement.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the attached Agreement for Professional Services with Dr. Tracy Thomas and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement.


Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

#15

By:  _____
Annie Uetz, Director
Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By:  _____
Assistant County Attorney

FISCAL NOTE: FY24/25 - \$30,000 expense

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Agreement for Professional Services with Dr. Tracy Thomas, Ph.D., ABPP.

Agenda Date: February 13, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: N/A.

Board/Commission Actions: Recommended for approval by the Polk County Mental Health and Disability Regional Governing Board.

Comply with Policy: Yes

Background: Dr. Tracy Thomas is a Board Certified Forensic Psychologist, licensed in the State of Iowa, and has provided these services in the state. Through Thomas Forensic LLC, Dr. Thomas provides forensic psychological evaluation and consultation services throughout Iowa, Nebraska, and Missouri. Relevant to this proposal, Dr. Thomas has extensive experience evaluating adult and juvenile competence to stand trial and providing juvenile and adult competency restoration services. Dr. Thomas routinely provides training to psychologists, attorneys, law enforcement, and other mental health professionals on a variety of topics, including those related to competence to stand trial. Dr. Thomas has a doctorate in psychology, is licensed as a psychologist in Iowa, Nebraska, and Missouri, and is Board Certified as a forensic psychologist by the American Board of Forensic Psychology.

Action Impact: The total amount of services purchased through this Agreement will total \$30,000 and sufficient funds are in the FY23/24 budget to provide this level of service.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$30,000	\$0	N	100444040.84046.398	N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Mental Health and Disability Services Region, by and through its designated Region Administrator, the Polk County Behavioral Health and Disability Services Department, administers agreements with service providers; and

WHEREAS, Iowa Code Chapter 225C and Iowa Administrative Rules 441 – 25 require the Mental Health and Disability Services (MHDS) Regions to implement new core service mandates, including Crisis Observation Services; and

WHEREAS, the Central Iowa Community Services (CICS) Mental Health and Disability Services Region wishes to enter into a Memorandum of Understanding (MOU) with the Polk County Mental Health and Disability Services (MHDS) Region for Crisis Observation services that satisfy requirements in Iowa Administrative Rules 441 – 25 for their region; and

WHEREAS, the Polk County MHDS Region is the Host Region under this MOU, and action is needed because the Polk County MHDS Region establishes and maintains the contract with Broadlawns Medical Center.

WHEREAS, the Polk County Regional Governing Board recommends approval of the MOU.

NOW, THEREFORE BE IT RESOLVED that Polk County, Iowa approves the terms of the attached MOU with the Central Iowa Community Services (CICS) MHDS Region for crisis observation services and authorizes the Chair of the Polk County Board of Supervisors to sign said MOU.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

By: _____
Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

DocuSigned by:

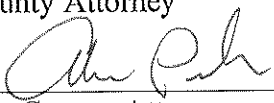
By: _____
99AF934524C4429...
Annie Uetz, Director

#16

Polk County Behavioral Health and Disability Services Dept.

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: Fiscal impact to Fund 10 is \$0

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding (MOU) with Central Iowa Community Services (CICS) Mental Health and Disability Services Region for crisis observation services.

Agenda Date: February 13, 2024

Contact Individual: Annie Uetz, Director
Behavioral Health and Disability Services Dept.
286-3580

Previous Action taken by the Board: None

Board/Commission Actions: Recommendation of approval by the Polk County Mental Health and Disability Regional Governing Board.

Comply with Policy: Yes

Background: The Central Iowa Community Services (CICS) Mental Health and Disability Services Region wishes to enter into an MOU with Polk County Mental Health and Disability Services Region for crisis observation services which the Polk County Mental Health and Disability Services Region contracts for with Broadlawns Medical Center.

Action Impact: The total amount of services purchased will be \$0 in expenses for Polk County as crisis observation services for CICS clients will be reimbursed by either Medicaid or the CICS Region.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	0	\$0	\$0	N		
24/25	Y	0	\$0	\$0	N		

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds in Contract # PUHEHSH24201 to Polk County, Iowa to support disease intervention activities for HIV and other sexually transmitted infections; and

WHEREAS, these funds will continue to fully support the salaries of two full time Public Health Investigators and help fund one Lead Public Health Investigator; and

WHEREAS, the contract amount for this fourth year of the project period is for \$218,336.00 for the term of January 1, 2024 through December 31, 2024; and

WHEREAS, additional funding is expected annually for the remainder of the project period, which expires on December 31, 2025.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Iowa HHS for DIS and Partner Services for Sexually Transmitted Infections, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or its distribution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: _____

Helen Eddy, Director
Polk County Health Department

#17

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: January-December 2024 revenue \$218,336.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract # PUHEHSH24201 with the Iowa Department of Health and Human Services (Iowa HHS) for Disease Intervention Specialist staff and Partner Services for Sexually Transmitted Infections.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director, Polk County Health Dept., 286-2005

Previous Action taken by the Board: The Board of Supervisors have approved similar contacts in 2022 and 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Iowa Department of Health and Human Services (Iowa HHS) has made funding available to Polk County to hire and support two additional Disease Intervention Specialist staff (aka Public Health Investigators) and help support some of the salary for one Lead Public Health Investigator, to help decrease the sexually transmitted disease burden in Polk County. The contract amount for this fourth year of the project period is for \$218,336.00 for the term of January 1, 2024 through December 31, 2024. Funding is expected to be added yearly for the remainder of the project period which runs through December 31, 2025.

Action Impact: Polk County will see a decrease in which the rate of sexually transmitted infections are spread.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2024	N	0	\$218,336	\$218,336.00	N	10223011.74212	10223011.5248

Additional Fiscal Note Information (optional): Total Other funding \$218,336

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Iowa Department of Health and Human Services (Iowa HHS) has allocated funds in Contract # PUHEHSH24012 to be awarded to Polk County, Iowa to conduct Integrated HIV and Viral Hepatitis Testing Services; and

WHEREAS, Polk County, Iowa applied for and has been allocated \$189,608.00 to continue expanding these services for the term January 1, 2024 through December 31, 2024; and

WHEREAS, Iowa HHS has received only a percentage of its federal award at this time, thus the initial Contract amount shall be for \$125,234.00, though it is anticipated that the remaining award will be disbursed via future contract amendments; and

WHEREAS, Iowa HHS and Polk County, Iowa desire to enter into Contract #PUHEHSH24012 to set forth the terms and conditions under which Iowa HHS shall provide funding to Polk County, Iowa for the Integrated HIV and Viral Hepatitis Testing Services provided to the community by the Polk County Health Department.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Agreement with Iowa HHS for funding of Integrated HIV and Viral Hepatitis Testing Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Agreement on behalf of Polk County, Iowa.

NOW, THEREFORE BE IT FURTHER RESOLVED That the Director of the Polk County Health Department, or her designee, be authorized to execute any and all documents in furtherance of this contract or its distribution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: 
Helen Eddy, Director
Polk County Health Department

#18

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: 2024 revenue \$125,234.00

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Contract # PUHEHSH24012 with Iowa Department Agency of Health and Human Services (Iowa HHS) for Integrated HIV and Viral Hepatitis Testing at the Polk County Health Department.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved similar contracts in 2022 and 2023.

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Each year, Iowa HHS awards funds to Polk County to carry out HIV and Hepatitis C prevention, counseling, testing, referral, and Hepatitis immunization services for at-risk individuals. Funding for this year is \$189,608.00 for the period January 1, 2024 through December 31, 2024. However, Iowa HHS has only received a percentage of its federal award at this time, so this initial contract shall be for \$125,234.00. Amendments with additional funding will be forthcoming.

Action Impact: This grant funding will provide for personnel, supplies, and marketing to counsel, test, and refer clients who are at risk for HIV and Hepatitis. Polk County's participation in the grant provides for high-risk clients to be screened for HIV and Hepatitis C and for vaccinations against Hepatitis A and B at no cost to the client.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2024	N	0	125,234.00	125,234.00	Y	10223011.74211	10223011.52481

Additional Fiscal Note Information (optional): Funding Federal \$122,981.00. State Funding \$2,250.00.

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County, Iowa; and

WHEREAS, Polk County, Iowa engages in prevention and treatment activities related to Tuberculosis through the Polk County Health Department providing Direct Observed Therapy to individuals with suspected or confirmed cases of Tuberculosis and Window Period Prophylaxis for age-appropriate close contacts; and

WHEREAS, the Iowa Agency of Health and Human Services (Iowa HHS) has allocated funds of \$1,800.00 to Polk County, Iowa for continuation of the Polk County Tuberculosis Detection and Prevention Program for the term of January 1, 2024 through December 31, 2024; and

WHEREAS, Iowa HHS and Polk County, Iowa desire to execute a Memorandum of Understanding to establish the terms of the disbursement of the allocated funds.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the terms of the attached Memorandum of Understanding, MOU-2024-TB77, with the Iowa Agency of Health and Human Services, and authorizes the Chair of the Polk County Board of Supervisors to sign said Memorandum of Understanding on behalf of Polk County, Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Director of the Polk County Health Department, or her designee, to execute any and all documents in furtherance of this Memorandum of Understanding, MOU-2024-TB77.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Helen Eddy, Director
Polk County Health Department

#19

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: 
Assistant County Attorney

FISCAL NOTE: 2024 Revenue/Expenses: \$1,800.00.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Memorandum of Understanding (MOU) with Iowa Health and Human Services for Tuberculosis Program funding.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director, 286-2005

Previous Action taken by the Board: The Board of Supervisors approved a similar MOU in 2022 and 2023.

Board/Commission Actions: None

Comply with Policy: Yes

Background: The Iowa Agency of Health and Human Services provides funding to cover some of the costs related to prevention of Tuberculosis (TB) in Polk County. The initial amount awarded for the agreement year January 1, 2024 through December 31, 2024 is \$1,800.00.

Action Impact: These funds will be used to help offset staff costs for providing Direct Observed Therapy (DOT) for suspected/confirmed cases of pulmonary TB cases and Window Period Prophylaxis (WPP) services for age-appropriate close contacts.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
2024	N	0	\$1,800	\$1,800	N	10223011.74290	10223011.52290

Additional Fiscal Note Information (optional): 2024 Revenue/Expenses \$1,800.00

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2300 33rd Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 1/29/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

The B Jr Company LLC	\$4,150.00
FexSteve Limited Company	\$6,500.00
FAB Rehab	\$7,200.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by The B Jr Company LLC; and

WHEREAS, the Polk County Health Department has reviewed the The B Jr Company LLC bid proposal and recommends acceptance for **\$4,150.00**; and

WHEREAS, The B Jr Company LLC, Alison Mackey and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$4,150.00** from The B Jr Company LLC, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#20

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$4,150
FY 23/24 expenses	\$4,150

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2300 33rd Street, Des Moines, Iowa 50310.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Alison Mackey owns a property at **2300 33rd Street, Des Moines, Iowa 50310**. Ms. Mackey has one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 29, 2024**. The following bids were received:

The B Jr Company LLC	\$4,150.00
FexSteve Limited Company	\$6,500.00
FAB Rehab	\$7,200.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **The B Jr Company LLC** in the amount of \$4,150.00. **The B Jr Company LLC** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
<u>23/24</u>	<u>N</u>	<u>0</u>	<u>\$4,150</u>	<u>\$4,150</u>	<u>N</u>	<u>10223018.77440.01</u>	<u>10223018.52440</u>

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1500 E 9th Street, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 1/24/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$21,475.00
The B Jr Company LLC	\$25,000.00
FexSteve Limited Company	\$25,300.00
Richmond Construction	\$29,100.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$21,475.00**; and

WHEREAS, FAB Rehab, Emma-Lea Jacklin Warsaw, Maxwell Warsaw and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$21,475.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

#21

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$19,475
FY 23/24 expenses	\$21,475

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1500 E 9th Street, Des Moines, Iowa 50316.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Emma-Lea Jacklin Warsaw & Maxwell Warsaw own a property at **1500 E 9th Street, Des Moines, Iowa 50316**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of their home. Bids were publicly opened on **January 24, 2024**. The following bids were received:

FAB Rehab	\$21,475.00
The B Jr Company LLC	\$25,000.00
FexSteve Limited Company	\$25,300.00
Richmond Construction	\$29,100.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$21,475.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$19,475	\$19,475	N	10223018.77440.01	10223018.52440
23/24	N	0	\$2,000	\$	N	10223017.77490.04	n/a

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3521 27th Street, Des Moines, Iowa 50310; and

WHEREAS, bids were received by 2:00PM on 1/24/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FAB Rehab	\$6,922.00
Richmond Construction	\$10,000.00
FexSteve Limited Company	\$10,750.00
The B Jr Company LLC	\$12,000.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FAB Rehab; and

WHEREAS, the Polk County Health Department has reviewed the FAB Rehab bid proposal and recommends acceptance for **\$6,922.00**; and

WHEREAS, FAB Rehab, Lalrin Thara, Ro Kimi and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$6,922.00** from FAB Rehab, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$6,922
FY 23/24 expenses	\$6,922

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 3521 27th Street, Des Moines, Iowa 50310.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Lalrin Thara & Ro Kimi own a property at **3521 27th Street, Des Moines, Iowa 50310**. They have two children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the exterior of the home. Bids were publicly opened on **January 24, 2024**. The following bids were received:

FAB Rehab	\$6,922.00
Richmond Construction	\$10,000.00
FexSteve Limited Company	\$10,750.00
The B Jr Company LLC	\$12,000.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FAB Rehab** in the amount of \$6,922.00. **FAB Rehab** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$6,922	\$6,922	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 805 Buchanan Street, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 1/24/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$27,550.00
FAB Rehab	\$37,500.00
The B Jr Company LLC	\$41,000.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$27,550.00**; and

WHEREAS, FexSteve Limited Company, Kent Lehs, Abdifatah Yussuf, Ubah Khar and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$27,550.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#23

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$27,550
FY 23/24 expenses	\$27,550

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 805 Buchanan Street, Des Moines, Iowa 50316.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Kent Lehs, Abdifatah Yussuf & Ubah Khar own a property at **805 Buchanan Street, Des Moines, Iowa 50316**. They have three children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 24, 2024**. The following bids were received:

FexSteve Limited Company	\$27,550.00
FAB Rehab	\$37,500.00
The B Jr Company LLC	\$41,000.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$27,550.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$27,550	\$27,550	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 2005 Nash Drive, Des Moines, Iowa 50314; and

WHEREAS, bids were received by 2:00PM on 1/24/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

FexSteve Limited Company	\$61,450.00
Richmond Construction	\$86,000.00
FAB Rehab	\$100,300.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by FexSteve Limited Company; and

WHEREAS, the Polk County Health Department has reviewed the FexSteve Limited Company bid proposal and recommends acceptance for **\$61,450.00**; and

WHEREAS, FexSteve Limited Company, Claire Lee-Evans, Safiya Lee-Evans and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$61,450.00** from FexSteve Limited Company, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

#24

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$61,450
FY 23/24 expenses	\$61,450

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 2005 Nash Drive, Des Moines, Iowa 50314.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Claire & Safiya Lee-Evans own a property at **2005 Nash Drive, Des Moines, Iowa 50314**. They have one child under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 24, 2024**. The following bids were received:

FexSteve Limited Company	\$61,450.00
Richmond Construction	\$86,000.00
FAB Rehab	\$100,300.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **FexSteve Limited Company** in the amount of \$61,450.00. **FexSteve Limited Company** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$61,450	\$61,450	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, Polk County, Iowa is committed to the reduction of elevated blood lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County, Iowa operates a Lead Remediation Program with funding received from the U.S. Department of Housing and Urban Development ("HUD") to assist in providing lead-safe homes for children in Polk County; and

WHEREAS, through Polk County's Lead Remediation Program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 1817 York Street, Des Moines, Iowa 50316; and

WHEREAS, bids were received by 2:00PM on 1/24/2024; publicly opened and read by the Polk County Health Department; and

WHEREAS, the following bids were received:

Richmond Construction	\$47,800.00
FAB Rehab	\$49,490.00
FexSteve Limited Company	\$58,750.00
The B Jr Company LLC	\$67,500.00

WHEREAS, the bids were reviewed and approved by Polk County, Iowa through its Polk County Health Department; and

WHEREAS, the lowest responsive bid was submitted by Richmond Construction; and

WHEREAS, the Polk County Health Department has reviewed the Richmond Construction bid proposal and recommends acceptance for **\$47,800.00**; and

WHEREAS, Richmond Construction, Kayla O'Connor and Polk County, Iowa desire to enter into a Lead Remediation Contract to provide a lead-safe home.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the bid for **\$47,800.00** from Richmond Construction, and authorizes the Chair of the Polk County Board of Supervisors to sign Home Lead Remediation Contract on behalf of Polk County, Iowa.

Approved this _____ day of _____, 2024.

#25

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mandy Penning
Mandy Penning, Deputy Director
Polk County Health Department

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE: FY 23/24 revenue	\$47,800
FY 23/24 expenses	\$47,800

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Home Lead Remediation Contract to address lead hazard repairs at 1817 York Street, Des Moines, Iowa 50316.

Agenda Date: February 13, 2024

Contact Individual: Mandy Penning, Deputy Director – Polk County Health Dept. 286-2005

Previous Action taken by the Board: Board of Supervisors signed the U.S. Department of Housing and Urban Development (HUD) Assistance Award Lead-Based Paint Hazard Control Grant for lead hazard control on October 26, 2021.

Board/Commission Actions: N/A

Comply with Policy: Yes.

Background: In November 2021, Polk County, Iowa was awarded a \$3,455,000 Lead-Based Paint Hazard Control Grant from the U.S. Department of Housing and Urban Development (HUD) for remediation of housing units in Polk County over a 42-month period.

Kayla O'Connor owns a property at **1817 York Street, Des Moines, Iowa 50316**. Ms. O'Connor has three children under the age of six. A lead inspection conducted by Polk County, Iowa through its Polk County Health Department identified lead hazards on the interior and exterior of the home. Bids were publicly opened on **January 24, 2024**. The following bids were received:

Richmond Construction	\$47,800.00
FAB Rehab	\$49,490.00
FexSteve Limited Company	\$58,750.00
The B Jr Company LLC	\$67,500.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Richmond Construction** in the amount of \$47,800.00. **Richmond Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance, a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0	\$47,800	\$47,800	N	10223018.77440.01	10223018.52440

Additional Fiscal Note Information (optional):

Moved by _____, seconded by _____, that the following Resolution be adopted.

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF THE ISSUANCE OF NOT TO EXCEED
\$7,500,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES OF POLK COUNTY, IOWA (FOR ESSENTIAL
COUNTY PURPOSES), AND PROVIDING FOR
PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that County of Polk, State of Iowa, should issue General Obligation Bonds or Capital Loan Notes, to the amount of not to exceed \$7,500,000, as authorized by Chapter 331, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Bonds or Capital Loan Notes shall be payable from the Debt Service Fund; and

WHEREAS, before issuing General Obligation Bonds or Capital Loan Notes, to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal to issue such bonds or notes and of the time and place of the meeting at which the Board proposes to take action for the issuance of the Bonds or Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 27th day of February, 2024, for the purpose of taking action on the matter of the issuance of not to exceed \$7,500,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, the proceeds of which bonds will be used to provide funds to pay the costs of capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts.

Section 2. That pursuant to Iowa Code Section 331.441(2)(b)(16), capital projects must be found to "assist in economic development which creates jobs and wealth". No procedure for establishing this is spelled out in the Code. Accordingly, pursuant to Iowa Code Section 331.301(5), the Board elects to have a financial impact report prepared for purposes of determining the impacts of the proposed projects.

Section 3. County Public Works has compiled data and prepared a report, a copy of which is attached hereto and incorporated herein by this reference, which demonstrates the economic impact of the proposed projects. Having reviewed said report, this Board finds:

a) These capital improvement projects:

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- i. provide necessary access to industrial development land and redevelopment opportunities of industrial, commercial and residential lands;
- ii. improve safety for pedestrians, bicyclists and vehicular travel, and enhance roadway network reliability for industrial and commercial freight traffic;
- iii. provide major thoroughfares for subdivisions from which workers travel to and from work within the County, and travel in and out of Des Moines for work;
- iv. improve access to food, jobs and other necessities within the corridor.

b) The health, safety and welfare of our citizens are dependent upon efficient travels within the County. Adequate and current infrastructure is necessary to achieve these goals and attracts a quality workforce for county industries seeking to expand.

For the foregoing reasons, this Board finds the proposed capital improvement projects enumerated in the report assist economic development efforts within the County which are designed to create jobs and wealth for citizens of the County.

Section 4. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Bonds or Notes.

Section 5. The notice of the proposed action to issue bonds or notes shall be in substantially the following form:

(To be published on or before: February 22, 2024)


NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF COUNTY OF POLK, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED AUTHORIZATION OF THE ISSUANCE
OF NOT TO EXCEED \$7,500,000 GENERAL OBLIGATION
BONDS OR CAPITAL LOAN NOTES OF THE COUNTY (FOR
ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON
THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of County of Polk, State of Iowa, will hold a public hearing on the 27th day of February, 2024, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the authorization of the issuance of not to exceed \$7,500,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of capital projects for the construction, reconstruction, improvement, repair, or equipping of bridges, roads and culverts.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the issuance of the Bonds or Capital Loan Notes or will abandon the proposal to issue said Bonds or Notes.

This notice is given by order of the Board of Supervisors of County of Polk, State of Iowa, as provided by Chapter 331 of the Code of Iowa.

Dated this 13th day of February, 2024.



County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 13th day of February, 2024.

Chairperson

ATTEST:



County Auditor

ROLL CALL

Attach: Public Works Report

Broadway Avenue Project

Polk County, in partnership with the City of Des Moines, is reconstructing and expanding Broadway Avenue from Iowa Highway 415 (locally known as NW 2nd Street) east to US Highway 6 (locally known as Hubbell Avenue). Broadway Avenue serves a large number of industrial and commercial businesses in an urban area with a two-lane rural roadway cross section. The project calls for reconstruction of the 5.2-mile roadway into a three-lane urban cross section that includes a two-way left-turn lane down the center. The project also includes plans to add more through and turn lanes to major intersections, including IA-415, US 69, and US 6. These extra lanes will accommodate heavier movements at those locations during peak commute times. A proposed underpass will allow vehicles and trucks to pass freely under the busiest two rail crossings in the corridor and greatly improve vehicular safety. Traffic Counts on the roadway are between 5500 and 8600 vehicles per day. (2016 Iowa DOT data most recent counts)

The goals of this project are to:

- Improve safety for pedestrians, bicyclists, and vehicular traffic;
- Enhance roadway network reliability for industrial and commercial freight traffic;
- Provide protected side path trail facilities to meet pedestrian and bicycle demand,
- Improve access to food, jobs, and other necessities;
- Enhance DART service to industries within the corridor;
- Improve storm water runoff quality through water quality amenities along the corridor that connect into the storm sewer system.

The proposed improvements will provide access to industrial development land and redevelopment of industrial, commercial and residential lands. That development will promote job growth, housing and services.

Total Project cost is estimated at \$80,000,000.



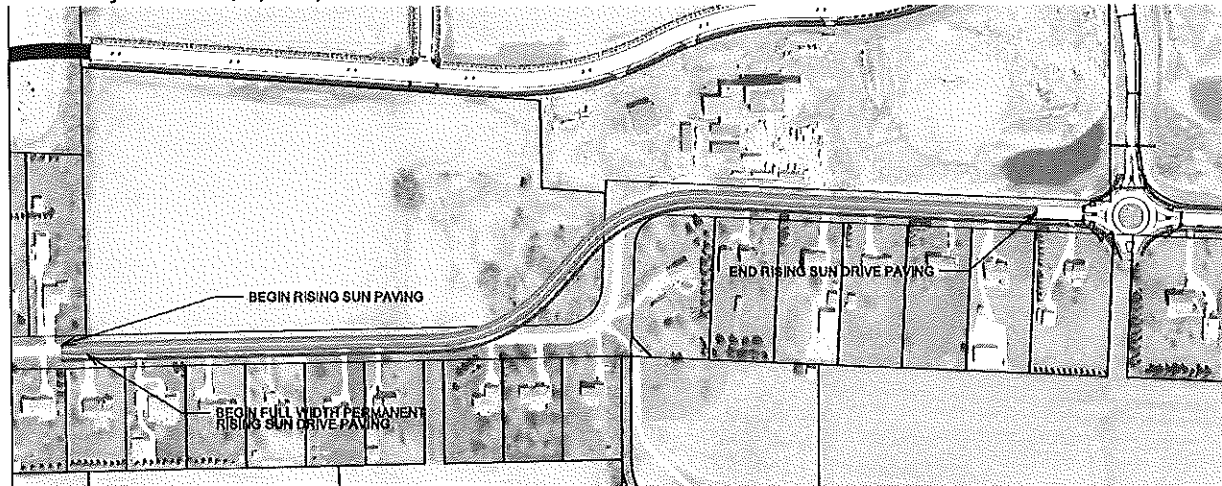
Figure 11: Corridor Limits Map

NE Rising Sun Drive Project

Polk County in partnership with Pleasant Hill for the realignment of roadway and conversion from rural cross section to urban cross section. The project includes roadway pavement, with related site improvements and associated grading work. Location of improvements on NE Rising Sun Drive beginning approximately .25 miles east of NE 64th St, then east approximately .50 miles to NE 70th Street round-a-bout improvements. Traffic Counts on the roadway are 150 vehicles per day. (2016 Iowa DOT data most recent counts)

The goals of this project are to improve safety for pedestrians, bicyclists, and vehicular traffic. The proposed improvements will provide access to development land for continued residential development and a new school site and improved access for local commuters.

Total Project cost \$4,000,000.



Moved by _____, seconded by _____, that the following Resolution be adopted.

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF THE ISSUANCE OF NOT TO EXCEED
\$1,500,000 GENERAL OBLIGATION BONDS OR CAPITAL
LOAN NOTES OF POLK COUNTY, IOWA (FOR ESSENTIAL
COUNTY PURPOSES), AND PROVIDING FOR
PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that County of Polk, State of Iowa, should issue General Obligation Bonds or Capital Loan Notes, to the amount of not to exceed \$1,500,000, as authorized by Chapter 331, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential county purpose project(s) as hereinafter described; and

WHEREAS, the Bonds or Capital Loan Notes shall be payable from the Debt Service Fund; and

WHEREAS, before issuing General Obligation Bonds or Capital Loan Notes, to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal to issue such bonds or notes and of the time and place of the meeting at which the Board proposes to take action for the issuance of the Bonds or Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That this Board meet in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at 9:30 A.M., on the 27th day of February, 2024, for the purpose of taking action on the matter of the issuance of not to exceed \$1,500,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, the proceeds of which bonds or notes will be used to provide funds to pay the costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride.

Section 2. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Bonds or Notes.

Section 3. The notice of the proposed action to issue bonds or notes shall be in substantially the following form:

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(To be published on or before: February 22, 2024)

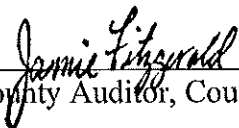
NOTICE OF MEETING OF THE BOARD OF SUPERVISORS
OF COUNTY OF POLK, STATE OF IOWA, ON THE MATTER
OF THE PROPOSED AUTHORIZATION OF THE ISSUANCE
OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION
BONDS OR CAPITAL LOAN NOTES OF THE COUNTY (FOR
ESSENTIAL COUNTY PURPOSES), AND THE HEARING ON
THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of County of Polk, State of Iowa, will hold a public hearing on the 27th day of February, 2024, at 9:30 A.M., in the Board of Supervisors' Room, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which meeting the Board proposes to take additional action for the authorization of the issuance of not to exceed \$1,500,000 General Obligation Bonds or Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of public buildings, including the site or grounds of, and the erection, equipment remodeling, or reconstruction of, and additions or extensions to buildings, including elevator improvements at the Iowa Hall of Pride.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the issuance of the Bonds or Capital Loan Notes or will abandon the proposal to issue said Bonds or Notes.

This notice is given by order of the Board of Supervisors of County of Polk, State of Iowa, as provided by Chapter 331 of the Code of Iowa.

Dated this 13th day of February, 2024.



County Auditor, County of Polk, State of Iowa

(End of Notice)

PASSED AND APPROVED this 13th day of February, 2024.

Chairperson

ATTEST:



County Auditor

ROLL CALL

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Director of Community, Family, and Youth Services has reviewed the Decategorization Division with Youth Services, and

WHEREAS, a Program Specialist position has been vacant since September 2022, and

WHEREAS, the Director indicates the position will not be filled at this time due to program restructuring, and

WHEREAS, the Human Resources Department is recommending the following position modification:

- Delete one (1) Program Specialist position, AFSCME grade 15, range \$56,032-\$73,233.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Munn
Assistant County Attorney

FISCAL NOTE: N/A

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Community, Family, and Youth Services Department

Agenda Date: February 13, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Delete one (1) Program Specialist position, AFSCME grade 15, range \$56,032-\$73,233.

Comply with Policy: Yes

Background: The Director of Community, Family, and Youth Services has reviewed the Decategorization Division within Youth Services. The Director indicates a vacant Program Specialist will not be filled at this time due to program restructuring. Human Resources is recommending position deletion.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: The position was previously funded through reimbursement from Iowa HHS.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	N	0			N		
24/25	N	0			N		
25/26	N	0			N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Sheriff is requesting a side-by-side Deputy position due to an extended leave of absence of an employee, and

WHEREAS, the employee is covered by the long-term disability plan, leaving general funds available to cover the cost of creating the side-by-side position, and

WHEREAS, the Sheriff indicates side-by-side position is needed to continue the current level of service and will continue until the employee returns to the position or separates employment, and

WHEREAS, the Sheriff is requesting the following position modification:

- Create one (1) side-by-side Deputy position, Teamster grade 17, range \$69,334-\$89,549.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above position modification and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Murusolo
Assistant County Attorney

FISCAL NOTE: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side position.

#29

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Side-By-Side Position within the Sheriff's Office

Agenda Date: February 13, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Create one (1) side-by-side Deputy position, Teamster grade 17, range \$69,334-\$89,549.

Comply with Policy: Yes

Background: The incumbent of one Deputy position (#1888) in the Sheriff's Office is currently on extended leave of absence and is covered by the long term disability plan, leaving general funds available to cover the cost of creating the side-by-side position. The Sheriff is requesting the side-by-side position and indicates the position is needed to continue the current level of service. Position will continue until the employee returns to work or separates employment.

Action Impact: Authorizes the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Fiscal Note: Qualifying leaves are entitled to certain benefit continuation, if eligible. Minimal costs are associated with the creation of the side-by-side positions.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
23/24	Y	1			N		

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Compensation Board meets annually to recommend a compensation scheduled for elected officials for the fiscal year immediately following in accordance with the Code of Iowa Sections 331.905 and 331.907, and

WHEREAS, the Polk County Compensation Board met on January 25, 2024 to develop recommendations for salaries of elected officials, and

WHEREAS, the Polk County Compensation Board recommends the annual salaries of all elected officials increase 4% for FY24/25, as reflected in the following compensation schedule:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Recommended</u>
Auditor	\$143,548	\$149,290
Board of Supervisors	\$143,548	\$149,290
County Attorney	\$245,323	\$255,136
Recorder	\$143,548	\$149,290
Sheriff	\$204,135	\$212,300
Treasurer	\$143,548	\$149,290

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the above salary recommendations and directs the County Auditor and Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Jeff Edgar
Jeffrey Edgar, Director
Polk County Human Resources

APPROVED AS TO FORM:

Kimberly Graham
Polk County Attorney

By: Ralph Marano
Assistant County Attorney

FISCAL NOTE: Costs are incorporated in the FY24/25 budget.

#30

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: FY24/25 Polk County Compensation Board Recommendations for Elected Officials

Agenda Date: February 13, 2024

Contact Individual: Jeffrey Edgar, Director of Human Resources

Previous Action taken by the Board: N/A

Action Requested (Recommended): Adopt the recommended salary scheduled for elected officials for FY24/25.

Comply with Policy: Yes

Background: The Polk County Compensation Board met on January 25, 2024 to determine the recommended salary increases for Polk County elected officials. The Polk County Compensation Board recommends that annual salaries of all elected officials increase 4% for FY24/25.

Action Impact: Resolution approves the recommendation of the Polk County Compensation Board for elected official salaries for FY24/25.

Fiscal Note: Costs are incorporated in the FY24/25 budget.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25							
25/26							

Additional Fiscal Note Information (optional): N/A

RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code Chapter 425, providing for the Disabled Veteran Tax Credit ("the Credit"); and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and

WHEREAS, to receive the Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Assessor recommends the Credit on 1 such parcel for the taxable years noted on the attached sheet be allowed.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa, approves the recommendation of the Polk County Assessor regarding allowance for the Disabled Veteran Tax Credit.

BE IT FURTHER RESOLVED that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____ 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

Randy Ripberger
Polk County Assessor

#31

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Disabled Veteran Tax Credit.

Agenda Date: February 13, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Disabled Veteran Tax Credit under Iowa Code 425.15 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Credit but for various reasons the Credit was disallowed. The Assessor recommends the Credit on 1 such parcel for the taxable years noted on the attached sheet be allowed

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Disabled Veterans Tax Credit.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

Board of Supervisors' 02/13/2024meeting
Disabled Veteran Tax Credit

Recommendation for allowance		<u>Name</u>	<u>Reason for Allowance</u>	<u>Allow for AY</u>
<u>District/Parcel</u>	<u>Geoparcel</u>			
110.02207.000.000	7924.36.326.026	Timothy Greene	Veterans Affairs strongly believes they submitted the application and documentation on behalf of Mr. Greene to our office in a timely manner in 2022	2022 & 2023

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, in 2023 the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1A, providing for the Homestead Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such property owner on the parcel for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding allowance of the Homestead Tax Exemption.

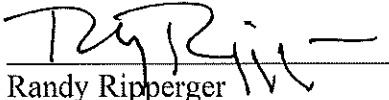
BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:


Randy Ripperger
Polk County Assessor

#32

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.

Agenda Date: February 13, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers property owners that should have been allowed the Exemption but for various reasons the Exemption was disallowed. The Polk County Assessor recommends the Exemption be allowed for 1 such property owner on the parcel noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for allowance of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

Board of Supervisors' 02/13/2024 meeting
Homestead Tax Exemption

<u>Recommendation to allow</u>	<u>District/Parcel</u>	<u>Geoparcel</u>	<u>Name</u>	<u>Reason for Allowance Recommendation</u>	<u>Add for AY:</u>
	181.00424.118.000	8024.13.353.018	Melissa Rarick	The homestead exemption was approved under David L Rarick for 2023. The birth dates were switched between owners and the exemption should have been approved under Melissa Rarick.	2023

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, in 2023 the General Assembly of Iowa enacted legislation, now codified in Iowa Code Section 425.1A, providing for the Homestead Tax Exemption ("Exemption"); and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, from time to time the Assessor discovers unqualified owners have been improperly receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for 1 such parcel for the taxable year noted on the attached sheet; and,

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa approves the recommendation of the Polk County Assessor regarding disallowance of the Homestead Tax Exemption.

BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to the property owner the specific statutory reason for disallowance.


BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:



Randy Ripperger
Polk County Assessor

#33

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendation of the Polk County Assessor for disallowances of the Homestead Tax Exemption.

Agenda Date: February 13, 2024

Contact Individual: Sarah Boese, Deputy County Administrator
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: There is a Homestead Tax Exemption under Iowa Code 425.1A that provides a property tax exemption on the homestead of an eligible property owner. The Exemption is available for certain property owners that satisfy specific statutory criteria. To receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. From time to time the Assessor discovers unqualified owners have been improperly receiving the Exemption. The Polk County Assessor recommends the Exemption be disallowed for 1 such parcel for the taxable year noted on the attached sheet.

Action Impact: The passage of this resolution approves the recommendation of the Polk County Assessor for disallowance of the Homestead Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
24/25	N				N		

Board of Supervisors' 02/13/2024 meeting
Homestead Tax Exemption

Recommendation to disallow			<u>Reason for Disallowance Recommendation</u>	<u>Cancel for AY:</u>
<u>District/Parcel</u>	<u>Geoparcel</u>	<u>Name</u>		
312.03105.000.000	7925.24.176.019	Russell Cheatem	Moved to South Carolina	2023

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

Whereas, Sections 12C.1 and 12C.2 of the Iowa Code require that the Board of Supervisors of each county approve the financial institutions that are to be depositories of Polk County funds and the maximum amount which may be kept on deposit in each depository; and

Whereas, the Polk County Treasurer has recommended the Polk County Board of Supervisors approve the financial institutions and maximum amounts which may be kept on deposit in those financial institutions as set forth on Attachment A.

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the appropriate elected officials, department heads and their designees to deposit Polk County funds in the financial institutions contained in Attachment A; and

BE IT FURTHER RESOLVED that Polk County, Iowa, through its Board of Supervisors, authorizes the maximum amounts which may be kept on deposit in each depository as set forth in Attachment A.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Chair, Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Mary L. Wells
Mary L. Wells, Treasurer
Polk County Treasurer

APPROVED AS TO FORM:

KIMBERLY GRAHAM
POLK COUNTY ATTORNEY

By: Kimberly Graham
Assistant County Attorney

FISCAL NOTE:

#34

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Due the prior Wednesday at noon

Item Type & Title: Resolution, Approved Depositories

Agenda Date: February 13, 2024

Contact Individual: Jennifer Jacobs

**Previous Action taken by the Board:
Board/Commission Actions:** Last approved version dated 1-2-24

Action Requested (Recommended): Approval

Comply with Policy: Investment Policy Dated 1-2-24

Background: Required per Iowa Code 12C.1

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Condemnation Compensation Commission	
<i>Owners of Agricultural Property</i>	
Patrick Trout	1/3/2025
<i>Persons Knowledgeable</i>	
Jodi Spencer	1/3/2025
Tyler Eason	1/3/2025
<i>Licensed Realtor</i>	
Alice Winders	1/3/2025
Polk County E911 Service Board	
Robert Brownell (Primary)	1/3/2025
Sarah Boese (Alternate)	1/3/2025
Steve Hoffman (Alternate)	1/3/2025
Nick Brockman (Alternate)	1/3/2025
Polk County Housing Trust Fund	
Jim Gorshe	1/3/2027

POLK COUNTY

Angela Connolly, Chair

SUBMITTED BY:



Sarah Boese
Deputy County Administrator

FY23/24 #
Fiscal Impact: None

#35

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: February 13, 2024

Contact Individual: Sarah Boese
Board of Supervisors
286-3895

Previous Action taken by the Board: Ongoing

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors desires to review applications from local agencies and organizations to provide funding for various community initiatives and events through the Polk County Community Sponsorship program; and

WHEREAS, Polk County, Iowa has identified funds for the Community Sponsorship program in the FY23/24 Prairie Meadows Gaming Revenue plan; and

WHEREAS, requests for support of community initiatives and events that promote economic development, health, education, and culture have been received from all of the agencies listed on the attached Community Sponsorship Award List; and

WHEREAS, all of the selected community initiatives and events on the attached Community Sponsorship Award List serve a unique public purpose to Polk County, Iowa and by accepting this award the organization receiving the sponsorship agrees to comply with all Polk County reporting requirements; and

WHEREAS, the awarded funds shall only be used for the stated public purpose within the organization's Community Sponsorship Award Application; and

WHEREAS, the awarded funds shall be sourced only from available gaming revenue funds and shall not be sourced from tax revenues.

NOW, THEREFORE BE IT RESOLVED Polk County, Iowa hereby approves the allocation of \$20,500.00 in gaming revenue to the listed organizations and for the individual amounts as set forth in the attached Community Sponsorship Award List.

Approved this _____ day of _____, 2024.

POLK COUNTY, IOWA

Angela Connolly, Chair
Polk County Board of Supervisors

RECOMMENDED FOR APPROVAL:

By: Lisa Moody-Tunks
Lisa Moody-Tunks
Grant Administrator

FISCAL NOTE: \$20,500.00 total in funds allocated for the attached Community Sponsorship Award List.

#36

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Sponsorship Awards.

Agenda Date: February 13, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Sponsorship Awards approved January 30, 2024 for \$54,000.00.

Board/Commission Actions: N/A

Comply with Policy:

Background: Polk County, Iowa has a long-standing commitment to funding economic development, health, education, and cultural initiatives and events that benefit the residents and businesses of the Polk County, Iowa community. To support the commitment for funding initiatives and events, Polk County, Iowa operates the Polk County Community Sponsorship program. Local organizations may apply for Polk County sponsorship to assist in the funding of events and initiatives that serve a public purpose for the residents of Polk County. Approval of this resolution shall authorize the expenditure of \$20,500.00 of gaming revenue to sponsor various non-profit events or initiatives in 2024.

Action Impact: Passing of this resolution will award \$20,500.00 in Community Sponsorships in the individual amounts as identified on the attached Community Sponsorship Award List.

Fiscal Note: Community Sponsorship Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$20,500.00		N		

Additional Fiscal Note Information (optional):

Community Sponsorship Awards
February 13, 2024

American Lung Association	\$3,000.00
Blank Park Zoo Foundation	\$3,000.00
Corinthian Baptist Community Development Corporation	\$3,500.00
Project Iowa	\$5,000.00
Rotary Club of Des Moines AM Foundation	\$2,000.00
St. Vincent de Paul	\$4,000.00

TOTAL	\$20,500.00
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RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 23-24 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all the agencies listed on the attached Community Betterment Grant Award List. All organizations listed serve a unique public purpose to Polk County residents; and,

WHEREAS, the grant funds shall only be used for the stated public purpose within the organization's Community Betterment Grant application. The nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

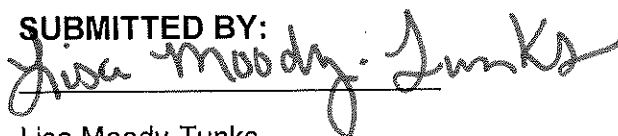
WHEREAS, the grant funds shall be sources only from available gaming revenue funds and not from tax revenues; and,

NOW, THEREFORE, BE IT RESOLVED that Polk County, Iowa hereby approves awarding \$34,105.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: February 13, 2024

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-January 30, 2024 for \$28,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached-Community Betterment Grant Award List.

Comply with Policy:

Background: Polk County has funding for Community Betterment projects in the FY23-24 Prairie Meadows Revenue Gaming Plan. Community Betterment Grant applications have been submitted by agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution will award \$34,105.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note: Community Betterment Grant Awards are paid exclusively with gaming revenue.

Fiscal Year	Budget- ed? (Y/N)	Anticipated	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
23/24		\$34,105.00		N		40109033.79410

Additional Fiscal Note Information (optional):

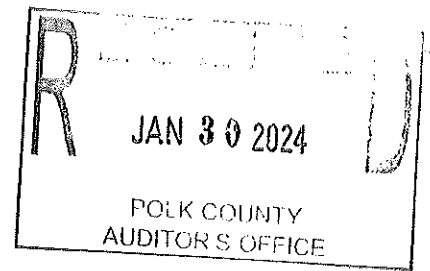
Community Betterment Grant Awards
February 13, 2024

ALHS Alumni Foundation	\$15,000.00
Altoona Area Chamber of Commerce	\$4,105.00

Next Level Impact	\$10,000.00
Rotary International Ankeny d/b/a Rotary Club of Ankeny	\$5,000.00

TOTAL	\$34,105.00
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Certificate of Organization Polk County Agricultural Extension Council



The following is a complete list of members of the Polk County Agricultural Extension Council:
(List all members, including officers.)

(Terms beginning January 2021 and expiring December 2024)

Name	Address (with zip code)	Telephone (with area code)	E-mail address
Deborah Brewer-Cotlar	4418 Bel Aire Rd Des Moines, IA 50310	(515)229-5219	DebBrewerCotlar1@gmail.com
Julie McGonegle	3301 Patricia Drive Urbandale, IA 50322	(515) 276-8835	mcgonegle2@mchsi.com
Kasey Peters	617 Grand Avenue West Des Moines, IA 50265	(712) 330-0729	peters.kasey@gmail.com
VACANT			

(Terms beginning January 2023 and expiring December 2026)

Name	Address (with zip code)	Telephone (with area code)	E-mail address
Emma Runde	2604 35 th St Des Moines, IA 50310	(641) 430-6337	Emma.a.runde@gmail.com
Dennis Goering	520 Whispering Pine Ave Polk City, IA 50226	(515) 240-5752	dennis@dhgcommunications.com
Denise Veldhuizen	5100 SE 14 th St Runnels, IA 50237	(515) 202-2627	dveldie@hotmail.com
Bart Weldon	15112 NE 72 nd St Maxwell, IA 50161	(515) 460-0871	bart.weldon@yahoo.com
Richard Degner	2790 NE 95th Ave Ankeny, IA 50021	(515) 964-4491	Richard.d7675@gmail.com

(Filling one year term beginning January 2024 and expiring December 2024)

Name	Address (with zip code)	Telephone (with area code)	E-mail address
N/A			

The organizational meeting of this council was held on January 8, 2024 at 4 p.m. at the Polk County Extension Office,
1625 Adventureland Drive Ste A, Altoona, Iowa.

REQUEST FOR TAX ABATEMENT PURSUANT TO IOWA CODE SECTION 427.3

To the Honorable Board of Supervisors of Polk County, Iowa:

The board of supervisors may abate the taxes levied against property acquired by gift or purchase by a person or entity if the property acquired by gift or purchase was transferred to the person or entity after the deadline for filing for property tax exemption in the year in which the property was transferred and the property acquired by gift or purchase would have been exempt under section 427.1, subsection 7, 8, or 9, if the person or entity had been able to file for exemption in a timely manner.

Pursuant to Iowa Code Section 427.3, we are requesting the Polk County Board of Supervisors abate taxes levied against the property described below for the 2020-22 assessment year in the amount of \$ 151,517.30

Property information – please print

Geoparcels number: ~~10514-001-000~~ 7924-18-351-002

Individual, Institution or society:

Anawim Housing

Title holder: Shree Hari, Inc - wholly owned by Anawim

Property location address:

4845 Merle Hay Rd

City: Des Moines State: IA ZIP: 50322

Property owner mailing address:

1750 48th St. Ste 100B

City: Des Moines State: IA ZIP: 50310

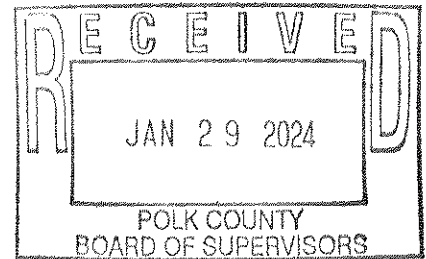
County: Polk Number of acres: 2.4

Phone: 515-480-4632 Email: Clatcham@anawimhousing.org

Property was acquired by deed or contract on: 3/17/22

Recorder's book: 19030 Page: 160 Instrument number:

#39



CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF)	NO. UA24-01 / WEST DES MOINES
WEST DES MOINES VOLUNTARY)	NOTICE OF MEETING TO CONSIDER
ANNEXATION WITHIN THE URBANIZED AREA)	VOLUNTARY ANNEXATION WITHIN AN
OF THE CITY OF CUMMING)	URBANIZED AREA

TO: Cities of West Des Moines and Cumming, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation, affected public utilities and parties of interest

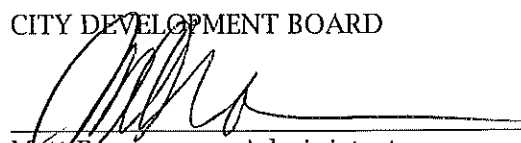
You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on February 14, 2024, at the Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Helmick Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263—7.2, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via Teams Webinar, go to <https://akaaiowa.us/cdb>. You will be required to register before receiving the link to join the meeting.

Should you have questions regarding this notice, please contact the City Development Board at 515/348-6196.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board